

Westmoreland County BHDS Event and Training Request



Westmoreland County Behavioral Health and Developmental Services Program office is committed to supporting adults, children, and families living with a behavioral health and/or a developmental disability to live a full and rewarding life. We seek to partner year round with our providers and community organizations to raise awareness about these issues and to provide education and resources about the valuable services in our county. We are able to set up a table to share county resources and service information, to provide trainings on the involuntary commitment process, to provide trainings on the continuum of care, etc.

If you are hosting an outreach or educational event and would like to have someone from our office come to your organization/ event for training or speaker services, we are requesting that the *Event and Training Request* form be completed and returned to our office at least two weeks prior to the scheduled event. Upon receipt, our office will contact you to discuss your training/ event request and to confirm our participation.

If possible, please submit your event/conference/training flyer or brochure along with the request.

Name of Organization: _____

Contact Information

(name, email, phone#): _____

Request for: Speaker/Trainer Event (seeking vendors)

Event Title: _____

Event Date: _____ **Event Time:** _____

Event Location: _____

Brief description of event: _____

Brief description what you need from our office: _____

Is there a cost to set up a table? Yes No **How many attendees are you expecting?** _____

For conferences/public events only.

Who are the intended participants? Adults Older Adults Children Families

For trainings or speaker service requests, please provide a brief description of the type of training you are seeking and the length of time that the speaker will have.

For ALL requests.

The event/training topic will focus on: Adult BH Children's BH EI (birth to 3) I/DD Autism/ASD

Notes / Special Considerations: _____

Please submit this form to gradlerd@westmoreland.swsix.com or via fax at 724-830-3571. Completion of this request does not guarantee acceptance that we can accommodate your training/event needs. We will do our best to support your upcoming training and/or event, and welcome the opportunity to work collaboratively with our community stakeholders. If you have any questions, please contact our office at 724-830-3617.