

January 6, 2020

Westmorland County Board of Commissioners Reorganizational Meeting

A Reorganizational Meeting of the Westmoreland County Board of Commissioners was held with Commissioners Sean Kertes and Gina Cerilli present with Commissioner Douglas W. Chew participating via conference call, together with Melissa A. Guiddy, County Solicitor, beginning at 1:30pm, in the Commissioners Meeting Room #101, Courthouse Square, Greensburg, PA, when the following business was conducted:

County Solicitor, Melissa A. Guiddy, called the meeting to order at 1:30pm. Solicitor Guiddy gave notice that this meeting was originally scheduled for 10:00am in Commissioners Meeting Room #101, but due to an emergency evacuation of the Courthouse the meeting was being held at the earliest reasonable time after officials and employees returned to the building. An update to the time change was posted on the county website (www.co.westmoreland.pa.us) and on TribLive (Tribune Review).

The Commissioners led the Pledge of Allegiance

Opportunity for Public Comment

No Public Comment

Solicitor Guiddy called for nominations for the Chairman of the Board of Commissioners; Ms. Cerilli nominated Mr. Kertes for Chairman, the nomination was seconded by Mr. Chew. There being no further nominations, Mr. Kertes was unanimously elected as Chairman of the Board of Commissioners. At that time, Solicitor Guiddy turned the meeting over to Chairman Kertes.

Mr. Kertes called for nominations for Vice-Chairman of the Board of Commissioners; Mr. Kertes nominated Mr. Chew for Vice-Chairman, the nomination was seconded by Mr. Chew. There being no further nominations, Mr. Chew was unanimously elected as Vice-Chairman of the Board of Commissioners.

Mr. Kertes called for nominations for Secretary of the Board of Commissioners; Mr. Kertes nominated Ms. Cerilli for Secretary, the nomination was seconded by Ms. Cerilli. There being no further nominations, Ms. Cerilli was unanimously elected as Secretary of the Board of Commissioners.

Motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to designate the County Solicitor to serve as Parliamentarian for County meetings, and approve the use of Robert's Rules of Order (current edition) as guidance for the conduct of all meetings with interpretation by the Parliamentarian, and with the Chairperson having the right to make motions and speak regarding motions without relinquishing the chair.

Motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to designate regular Commissioners' public meeting dates for 2020 as follows:

January 9 January 30	February 13	March 5	April 2 April 23
May 14	June 4 June 25	July 16	August 6 August 27
September 17	October 8 October 29	November 19	December 17

November and December will be scheduled to accommodate the Thanksgiving and Christmas holidays and to afford the required twenty-day budget display period before adoption.

All such meetings shall be held at 10:00 A.M. in the combined Commissioners' Public Meeting Rooms 1, 2 and 3, or Commissioners Meeting Room #101 as needed, in the Courthouse Square Office Building, 2 North Main Street, Greensburg, Pennsylvania. Special public meetings may be called as needed with appropriate notices being given and advertised in compliance with the provisions of the County Code and the Sunshine Act.

Motion was made by Ms. Cerilli, seconded by Mr. Chew and it was unanimously agreed to approve the following Order of Business for the conducting of meetings:

- Invocation
- Pledge of Allegiance
- County-related Board meetings as needed:
 - Salary Board
 - Westmoreland County Industrial Development Corporation
- General Agenda:
 - Approval of minutes of previous meeting
 - Announcement of Executive Sessions, if any
 - Opportunity for Public Comment, comments limited to three minutes
 - Proclamations, Certificates of Recognition, Service, Appreciation, etc.
 - *Opportunity for group photographs*
- Solicitor's Report
- Miscellaneous Business:
 - Amendments to County Budget
 - Appointments to Boards, Commissions and Authorities
 - Other miscellaneous business
- Adjourn

Opportunity for media questions following the meeting

Motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to establish rule that all requests for inclusion of items of business on the public meeting agenda be submitted in writing not later than 12:00 Noon on Friday (or the last business day of the week) of the week preceding the date of the public meeting. This deadline may be changed with appropriate notice.

There being no further business, motion was made by Ms. Cerilli, seconded by Mr. Chew, and it was unanimously agreed to adjourn the meeting at 1:34pm

Certified by,

Gina Cerilli, Esq.
Secretary

