

August 6, 2020

The Westmoreland County Commissioners met in regular session beginning at 10:03am on Thursday, August 6, 2020 in the Commissioners Public Meeting Rooms, Westmoreland County Courthouse, Greensburg, PA. The following were present: Chairman Sean Kertes, Vice-Chairman Douglas W. Chew, Secretary Gina Cerilli, Esq. and County Solicitor Melissa A. Guiddy. The following business was conducted:

Commissioner Kertes led the Pledge of Allegiance

General Agenda

Motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the minutes of regular meeting held July 16, 2020, as presented

Notice of Executive Session

- July 22, 2020 to discuss personnel matters
- August 4, 2020 to discuss personnel matters

Opportunity for Public Comment

The following public comment was received by the Chief Clerk via email prior to 9:30am on Thursday, August 6, 2020:

Diana Steck, North Huntingdon - I am unable to attend your meetings at this time due to COVID-19. I am writing to submit public comments as a follow up to the July 16, 2020 County Commissioners Meeting. As a member of Voice of Westmoreland, I have continued questions regarding the distribution and use of the \$31 million CARES Act funds that were allocated to Westmoreland County. Approximately 50 members of Voice of Westmoreland submitted public comments at the July 16th meeting. Three main issues that were among the comments submitted to you are of utmost importance and urgency: 1) Allocating CARES Act Funds to provide for and establish widespread, free COVID-19 testing throughout Westmoreland County 2) Providing for contact tracing to help isolate and prevent COVID spread and, 3) Providing vouchers to cover the cost of broadband for students from needy families in our county. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures? Members of Voice of Westmoreland have had the opportunity to have ongoing discussions about our concerns and the need for transparency in the allocation and distribution of the \$31 million CARES Act funds with Commissioner Chew. I do wish to thank Commissioner Chew for his ongoing communication efforts. I am asking Commissioners Kertes and Cerilli to also provide us with the opportunity for ongoing dialog regarding our concerns. I am requesting the courtesy of your response with regard to your positions on the three priority issues mentioned above and am looking forward to the opportunity for further dialog and transparency regarding allocation and use of the \$31 million CARRS Act Funds.

Gary Steck, Irwin - Please accept my public comments to be read at the August 6th Commissioners meeting. (I cant attend in person because I am immunocompromised) I am a member of Voice of Westmoreland. We are working to ensure that the \$31 million in CARES ACT FUNDS are used in the BEST interest of our county citizens. I would like to see money allocated to provide low income families a voucher to be able to connect their children to the internet for distance learning. I feel that this needs to be provided ASAP as classes will soon begin for county students. As an immunocompromised person, I feel that we need to have CARES money set aside to establish FREE COVID-19 testing that is available to all county residents in locations near to their homes. I also feel that CONTACT TRACING needs to be done to help control the spread of the virus. These 3 issues are very important and need addressed NOW!! The public needs to be involved and have a voice in how these funds are going to be spent. VOW would like to be active in this process.

Danielle Moss - Thank you for your service. I am writing about the plans for the CARES Act Funds. Three main issues that were among the comments submitted to you are, in my opinion, of utmost importance and urgency: 1) Allocating CARES Act Funds to provide for and establish widespread, free COVID-19 testing throughout Westmoreland County 2) Providing for contact tracing to help isolate and prevent COVID spread and, 3) Providing vouchers to cover the cost of broadband for students from needy families in our county. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures?

Melissa Witt Lenhart - Thank you for your time. I am writing about the plans for the CARES Act Funds. Three main issues that were among the comments submitted to you are, in my opinion, of utmost importance and urgency: 1) Allocating CARES Act Funds to provide for and establish widespread, free COVID-19 testing throughout Westmoreland County 2) Providing for contact tracing to help isolate and prevent COVID spread and, 3) Providing vouchers to cover the cost of broadband for students from needy families in our county. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures?

Susan Witt, Greensburg - I appreciate you taking this time to read my comment. As a lifelong resident of Greensburg, Westmoreland County, I am very concerned for my community during this unprecedented time. I am writing today about our county's plans for the CARES Act Funds. Three main issues that were among the comments submitted to you previously are, in my opinion, of utmost importance and urgency: 1) Allocating CARES Act Funds to provide for and establish widespread, free COVID-19 testing throughout Westmoreland County 2) Providing for contact tracing to help isolate and prevent COVID spread and, 3) Providing vouchers to cover the cost of broadband for students from needy families in our county. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures?

Bill Werts, Jr. - I am writing to you in regard for what I consider the biggest priorities for the funding the people of Westmoreland County received for COVID-19 Relief. 1. Testing within the most vulnerable populations, which includes nursing homes, prisons, and those economically disadvantaged. 2. Funding for the non-profits that provide aid for those in need, whether financially, emotionally, physically, or for mental health. These non-profits have taken a drastic reduction in donations due to the pandemic. 3. Ensuring our students across this county have the broadband access they need when our schools will inevitably shut down. This is not a condition. We all know the experts and professionals who have dedicated their lives to study and science are warning of a second even greater wave that will affect the US. Westmoreland has done well so far, but we do not have an inborn immunity.

Kaitlyn Manges - Thank you for your time. I am writing about the plans for the CARES Act Funds. Three main issues that were among the comments submitted to you are, in my opinion, of utmost importance and urgency: 1) Allocating CARES Act Funds to provide for and establish widespread, free COVID-19 testing throughout Westmoreland County 2) Providing for contact tracing to help isolate and prevent COVID spread and, 3) Providing vouchers to cover the cost of broadband for students from needy families in our county. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures?

Aileen Cunningham - I am writing because I am very concerned about the plans for the money from the CARES ACT Funding. I believe that in order to return to a thriving economic community, it is vital that we establish free, widespread COVID-19 testing throughout Westmoreland County. In addition, we must provide for contact tracing to isolate and prevent the spread of COVID-19 and we must also provide vouchers to cover the cost of broadband for all Westmoreland County students in need. We must not be using our children as guinea pigs and further transmitting the virus. As a member of VOICE OF WESTMORELAND, I want to know if each of you support these measures, YES or NO? Thank you.

Joe Cunningham - In order to save lives in our county, save our economy, and protect our children we must act responsibly. If used properly, the money from the Cares Act fund will help us achieve these goals. Vitaly important in realizing these goals are establishing free and widespread COVID-19 testing in the county. We must provide for contact tracing to isolate and prevent the spread of COVID-19. Lastly, we must issue vouchers to cover the cost of broadband for all Westmoreland County students in need. Yes or no, do you support these actions? Thank you, a concerned Westmoreland County resident and business owner.

Ernie DiMartino, Greensburg - As a county resident and business owner, I would like each of you to publicly state your position on supporting these 3 very important issues. 1) Allocating CARES Act Funds to provide for and establish widespread, free COVID-19 testing throughout Westmoreland County. 2) Providing for contact tracing to help isolate and prevent COVID spread. 3) Providing vouchers to cover the cost of broadband for students from needy families in our county. Also, please update the Absentee and Mail-in Ballot section on the county site from primary to general election. Thank you very much for your public service!

Pam Maroon - I'm writing out of concern regarding how the Cares Act Funding will be spent here in Westmoreland County. We must do better as far as contact tracing and free Covid19 testing are concerned. Both are essential to containing and controlling the spread of this virus. As the prospect of reopening our schools safely appears to be more uncertain with each passing day, vouchers to cover the cost of broadband for ALL students in our county who need it is essential! I'm asking you, as a member of Voice of Westmoreland, whether you each support these measures?

Courtney Kubovcik - I am a concerned citizen who is requesting greater transparency in the handling of the CARES funds. I would also like to see the money used towards more widespread and accessible testing, along with contact tracing of cases. Also, we need to be providing vouchers for long-income children for free internet. Thank you!!

Nancy Cebek, Irwin - At 81 years old, I remain vigilant of my own health and that of my Westmoreland neighbors. The clear path to helping the physical and emotional health of the county's residents is to establish convenient, free testing sites for COVID 19. Preferably sites would provide results within minutes, so that contact tracing would be begun quickly, thus preventing further spread. I urge each of you to commit to using as much of the \$31 million CARES funds at your disposal, to keeping the residents of Westmoreland County healthy. To state the old adage---Without your health, you have nothing. The Voice of Westmoreland organization's request for an ongoing dialog with the Board of Commissioners seems reasonable and possibly advantageous to the Board.

Sarah Skidmore - Thank you for reading my public comment. I am concerned about access to free testing and contact tracing for our rural and low-income neighborhoods in the county. If a person can not drive or has no insurance, they should be able to get a free test in their own community. Widespread testing and contact tracing in a place like Arnold, for example, could help contain the spread of COVID-19 and give families there a fighting chance for some economic recovery. It would have a huge impact on the communities of color there and we know that African Americans are more likely to die from COVID-19 than whites. As a member of Voice of Westmoreland, I would also like to ask that CARES money be spent on providing vouchers for low-income students to access broadband for school. Without access to on-line learning, these kids will be left behind and continue to struggle academically. Thank you Commissioners for allowing community input. With transparency and collaboration, this money can be spent equally and to those who need it the most. And as a family member of a loved one with cancer, Thank you for wearing your masks at the last public meeting and for wearing it today.

Mary Kay Nafaa, North Huntingdon - I have two issues which are of concern to me The Cares Funds & outreach for testing and contact tracing. Since Westmoreland County received the money from the Care Act, has there been increased testing available to our residence in Westmoreland County? Has testing become available in areas of the County which were underserved in testing availability prior to the Care Funds? For uninsured Westmoreland County citizens, is there free testing available? Has the turn around time for test results shortened to two days or less? Is there a mobile unit to provide testing for citizens with poor mobility or lack of transportation? Outside of the contact tracing Excelsa performs for their patients and employees, is there contact tracing actively happening in Westmoreland County by the PA Dept. of Health? If so, by the metrics set by the county and state, is the contact tracing being effective and is there any compliance issues? Has County Commissioners considered a PSA advertising campaign to share all local pertinent information about the virus mitigation, testing and contact tracing to our citizenry? If we, as a County, are not making progress in all of these areas, we will not be prepared when our school age and college students return to school. Just because Westmoreland County's COVID-19 infections rate have been low, should not make us complacent about how quickly that could change. Our best defense is an offense with testing and contact tracing. It allows us to have a map of where & by whom this virus is spreading locally. I would also like to comment about a statement printed in the WTAE, Aug. 3, 2020 article regarding our county's elections director resignation. In the article, Commissioner Cerilli states, ". . . a Request for Proposals to consider whether it would be effective for the County to engage a third party to print, assemble, package and mail the absentee and mail-in ballots." Although I understand why a third party printer would print and assemble ballots, under the direct guidance and supervision of the election bureau, to have a third party "package and mail the absentee and mail-in ballots." would take away any transparency and trust in our elections. These duties to "package and mail the absentee and mail-in ballots" must remain with the election bureau for good governance. Please keep the public informed about these issues.

Susan Pardus, Hempfield Township - My name is Susan Pardus. I am a resident of Hempfield Township and a member of Voice of Westmoreland. There is need for immediate action on the part of the commissioners to allow safe reopening of our schools. First, CARES Funds should be allocated to widespread, free COVID-19 testing throughout Westmoreland County. Second, provide contact tracing to help isolate and prevent COVID spread. Third, vouchers should be issued to underprivileged families that cannot afford internet service or high speed internet to allow their children to participate in remote learning. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures?

Michael Pardus, Hempfield Township - My Name is Michael Pardus. I am a resident of Hempfield Township and a member of the Voice of Westmoreland. Safe reopening of schools throughout Westmoreland County requires immediate action by the Commissioners. Funds should be allocated to free, widespread testing across Westmoreland County. While the PCR test represents the gold standard for testing, antibody and antigen testing provide rapid, near real time results. Recognizing that testing is not once and done, multiple antibody and antigen testing reduces the incidence of false positives and false negatives. The county should establish contact tracing to contain and prevent the spread of COVID. Although the county does not have a public health department, there is a contact testing consortium for southwestern PA. There is no need for the to wait for the state to begin contact tracing. Many underprivileged families either do not have internet service or lack high speed internet for their children to participate in remote learning. Vouchers should be issued to those families who are at a disadvantage when it comes to providing education for their children in the upcoming school year. As a member of Voice of Westmoreland, I would like to know, YES or NO whether each of you support these measures?

Motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following:

Certificate of Special Recognition

Teresa Minni – 100th Birthday

Proclamation

Recognizing Daniel Franzetta for Saving a Westmoreland County Historical Treasure

Solicitors Report

Upon review and recommendation Melissa A. Guiddy, County Solicitor and Sharon Bold, Director, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following item for **Adult Probation:**

- (A) Correction to Application with **Pennsylvania Commission on Crime & Delinquency** for “**Intermediate Punishment Treatment Program,**” in the corrected amount of **\$344,826.00** (No Cost to Westmoreland County) for the term July 1, 2020 through June 30, 2021

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Carrie Nelson, Administrator and the Department of Financial Administration, motion as made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following for the **Area Agency on Aging:**

- (A) Amendment to Agreement with **Center for Community Resources,** dated May 30, 2019 in the amount of **\$2,100.00** (No Cost to Westmoreland County, 100% Funded by Aging Services Block Grant, New Total Agreement \$55,214.00) for “**Aging Services-Off Hours Coordinative Services,**” for the term July 1, 2019 through June 30, 2020
- (B) Agreement with **Westmoreland Community College,** in the amount of **\$136,064.00** (No Cost to Westmoreland County, Senior Community Service Employment Grant) for “**Aging Services-Community Service Employment Program,**” for the term July 1, 2020 through June 30, 2021
- (C) Terminate Agreement with **United Way of Southwestern Pennsylvania-Open Your Heart to a Senior,** for the term July 1, 2018 through June 30, 2021, as approved on June 7, 2018 for “**Aging Services-Friendly Visitor & Telephone Reassurance Services,**” termination is effective September 1, 2020
- (D) Agreement with **Wesley Family Services-Open Your Heart to a Senior,** in the amount of **\$29,166.68** (No Cost to Westmoreland County, Aging Services Block Grant) for “**Aging Services-Friendly Visitor and Telephone Reassurance,**” for the term September 1, 2020 through June 30, 2021

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Dirk Matson, Administrator, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Behavioral Health & Developmental Services**:

- (A) Amendment to Agreement with **Regional Integrated Human Services, Inc.**, dated April 23, 2020 in the amount of **\$70,941.00 additional** (DHS \$67,576.00, County \$3,365.00; New Total Agreement \$509,404.00) for “**Intellectual Disabilities: Purchased Delegated ID Services,**” for the term July 1, 2019 through June 30, 2020

- (B) Agreements for the term July 1, 2020 through June 30, 2021:
 - (1) **Caregivers of Southwestern PA**, in the amount of **\$435,000.00** (DHS \$414,523.00, County \$20,477.00) for “**Behavioral Health: Psych Rehab (Mobile, Site Based, Club House), Drop In**”
 - (2) **Horizon Information Systems, Inc.**, in the amount of **\$20,000.00** (DHS \$19,303.00, County \$697.00) for “**Behavioral Health/Intellectual Disabilities/Health Choices: Consulting**”
 - (3) **Sensory Link, LLC**, in the amount of **\$10,000.00** (DHS \$9,000.00, County \$1,000.00) for “**Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy**”
 - (4) **Westmoreland Drug & Alcohol Commission, Inc.**, in the amount of **\$38,302.00** (DHS \$36,499.00, County \$1,803.00) for “**Behavioral Health: Community Services (SAP)**”
 - (5) **Westmoreland Human Opportunities, Inc. d/b/a Westmoreland Community Action**, in the amount of **\$833,571.00** (DHS \$794,331.00, County \$39,240.00) for “**Behavioral Health: Various Services**”
 - (6) Agreement with **BHC Advanced Services, Inc.**, in the amount of **\$86,170.00** (DHS \$86,170.00; No Cost to Westmoreland County) for “**Mental Health: Boundary Spanner Program-Forensic Project**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and the Department of Financial Administration, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for Children's Bureau:

- (A) Agreement with **Families United Network, Inc., (Title IV-E, Act 148, County)** for “**Foster Care: Various Levels, Transitional Living Programs,**” for the term July 1, 2019 through June 30, 2020, at the following per diem rates:

\$68.00 for **Specialized Level I Medical (MO)**
\$77.54 for **Specialized Level II Medical (MT)**
\$85.22 for **Specialized Level III Medical (MH)**
\$93.46 for **Specialized Level IV Medical (MF)**
\$109.21 for **Outcome Focused Foster Care Mother/Child (MC)**
\$60.62 for **Outcome Focused Foster Care-Child (CK)**
\$93.98 for **Outcome Focused Foster Care Intensive (IF)**
\$46.38 for **Outcome Focused Foster Care Respite (RF)**
\$75.26 for **Outcome Focused Foster Care Urgent Placement (UP)**
\$71.69 for **Outcome Focused Foster Care Transitional (TF)**
\$173.72 for **Arborvale Life Readiness (LR)**
\$189.69 for **Ashler Manor Level 1 (LO)**
\$198.05 for **Ashler Manor Level 2 (LT)**
\$130.00 for **Ashler Manor Transitional Living Program (TL)**
\$177.03 for **Ashler Manor Emergency Shelter Care (SC)**
\$130.00 for **White Rose Manor Transitional Living Program (WL)**

- (B) Agreements for the term July 1, 2020 through June 30, 2021:

- (1) **Appalachian Youth Services, (Act 148, County)** for “**Day Treatment,**” at the per diem rate of **\$40.27**

- (2) **The Children's Institute of Pittsburgh d/b/a Project Star, (Act 148, TANF, County)** for “**Family Support, Intensive Family Support, Parenting Assessment, Parent Training Groups,**” at the following rates:

\$60.00/hour for **Intensive Family Support**
\$75.00/hour for **Intensive Family Support-Masters Level**
\$0.575/mile for **mileage**
\$760.00/assessment for **Comprehensive Parenting Assessment**
\$45.00/person/group for **Parent Training Groups**

- (3) **Great Lakes Behavioral Research Institute, (Act 148, TANF, County)** for “**Medical Case Coordinator-Full Time & Part Time,**” at the following rates:

\$36.28/hour for **Medical Case Manager Coordinator-Full Time-Rate 1**
\$37.33/hour for **Medical Case Manager Coordinator-Full Time-Rate 2**
\$21.08/hour for **Medical Case Manager Coordinator-Part Time-Rate 1**
\$21.67/hour for **Medical Case Manager Coordinator-Part Time-Rate 2**

- (4) **Center for Hearing & Deaf Services (Act 148, TANF, County)** for “**Sign Language & Foreign Language Interpretation,**” at the following rates:

\$60.00/hour for Interpreting & Transliterating Svcs-In Person or Video Remote Monday-Sunday – 7am-7pm

\$65.00/hour for Interpreting & Transliterating Svcs-In Person or Video Remote Monday-Sunday – 7pm-7am

\$65.00/hour for Interpreting & Transliterating Svcs-In Person or Video Remote Less than 2 day notice-with valid reg

\$30.00 (flat rate) for Zone 1 Sign Language

\$40.00 (flat rate) for Zone 2 Sign Language

\$50.00 (flat rate) for Zone 3 Sign Language

\$60.00 (flat rate) for Zone 4 Sign Language

\$70.00 (flat rate) for Zone 5 Sign Language

\$80.00 (flat rate) for Zone 6 Sign Language

\$5.00-add on per hour for Tactile Interpreting for deaf-blind clients

\$0.575/mile for mileage

- (5) **Carol A. Patterson, M. ED., (TANF, Act 148, County)** for “**Bonding/Attachment Assessments, Parent & Child Assessments, Court Testimony, Consults,**” at the following rates:

\$432.00/evaluation for Parenting Assessments/Child Assessments

\$117.00/hour for Bonding/Attachment Assessments

\$117.00/hour for Court Testimony

\$117.00/hour for Additional Services-Consultations, Document Reviews

\$0.575/mile for mileage

- (6) **Terry O’Hara, PhD, (TANF, Act 148, County)** for “**Psychological Evaluations, Interactional Assessments,**” at the following rates:

\$575.00/evaluation for Psychological Evaluation

\$575.00/evaluation for Interactional Assessments

\$150.00/hearing for Court Testimony by Phone

\$150.00/hour for Court Testimony In Person

\$150.00/hour for Court Prep

\$100.00/no show for no show (not cancelled 24 hours in advance)

\$0.575/mile for mileage

- (7) **Moving Forward 15601, LLC, (TANF, Act 148, County)** for “**Counseling, Anger Management, Family Reconciliation, Parenting, Supervised Visitation, Truancy,**” as per the fee schedule.

- (8) **Preventative Aftercare, In., (TANF, Act 148, County)** for “**Family Preservation, Reintegration Services, Truancy Prevention,**” at the following rates:

\$47.02/day for Family Preservation

\$24.20/day for Reintegration Program with placement

\$29.66/day for Reintegration Program-non-placement

\$47.02/day for Truancy Prevention Services

- (9) **Neveah, Inc., (TANF, Act 148, County)** for “**Counseling Services,**” at the following rates:

\$76.50/hour for Individual Therapy (Masters Level)
\$76.50/hour for Family Therapy (Masters Level)
\$76.50/hour for Parenting Instruction (Masters Level)
\$76.50/hour for PTSD Therapy (Masters Level)
\$76.50/hour for Grief Counseling (Masters Level)
\$76.50/hour for Truancy Prevention Services (Masters Level)
\$76.50/hour for Therapeutic Supervised Visitation (Masters Level)
\$76.50/hour for Reporting Writing/Documentation/Consultation
\$76.50/hour for Pregnant Teen Services (Masters Level)
\$51.00/hour for Bachelor Level Services
\$0.575/mile for mileage
\$25.00/hour for port to port
\$76.50/hour for Animal Assisted Therapy
\$51.00/hour/attendee for ART Group (4 or less)
\$34.00/hour/attendee for ART Group (6 or less)

- (10) **In-Clusion-The Center for Healing & Resiliency, LLC, (TANF, Act 148, County)** for “**Counseling Services, Parenting Assessments, Groups, Transportation, FGDM,**” as per the fee schedule.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Court Administration:**

- (A) Agreement with **Alternative Community Engagement Solutions, LLC,** for “**Sex Offender Assessment,**” for the term September 1, 2020 through August 31, 2021, at the following rates:

\$350.00/occurrence for Mental Health Assessment/Trauma Assessment
\$350.00/occurrence for Psychosexual/Sex Offender Assessment
\$75.00/hour for Mental Health/Trauma Treatment
\$40.00/90 minute session for Sex Offender Treatment (Group)
\$75.00/hour for Sex Offender Treatment (Individual & Family)
\$75.00/hour for Reunification/Reconciliation Services
\$40.00/hour for Consultations
\$40.00/hour for Report Writing
\$100.00/hour for Court Testimony
\$400.00/occurrence for Polygraph Testing
Mileage reimbursement at the IRS rate

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Terry O'Halloran, Director, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following item for **Domestic Relations:**

- (A) Cooperative Agreement with **Commonwealth of Pennsylvania Department Of Human Services**, under Title IV-D of the Social Security Act for a five (5) year term commencing October 1, 2020 through September 30, 2025, for “**Funding the Child Support Enforcement Program**”

Upon review and recommendation of Amanda Bernard, Director, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following for **Human Resources:**

(A) **Personnel Actions:**

New Hires

Theresa DeLong-Reg Charge Nurse
Angelia Pocratsky-LPN
Ameriah Jackson-Food Svc Wkr Temp
Kendra Perry-Food Svc Wkr Temp
Richard Leska-Food Svc Wkr Temp
Janice Burruss-Hainesworth - BH/DS
Isacc Goodwin – Maint. Aide Temp
Jacob Hnath – Maint Aide Temp
Holly Price – Caseworker I
Laura Federovich – Caseworker I

Rehires

Sierra Horrell-Nurses Aide Temp
Emily Shaffer- Child Support Advocate, Domestics

Resignations

Heather Crock-Nurses Aide Trainee Temp
Jessica Foltz-Food Service Worker PT
Dana Hiteshue-Dietary Aide
Nina Trice-Casual Nurse Aide
Heather McKeel-Nurses Aide
Alexis Gustafson-Reg Charge Nurse
Angelina Achhammer-Reg Charge Nurse
Amber Shawley-Nurses Aide
Stephanie Kistner-Nurses Aide
Julie Zappone – Asst Public Defender
Joshua King – Correction Officer
Aaron Elliott – Custodian Public Works
Robert McDonald – Custodian Public Works
Brian Lawrence – Planning Deputy Director
Joshua Markle – Certified Tax Assessor
Jessica Morgan – Caseworker II
Michael Rossi – Juvenile Youth Worker
Beth Lechman – Director, Election Bureau

Terminations/End of Temp Employment

Daniel Specht-Nurses Aide Trainee Temp

Retirements

Georgia Bosetti-Caseworker

Lorie Kiebler-LPN

RTW From Furlough

Patrice Dipietro

Diane Wadsworth

Barry Visnic

Bridget Miller

Valerie Condon

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Dante DeCario, Fiscal Officer, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following item for **Human Services:**

- (A) Amendment to Agreement with **Westmoreland Community Action**, dated July 25, 2019 in the amount of **\$1,140.30 additional** (Human Services Development Funds, No cost to Westmoreland County; New Total Agreement \$92, 727.30) for “**Director of Drug Overdose Task Force and related operating costs,**” for the term July 1, 2019 through June 30, 2020.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Scott Ross, Director, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Information Systems:**

- (A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2021, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:
- RAW Appraisal LLC
 - Hillary Hails
- (B) Authorization of payment in the amount of **\$171,228.55**, to **E-Safe Technologies** for web/email security and filters for Westmoreland County Courthouse and Westmoreland Manor, for a five year term, December 2, 2020 through December 1, 2025 for Email Security and December 9, 2020 through December 8, 2025 for Web Security
- (C) Maintenance Agreement with **Kronos Incorporated**, for the iSeries Timekeeper/AS -2500 Employees software in the amount of **\$3,057.62** for a period of one year starting September 27, 2020, and for a hardware maintenance agreement covering 14 Biometric Time Clocks in the amount of **\$7,606.70** for the same one year period starting September 27, 2020 (total amount **\$10,664.32**)

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Planning**:

- (A) **Resolution #R-42-2020**, authorizing a minor amendment to the County’s FY 2018 & 2019 Community Development Block Grant (CDBG) program.

RESOLUTION #R-42-2020

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Years 2018 & 2019 of the Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised May, 2020, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

RESOLVED AND ENACTED this 6th day of August, 2020, by the Board of Commissioners of the County of Westmoreland at a duly advertised public meeting with a quorum being present that the amendment as described on the attached summary are hereby in all respects approved.

- (B) Subrecipient Agreement Amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program.

<i>SUBRECIPIENT</i>	<i>ACTIVITY CODE</i>	<i>ACTIVITY DESCRIPTION</i>	<i>ACTION TAKEN</i>
Irwin Borough	18-13D	Removal of Architectural Barriers	Budget Decrease -\$7.50
Westmoreland County-Drug Court	19-31A	Public Services	Budget Decrease -\$10,392.71
Westmoreland Community Action	19-31B	Permanent Supportive Housing-Families	Budget Decrease -\$2,706.23
Westmoreland Community Action	19-31C	Permanent Supportive Housing-Mental Health	Budget Increase +\$2,706.23
North Irwin Borough	19-25E	Removal of Architectural Barriers	Budget Decrease -\$5,825.49

- (C) Authorization to submit an application to the **U.S. Department of Housing and Urban Development (HUD)** for a Lead Hazard Reduction Grant in the amount of up to \$3.4 million. Funds will be utilized for a comprehensive program to identify and control lead-based paint hazards in eligible privately owned housing to maximize the number of children under the age of six years old to be protected from lead poisoning.
- (D) First Amendment to HOME Agreement with Westmoreland Community Action for the Youngwood Modular Homeownership program, increasing the budget by \$10,000.00 to a total of \$104,521.15 and changes the scope of the project to allow for the provision of down payment and closing cost assistance to eligible buyers of these units. There are no costs to the County.

Upon review and recommendation of Melissa A. Giddy, County Solicitor and John Walton, Warden, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for the **Prison:**

- (A) Third Amendment to Master Services Agreement with **Global Tel*Link Corporation**, awarded September 7, 2017 for GTL to provide the Covid-19 Free Video Visitation Program from August 1, 2020 through August 31, 2020. During this period, each inmate at the Prison will receive one (1) free video visit, per week, for a duration of up to ten (10) minutes per free video visit, with the County agreeing to pay GTL for the free video visitation minutes at the cost of \$0.60 per minute during this time period
- (B) Agreement with **Cleveland Brothers Equipment Company, Inc.**, in the amount of **\$3,440.00** to provide preventative maintenance with battery change for the generator at the Prison.
- (C) Change Order #1 to Agreement with **Wexford Contracting, LLC**, dated April 2, 2020 for **“Westmoreland County Prison Kitchen Floor Replacement-Bid 4,” (Bid 20-13)**, in the amount of **\$77,065.15 additional** (New Total Agreement \$260,765.15) for modifying existing plumbing to install a new grease interceptor

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Public Works:**

- (A) Agreement with **Canabait Live Bait Company** for bait at the Twin Lakes Park Boathouse, as per the fee schedule, for the term April 1, 2020 through March 31, 2022
- (B) Agreement with **Three Rivers Express LLC** for ice cream at the Twin Lakes Park Boathouse, as per the fee schedule, for the term April 1, 2020 through March 31, 2022.
- (C) Agreement with **Rostraver Midget Football League** to place a polymer storage shed at Cedar Creek Park that will store equipment for their football program.
- (D) Professional Services Agreement with **Gibson-Thomas Engineering** to prepare construction drawings and documents, assist with permitting, and provide limited construction management for the replacement and repair of the retaining walls and walkways around the Lower Lake at Twin Lakes Park for a fee of **\$25,000.00**; this project is funded by the 2019 Bond.
- (E) Right-of-Way Settlement Package for the Westmoreland County Bridge # 29 Brewery Bridge (Ligonier Street Latrobe) for three Easements on properties for the project. Owners and Easements are as follows:
 - Joyce A. Rives (Cost \$500 for Temporary Construction Easement)
 - CBC Latrobe Acquisition, LLC (a.k.a. brewery, Cost \$700 for Sidewalk Easement and Temporary Construction Easement)
 - Usman Sarwar (Cost \$1000 for Temporary Construction Easement).

The Easements are required for construction of the bridge replacement. This project is funded 80% Federal and 20% Local (Act 13).

- (F) Bids for “**Commercial Window Cleaning Services for Westmoreland County Buildings,**” (**Bid 20-29**), for the term August 1, 2020 through July 31, 2023, were opened on July 7, 2020:

Squeegee Squad	\$121,320.00
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Reject the bid; this project will not be re-bid

- (G) Bids for “**Outdoor Drinking Fountains**” (**Bid 20-30**), were opened on July 7, 2020:

Snider Recreation	\$33,754.00
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Reject the bid, due to exceeding the budgeted amount for this project; this item will not be re-bid.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Westmoreland County**:

- (A) Westmoreland County Human Services Block Grant Plan for Fiscal Year 2020-2021
- (B) Second Amendment to Agreement with **Maximus, Inc.**, approved September 22, 2016 for Cost Allocation Plan, to extend the term of the agreement through September 30, 2021
- (C) County Grant Agreement with the Commonwealth of Pennsylvania, Department of State for receipt of financial assistance from the DOS Grants for Election Modernization and Security in the amount of **\$3,437,845.80**; designating the Chairman of the Board of Elections/Board of Commissioners to execute the Certification of Voter List Maintenance Compliance and the General Invoice of Expenses requested for reimbursement.
- (D) Bids for “**Sound System Upgrade for Courtrooms,**” (**Bid 20-34**), were opened on July 28, 2020:

Nathan Walters	\$123,925.93
Horizon Information Services, Inc.	\$116,650.00

Award bid to **Horizon Information Services, Inc.**, being the lowest bidder and meeting specifications in the amount of **\$116,650.00**

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Angela Knauff, Administrator, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items for **Westmoreland Manor**:

- (A) Bids for “**Dietary Roof & Air Handler Replacement**,” (Bid 20-32), were opened on July 7, 2020:

	Package A	Package B	Deduct Alt 1
Triangle Roofing Corp	\$746,500.00		\$32,000.00
David M Maines Assoc. Inc.	\$489,361.00		\$68,827.00
SSM Industries, Inc.		\$178,700.00	
Slippery Rock Commercial Roofing Contractors, Inc.	\$378,000.00		
Hranec Sheet Metal, Inc.		\$175,500.00	
Huckestein Mechanical Services, Inc.		\$189,000.00	
Controller Climate Systems, Inc.		\$206,000.00	

Reject all bids, revise specifications and authorize the County Controller to re-advertise

- (B) Addendum to Healthcare Staffing Agreement with **ePeople Healthcare**, approved June 4, 2015 to update the rates as follows:

	Weekday	Weekend
Registered Nurse Supervisor	\$53.00/hour	\$54.00/hour
Registered Nurse	\$52.00/hour	\$53.00/hour
Licensed Practical Nurse	\$47.00/hour	\$48.00/hour
Certified Nursing Aide	\$28.00/hour	\$29.00/hour
Nursing Aide	\$25.00/hour	\$26.00/hour

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Alan Blahovec, Executive Director and Meghan McCandless, Director of Financial Administration, motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following item for the **Westmoreland County Transit Authority**:

- (A) Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance with the Commonwealth of Pennsylvania Department of Human Services Bureau of Managed Care Operations Division of Medical Assistance Transportation, for providing non-emergency medical transportation services to eligible Medical Assistance recipients, for fiscal year July 1, 2020 through June 30, 2021, and authorizing Director of Finance & Administration, of the Westmoreland County Transit Authority to submit the MATP quarterly reports to the Department of Human Services
- (B) Agreement with the **Westmoreland County Transit Authority**, for the **Department of Human Services Medical Assistance Transportation Program**, designating the Authority as Program Administering Agency for Fiscal Year July 1, 2020 to June 30, 2021. The County agrees to apply to the Department of Human Services for a Medical Assistance Transportation Grant, and to make such grant funds available to the Authority to provide transportation services through contracts with private transportation providers.

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Motion was made by Mr. Chew, seconded by Ms. Cerilli and it was unanimously agreed to approve the following items of **Miscellaneous Business:**

- (1) Amendments to the **2020 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

Motion was made by Mr. Chew seconded by Ms. Cerilli, and it was unanimously agreed to adjourn the meeting at 10:33am

Certified by,

Gina Cerilli, Esq.
Secretary