

January 9, 2020

The Westmoreland County Commissioners met in regular session beginning at 10:05am on Thursday, January 9, 2020 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present: Chairman Sean Kertes, Vice-Chairman Douglas W. Chew, Secretary Gina Cerilli, Esq. and County Solicitor Melissa A. Guidy. The following business was conducted:

The Rev. Martin Ankrum, pastor, First Presbyterian Church, Greensburg gave an invocation before the meeting and Commissioner Kertes led the Pledge of Allegiance

Commissioner Kertes called for a moment of silence in remembrance for fallen Rostraver West Newton Emergency Services paramedic supervisor Matthew Smelser

Industrial Development Corporation Agenda

Salary Board Agenda

General Agenda

Motion was made by Mr. Kertes, seconded by Ms. Cerilli, with Mr. Chew abstaining, motion passes to approve the minutes of Regular Meeting held December 19, 2019, as presented

Motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the minutes of the Reorganizational Meeting held January 6, 2020, as presented

Motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to approve the notices of the following executive sessions:

- January 6, 2020 to discuss litigation with legal counsel
- January 7, 2020 to discuss personnel matters

Opportunity for Public Comment

No Public Comment

Motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to approve the following Proclamation and Certificates of Appreciation:

Proclamation

Recognizing John Bertone For His Honorable Service

Certificates of Appreciation

Marty Pattyn

Marty Grosely

Al Birch

Robert Joseph

Samuel Wagner

Ray Mitchell, Jr.

Solicitors Report

Upon review and recommendation of Dirk Matson, Administrator and Melissa A. Guiddy, County Solicitor, motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to approve the following items for **Behavioral Health & Developmental Services:**

- (A) Amendment to Agreement with **Pathways of Southwestern Pennsylvania, Inc.**, dated November 15, 2018 in the amount of **\$1,377.00 additional** (DHS \$1,239.00, County \$138.00; New Total Agreement \$20,441.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction (Vision), Nutrition Support,”** for the term July 1, 2018 through June 30, 2019
- (B) Amendment to Agreement with **Pathways of Southwestern Pennsylvania, Inc.**, dated September 27, 2018 in the amount of **\$3,773.00 additional** (DHS \$3,594.00, County \$179.00; New Total Agreement \$25,645.00) for **“Intellectual Disabilities: Admin Fee, Companion Services, Transportation (mile), Rec/Leisure Activities, ISO Agency with Choice, Public Transportation, In-Home & Community Supports, Respite, Assistive Tech (Medical),”** for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Jeffrey Balzer, Controller and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following item for the **Controller:**

- (A) External peer review of the external audit function of the Westmoreland County Controller’s Office by **Zelenkofske Axelrod LLC**, beginning on February 3, 2020 and concluding on February 29, 2020 in the amount of **\$9,500.00**

Upon review and recommendation of Amy DeMatt, Court Administrator and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following items for **Court Administrator:**

- (A) Agreement with **Bonita L. “Bonnie” Bell**, for **“Court Reporter Services,”** for the term January 1, 2020 through December 31, 2020 at the rate of \$50.00/hour for real time court reporting and \$40.00/hour for all other court reporting, not to exceed \$10,000.00
- (B) Therapy Dog/Handler Agreement with Robert Warren for Westmoreland County court proceedings, approval of the Agreement is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas; final approval subject to Solicitor review
- (C) Therapy Dog/Handler Agreement with Marlene Warren for Westmoreland County court proceedings, approval of the Agreement is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas; final approval subject to Solicitor review

Upon review and recommendation of Amanda Bernard, Director and Melissa A. Guiddy, County Solicitor (item A), motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following items for **Human Resources:**

- (A) Wellness Program and Services Agreement with **Excelsa Health** for “**Just Lose It, Weight Loss Program,**” in the amount of **\$750.00,** for an eight week program, January 13, 2020 through March 24, 2020

- (B) Personnel Actions:

New Hires

Becky Smith- AAA- Aging Care Manager II
Joshua Hauser – Title 75- Associate Engineer
Cody Smith - LPN

Resignation

James Sinclair – AAA- Aging Care Manager II
Bryan Schroder – BHDS- MR Program Specialist I
Richard Fender – Planning- Planning Coordinator
Dyllon Neal - Nurse Aide
Tommi Osborne - LPN
Steven Newland - Nurse Aide
Christy Allums - Reg Charge Nurse

Retirement

Donald Musgrove- Parks- Maintenance Worker II
John Brasile – Parks- Maintenance Worker II
Fabian Giovannangelo- Parks- Maintenance Worker III

Termination/End of Temp Employment

Stacy Stubenrauch – Prison- Correction Officer PT
James Sims- Veterans Affairs- Admin Asst/ Veterans Temp (End of Temp)
Tracy Amati - Nurse Aide

- (C) Correction of personnel action pertaining to Louis Altieri to reflect retirement not termination from employment, from the September 12, 2019 Public Meeting
- (D) Memorandum of Agreement with Service Employee’s International Union Local 668, in reference to Mechanic and Deputy Coroner

Upon review and recommendation of Henry Fontana, Chief and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following item for **Park Police:**

- (A) Extend Agreement with **Autoclear, LLC** for “**Maintenance for Security X-Ray & Scanning Equipment for Westmoreland County Facilities,**” (**Bid 19-2**), for an additional one year term, at the same prices; this is the first of two one year renewals

Upon review and recommendation of Roland Mertz, Director and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following items for **Public Safety**:

- (A) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$12,446.40** for Microsoft SQL Server 2012 ENT Edition RUNTIME-2 core pack for the term February 1, 2020 through January 31, 2021
- (B) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$198,912.96** for the Computer Aided Dispatch (CAD) Software to provide software support to the dispatch equipment and software for the Communications Room for a term of one (1) year, beginning February 1, 2020 through January 31, 2021
- (C) Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$5,278.80** for **“Integrgraph Business Intelligence Director-CAD Bundle,”** for the term March 1, 2020 through February 28, 2021
- (D) 9IMS System Maintenance with **Essential Management Solutions, LLC**, in the amount of **\$19,980.00** for a one year term, January 28, 2020 through January 27, 2021 payable in the amount of \$1,665.00 per month

Upon review and recommendation of Greg McCloskey, Director and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following items for **Public Works:**

- (A) Bids for “**Carpeting Tile for Domestic Relations,” (Bid 19-48)**, were opened on December 3, 2019:

Laurel Design & Construction	\$29,957.07
Franklin Interiors	\$32,196.00
Conserv Flag Company	Rejected

Award bid to **Laurel Design & Construction**, being the lowest bidder and meeting specifications in the amount of **\$29,957.07**

- (B) Railroad Design Phase Reimbursement Agreement for the Westmoreland County 4th Street Bridge (North Irwin) project, to define the scope and budget of the engineering review by Norfolk Southern Railway of the County’s bridge design; the estimated budget is to be \$24,849.00 for the railroad’s review; overall project is funded by Federal Highway and Act 13 Funds; final approval subject to Solicitor review
- (C) Change Order #1 to Agreement with **Kimberly Contracting Service, LLC**, for “**Cedar Creek Park Sanitary Sewage Construction-Phases 1 & 2,” (Bid 19-35)**, dated September 12, 2019 in the amount of **\$2,377.67 additional** (increase in the amount of \$9,085.18, decrease in the amount of \$6,707.51; new total agreement \$300,853.67) for additional work during the project
- (D) Agreement with the Westmoreland County Veterans of the War on Terror, Inc., concerning the placement of a monument at the Expansion Area at Twin Lakes County Park to recognize the residents of Westmoreland County that have participated in the War on Terror; any funding for the project will be the responsibility of the Westmoreland County Veterans of the War on Terror, Inc.

Upon review and recommendation of Brenda Oravets, Director and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following items for **Purchasing:**

- (A) Bids for “**Uniforms for Sheriff’s Department,” (Bid 19-45)**, for the term January 1, 2020 through December 31, 2020, with option to extend for two additional one year terms, were opened on December 3, 2019:

Galls, LLC	\$209,788.00
Pittsburgh Public Safety Supply	\$180,856.53

Reject all bids

- (B) Extend Agreement with **Galls, LLC**, dated November 16, 2017 for “**Uniforms for Westmoreland County-Sheriff Department,” (Bid 17-54)**, for an additional one year term, January 1, 2020 through December 31, 2020; this is the second of two one-year extensions

Upon review and recommendation of Deborah T. Chiado, Director and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following item for the **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
12.19.19	54-04-00-0-128	North Huntingdon Twp.	\$664.00

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following items for **Westmoreland County:**

- (A) County Mileage Reimbursement Rate to the I.R.S. approved maximum rate of **57.5 cents per mile** effective January 1, 2020, for calendar year **2020**, for union and non-union County employees.
- (B) Amendment to Agreement with **Stantec Architecture and Engineering, Inc.**, dated July 25, 2019 to include the Stantec 2020 US Billing Level Rate Tables
- (C) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by the Borough of Oklahoma, being Tax Map No. 28-03-05-0-187 (2017-2019) and 28-03-05-0-234 (2019). Exonerations have been granted by Oklahoma Borough and Kiski Area School District. This property was granted exemption effective January 15, 2020
- (D) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by **Vaughn & Pamela Neill**, of property located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 5101 of 2017 for tax years 2018 through 2020. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-27-00-0-261

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$412,000.00	16.2%	\$66,740.00
2019	\$412,000.00	16.3%	\$67,160.00
2020	\$412,000.00	14.4%	\$59,330.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement

Upon review and recommendation of Angela Knuaff, Administrator and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Ms. Cerilli, and it was unanimously agreed to approve the following item for **Westmoreland Manor:**

- (A) Agreement with **Westmoreland County Community College**, for “**Nurse Aide Training Program,**” in the amount of **\$7,210.00** for up to ten participants for the term January 13, 2020 through March 7, 2020; lecture/lab will be held at the Westmoreland County Community College Youngwood Campus and clinical will be held at St. Anne Home, Greensburg

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Motion was made by Mr. Chew, seconded by Ms. Cerilli, for items 1 through 5 and 7 through 12, and it was unanimously agreed to approve the following items of Miscellaneous Business:

(1) Amendments to the **2019 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

(2) Appoint the following individuals to the **Westmoreland County Local Arts Grant Advisory Council**, for a one year term, January 1, 2020 through December 31, 2020:

Betty Hammer	Mark Jackson	Barbara Ferrier
Linda Morlacci	Jan Christiansen	Lina Bires
Diane Conway	Lauren Jones	

(3) Appoint Josh Miller to Board of the Coal and Coke Trail Chapter for the term January 1, 2020 through December 31, 2022; replacing Malcolm Sias as the County’s representative

(4) Appoint Gordon Shaler to the Board of the Five Star Trail Chapter for the term January 1, 2020 through December 31, 2022; replacing Malcolm Sias as the County’s representative

(5) Appoint Chris Panichella to the Board of the Westmoreland Heritage Trail Chapter for the term January 1, 2020 through December 31, 2022; replacing Jeff Richards as the County’s representative

(7) Reappoint the following individuals to the Westmoreland Casemanagement and Supports, Inc. Board of Directors, for a three year term, January 1, 2020 through December 31, 2022:

Susan Hois	Donald O’Brien
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(8) Appoint Heather Cordial to the Westmoreland County Behavioral Health Advisory Board as the Westmoreland County Commissioners Representative

(9) Appoint Commissioner Sean Kertes to the Southwestern Pennsylvania Commission, for a term of four years, through December 31, 2023

(10) Appoint Commissioner Douglas W. Chew to the Southwestern Pennsylvania Commission, for a term of four years, through December 31, 2023

(11) Appoint Commissioner Gina Cerilli to the Southwestern Pennsylvania Commission, for a term of four years, through December 31, 2023

(12) Acceptance of the recommendation made by the Board of Trustees of the Westmoreland County Community College to the Board of Commissioners to declare the Trustee position held be Kala Mologne vacant; the vacancy shall be effective January 9, 2020.

Motion was made by Mr. Kertes, seconded by Ms. Cerilli, to appoint Joseph A. Dalfonso to the Westmoreland County Housing Authority, for a five year term, January 1, 2020 through December 31, 2024; motion passes with Mr. Kertes voting “aye”, with Mr. Chew voting “no,” and Ms. Cerilli voting “aye” after rollcall vote. – Previous motion made by Mr. Chew, seconded by Ms. Cerilli to table the consideration of the appointment of Joseph A. Dalfonso to the Westmoreland County Housing Authority failed with Mr. Kertes and Ms. Cerilli voting “no” and Mr. Chew voting “aye,” after discussion on the motion to table.

Motion was made by Mr. Kertes, seconded by Ms. Cerilli and it was unanimously agreed to approve the Award of the 2020 Westmoreland County Tourism Grants, listed in section “A”

Grant Recipient	Amount Awarded
A)	
Courtyard by Marriott Greensburg	\$1,407.81
Friends of Summersounds Inc	\$3,931.57
Southern Alleghenies Museum of Art	\$4,143.75
Bushy Run Battlefield	\$4,250.00
Latrobe Art Center & Café	\$4,250.00
Ligonier Country Market	\$4,250.00
Living Treasures Wild Animal Park	\$4,250.00
University of Pittsburgh at Greensburg	\$4,250.00
Valhalla Indoor Axe Throwing	\$4,250.00
Westmoreland Agricultural Fair	\$4,250.00
Christmas in the Mountains, Linda Brown's Floral	\$4,453.26
Westmoreland Symphony Orchestra	\$4,590.00
Hurst Media Works, Dave Hurst	\$5,100.00
Hampton Inn by Hilton Greensburg	\$6,759.92
West Overton Village and Museum	\$7,148.30
Laurelville	\$7,557.35
Stahlstown Flax Scutching Festival	\$7,644.90
Downtown Greensburg Project	\$7,648.30
Lincoln Highway Heritage Corridor	\$8,188.69
Allegheny Trail Alliance	\$8,500.00
Champion Lakes Golf Club	\$8,500.00
Family Festivals Association, Inc.	\$8,500.00
Fred Rogers Center	\$8,500.00
Greater Latrobe-Laurel Valley Regional Chamber of Commerce	\$8,500.00
Holiday Inn Express & Suites Donegal	\$8,500.00
Ligonier Valley Chamber of Commerce	\$8,500.00
Ramada Ligonier	\$8,500.00
SpringHill Suites by Marriott Pittsburgh-Latrobe	\$8,500.00
Stage Right!	\$8,500.00
The Lamp Theatre	\$8,500.00
West Newton Station	\$10,000.00
Compass Inn Museum	\$12,750.00
Hot Shots Indoor Sports Arena	\$12,750.00
Fort Ligonier	\$14,598.75
Fort Ligonier Days	\$17,000.00
Latshaw Productions & Marketing Inc.	\$17,000.00
The Palace Theatre	\$17,000.00
The Westmoreland Museum of American Art	\$17,000.00
Westmoreland Arts & Heritage Festival, Inc	\$17,000.00
Westmoreland County Historical Society	\$17,000.00
Westmoreland Heritage	\$17,000.00

Motion was made by Mr. Chew, seconded by Ms. Cerilli, with Mr. Kertes abstaining, motion passes to approve the Award of the 2020 Westmoreland County Tourism Grants, listed in section “B”

B)	
Greensburg Community Development Corporation	\$4,073.63

Motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to adjourn the meeting at 10:27am

Certified by,

Gina Cerilli, Esq.
Secretary