

March 14, 2019

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:05am on Thursday, March 14, 2019 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

The Rev. Reed Moore, First Unity Church of God in Christ, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance Jeannette

Salary Board Agenda

Industrial Development Corporation Meeting

General Agenda

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held February 21, 2019, as presented

Opportunity for Public Comment

Cecilia Petrush, Delmont – introduces herself as Miss PA Outstanding Teen 2019, she is a senior at Franklin Regional High School, Miss Petrush spoke about her platform for PA Work Wear through the YWCA Thrift Shop in Greensburg; Miss Petrush requests a county casual day so that employees can make monetary or material donations to the PA Work Wear through the YWCA Thrift Shop; Ms. Cerilli made a motion, seconded by Mr. Kopas and it was unanimously agreed to approve a casual day for PA Work Wear

Russ Cepko, Export – he is a longtime Westmoreland County resident who came to speak about the AOT (Assisted Outpatient Treatment), an enhanced legal treatment for the severely mentally ill; Mr. Cepko spoke about his 4 children, 3 of which have gone on to successful lives. He spoke about his son, who while in college began to suffer from insomnia; he eventually dropped out of college and was diagnosed with paranoid schizophrenia. Mr. Cepko goes on to talk about how his son was in and out of institutions and spent time at Torrance hospital. He said that his son has no insight into his mental illness. Mr. Cepko states that families that support those that are mentally ill need the AOT law. At this point, counties can opt in or opt out of the program. He has been working with BH/DS and Director Matson and other families that are advocating for common sense measures that allows families to the petition the courts before an individual become severely dangerous. He states that this law changes the standard, when they are forced to go on medication and receive treatment. Mr. Cepko talks about how his kids attended Franklin Regional and the events that occurred there a number of years ago; he said when you watch the news you often hear about mental illness when it goes untreated. He understands that there are practical issues, but there have been students that it will save money and states that it will save the county money if you can keep people on their medications and in treatment and out of jails. He states that it makes sense. He acknowledges additional administrative burdens. Mr. Cepko concludes that he continues to have hope for his son and that Assisted Outpatient Treatment is needed in Westmoreland County

Solicitors Report

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Sharon Bold, Chief Probation Officer and the Department of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Adult Probation:**

- (A) Acceptance of Grant Funds from **Pennsylvania Board of Probation & Parole**, in the amount of **\$512,269.00**, for “**Grant-In-Aid Continuing Program**,” for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Kate Johnson, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Area Agency on Aging:**

- (A) Letter of Understanding with **Mazzitti & Sullivan EAP Services** for “**Workplace Culture Training**,” at the rate of **\$1,000.00** for a three-hour presentation

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson Director and the Department of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Behavioral Health & Developmental Services:**

- (A) Amendment to Agreement with **Community Living Care, Inc.**, dated July 26, 2018 in the amount of **\$90,086.00** (DHS \$86,591.00, County \$3,495.00; New Total Agreement \$330,175.00) for “**Intellectual Disabilities: Companion Services Level 2, Community Participation Support, In-Home & Community Supports Level 2, Transportation, Support Med Environment Level 3, Family Aide Level 3, Base Service, Adult Dev Training**,” for the term July 1, 2018 through June 30, 2019
- (B) Agreement with **Sprout Center for Emotional Growth & Development, LLC** in the amount of **\$3,000.00** (DHS, No Cost to Westmoreland County) for “**Behavioral Health: Community Services (Outreach (Training, Consultation, Travel))**,” for the term January 1, 2019 through June 30, 2019
- (C) Agreement with **System 1-2-3**, in the amount of **\$82,813.00** (DHS, No Cost to Westmoreland County) for “**Health Choices: Administrative Training**,” for the term January 1, 2019 through December 31, 2019
- (D) Agreement with **Unity Family Services, Inc.**, in the amount of **\$20,000.00** (DHS, No Cost to Westmoreland County) for “**Behavioral Health: Family Based (Individual, Team Delivered)**,” for July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and the Department of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Children's Bureau**:

- (A) Agreements for the term July 1, 2018 through June 30, 2019:
 - (1) **VisionQuest National, Ltd., (Title IV-E, Act 148, County)** for “**Residential,**” at the following per diem rates:
 - \$390.92 for Safe House**
 - \$235.56 for Standing Timbers**
 - (2) **Mid-Atlantic Youth Services Corp., (Title IV-E, Act 148, County)** for “**Secure Residential, Open Residential Treatment,**” at the following per diem rates:
 - \$323.50 for Secure Residential**
 - \$270.50 for Open Residential TX**
 - (3) **The Children's Institute of Pittsburgh (Title IV-E, Act 148, County)** for “**Foster Care,**” at the following per diem rates:
 - \$66.00 for Class AA**
 - \$83.95 for Class BB**
 - \$97.73 for Class CC**
 - \$105.36 for Class DD**
 - (4) **KidsPeace National Centers, Inc., (Title IV-E, Act 148, County)** for “**Foster Care,**” at the following per diem rate **\$58.54**
- (B) Agreement with **Bethany Christian Services of Western PA (Title IV-E, Act 148, County)** for “**Foster Care,**” at the per diem rate of **\$40.08**, for the term July 1, 2017 through June 30, 2018
- (C) Amendment to Agreement with **Great Lakes Behavioral Research Institute (Act 148, TANF, County)**, dated August 16, 2018, for the term July 1, 2018 through June 30, 2019, to add five full time Care Management Coordinators at the rate of \$17.39/hour, a part-time Care Management Coordinator at the rate of \$15.00/hour and to increase the Managed Care Coordinator to \$27.84/hour with all other terms and conditions of the Agreement remaining in full force and effect for the balance of the term of the Agreement

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Court Administration:**

- (A) Agreement with **Southwest Behavioral Care, Inc., d/b/a SPHS Behavioral Health**, for “**Court Assessment Services,**” for the term January 1, 2019 through December 31, 2019 in an amount not to exceed **\$62,000.00** at the following rates:

Assessment/Evaluation	\$75.00/hour
Group Services	\$75.00/hour
On-Site Testing	\$6.75/specimen
Confirmation Testing	\$19.00/drug

- (B) Agreement with **Adam Gorzelsky**, for legal services representing persons for whom representation is required under the Public Defender Act, and where conflicts prohibit the Public Defender’s Office from doing so, for a term of ten months beginning March 1, through December 31, 2019 with compensation in the amount of **\$18,750.00** plus reimbursement of authorized expenses, for handling up to 33 assigned cases. Approval of the Agreement is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas pursuant to 16 P.S. Sec. 9960.7.
- (C) Termination of Agreement with **Victor G. Myers**, dated October 18, 2018, effective January 1, 2019, for legal services representing persons for whom representation is required under the Public Defender Act, and where conflicts prohibit the Public Defender’s Office from doing so

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Court Administration:**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, John Peck, District Attorney, Amy Garris Victim/Witness Coordinator (item B) and Department of Financial Administration (item B) motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **District Attorney-Victim/Witness:**

- (A) Letter of Understanding with **Mazzitti & Sullivan EAP Services** for “**Workplace Mediation Services,**” in the amount of **\$2,900.00** for two days of service
- (B) Grant Application with the **Pennsylvania Commission on Crime & Delinquency** in the amount of **\$125,131.00** (No Cost to Westmoreland County) for “**Emergency Response Project,**” for the term July 1, 2019 through September 30, 2020

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Eric Leydig, Drug Treatment Court Administrator and the Department of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Drug Treatment Court:**

- (A) Grant Application with the **US Department of Justice, Office of Justice Program, BJA** for “**Adult Drug Court Discretionary Grant Program,**” for the term of thirty-six months in the amount of **\$209,013.12** (25% cash or in-kind match); final approval subject to solicitor review

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Lechman, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for the **Election Bureau:**

- (A) Bids for “**Printing & Furnishing of Candidates Specimen Ballots, Official Ballots & Election Supplies-2019 Primary,**” (Bid 19-04), were opened on February 26, 2019:

	Group I	Group II
William Penn Printing	\$14,434.65 (with performance bond) \$14,034.65 (without performance bond)	\$16,863.00 (with performance bond) \$16,463.00 (without performance bond)

Award bid to **William Penn Printing**, being the only bidder and meeting specifications in the amount of **\$14,034.65 for Group I** and **\$16,463.00 for Group II** (total award \$30,497.65); it is recommended that the Performance Bond not be required for this contract, based upon satisfactory past experience with this vendor

- (B) Bids for “**Transporting Voting Equipment for the 2019 Primary Election,**” (Bid 19-05), were opened on February 26, 2019:

Ryan Moving, LLC	\$19,500.00
Central Van & Storage	\$22,786.78

Award bid to **Ryan Moving, LLC**, being the lowest bidder and meeting specifications in the amount of **\$19,500.00**

- (C) Subscription Agreement with **SOE Software Corporation d/b/a SCYTL** for “**Scytl Election Night Reporting,**” for a term of one year with two automatic one year renewals from the effective date of March 14, 2019 in the amount of **\$13,000.00 for 2019, \$8,000.00 for 2020 and \$8,000.00 for 2021**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amanda Bernard, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Human Resources**:

- (A) Memorandum of Agreement with **The United Mine Workers of America** pursuant to Salary Board action of December 20, 2018
- (B) Agreement with East Coast Risk Management, effective April 1, 2019, for a one year period, to provide administration of leave under the Family Medical Leave Act and Non-FMLA Leave, in the amount of \$850.00 for a one time setup fee and a fee of \$1.50 per employee per month for the length of the agreement.
- (C) Personnel Actions:

New Hires

Christine Harr - Registered Dietician
Marjorie Sarp - Registered Dietician
Katharine Dini - LPN Temp
Alexis Pfile - Children's Bureau - County Caseworker I
Heather Guzewicz – AAA - Aging Care Manager II
Bobbi Jo Bales - Children's Bureau - Child Welfare Aide
Aaron Elliot - Public Works - Custodian Trainee Temp

Resignations

Elisa Davis - Casual Nurse Aide
Andrea Suter - Unit Assistant Temp
Harlee Nuttall - Nurses Aide Temp
Sarah McClintock - Cook
Brent Pollock - Westmoreland County Prison - Correction Officer PT
Kevin Kilroy - Public Works - Custodian PT
Travis Jones - 911 Surcharge - Telecommunications Officer

Terminations/End of Temp Employment

Carmella Bankosh - Nurses Aide Temp
Tonia Salih - LPN
Margo Pringle - Nurse Aide Trainee Temp
Richard Williams - Westmoreland County Prison - Correction Officer PT
Terry Klym - Public Works - Custodian Trainee Temp

Upon review and recommendation of Melissa A. Guiddy and Jason Rigone, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Planning:**

- (A) **Resolution (#R-9-2019)** adopting and authorizing the submission of Westmoreland County's FY 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD). All programs are funded through HUD and consist of the following grants (grant amounts are estimated and subject to change based on HUD's final allocations):
- a) Community Development Block Grant Program \$3,409,812.00
 - b) HOME Investment Partnerships Program \$630,141.00
 - c) Emergency Solutions Grant Program \$281,726.00

RESOLUTION #R-9-2019

A RESOLUTION, of the Board of County Commissioners of the County of Westmoreland, Pennsylvania, approving the FY 2019 Annual Action Plan for the Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grants Program (ESG)

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as Amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination or prevention of slums or urban blight, or activities which will benefit low and moderate income persons, or other urgent community development needs; and

WHEREAS, under the HOME Investment Partnerships Program created by the National Affordable Housing Act of 1990 (NAHA) and amended by the Housing and Community Development Act of 1992, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary and affordable housing; and

WHEREAS, under the Emergency Solutions Grants Program contained in the Stewart B. McKinney Homeless Assistance Act of 1987 as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to grantees and non-profit agencies which provide essential services, operations, homeless prevention and shelter rehabilitation for homeless or near homeless persons; and

WHEREAS, the County anticipates its FY 2019 Entitlements from the U.S. Department of Housing and Urban Development to be approximately as follows: CDBG \$3,409,812; HOME \$630,141; and ESG \$281,726; and

WHEREAS, the Westmoreland County Department of Planning and Development has prepared an Annual Plan for FY 2019, which assesses the housing needs of extremely low, low, and moderate income households, homeless families and individuals, and others with special needs; and

WHEREAS, if the final entitlement allocation amounts are different than estimated, the County's FY 2019 budget and selected projects will be adjusted as described in the Annual Plan; and

WHEREAS, the draft Annual Plan for FY 2019 was on public display from February 1, 2019 to March 2, 2019 and the County held a series of Public Hearings on said Annual Action Plan for 2019 and the comments of various agencies, groups and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE, be it resolved by the Commissioners of the County of Westmoreland, Pennsylvania, and it is hereby resolved by the authority of the same, as follows:

SECTION 1. That the FY 2019 Annual Action Plan for the FY 2019 CDBG, HOME, and ESG Programs is hereby in all respects approved and the Chief Clerk is hereby directed to file a copy of said Annual Plan with the minutes of this meeting.

SECTION 2. That the Board of Commissioners is cognizant of the conditions that are imposed in the undertaking and carrying out of community development, affordable housing and emergency homeless activities with federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin and other assurances as set forth under the certifications.

SECTION 3. That the Chairman, on behalf of the County of Westmoreland and the Westmoreland County Housing Consortium, is authorized to file the First Annual Action Plan for FY 2019 with the U.S. Department of Housing and Urban Development, which has indicated its willingness to make available a grant to carry out the CDBG Program in the amount of \$3,409,812, HOME in the amount of \$630,141, and ESG in the amount of \$281,726 and is further authorized to act as an authorized representative of the County of Westmoreland to sign any and all documents in regard to these programs.

SECTION 4. That the Chairman of the Board of Commissioners, on behalf of the County of Westmoreland and the Westmoreland County Housing Consortium, is hereby authorized to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as Amended, the National Affordable Housing Act of 1990, as Amended, and the Stewart B. McKinney Homeless Assistance Act, as Amended, and also any supplemental or revised data which the U.S. Department of Housing and Urban Development may request in connection with the review of this Application.

ADOPTED this 14th day of March, A.D., 2019.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Public Works**:

- (A) Amendment to Oil and Gas Agreement, dated April 12, 2001 with **Kriebel Resources Company, LLC**, regarding the Release of Future Surface Use on 108.6725 acres in Cedar Creek County Park, Rostraver Township
- (B) Ratification of and Amendment to Oil & Gas Lease with **Huntley & Huntley Engineering Exploration**, regarding the Release of Future Surface Use on 108.6725 acres in Cedar Creek County Park, Rostraver Township
- (C) Music Performance Trust Fund's *Terms and Conditions for Co-Sponsoring Organizations* for the 2019 Summer Concert Series at Cedar Creek Park; the Music Performance Trust Fund reimburses the Tri-County Federation of Musicians for a percentage of the concert costs which enables them to charge a reduced fee for the bands that perform
- (D) Amended Reimbursement Agreement for the Westmoreland County Bridge #29 Brewery Bridge (Ligonier Street, Latrobe) project, for the purposes of authorizing the Utility and Right-of-Way phases of the Design, and further approve **Resolution (#R-10-2019)** designating signature authority authorizing the Chairman of the Board of Commissioners to sign the Agreement

#R-10-2019

WHEREAS, the County of Westmoreland desires to amend Resolution #R-50-2017 which approved Federal-Aid Highway Project Reimbursement Agreement #R17120008 and authorized the Chairman of the Westmoreland County Board of Commissioners to execute said agreement. The amendment is to approve the supplemental Standard Bridge Reimbursement Grant Agreement #R17120008-1 and authorize the Chairman to execute this replacement agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania as follows:

1. That the Board hereby Amends Resolution #R-50-2017 and approves the Standard Bridge Reimbursement Grant Agreement #R17120008-1 and any future supplements, by and between the County of Westmoreland and the Commonwealth of Pennsylvania acting through the Pennsylvania Department of Transportation.
2. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to execute this Agreement and the Chief Clerk is authorized to attest to such execution on behalf of the County of Westmoreland thereon.

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, this 14th day of March, 2019

- (E) Schedule modification and revised completion dates for the Westmoreland County Bridge #29 Brewery Bridge (Ligonier Street, Latrobe) Preliminary Design phase. Original Completion date for Preliminary Design was 03/31/2019. The revised completion at this time is July 31, 2019, a time extension request of 122 days

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Debora T. Chiado, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Tax Office**:

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
2.25.19	46-16-00-0-003-99-010	Donegal Twp.	\$300.00
2.26.19	02-02-07-0-393	City of Arnold	\$1,029.00
3.6.19	24-03-15-0-062	City of New Kensington	\$880.66

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Matt Zamosky, Director and the Department of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Veterans Affairs**

- (A) Grant Award and Agreement with **Commonwealth of Pennsylvania, Department of Military and Veterans Affairs**, for “**Education Materials for Veterans Affairs**,” in the amount of **\$2,149.00**, beginning on the effective date through May 31, 2020

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for Westmoreland County:

- (A) Professional Services Agreement with **Eckert Seamans Cherin & Mellott, LLC**, at the rate of \$250.00 per hour for shareholders and associates; the County will also make reimbursement of certain out-of-pocket expenses limited to court reporters' transcripts of depositions and filing fees for court documents.
- (B) **Stipulation of Settlement** in tax assessment appeal of **Larbon, LLC**, owner of property located in the **City of Jeannette, Jeannette City School District, Westmoreland County**, No 4771 of 2017 for tax years 2018 and 2019; the assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 14-04-01-0-109-00-000

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$12,500.00	16.2%	\$2,030.00
2019	\$12,500.00	16.3%	\$2,040.00

Tax Map No. 14-04-01-0-109-60-001

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$137,500.00	16.2%	\$22,780.00
2019	\$137,500.00	16.3%	\$22,410.00

Tax Map No. 14-04-01-0-167-00-000

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$65,000.00	16.2%	\$10,530.00
2019	\$65,000.00	16.3%	\$10,600.00

Tax Map No. 14-04-01-0-167-69-001

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$1,016,250.00	16.2%	\$164,630.00
2019	\$1,016,250.00	16.3%	\$165,650.00

Tax Map No. 14-04-01-168-00-000

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$3,750.00	16.2%	\$600.00
2019	\$3,750.00	16.3%	\$610.00

Tax Map No. 14-04-0-414-00-000

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$13,750.00	16.2%	\$2,230.00
2019	\$13,750.00	16.3%	\$2,240.00

Tax Map No. 14-04-01-0-433-00-000

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$1,250.00	16.2%	\$500.00
2019	\$1,250.00	16.3%	\$500.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (C) **Stipulation of Settlement** in tax assessment appeal of **On Site Rep, LLC**, owner of property located in **City of Monessen, School District of the City of Monessen, Westmoreland County**, No. 3573 of 2018 for tax years 2017 through 2019; the assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 20-02-04-0-086

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2017	\$80,000.00	17.3%	\$13,840.00
2018	\$105,000.00	16.2%	\$17,010.00
2019	\$150,000.00	16.3%	\$24,450.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (D) Payment in the amount of \$17,500.00 in accordance with the General Release and Settlement Agreement between Mark Taylor, Westmoreland County, the Sheriff of Westmoreland County and Jonathan Held.
- (E) Agreement of Sale for acquisition of approximately 2 acres of land in Derry Township, known as District Court 10-3-08, being tax map # 45-41-06-0-154, tax map # 45-41-06-0-133 and part of tax map # 45-41-05-0-130 from **Mark Gera** in the amount of **\$250,000.00**; final approval is subject to solicitor review.
- (F) Lease agreement with Westmoreland County Housing Authority to provide offices for District Court 10-3-01 effective March 1, 2019 to February 28, 2029, with the option to extend the lease term for up to three additional ten year terms.
- (G) **Resolution(#R-11-2019)** authorizing the execution of an Amendment to the Cooperation Agreement dated March 30, 2017 between the County of Westmoreland, Redevelopment Authority of the County of Westmoreland and Westmoreland County Industrial Development Corporation regarding the administration of a grant under the Redevelopment Assistance Capital Program to be used for the Derry Redevelopment Project to provide that Westmoreland County Industrial Development Corporation will provide technical assistance for the Project and that the Redevelopment Authority will use and administer the RACP Grant proceeds pursuant to the Cooperation-Agreement

RESOLUTION #R-11-2019

RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE COOPERATION AGREEMENT DATED MARCH 30, 2017 BETWEEN THE COUNTY OF WESTMORELAND, REDEVELOPMENT AUTHORITY OF THE COUNTY OF WESTMORELAND AND WESTMORELAND COUNTY INDUSTRIAL DEVELOPMENT CORPORATION REGARDING THE ADMINISTRATION OF A GRANT UNDER THE REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM TO BE USED FOR THE DERRY REDEVELOPMENT PROJECT TO PROVIDE THAT WESTMORELAND COUNTY INDUSTRIAL DEVELOPMENT CORPORATION WILL PROVIDE TECHNICAL ASSISTANCE FOR THE PROJECT AND THAT THE REDEVELOPMENT AUTHORITY WILL USE AND ADMINISTER THE RACP GRANT PROCEEDS PURSUANT TO THE COOPERATION-AGREEMENT

WHEREAS, the Redevelopment Authority of the County of Westmoreland (“RACW”) presently owns certain property at 333 West Third Street, Derry, PA 15627, which is further identified as Tax Map No. 06-01-13-0-047 which will herein be referred to as the “Property”;

WHEREAS, the RACW made an Application for the Grant in the amount of Five Hundred Thousand and 00/00 (\$500,000.00) Dollars under the Redevelopment Assistance Capital Program which was to be disbursed by RACW as Grantee and distributed to Westmoreland County Industrial Development Corporation, hereinafter known as “WCIDC” as Sub-grantee performing as Project Administrator and Project Developer for the Project for the benefit of the Property owned by RACW;

WHEREAS, the County, RACW and WCIDC wish to enter into a First Amendment to the March 31, 2017 Cooperation Agreement to clarify the rolls of the parties wherein WCIDC now shall provide technical assistance for the Project with RACW agreeing to use and administer the RACP Grant proceeds pursuant to the March 30, 2017 Agreement, the Business Application submitted May 15, 2015, the Grant Application, the Grant Agreement and the RACP Program.

NOW THEREFORE, at a public meeting duly advertised with a quorum present, IT IS HEREBY RESOLVED that Gina Cerilli, Chairman, Ted Kopas, Vice Chairman and Charles W. Anderson, Secretary are authorized to execute a First Amendment to Cooperation Agreement with the County of Westmoreland, Redevelopment Authority of the County of Westmoreland and Westmoreland County Industrial Development Corporation in order to clarify the rolls of the Westmoreland County Industrial Development Corporation and the Redevelopment Authority of the County of Westmoreland when utilizing the Grant of \$500,000.00 under the Redevelopment Assistance Capital Program;

IN WITNESS WHEREOF, this Resolution was duly enacted on the 14th day of March, 2019.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Angela Knauff, Administrator (items A, B, and C) and Diane Testa, Manor Chief Finance Officer (item D), motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Westmoreland Manor:**

- (A) Change Order #5 to Agreement with **Limbach Company**, dated July 26, 2018 for “**Westmoreland Manor Chiller Replacement Project,**” (Bid 18-18) to the completion date to April 30, 2019, to allow proper time for installation of insulation and clean up; there is no additional cost
- (B) Services Agreement with **Relias LLC**, for software services for new trainings and competencies, future changes with regulations and aid in on-boarding, online training and re-education of staff and work as a policy storage for in-depth and extensive polices, for a term of thirty-six months, effective May 1, 2019 at the rate of \$37,402.50 (includes implementation services) for year 1, \$34,054.09 for year 2 and \$35,245.98 for year 3 (Total Agreement \$106,702.57)
- (C) Amendment to Item 17 (A), Westmoreland Manor, of the February 7, 2019 Agenda to correct the New Total Agreement amount to \$1,505,545.00 for the August 16, 2018 Agreement with **Hranec Sheet Metal, Inc.** for “**Westmoreland Manor Air Handler Equipment**” (Bid 18-21)
- (D) Exercise option to extend Agreement with **Allstar Therapies, Inc.**, dated April 14, 2005 for an additional three year period, January 1, 2019 through December 31, 2021 (this is the first of two renewals for a three year term)

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Motion was made by Mr. Anderson, seconded by Kopas and it was unanimously agreed to approve the following items of **Miscellaneous Business:**

(1) Amendments to the **2019 Budget and 2018 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

(2) **Proclamations**

“Jeannette Legion Celebrates 100th”

“Kick Butts Day March 20, 2019”

“Pennsylvania 4-H Week March 17-24, 2019”

“Marjorie Jean (Nicely) McChesney Celebrates 100th Birthday”

“Latrobe American Legion, Post 515 Joins in National 100th Anniversary”

Eagle Scout Recipients

Drake Croushore

Mason Brunson

Ryan Patricio

(3) **Certificates of Service**

30 Years

Sharon Bold

Maria Condo

25 Years

Antonette McElfresh

Deborah Blair

Edward Stofko

20 Years

Michael Soich

Crista Horner

John Shaw

Melinda Smith

Sandra McClellan

15 Years

Patrick McDowell

10 Years

Danielle Frye

William Lane, Jr.

Scott Stepanovich

Pamela Thompson

Elizabeth Hafer

Motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to recess and reconvene on Thursday, March 28, 2019 at 10am in Room #101

Ms. Cerilli reconvened the meeting at 10:03am on Thursday, March 28, 2019 in Room #101; the following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

No Public Comment

Solicitors Report

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Amanda Bernard, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Human Resources:**

- (D) Approval of Political Activity Policy, effective April 1, 2019
- (E) Workers Compensation and Employers Liability Insurance with Housing and Redevelopment Insurance Exchange in the amount of \$374,185.00 for a three month period effective April 1, 2019 through June 30, 2019; subject to extension at the option of the County at the rate of \$124,728.00/month; to allow time to obtain self-insured status

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Public Works:**

- (F) Bids for “**Twin Lakes Park Nature Center,**” (Bid 19-03), were opened on February 26, 2019:

General Construction

Plavchak Construction	\$71,600.00
TBI Contracting	\$83,900.00

HVAC Construction

Whitby Plumbing & HVAC LLC	\$16,700.00
McRandal Company, Inc.	\$24,500.00
Hranec Sheet Metal, Inc.	\$25,000.00
TBI Contracting	\$42,000.00

Electrical Construction

Schultheis Electric	\$17,959.00
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Plumbing Construction

John Haughey & Sons, Inc.	\$13,400.00
K&K Plumbing	\$14,500.00
Whitby Plumbing & HVAC	\$15,998.00
McRandal Company, Inc.	\$23,700.00

Reject all bids due to bids exceeding amount budgeted for project

Motion was made by Mr. Anderson, seconded by Ms. Cerilli, and it was unanimously agreed to adjourn the meeting at 10:05am

Certified by,

Charles W. Anderson
Secretary