

# BOARD OF ASSESSMENT APPEALS

WESTMORELAND COUNTY  
40 NORTH PENNSYLVANIA AVE, SUITE# 440  
GREENSBURG, PA 15601  
(724)-830-3408

## \*\*\* EXEMPTION APPLICATION \*\*\*

NUMBER: \_\_\_\_\_ TAX MAP NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(A separate form is required for each tax map number)

DATE: \_\_\_\_ - \_\_\_\_ - 20 \_\_\_\_

I (we) hereby make application for Exemption of real estate taxation on the following property situated in \_\_\_\_\_ (Township / Borough / City) for the year \_\_\_\_\_ and thereafter.

The property is known as (please give proper street address) \_\_\_\_\_

The property is located (please give directions from Court House):

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**DO NOT WRITE BELOW THIS LINE**

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**EFFECTIVE DATE OF APPEAL:** \_\_\_\_ - \_\_\_\_ - 20 \_\_\_\_

DATE RECEIVED: \_\_\_\_ - \_\_\_\_ - 20 \_\_\_\_

RECORDED: \_\_\_\_\_

HEARING DATE: \_\_\_\_ - \_\_\_\_ - 20 \_\_\_\_

HEARING TIME: \_\_\_\_ : \_\_\_\_ AM/PM

HEARING POSTPONED UNTIL: DATE: \_\_\_\_ - \_\_\_\_ - 20 \_\_\_\_ TIME: \_\_\_\_ : \_\_\_\_ AM/PM

SECOND HEARING POSTPONED UNTIL: DATE: \_\_\_\_ - \_\_\_\_ - 20 \_\_\_\_ TIME: \_\_\_\_ : \_\_\_\_ AM/PM

TIME / DATE STAMP

HEARING HELD: \_\_\_\_\_ POSTPONED: \_\_\_\_\_

WITHDRAWN: \_\_\_\_\_ ABANDONED: \_\_\_\_\_

ADMINISTRATIVE REVIEW: \_\_\_\_\_

**PLEASE ANSWER ALL APPLICABLE QUESTIONS**

[ Please Print or Type ]

1. The owner of the property is \_\_\_\_\_
2. The deed was recorded \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ in Volume \_\_\_\_\_ Page \_\_\_\_\_.
3. Describe the property. \_\_\_\_\_
4. What use is made of the property? *(Please explain all uses.)*
  
5. When did such use begin? \_\_\_\_\_
6. Does anyone reside on the property? \_\_\_\_\_ If so, who & why? \_\_\_\_\_  
\_\_\_\_\_
7. Is any revenue derived from the property? \_\_\_\_\_ If so, what is revenue used for? \_\_\_\_\_  
\_\_\_\_\_
8. Are all real estate taxes paid for the current and past years? \_\_\_\_\_
9. Under what Pennsylvania Law are you requesting a tax exemption? (ie: 53 Pa. C.S. § 8812)  
\_\_\_\_\_
10. If this application is for religious use, when was the property first used for regular stated religious services? \_\_\_\_\_

**If the property is owned by a corporation, an officer must sign.**

Signature: \_\_\_\_\_ Name Printed \_\_\_\_\_

\*\*\*\* APPEAL NOT VALID UNLESS SIGNED \*\*\*\*

Title \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ Alternate Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_

**APPLICATION MUST CONFORM TO SECTION C OF THE RULES OF APPEAL PROCEDURE.**

If you are claiming to be a purely public charity under Act 55, please include the following documents: IRS Schedule A Form 990; Last 2 Financial Statements; Most Recent Pennsylvania Tax Exemption Certificate. The Board may schedule a hearing to gather additional information with respect to your request. All Exemption Applications will be considered by the Board at a public meeting.

**Faxed or emailed copies are not accepted.**



(FOR BOARD USE ONLY)

# DISPOSITION

NOTICE TO

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TAX MAP NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

MUNICIPALITY: \_\_\_\_\_ SCHOOL DISTRICT: \_\_\_\_\_

EXEMPTION GRANTED FOR \_\_\_\_\_ - \_\_\_\_\_ - 20 AND THEREAFTER

**ASSESSMENT OF RECORD, PRIOR TO EXEMPTION \$** \_\_\_\_\_

EXEMPTION REQUEST DENIED FOR \_\_\_\_\_ - \_\_\_\_\_ - 20

**SEE MINUTES OF** \_\_\_\_\_ - \_\_\_\_\_ - 20 **BOARD MEETING**

**AND INSIDE BACK COVER OF APPLICATION**

**SIGNATURE OF BOARD MEMBERS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF FINAL NOTICE: \_\_\_\_\_ - \_\_\_\_\_ - 20 (\_\_\_\_) PERSON MAILING NOTICE: \_\_\_\_\_

RECORDED, UPDATED, AND VERIFIED: \_\_\_\_\_ HEARING HELD ON: \_\_\_\_\_ - \_\_\_\_\_ - 20

WITHDRAWN: \_\_\_\_\_ - \_\_\_\_\_ - 20 SIGNATURE: \_\_\_\_\_

ABANDONED: \_\_\_\_\_ ADMINISTRATIVE REVIEW: \_\_\_\_\_