



WESTMORELAND COUNTY LAND BANK (WCLB)

COMMERCIAL PROPERTY BID APPLICATION – FOR PROPERTY WITH OR WITHOUT A STRUCTURE

We strongly recommend that you drive by your property of interest prior to submitting an application. Entry into our properties is TRESPASSING; VIOLATORS WILL BE PROSECUTED!!

For consideration to purchase a property owned by the Westmoreland County Land Bank (WCLB), complete this application and submit it to the WCLB office with a 10 % deposit of bid offer. Application will not be processed if not completed in its entirety. **Please review and read the Policies and Procedures** involved with the Westmoreland County Land Bank before completing this application- www.co.westmoreland.pa.us/landbank.

CONTACT INFORMATION

Name of Applicant: _____

Name of corporation/business: (if applicable) _____

Names of other property renovation corporations/businesses you have been associated with: (if applicable) _____

Mailing Address: _____

City, State, Zip: _____

Daytime Phone #: _____ Alternate Phone #: _____

Email Address: _____

LAND BANK PARCEL IDENTIFICATION AND AMOUNT OFFER

Parcel Number: _____ Property Address: _____

Amount of Offer: _____ (Please note: 10% deposit due when application is submitted)

***WCLB is not obligated to refund deposit if application is reviewed and accepted for transaction. If application is not chosen, a full refund of deposit will be returned to applicant**

PLANNED COMMERCIAL REUSE OF PROPERTY

Please explain: _____

REDEVELOPMENT PLANS AND PROJECT FINANCING

Description of planned improvements/renovation (Please attach separate sheet if necessary): _____

Development Team description and relative project experience. List names of developer, contractors, lead construction lender, architects, project managers, consultants, etc. List recent relative project experience (description of project, budget and timeline).

Please provide project budget with proof of funds and attach documentation (i.e., Letter from Lender, Bank Statement, Line of Credit, etc.) The financing documentation MUST be in the applicant's name.

Project timeline detailing acquisition, renovation and projected occupancy:

Please attach the following documents if applicable:

- Pre-qualification letter from lender
- Most recent audited financial statement
- Development budget
- Operating budget for rental transaction
- List of potential tenants and pre-lease agreements for rental transactions

Purchaser will receive a quit claim deed at closing. If desired, title insurance is the responsibility of the purchaser. All property is sold AS IS; however, the Westmoreland County Land Bank may require a development agreement with the purchaser to guarantee that the proposed renovations/improvements are completed to Westmoreland County Land Bank standards.

To the best of my knowledge, the information provided in this application is true and in compliance with WCLB Policies and Procedures. I understand that the WCLB staff will review this request and confirm that it is in compliance with these Policies and Procedures, as well as existing WCLB and neighborhood plans. By signing below, the applicant indicates there are no tax liabilities on other properties and no other blighted properties wherein applicant has ownership. I also understand that this form is a statement of interest only. Receiving it does not commit the WCLB to transfer property.

Signature of Applicant: _____ Date: _____

Please submit this completed application and attachments to Westmoreland County Land Bank, 40 North Pennsylvania Avenue 5th Floor Ste 520, Greensburg, Pa 15601 Phone: 724-830-3050 Fax: 724-830-3062
www.co.westmoreland.pa.us/landbank

Please allow at least 90 days for your application to be processed.