

January 10, 2019

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:10am on Thursday, January 10, 2019 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Giddy. The following business was conducted;

Rev. Martin Ankrum, First Presbyterian Church of Greensburg gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

General Agenda

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held December 20, 2018, as presented

Opportunity for Public Comment

No Public Comment

Solicitors Report

Upon review and re commendation of Melissa A. Giddy, County Solicitor, Kate Johnson, Administrator and Meghan McCandless, Director of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Area Agency on Aging:**

- (A) Amendment to Assessment Services Agreement with **Agging Well, PA LLC**, dated March 29, 2018 to include payment of \$274.11 for completion of each LCD conducted by AAA during the interim period of July 1, 2018 through March 31, 2019

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Dirk Matson, Administrator and Meghan McCandless, Director of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Behavioral Health / Developmental Services:**

- (A) Agreement with **Family Behavioral Resources**, in the amount of **\$17,000.00** (DHS \$16,226.00, County \$774.00) for “**Behavioral Health: OP Individual Therapy, Emergency Services,**” for the term July 1, 2018 through June 30, 2019
- (B) Agreement with **Vincent H. Mercuri**, in the amount of **\$10,000.00** (Department of Human Services, No Cost to Westmoreland County) for “**Behavioral Health: CS-Outreach,**” for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Eric Leydig, Drug Treatment court Administrator and the Department of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Drug Treatment Court:**

- (A) Grant Application with the **Administrative Office of Pennsylvania Courts** for “**Problem Solving Courts Discretionary and Implementation Grants,**” for the term April 1, 2019 through April 1, 2020, in the amount of **\$30,000.00;** final approval subject to solicitor review

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Eric Glod, Senior GIS Coordinator, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following for **Geographic Information Systems:**

- (A) Pictometry Data License Agreement as per fee schedule and authorize the Senior GIS Coordinator to execute contract documents on behalf of the County:

North Huntingdon Township
Youngstown Borough

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and James Burgess, Chief Human Resource Officer motion was made by Mr. Kopas, seconded by Mr. Kertes and unanimously agreed to approve the following item for **Human Resources:**

- (A) Ratification of Agreement with **United Mine Workers of America**, effective January 1, 2019 through December 31, 2022
- (B) Ratification of Agreement with **Westmoreland County Detective Bureau**, effective January 1, 2019 through December 31, 2022
- (C) Personnel Actions:

New Hires

Joseph Frisch – Food Service Worker Temp
Mary Jones – Nurse Aide Temp
Patricia Kinney – Casual RN
Michael Fligger - Title 75 – Maint Worker IV
Ryan Smith- GIS- GIS Coordinator
Jodi Lynne Henry- Public Works- Custodian Trainee Temp

Resignations

Donna Pochet – Custodian
Brooke Sperl – Nursing Supervisor
Krissy Bish – LPN
Kristina Phillips – Nurses Aide
Amanda Thompson – Nurse Aide Trainee Temp
Dallas Roman – Nurse Aide Trainee Temp
Felicia Roman – Nurse Aide Trainee Temp
Kelly Thomas – Nurse Aide Trainee Temp
Kelsey Oddis- Children’s Bureau- County Caseworker I
Jason Paul- Prison- Interim Corrections Officer PT
Kally Carr- AAA- Aging Care Mgr II
Karen Koschack- Children’s Bureau- County Caseworker II

Terminations/End Of Temp Employment

Keshia Jamison – Nurse Aide Temp

Retirements

Sharon Klejka – Nurses Aide
Pamela Askey – Nurses Aide
Katharine Dini – LPN
David Theis- AAA- Aging Care Mgr II

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Scott Ross, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Information Systems:**

- (A) Amendment to Item 6 (B) of the December 20, 2018 Agenda, under Information Systems, to further authorize the Chairman of the Board of Commissioners to execute the Agreement with Microsoft, and CDW Logistics, Inc., for the county to purchase Microsoft Volume licensing, using CDW Logistics Inc.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Carlos Alejandro, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Juvenile Detention & Youth Shelter:**

- (A) Memorandum of Understanding with **Adelphoi Village, Inc.**, to provide for a client court ordered to an Adelphoi Village facility to be detained at the Westmoreland County Detention Center; the agreement is subject to a thirty day written notice of termination

Under review and recommendation of Melissa A. Guiddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Public Works:**

- (A) Schedule modification and revised completion dates for the Westmoreland County Bridge #14 Beaver Run (Story Road) Bridge project, the new completion date is April 21, 2019 (additional 144 days). This request is being submitted as a result of the PennDOT District Executive authorizing, in writing, additional and/or extra work that adversely affected progress on one or more controlling operations.
- (B) PennDOT Agreement L00359 Work Order 1 - Price Proposal, with **Gibson-Thomas Engineering Company, Inc.** to provide Bridge Inspection Services per the National Bridge Inspection Standards (NBIS) for the Westmoreland County Department of Public Works, in an estimated amount of **\$257,498.08**, for a term of 60 months; funded through federal funding provided for NBIS (80%) and either Liquid Fuels or the Fee for Local Use (20%). This work was previously arranged under contract by PennDOT District 12 on our behalf and deducted from our Liquid Fuels allocation.
- (C) PennDOT Reimbursement Agreement R19120001 for Engineering Agreement L00359 Work Order 1 - Price Proposal, for **Gibson-Thomas Engineering Company, Inc.** to provide Bridge Inspection Services per the National Bridge Inspection Standards (NBIS) for the Westmoreland County Department of Public Works, and further approve **Resolution #R-1-2019** designating signature authority authorizing the Chairman of the Board of Commissioners to sign the Agreement, and authorize Mr. Gregory P. McCloskey, Director, Public Works, to electronically execute this Agreement in the PADOT electronic Reimbursement Agreement System (RAS) on behalf of the Chairman.

RESOLUTION
#R-1-2019

WHEREAS, the County of Westmoreland desires to retain services for Bridge Inspection in accordance with the applicable Federal Requirements, and

WHEREAS, The Pennsylvania Department of Transportation has adopted policies and procedures for the initiation and conduct of bridge inventories and inspections on public roads in compliance with the National Bridge Inspection Standards, mandated by regulations issued by the United States Department of Transportation, Federal Highway Administration (“FHWA”) to implement the provisions of the federal-aid highway acts and their amendments, as set forth in the applicable sections of Title 23 of the United States Code, and

WHEREAS, the County of Westmoreland desires to participate in such a Program in accordance with the terms, conditions and provisions set by the “Department”.

WHEREAS, the County of Westmoreland shall enter into agreement for a Bridge Inventory and Inspection Activity Reimbursement Agreement for Federal-Aid Highway Projects (“Agreement”) with the Commonwealth of Pennsylvania (“Commonwealth”), acting through the “Department”.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania as follows:

1. That the Board hereby approves the Bridge Inventory and Inspection Activity Reimbursement Agreement R19120001 for Federal-Aid Highway Projects, by and between the County of Westmoreland and the Commonwealth of Pennsylvania acting through the Pennsylvania Department of Transportation.
2. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to execute this Agreement and the Chief Clerk is authorized to attest to such execution on behalf of the County of Westmoreland thereon.

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, this 10th day of January, 2019.

- (D) Professional Services Agreement with **Morris Knowles & Associates, Inc.** to perform civil-site engineering services, including site design plans, development plans and storm-water management design/plans for the construction of a parking lot at the Washington Township MDJ office; in the amount of **\$2,750.00 plus any approved additional service items per the terms of the agreement** (funded by 2016 Bond)
- (E) Addendum #1 to Professional Services Agreement with **Richard P. Rauso, Landscape Architects**, dated March 29, 2018 for additional work in the amount of **\$15,234.00** (new total project fee \$28,907.00) for design, engineering and permitting of the Twin Lakes Park Revitalization project
- (F) Extend Agreement with **Glassmere Fuel Service**, dated February 23, 2017 for **“Petroleum Products for Westmoreland County,”(Bid 17-09)**, for one (1) additional year, March 1, 2019 through February 29, 2020, with current terms remaining in effect.

- (G) Property Damage Only Release with the Westmoreland Arts & Heritage Festival and Nautilus Insurance Company releasing them from any further responsibility for property damage, claim number N00010099613, which occurred on July 8, 2018 at Twin Lakes County Park in return for a payment in the amount of \$3,007.06 to the County
- (H) Agreement with **Westmoreland Conservation District** for stream bank stabilization work along Turtle Creek between Murrysville and Export (Phase IV construction of the Westmoreland Heritage Trail); funded by a PA DEP grant in the amount of \$62,370.00 received by Westmoreland Conservation District and up to an additional \$40,000.00 to be funded by the County from a recently received PA DCNR grant for trail construction in the total amount of \$320,000.00
- (I) Addendum to Professional Services Agreement with **CZ Surveying & Development**, dated May 4, 2017 for additional work in the amount of **\$9,900.00** (new total project fee \$31,400.00) for planning & design of a sanitary sewage system for Cedar Creek Park
- (J) Music Performance License with **SESAC, LLC**, in the amount of **\$3,710.00** to permit the presentation of live and/or recorded public performances within the County parks and other County facilities for a one year period of January 1, 2019 to December 31, 2019, subject to automatic renewal unless notice of termination is given within thirty (30) days of the commencement of the renewal period. The annual fee is subject to a price increase based on the greater of the percent increase in the CPI or 5%.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Roland Mertz, Director and the Department of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Public Safety:**

- (A) Grant Agreement with the **Pennsylvania Emergency Management Agency** in the amount of **\$23,923.42** for “**SFY 2018/2019 Act 165 Hazardous Materials Response Fund (HMRF) Grant Program,**” for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Tom Murphy, Recorder of Deeds, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Recorder of Deeds:**

- (A) Software Maintenance Agreement with **Document Technology Systems LTD. (DTS)**, in the amount of **\$30,000.00**, for a term of one year, from January 1, 2019 through December 31, 2019, for software for Land Records Management System; subject to automatic renewal, unless written notice of termination is given no less than thirty (30) days prior to anniversary date

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Westmoreland County:**

- (A) Certification of County Funds for the **Agricultural Land Preservation Program** in the amount of **\$200,000.00** for the program year 2019
- (B) Memorandum of Understanding between Westmoreland County and **Laurel Highlands Visitors Bureau** in the amount of \$81,000.00 as reimbursement for the Westmoreland County Visitor Information Center to be operated by LHVVB (to be paid from the 2019 Annual Plan – Hotel Tax).
- (C) Investment Grade Audit Authorization, in accordance with the Master Guaranteed Energy Savings Contract dated January 28, 2011 with Constellation Energy Projects & Services Group, Inc., now known as Constellation NewEnergy, Inc., authorizing Constellation to perform an investment grade audit (“IGA”) at the Westmoreland County Courthouse and Courthouse Annex to determine appropriate energy cost reduction opportunities for the Premises and propose a Guaranteed Savings Project, with such analysis to be completed no later than sixteen (16) weeks after execution of the Authorization. If the County decides not to enter into the implementation phase of the Project with Constellation, the County will need to pay an Audit Fee in an amount not to exceed \$24,800, provided that the Project developed by Constellation for the IGA has met the economic criteria set forth in the Authorization.
- (D) Mutual Disclosure Agreement with **PGV Advisors, LLC**, to conduct an assessment of the County’s current telecom service and pricing

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Austin, Administrator, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Westmoreland Manor:**

- (A) Change Order #1 to Agreement with **Limbach Company, LLC**, dated July 26, 2018 for “**Westmoreland Manor Chiller Replacement Project,**” (Bid 18-18) to authorize increases in the amount of \$11,688.00 (raise header) and deductions in the amount of \$11,688.00 (delete-CW filter); no change to the contract amount of **\$991,955.00**
- (B) Amendment to Agreement with **PointClickCare.Com**, (previously Wescom Solutions, Inc.), dated March 27, 2014 to add Nutrition Management Bundle at a subscription fee of **\$930.81/month** and a one-time fee of **\$1,602.00** for implementation of Nutrition Management less a PointClickCare 2018 Summit Registration Credit; with the go-live date to be within 90 days

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Motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items of **Miscellaneous Business**:

(1) Amendments to the **2018 Budget and 2019 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

(2) **Appointments/Reappointments**

(A) Reappoint the following individuals to the **Westmoreland County Agricultural Land Preservation Board**, for a three year term, January 1, 2019 through December 31, 2021:

Duane Hutter Mary L. Trunzo John M. Jamison Ryan Harr

(B) Appoint the following individuals to the **Westmoreland County Agricultural Land Preservation Board**, for a three year term, January 1, 2019 through December 31, 2021:

Fr. Frederick Byrne Samuel Smail

(C) Reappoint the following individuals to the **Southwestern Pennsylvania Commission Public Participation Panel**, for a two year term, January 1, 2019 through December 31, 2020:

Chad Amond Greg Phillips Terry Carcella Barb Ciampini
Alex Graziani Norene Price Alan Blahovec Ren Steele

(D) Reappoint **Sean Kertes** to the **Southwestern Pennsylvania Commission Public Participation Panel**, for a one year term, January 1, 2019 through December 31, 2019

(E) Appoint the following individuals to the **Southwestern Pennsylvania Commissioner Public Participation Panel**, for a two year term, January 1, 2019 through December 31, 2020:

Erik Agostoni Betsy Aiken Alyssa Cholodofsky Tim Grantz
Alejandra Smyntek John Turack Scott Harshaman Charlie Frederickson
Ron Ott

(F) Reappoint Jerome DeFabo to the **Municipal Authority of Westmoreland County**, for a five year term, through January 1, 2024

(3) **Proclamations**

*Elliot Group Vice-Chairman/CEO Yasuuki Uruma Celebrating 16 Years
National Human Trafficking Awareness Day, January 11, 2019*

(4) **Certificates of Service**

30 Years

Lisa Szczerba
Clayton Murphy
Patrick Bauer

25 Years

Patrick Juliano
Cynthia Hribal
Brad Tomasello
Lori Kane

10 Years

Thomas Fitzgerald
Millicent Barber
Gregory McCloskey
Desiree Binda-Marshall
Holly Hall
James Keenan

20 Years

Mindy Linsenbigler

(5) Award of the 2019 Westmoreland County Tourism Grants:

Recipient	Amount Awarded
Arnold Palmer Regional Airport	\$25,000.00
Champion Lakes Golf Course	\$15,000.00
Christmas in the Mountains	\$4,910.00
Compass Inn Museum/Ligonier Valley Historical Society	\$15,000.00
Family Festivals Association, Inc.	\$12,400.00
Festa Italiano di Vandergrift	\$3,821.00
Fort Ligonier	\$23,250.00
Fort Ligonier Days, Inc.	\$22,150.00
Great Allegheny Passage/Allegheny Trail Alliance	\$15,141.00
Greater Latrobe-Laurel Valley Chamber of Commerce	\$15,000.00
Hampton Inn, Greensburg	\$4,065.00
Hepler's Town and Country Enterprises	\$8,547.00
Historic Hanna's Town/Westmoreland County Historical Society	\$29,452.00
Idlewild and SoakZone	\$7,250.00
Lamp Theatre Corporation	\$10,000.00
Latrobe Art Center	\$5,861.00
Latshaw Productions	\$25,000.00
Laurel Highlands Heritage Festivals Marketing Cooperative	\$6,000.00
Laurelville Retreat Center	\$8,000.00
Ligonier Valley Chamber of Commerce	\$11,000.00
Lincoln Highway Heritage Corridor	\$9,766.00
Living Treasurers Wild Animal Park	\$15,500.00
Mount Pleasant Glass and Ethnic Festival	\$11,000.00
The Palace Theatre	\$25,000.00
Performance Kayak, Inc.	\$1,929.00
Ramada Ligonier	\$11,000.00
Regional Trail Corporation, West Newton Station	\$12,194.00
Saint Vincent College	\$3,439.00
SpringHill Suites by Marriott Pittsburgh-Latrobe	\$12,750.00
Stage Right, Inc.	\$12,423.00
Stahlstown Flax Scutching Festival	\$6,916.00
University of Pittsburgh at Greensburg	\$7,500.00
West Overton Village and Museum	\$19,554.00
Westmoreland Agricultural Fair Association	\$5,000.00
Westmoreland Arts and Heritage Festival	\$20,003.00
Westmoreland Museum of American Art	\$10,000.00
Westmoreland Heritage	\$22,342.00
Westmoreland Symphony Orchestra	\$1,375.00

Motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to adjourn the meeting at 10:18am

Certified by,

Charles W. Anderson
Secretary