

November 15, 2018

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:04am on October 18, 2018 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

Commissioner Charles W. Anderson gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

Industrial Development Corporation Agenda

General Agenda

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held October 18, 2018, as presented

Opportunity for Public Comment

No Public Comment

Solicitors Report

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Kate Johnson Director and the Department of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Area Agency on Aging:**

- (A) Amendment to Vehicle Lease with **Nutrition, Inc.**, dated May 17, 2018 (No Cost to Westmoreland County, Aging Services Block Grant) for “**Aging Services-Vehicle Lease H-Van, N-Van and Q-Van (Central Region)**,” for the term July 1, 2018 through June 30, 2020 to modify provisions #6, #8 and #24; with all other terms and conditions remaining in full force
- (B) Amendment to Vehicle Lease with **Nutrition, Inc.**, dated June 7, 2018 (No Cost to Westmoreland County, Aging Services Block Grant) for “**Aging Services-Vehicle Lease G-Van, J-Van and M-Van (Southern Region)**” for the term July 1, 2018 through June 30, 2020 to modify provisions #6, #8 and #24; with all other terms and conditions remaining in full force
- (C) Amendment to Vehicle Lease with **Laurel Valley Senior Center, Inc.**, dated June 7, 2018 (No Cost to Westmoreland County, Aging Services Block Grant) for “**Aging Services-Vehicle Lease K-Van & Z-Van (New Alexandria, New Florence and Surrounding Areas)**” for the term July 1, 2018 through June 30, 2020 to modify provisions #6, #8 and #24; with all other terms and conditions remaining in full force
- (D) Amendment to Vehicle Lease with **Westmoreland Multi-Service Centers, Inc.**, dated June 7, 2018 (No Cost to Westmoreland County, Aging Services Block Grant) for “**Aging Services-Vehicle Lease E-Van, F-Van, L-Van and X-Van (Latrobe, Mount Pleasant and Surrounding Areas)**” for the term July 1, 2018 through June 30, 2020 to modify provisions #6, #8 and #24; with all other terms and conditions remaining in full force

- (E) Amendment to Agreement with **Westmoreland County Community College (RSVP)**, dated July 12, 2018 in the amount of **\$17,454.00 additional** (New Total Agreement \$65,782.00; No Cost to Westmoreland County, Pennsylvania Department of Aging Block Grant) for **“Aging Services-Apprise State Health Insurance Counseling & Telecenter,”** for the term July 1, 2018 through June 30, 2019
- (F) Agreements for the term January 1, 2019 through December 31, 2019:
 - (1) **Dr. Evan A. Lowry**, for **“Optometry Services-Area Agency on Aging Vision Center,”** in the amount of **\$11,700.00** (Block Grant/Consumer Fees)
 - (2) **Korreck Optical**, for **“Optical Goods for Area Agency on Aging Vision Center,”** in the amount of **\$18,000.00** (Block Grant/Consumer Fees)

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Dirk Matson, Administrator and the Department of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Behavioral Health & Developmental Services:**

- (A) Amendments to the following Agreements for the term July 1, 2017 through June 30, 2018:
 - (1) **Mental Health America of Southwestern PA**, dated May 25, 2017 in the amount of **\$41,305.00 additional** (DHS \$39,424.00, County \$1,881.00; New Total Agreement \$606,370.00) for **“Behavioral health: Step Up, Community Advocate, Re Payee, CS (CST, Family Support Group, Ombudsman, Family Support/Advocacy)”**
 - (2) **Paula Teacher & Associates, Inc.**, dated June 22, 2017 in the amount of **\$3,480.00** (DHS \$3,322.00, County \$158.00; New Total Agreement \$1,580,098.00) for **“Behavioral Health/Intellectual Disabilities: Mobile Psych Rehab, In-Home & Community Supports, Supported Employment-Career Assessment, CPS Community, CS (Maps, Torrance), Social Rehab Services, Supported Living”**
 - (3) **The Arc of Westmoreland**, dated June 22, 2017 in the amount of **\$1,448.00 additional** (DHS \$1,382.00, County \$66.00; New Total Agreement \$190,107.00) for **“Behavioral Health/Intellectual Disabilities: In-Home & Community Supports (Levels 1 & 2, Basic), CPS Community, Family Aide Level 3, Rep Payee”**
 - (4) **Merakey Pennsylvania (formerly NHS of Pennsylvania)**, dated August 17, 2017 in the amount of **\$7,696.00 additional** (DHS \$7,346.00, County \$350.00; New Total Agreement \$112,011.00) for **“Behavioral Health: Enhanced Personal Care Home”**
 - (5) **Life’s Work**, dated July 27, 2017 in the amount of **\$593.00 additional** (DHS \$566.00, County \$27.00; New Total Agreement \$38,216.00) for **“Intellectual Disabilities”**
- (B) Agreement with **Pathways of Southwestern Pennsylvania, Inc.**, in the amount of **\$9,064.00** (DHS \$8,158.00, County \$906.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, Nutrition Support,”** for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and the Department of Financial Administration (items B, C & D) motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Children's Bureau:**

- (A) Document Management Agreement with **Ford Business Machines, Inc.**, for **Lanier MP2555 SPDF** in the amount of **\$83.00/month for 60 months**, maintenance will be added to the current Maintenance Agreement between the County and Ford Business Machines at the following rate: imaged billed on a per copy basis at \$0.009180/image, parts, labor, image drums and consumable supplies (excluding freight, paper and staples), with the option to purchase the leased equipment for \$1.00, at the end of the original term.
- (B) Agreements for the term July 1, 2017 through June 30, 2018;
 - (1) **A Second Chance, Inc., (Title IV-E, Act 148, County)** for “**Foster Care: Various Level,**” at the following per diem rates:

\$49.08 for Kinship Case Management Level 1
\$52.75 for Kinship Case Management Level 2
 - (2) **KidsPeace National Centers, Inc., (Title IV-E, Act 148, County)** for “**Foster Care,**” at the per diem rate of **\$58.54**
- (C) Amendment to Agreement with **Keystone Adolescent Center**, dated May 17, 2018 to add “**Foster Care Class AA,**” at the per diem rate of **\$75.00 (Title IV-E, Act 148, County)**, for the term July 1, 2017 through June 30, 2018, with all other terms conditions and provisions of the agreement remaining in full force and effect
- (D) Agreement with **Appalachian Youth Services, (Act 148, County)** for “**Day Treatment,**” at the per diem rate of **\$40.27**, for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Bryan Kline, Clerk of Courts, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Clerk of Courts:**

- (A) CLEAR Services Subscriber Agreement with **WEST, a Thomson Reuters Business**, in the amount of **\$143.39/month** for a term of 60 months commencing December 22, 2018, with charges not increased by more than 3% for the term of the Agreement for “**CLEAR Government Investigations Advanced & CLEAR Altering Pro Add-on**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Tami Herrington, Deputy Court Administrator motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Court Administration:**

- (A) Termination of Professional Services Agreement with Southwest Behavioral Care, Inc. d/b/a SPS Behavioral Health dated April 23, 2009 for criminal forensic services, effective December 31, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Eric Glod, Senior Coordinator motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Geographical Information Systems:**

- (A) Letter Agreement to amend Agreement with **Pictometry International Corp.**, which was approved November 21, 2013 to provide dual ownership of the Ortho Deliverables

Upon review and recommendation of Chris Nichols, Assistant County Solicitor and Dirk Matson, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Human Services:**

- (A) Agreement with **Westmoreland County Food Bank, Inc.**, for “**Volunteer Coordination,**” in the amount of **\$99,000.00** (HSDF) for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amanda Bernard, Director motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Human Resources:**

- (A) Personnel Actions:

New Hires

Zaleena Rigda – Food Service Worker Temp
Danyel Rayman – Food Service Worker Temp
Sommer Hofmann – Unit Assistant Temp Trainee
Jennifer Zedek – Nurses Aide Temp
Brittany Weir – CO PT
Brittany Zimmerman – CO PT
Andrew Yasenosky – CO PT
Krystal Bredemann – CO PT
Shelby Wissler – CO PT
Jacob Holden – CO PT
Richard Williams – CO PT
Amy Walker – LPN
Tara Hodge – Nurses Aide Temp
Keith Conner – Custodian Trainee Temp
Megan Koring – Food Service Worker Temp
Tiffany Moyher – Unit Assistant Temp Trainee
Megan Wolfe – BHDS- MR Program Spec I
Matthew Johnson- 911 Surcharge- TCO Trainee Temp
Ryan Stouffer- 911 Surcharge- TCO Trainee Temp
Myron Webb- 911 Surcharge- TCO Trainee Temp
Darren Hill- 911 Surcharge- TCO Trainee Temp
Victoria Baur – Planning- Planning Coordinator

Rehires

Ashley Bradford- 911 Surcharge- TCO Trainee Temp
Alicia Sarnese- Children’s Bureau- County Caseworker I
Michael Bertolino- Emergency Management- Finance/ Admin Chief
Janice Rupert- Public Works- Custodian Trainee Temp

Resignations

David Gaborko – Food Service Worker Temp
Katie Leer – Nurse Aide Temp
Stephanie Shumaker – Nurse Aide Temp
Alison Shawley – Nurse Aide Temp
Brittney Allen – Nurse Aide Temp
Carly Gardner – Nurse Aide
Samantha Kunkle – Nurse Aide Temp
Kristin Detar – Food Service Worker Temp PT
Lisa Venneri – Registered Charge Nurse
Mary Lou Dewitt – LPN
Robert Sherback – 911 Surcharge- Telecommunications Officer
Stephen Yusko– 911 Surcharge- Telecommunications Officer
Jacob Mock– 911 Surcharge- Telecommunications Officer
Joshua Kimmel– 911 Surcharge- Telecommunications Officer
Robert Swenson– 911 Surcharge- Telecommunications Officer
Seth Kristoff- County Information Systems- System Support Network Specialist
Heather Oates-Children’s Bureau- County Caseworker II
Kenneth Eutsey- Public Works- Custodian Trainee Temp

Retirements

James Ross- General Services- Dup Machine Operator
James Mayes- Parks- Maint Worker IV

Terminations/End of Temp Employment

Peyton Hittie – Nurse Aide Temp
Jenifer Buttermore – Nurse Aide Temp
Susan Vlasak – Nurse Aide Temp
Abigayle Wolfe – Unit Assistant Temp Trainee
Corinne Motto – Food Service Worker Temp
Alexandra Sheffler – Nurses Aide Temp
Alicia Taylor – Food Service Worker Temp
Heather Duttry – Juvenile Service Worker Temp
Thomas Frady – CO PT
William Cappalonga – CO
Erika Gross– 911 Surcharge- Telecommunications Officer
Myron Webb- 911 Surcharge- TCO Trainee Temp

- (B) Account Service Agreement with First Benefit, LLC for College Tuition Benefit – SAGE College Tuition Reward Points. There is no cost to the County provided that the County continues to offer onsite re-enrollments of Voluntary Insurance Benefits; the Agreement may be terminated with 60 days notice prior to the anniversary date of January 1

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Scott Ross, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Information Systems:**

- (A) Professional Service Agreement with **Link Computer**, to provide Firewall, Router, Server, AS/400 and Network configuration assistance on an as needed basis for the term of November 13, 2018 through November 12, 2019, at the on-site hourly rate of \$115.00 plus approved travel expenses as incurred in accordance with the County's employee travel policy. Total contract is not to exceed \$24,000.00. Expenses will be divided as follows:

Westmoreland County Information Systems	\$12,000
Westmoreland County Switchboard	\$ 2,000
Domestic Relations	\$ 2,000
Recorder of Deeds	\$ 2,000
Westmoreland Manor	\$ 6,000

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Carlos Alejandre, Director motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Juvenile Detention:**

- (A) Formal Agreement with **Pittsburgh-Mount Oliver Intermediate Unit #2** for Title I, Part D Funds for the Westmoreland County Regional Youth Services Center in the amount of **\$32,819.00** for the 2018-2019 academic year
- (B) Formal Agreement with **Pittsburgh-Mount Oliver Intermediate Unit #2** for Title I, Part A Funds for the Westmoreland County Youth Shelter in the amount of **\$12,681.00** for the 2018-2019 academic year

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Addie Beighley, Director and the Department of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Juvenile Probation:**

- (A) Grant Agreement with **Juvenile Court Judges Commission (JCJC)** in the amount of **\$260,046.00** (No Cost to Westmoreland County) for "**Juvenile Probation Grant-In-Aid,**" for the term July 1, 2018 through June 30, 2019

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Kirk E. Nolan, Chief motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Park Police:**

- (A) Bids for "**Card Access Systems for Westmoreland County,**" (**Bid 18-30**), for the term December 1, 2018 through November 31, 2019, with the County's sole option to extend the agreement for a second one-year term at the same prices, were opened on October 30, 2018:

Morocco Electric, Inc. \$23,524.00 (plus after hour rate of \$114.00)
Courthouse \$14,780.00; Public Safety \$3,818.00; Domestic Relations \$4,926.00

Award bid to **Morocco Electric, Inc.**, being the only bidder and meeting specifications in the amount of **\$23,524.00 (plus after hour rate of \$114.00)**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following for items for **Planning**:

- (A) **Resolution #R-41-2018** authorizing a substantial amendment to FY 2016 and 2017 of the County’s Community Development Block Grant (CDBG) program

RESOLUTION #R-41-2018

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make substantial amendments to the Federal Fiscal Years 2016 and 2017 Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have provided for notification of intent to amend said Community Development Block Grant Program in a newspaper of general circulation in the County and have made the proposed amendment available for public review at the Westmoreland County Department of Planning and Development.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

- (B) Subrecipient Agreement Amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Hempfield Township	17-13C	Removal of Architectural Barriers	Budget Decrease -\$42,633.22
Rostraver Township	17-24A	Stormwater Facilities (Activity Cancelled)	Budget Decrease -\$235,000.00
Trafford Borough	17-13F	Removal of Architectural Barriers	Budget Decrease -\$30,800.00

- (C) Memorandum of Understanding with the Westmoreland County Department of Public Works to define the terms and conditions under which FY 2016 CDBG grant funding will be provided for ADA improvements to walkways, parking, and playground facilities at Mammoth Park in Mt. Pleasant Township.
- (D) Memorandum of Understanding with the Westmoreland County Department of Public Works to define the terms and conditions under which FY 2018 CDBG grant funding will be provided for ADA improvements to walkways and parking facilities, and for the replacement of an existing non-accessible restroom facility at Northmoreland Park in Allegheny Township.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Walton, Warden motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Prison:**

- (A) Agreement with **Family Services of Western Pennsylvania**, in an amount **not to exceed \$15,840.00 for 2019 and \$15,960.00 for 2020** (No cost to Westmoreland County; funding provided through the Inmates Welfare Fund), for a "**Parent Education Program for Inmates**", for the period of January 1, 2019 through December 31, 2020
- (B) Agreement with **Family Services of Western Pennsylvania**, in an amount **not to exceed \$15,840.00 for 2019 and \$15,960.00 for 2020** (No cost to Westmoreland County; funding provided through the Inmates Welfare Fund), for an "**Emotions Management Program**", for the period of January 1, 2019 through December 31, 2020

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Greg McCloskey, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Public Works:**

- (A) Exercise the fourth and final renewal option with **Enterprise Fleet Management, Inc.**, dated December 18, 2014 for "**Fleet Leasing Services (Bid 14-45)**," for the term January 1, 2019 through December 31, 2019, with all other terms and conditions remaining the same
- (B) Agreement with **Plum Contracting, Inc.**, being the low bidder and meeting all requirements, for the Westmoreland Heritage Trail, Phase IV, in the amount of **\$1,334,890.54** and to authorize the Director, Public Works, to sign and approve the contract electronically in PennDOT's Electronic Construction Management System. (Federal Transportation Alternatives Grant \$1,349,677)
- (C) Reimbursable Agreement No. 68-2D37-19-201, with Natural Resources Conservation Service United States Department of Agriculture (NRCS), for the Watershed Rehabilitation Assessments for Pine Run PA-117 Northmoreland Dam.
- (D) Release and Waiver Agreement between Columbia Gas of Pennsylvania, Inc., Columbia agrees to pay to Westmoreland County the amount of **\$32,078.36** for restoration work done by the County in resurfacing Main Street (Hahntown a/k/a Irwin-Herminie Road)
- (E) Bids for "**Stream Rehabilitation of Township Line Run at the Mount Pleasant Road Bridge**" (Bid 18-34), were opened on November 1, 2018:

Gregori Construction Inc. \$ 62,900.00

Award bid to **Gregori Construction Inc.**, being the only bidder and meeting specifications in the amount of **\$62,900.00**, (Funded by Act 89)

- (F) Application for DEP General Permit GP-3 (Chapter 105 Water Obstructions and Encroachment General Permit Registration) for the Stream Rehabilitation of Township Line Run at the Mount Pleasant Road Bridge and further approve **Resolution #R-42-2018** designating signature authority authorizing the Chairman of the Board of Commissioners.

RESOLUTION #R-42-2018

WHEREAS, Westmoreland County is required to obtain a Stream Encroachment Permit from the Commonwealth of Pennsylvania, Department of Environmental Protection, called the Department, in order to work in the Township Line Run Stream; and

WHEREAS, Westmoreland County wishes to designate signature authority to the Chairman to sign the permit application

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to sign the following Forms in pursuit of the project:
 - Chapter 105 Water Obstructions and Encroachment General Permit Registration, General Permit GP-3 Bank Rehabilitation, Bank Protection and Gravel Bar Removal

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania this 15th day of November, 2018.

- (G) Agreement to Enter Property for Stream Work Adjacent to County Road Bridge, for the Stream Rehabilitation of Township Line Run at the Mount Pleasant Road Bridge
- (H) PennDOT Agreement L00141 Work Order 5, Supplement 3 - Price Proposal, with **CDI-Infrastructure, LLC d/b/a L. R. Kimball** to provide supplemental Construction Inspection Services for the Westmoreland County Bridge # 14 Beaver Run (Story Road) Bridge project, for an estimated cost of **\$41,169.23**. (Federal funding provided for the project and Act 13)

- (I) Amendment to Standard Bridge Reimbursement Grant Agreement for the Westmoreland County Bridge # 14 Beaver Run (Story Road) project, and further approve **Resolution #R-43-2018** designating signature authority authorizing the Chairman of the Board of Commissioners to sign the Agreement.

RESOLUTION
#R-43-2018

WHEREAS, the County of Westmoreland desires to amend Resolution #R-21-2015 which approved Federal-Aid Highway Project Reimbursement Agreement #R15120004 and authorized the Chairman of the Westmoreland County Board of Commissioners to execute said agreement. The amendment is to approve the supplemental Standard Bridge Reimbursement Grant Agreement #R1512004-2 and authorize the Chairman to execute this replacement agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania as follows:

1. That the Board hereby Amends Resolution #R-21-2015 and approves the Standard Bridge Reimbursement Grant Agreement #R1512004-2 and any future supplements, by and between the County of Westmoreland and the Commonwealth of Pennsylvania acting through the Pennsylvania Department of Transportation.
2. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to execute this Agreement and the Chief Clerk is authorized to attest to such execution on behalf of the County of Westmoreland thereon.

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, this 15th day of November, 2018.

- (J) Schedule modification and revised completion dates for the Westmoreland County Bridge # 14 Beaver Run (Story Road) Bridge project; new completion date is November 28, 2018 (21 additional days)
- (K) Change Order #1 with **Derry Construction Co., Inc.**, for “**Resurfacing of the Mt. Pleasant Rd,**” (**Bid 18-25**), dated August 16, 2018 in the reduced amount of \$7,464.63 (additional \$11,097.61, deduct of \$18,562.24; New Total Agreement \$519,418.02) to reflect actual quantities used; funded with Title 75 Funds

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Brenda Oravets, Director motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Purchasing**:

- (A) Reject all bids for “**Dual Purpose Copy Paper for Westmoreland County,**” (Bid 18-32), for the term January 1, 2019 through December 31, 2019, were opened on October 30, 2018:

WB Mason Co., Inc. \$90,999.40

- (B) Bids for “**Paper Products,**” (Bid 18-31), for the term January 1, 2019 through December 31, 2019 were opened on October 30, 2018:

Group A

United Sales USA Corp	\$15,139.00
WB Mason	\$15,272.35
Janitors Supply, Inc.	\$17,051.70
Central Poly	\$17,291.50
Desantis Solutions	\$18,107.75
A-Z Janitorial Services	\$18,486.75
Pitt Specialty Supply	\$19,889.40
Interboro Packaging Corp	No Bid
All American Poly	No Bid

Group B

Janitors Supply	\$14,275.95 (withdrew bid)
WB Mason	\$24,844.70
United Sales USA	\$25,097.50
Desantis Solutions	\$27,076.00
A-Z Janitorial Services	\$27,605.00
Central Poly	\$32,727.80
Pitt Specialty Supply	\$34,566.20
Interboro Packaging Corp	No Bid
All American Poly	No Bid

Group C

All American Poly	\$21,995.20 (partial bid)
Interboro Packaging Corp	\$24,247.42
A-Z Janitorial Services	\$24,862.52
Pitt Specialty Supply	\$25,766.14
Desantis Solutions	\$28,991.30
Central Poly	\$34,243.40
United Sales USA	No Bid
Janitors Supply	No Bid
WB Mason	No Bid

Award contracts to the lowest bidders, meeting specifications as follows:

Group A to **United Sales USA Corp**, in the amount of **\$15,139.00**

Group B to **WB Mason**, in the amount of **\$24,844.70**

Group C to **Interboro Packaging Corp**, in the amount of **\$24,247.42**

Upon review and recommendation of Melissa A. Guidy, County Solicitor and Deborah T. Chiado, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
11.6.18	24-3-15-0-062	City of New Kensington	\$1,409.06

- (B) Amendment to Application Software Support Agreement with **Infocon Corporation**, dated August 18, 2016 to increase the monthly payment amount of **\$780.00/month**, for 2019, and to add **VPN Fees** in the amount of **\$82.50/month**
- (C) Amendment to Internet Processing Service-E-Archives Systems Agreement with **Infocon Corporation**, dated August 18, 2016 to increase the monthly E-Archive Service Fee, Base Service Fee to **\$275.00/month/archive account**, includes up to 3 concurrent users and \$20.00/month for each additional concurrent user, includes “Manual Scan” and Indexing Module

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Kopas seconded by Mr. Anderson and unanimously agreed to approve the following items for **Westmoreland County**:

- (A) **Resolution #R-44-2018** authorizing exception to the County Residency Policy for Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging and County Caseworkers at the Children's Bureau based upon a waiver being obtained by the Warden, the Director of Public Safety, the Administrator III of Aging or the Children & Youth Administrator and Director of Human Resources when there are an inadequate supply of well qualified residents of Westmoreland County available for the positions of Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging or County Caseworkers at the Children's Bureau.

RESOLUTION #R-44-2018

WHEREAS, the Board of Commissioners of the County of Westmoreland, by Resolution No. 29-1990 dated August 23, 1990, enacted an employment policy requiring that Westmoreland County employees establish and/or maintain legal residency in Westmoreland County during the period of their employment by the County; and

WHEREAS, the Board of Commissioners has been informed by four department heads, including the Warden, the Director of Public Safety, the Administrator III of Aging and the Children & Youth Administrator, that there is a severe shortage of personnel in his or her respective department, including Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging and County Caseworkers at the Children's Bureau; and

WHEREAS, the Board of Commissioners has been further informed by four department heads, including the Warden, the Director of Public Safety, the Administrator III of Aging and the Children & Youth Administrator, that despite aggressive recruiting efforts, each respective department head has been unable to hire and maintain sufficient numbers of Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging and County Caseworkers at the Children's Bureau, resulting in the extensive scheduling of overtime; and

WHEREAS, the Director of Human Resources has advised the Board of Commissioners that the County's mandatory residency policy has created a serious problem for recruiting Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging and County Caseworkers at the Children's Bureau, who live in neighboring counties and who are unwilling to consider moving their residences to accept employment with Westmoreland County, particularly when competing employers do not require such residency as a condition of employment; and

WHEREAS, the positions of Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging and County Caseworkers at the Children's Bureau each involve protecting the health, safety and welfare of the population of Westmoreland County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, that beginning December 1, 2018, Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging and County Caseworkers at the Children's Bureau shall be excluded from and excused from compliance with the County Resolution No. 29-1990 for so long as they remain employed in continuous service to the County and provided that the Warden, the Director of Public Safety, the Administrator III of Aging or the Children & Youth Administrator and Director of Human Resources obtains a waiver from the residency requirement when it appears that there is an inadequate supply of well qualified residents of Westmoreland County available for the positions of Correctional Officers at the Prison, Telecommunication Officers at Public Safety, Aging Care Managers at the Area Agency on Aging or County Caseworkers at the Children's Bureau; and

IT IS FURTHER RESOLVED, if any Correctional Officer at the Prison, Telecommunication Officer at Public Safety, Aging Care Manager at the Area Agency on Aging and County Caseworker at the Children's Bureau is terminated from service as a County employee, and subsequently becomes re-employed by the County, such person will be subject to the requirements of any residency policy then in effect for County employment.

RESOLVED AND ENACTED this 15th day of November, 2018.

- (B) Agreement with **SGRisk, LLC.**, for “**Actuarial Reserve Report,**” for the County’s self-insured workers compensation claims between 1981 and April 1, 2017 as of October 31, 2018 in the amount of **\$5,000.00**
- (C) **Stipulation of Settlement** in tax assessment appeal of **Jason H. & Heather A. Rodebaugh, Rostraver Township, Westmoreland County**, No 4079 of 2016 for tax years 2017 & 2018. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 56-09-04-0-021

<i>Tax Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2017	\$340,000.00	17.3%	\$58,820.00
2018	\$340,000.00	16.2%	\$55,080.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (D) **Stipulation of Settlement** in tax assessment appeal of **Sears Roebuck & Co., Hempfield Township, Westmoreland County**, No 9999 of 2007 for tax years 2008 through 2019.

Tax Map No. 50-22-00-0-206-69-003

<i>Tax Year</i>	<i>Assessment</i>
2008	\$2,832,630.00
2009	\$2,832,630.00
2010	\$2,832,630.00
2011	\$2,832,630.00
2012	\$2,832,630.00
2013	\$2,832,630.00
2014	\$2,461,000.00
2015	\$2,219,500.00
2016	\$2,178,000.00
2017	\$1,903,000.00
2018	\$1,701,000.00
2019	\$1,701,000.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) **Resolution # R-45-2018**, approving, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, a bond issue of the Allegheny County Industrial Development Authority in connection with the Residential Resources, Inc. Project; approval is made after public hearing by the Authority, and approval of the issuance of the bonds does not constitute a debt or obligation of the County of Westmoreland and the issuance of the bonds does not obligate the taxing power of the County of Westmoreland in any way.

RESOLUTION NO. 45

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF WESTMORELAND, PENNSYLVANIA,
APPROVING A PORTION OF A BOND ISSUE
OF THE ALLEGHENY COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY IN CONNECTION WITH THE RESIDENTIAL
RESOURCES, INC. PROJECT

WHEREAS, the Allegheny County Industrial Development Authority (the “Issuer”) has conducted, on behalf of Allegheny County, Washington County, Westmoreland County and Beaver County, a public hearing, after due public notice, relating to the issuance of its Lease Revenue Bonds, Series of 2018 (Residential Resources, Inc. Project) (the “Bonds”), which along with other available funds, will provide funds to finance all or a portion of the costs of: (a) refinancing certain existing indebtedness of Residential Resources, Inc., Residential Resources Southwest, Inc. and Residential Resources Development Corp. (collectively, the “Borrower”), the proceeds of which had been used by the Borrower to acquire, construct, renovate and equip certain rental facilities for clients of the Department of Human Services located in the County of Allegheny, the County of Westmoreland, the County of Washington and the County of Beaver, Pennsylvania; (b) current refunding all of the Issuer’s Lease Revenue Bonds, Series of 2006 (Residential Resources, Inc. Project) previously issued by the Issuer for the benefit of the Borrower; (c) acquiring and/or making various capital improvements and expenditures at certain facilities owned or to be owned by the Borrower; (d) the funding of necessary reserves for the Bonds; and (e) the payment of costs of issuance of the Bonds (the “Residential Resources Project”); and

WHEREAS, in order for the interest on the Bonds to be excluded from gross income under the Internal Revenue Code of 1986, as amended (the “Code”), the Issuer must meet the requirements of Section 147(f) of the Code; and

WHEREAS, Section 147(f) of the Code requires the approval of the Residential Resources Project and the issuance of the Bonds by the “applicable elected representative” of the governmental unit or units on behalf of which the Bonds is to be issued and of the governmental unit or units having jurisdiction over the area in which the Residential Resources Project facilities are located, such approval or approvals to be given after public hearing following reasonable public notice; and

WHEREAS, for the purpose of Section 147(f) of the Code, the Board of Commissioners of the County of Westmoreland (the “Commissioners”) has designated itself as the “applicable elected representative” to give the required approvals; and

WHEREAS, at the public hearing conducted by the Authority, no opposition to the Residential Resources Project or to the issuance of the Bonds was raised;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, **AND IT HEREBY IS RESOLVED THAT:**

1. The Residential Resources Project (to the extent located in Westmoreland County) is hereby approved.
2. The issuance of the Issuer’s Bonds (to the extent allocable to properties in Westmoreland County) in an amount not to exceed \$30,000,000 is approved.
3. The Bonds shall be limited obligations of the Issuer and will not constitute a debt or pledge of the credit of the County of Westmoreland or the Commonwealth of Pennsylvania.
4. Following proper execution, attestation and sealing of this Resolution, the Chief Clerk of the County of Westmoreland is hereby directed to deliver a certified copy of this Resolution to the Issuer.

ADOPTED by the Board of Commissioners of the County of Westmoreland, Commonwealth of Pennsylvania, this 15 day of November, 2018.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Austin, Administrator motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmoreland Manor**:

- (A) Agreement with **Westmoreland County Community College**, for “**Nurse Aide Training Program**,” in the amount of **\$7,876.00** for eleven participants for the term October 1, 2018 through December 1, 2018. The training will be held at the Westmoreland County Community College Youngwood Campus.

- (B) Change Order #1 to Agreement with **Ohio Concrete Resurfacing, Inc.**, dated October 18, 2018 for “**A1 Patio & Front Entrance Resurfacing for Westmoreland Manor**,” (**Bid 18-28**), to extend the completion date to May 31, 2019; with all other terms and conditions remaining the same

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Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items of **Miscellaneous Business:**

- (1) Amendments to the **2018 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Presentation of **Proposed 2019 Budget** for public inspection, fixing the Commissioners' December 20, 2018 Public Meeting as the date and time for final action on adopting the 2019 Budget, and authorizing publication of public notice thereof.

- (3) **Proclamations**
#Giving Tuesday, November 27, 2018
Hunger and Homelessness Awareness Month, November 10-18, 2018
In Honor of 1st Lt. Eugene P. Ford
National Adoption Day, November 29, 2018
Eagle Scout William Edward Ciaramitaro
Eagle Scout Ean Thomas Lamolinara
Color the World Orange Day, November 5, 2018

- (4) **Certificate of Special Recognition**
Diane Testa, Westmoreland Manor, 2018 Fiscal Director of the Year, Pennsylvania Coalition of Affiliated Healthcare & Living Communities

- (5) **Years of Service**

40 Years
 Adeline Beighley

35 Years
 Lisa Petroy

20 Years
 Mark Tomallo
 Christine Smoody
 Melissa Iarussi
 Leo Ciaramitaro
 Barbara Caudill
 Shawn Ginglardi

15 Years
 Lori Ann Nagy
 Raymond Brean
 Richard Minniti
 Kellie Jezewski
 Cory Snyder
 Robert McClintock

10 Years
 Richard Whittaker
 Deborah Miller
 Paula Cerra
 Kimberly Harmon
 John Cerra
 William Seiler Jr.
 Alycia Kirkling

Motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to adjourn the meeting at 10:29am

Certified by,

Charles W. Anderson
Secretary