

**Westmoreland County Prison
Board Meeting Minutes
October 29, 2018**

Members Present: Sheriff Jonathan Held, Commissioner Gina Cerilli, Commissioner Ted Kopas, and Controller Jeffrey Balzer

The meeting was called to order by Sheriff Held.

A motion to approve the minutes of the September 24, 2018 meeting with the correction was made by Controller Balzer, seconded by Commissioner Kopas. Unanimous.

The population of the prison today is 644 in-house, 666 total. The average population for September 2018 was 620 in-house and 642 total. This compares to September 2017 when the average was 662 in-house and 683 total. For January thru September 2018 the average population was 625 in-house and 647 total compared to 631 in-house and 653 total in January thru September 2017.

Average length of stay for September 2018 was 19.87 days as compared to September 2017 which was 18.45 days. For January thru September 2018 the average stay was 41.51 days compared to 40.34 in January thru September 2017.

In September 2018 there were 301 commitments and 326 releases, compared to 413 commitments and 435 releases in September 2017. For January thru September 2018 there have been 3514 commitments and 3507 releases compared to 3703 commitments and 3639 releases in January thru September 2017.

The rate of recidivism for September 2018 is 25.58% and 27.90% including the 48 & 72 hour detainees as compared to September 2017 which was 29.05% and 33.40% including the 48 & 72 hour detainees. For January thru September 2018 recidivism rate is 29.90% and 33.48% including 48 hour and 72 hour detainees. This compares to January thru September 2017 recidivism rate of 33.40% and including 48 hour and 72 hour detainees, 39.36%.

There were no rentals collected in September 2018, totaling \$4,368.00. There was \$215.60 Locker Revenue collected in September 2018, totaling \$1,218.25. Fines collected in September 2018 for Clerk of Courts were \$9,809.35, totaling \$92,268.25.

The Warden reported that \$2,205.00 has been collected for video conferencing for the month of September.

In September 2018, 155 total bench warrants have been performed via video conferencing. 26 were performed by Judge Bilik-Defazio, 54 by Judge Feliciani, 32 by Judge Hathaway, 23 by Kreiger, 14 by Domestic Relations, and 6 out of county bench warrants were served, a total of 1,643 for the year. In addition, 189 District Justice hearings were held, a total of 1,593 for the year.

Nutrition Incorporated reported that the September 2018 cost per meal was \$0.77 compared to \$0.93 in September 2017.

In September 2018, we were below the cap by 10, saving \$786.00. For the year, we saved \$3,455.16.

71.5% of incoming prisoners needed to detox upon arrival compared to 59% last month. 51.2% of inmates are currently on psych meds.

There is a new Psychiatrist on board with the Courts for Video Conference.

Inspection went well and we are in full compliance.

Working on something for the legal mail exchange envelopes.

Commissioner Kopas made a motion to go into executive session, seconded by Controller Balzer. Unanimous.

Commissioner Cerilli made a motion to reconvene in public session, seconded by Commissioner Kopas. Unanimous.

Commissioner Kopas made a motion to accept the transfer of Katherine Frye from the Sheriff's Office to the Prison for Records Clerk, seconded by Controller Balzer.

Controller Balzer made a motion to accept the resignation of Noah Wilson, seconded by Commissioner Kopas.

Commissioner Kopas made a motion to accept the retirement of June Gibino, seconded by Controller Balzer.

Controller Balzer made a motion to invoke the last chance agreement and terminate C/O Thomas Frady, seconded by Commissioner Kopas.

Commissioner Kopas made a motion to accept the termination of William Cappalingo, seconded by Controller Balzer.

Controller Balzer made a motion to hire the following Part-Time Corrections Officers, Brittany Weir, Brittany Zimmerman, Krystal Bredemann, Shelby Whissler, Richard Williams, Andrew Yasenosky, and Jacob Holden, seconded by Commissioner Cerilli.

Kevin Rhoades and Kristy Richardson were both no shows for the new Corrections class.

Commissioner Cerilli made a motion to suspend Ryan Matheis. Motion died due to the lack of a second.

Commissioner Cerilli made a motion to adjourn, seconded by Commissioner Kopas. Unanimous.