

September 27, 2018

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:06am on September 13, 2018 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

Rabbi Stacy Petersohn, Congregation Emanu-El Israel, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

General Agenda

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held September 13, 2018, as presented

Opportunity for Public Comment

No Public Comment

Solicitors Report

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Sharon Bold, Chief Probation Officer motion was made by Mr. Anderson, seconded by Mr. Kopas, with Ms. Cerilli voting “NAY,” motion passes to approve the following item for **Adult Probation:**

- (A) Amendment to Lease Agreement with **Behavioral Intervention, Inc., (BI, Inc.)**, dated November 19, 2015, as amended November 17, 2016, to extend the term for an additional 3 years through December 31, 2021, at the rate of **\$29,776.19/month** for the extension term January 1, 2019 through December 31, 2021 including equipment and warranty

The rates for the monitoring of the leased equipment are as follows:

ExacuTrack One	\$1.41/unit/active day	HomeGuard 200	\$1.02/unit/active day
Home Guard 206	\$1.02/unit/active day	Sobrietor Unit	\$1.02/unit/active day
SL2 Unit	\$3.00/unit/active day	LOC8	\$1.51/unit/active day

The County will return the following equipment by December 31, 2018

100 BI Exacutrack One GPS Units w/Beacons	175 BI HomeGuard 200 Units
135 BI Sobrietors	15 BI Sobrietors Officer Control Boxes

If quantity exceeds the number specified in the agreement, the following are rental rates apply:

HomeGuard Unit	\$0.83/day/unit	ExacuTrackOne	\$2.27/day/unit
SL2 Unit	\$2.93/day/unit	HomeGuard 206	\$1.89/day/unit
LOC8	\$2.73/day/unit		

This amendment is contingent upon BI, Inc., entering into a new, comparable US Communities Agreement (State Contract), beyond January 2019. The County may terminate the Amendment and Lease Agreement upon 90 days written notice to BI, Inc. should no new US Communities Agreement be established.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson, Administrator and the Department of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Behavioral Health & Developmental Services:**

- (A) Agreement with **Wesley Family Services**, in the amount of **\$20,000.00** (DHS \$19,090.00, County \$910.00) for **“Behavioral Health: Family Based-Individual Delivered, Family Based-Team Delivered,”** for the term May 1, 2018 through June 30, 2018.
- (B) Amendments to Agreements for the term July 1, 2017 through June 30, 2018:
 - (1) **Accessabilities, Inc.**, dated July 17, 2017 in the amount of **\$112,430.00 additional** (DHS \$101,187.00, County \$11,243.00; New Total Agreement \$693,635.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, Special Instruction (Vision), Nutrition Support, Evaluations or Teaming-Special Instruction (Vision), IFSP Teaming.”**
 - (2) **Childhood Enrichment Therapy, Inc.**, dated June 22, 2017 in the amount of **\$7,543.00 additional** (DHS \$6,789.00, County \$754.00; New Total Agreement \$161,264.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, IFSP Teaming.”**
- (C) Agreements for the term July 1, 2018 through June 30, 2019:
 - (1) **Wesley Family Services**, in the amount of **\$950,942.00** (DHS \$907,647.00, County \$43,295.00) for **“Behavioral Health: Family Based (Individual, Team), Asssert Com Tmnt Team, Site Base Psych Rehab, Diversion/Stabilize, Peer Supports, Peer Supports Phone, Blended Case Management, OP (Diagnostic Interview Adult/Child), Med Check, Med Mgmt, Therapy (Individual, Group, Family), Emergency Services, CS Psych Nurse, Drop In, Drop In Transition Age, HSS Supportive Housing, Soc Rehab Services.”**
 - (2) **Family Services of Western PA**, in the amount of **\$207,056.00** (DHS \$197,629.00, County \$9,427.00) for **“Behavioral Health: Short Term Residential, Peer Supports, Peer Supports Phone, Blended Case Management, OP (Diagnostic Interview Adult, Group Therapy, Individual Therapy, Medication Check, Medication Mgmt) CS Psych Nurse, Social Rehab Services, Emergency Services.”**
 - (3) **Pathways of Southwestern Pennsylvania, Inc.**, in the amount of **\$12,819.00** (DHS \$12,235.00, County \$584.00) for **“Intellectual Disabilities: Assistive Tech (Non Medcial), Admin Fee, Companion Services Level 2, Transportation (Mile), Rec/Leisure Activities, ISO Agency w/ Choice.”**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Court Administration:**

- (A) Professional Services Agreement with **Martone Forensic & General Psychiatric Services, P.C.**, for “**Court Ordered Forensic Evaluations,**” in the amount **\$225.00/hour** (\$350.00/hour for no show/cancellation fee) for the term October 1, 2018 through September 30, 2019.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, John Peck, District Attorney, Amy Garris, Victim/Witness Coordinator and the Department of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **District Attorney-Victim/Witness:**

- (A) Grant Application with **Pennsylvania Commission On Crime & Delinquency**, in the amount of **\$528,328.00** for “**Victim/Witness Project,**” (combined Victim of Juvenile Offenders (VOJO) & Rights and Services Act (RASA), VOJO amount being \$438,388.00 (\$219,194.00 per year) and RASA amount being \$89,940.00 (\$44,970.00 per year), for the term January 1, 2019 through December 31, 2020. (No Cost to Westmoreland County)

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amanda Bernard, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Human Resources:**

- (A) New Hires, Rehires and Resignations:

New Hires

Nina Keedy – RN
Brittney Allen – Nurse Aide
Susan Vlasak – Nurse Aide
Margo Pringle – Unit Assistant Temp
Felicia Roman – Unit Assistant Temp
Dallas Roman – Unit Assistant Temp
Vincent Piccolo – Unit Assistant Temp
Makayla Reed – Unit Assistant Temp
Jacob Bowen – Planning- Planning Coordinator
Karen Koschack- Children’s Bureau- County Caseworker II

Re Hires

Mary Lou Dewitt - LPN
Donald Ober- LPN
Summer Ricketts - LPN
Misty Reffo – Unit Assistant

Resignations

Catherine Crawford – Unit Assistant Temp
Stephanie Ressler – Nurse Aide Temp
Eileen Wolford – Nurse Aide
Amanda Faulks – Unit Assistant Temp
Aaron Siko- Parks- Parks Manager
Rilee Roach – Parks- Maint Aide Temp
Dalton Ross- Parks- Maint Aide Temp
Brooke Carlson – 911 Surcharge- TCO Trainee Temp
Bobbi Jo Brown - 911 Surcharge- TCO Trainee Temp

- (B) Business Associate Agreement between **Colonial Life and Accident Insurance Company** and the County.
- (C) Instruction to Release Data to Third Party (**The HDH Group, Inc.**) between the County, on its own behalf and as plan administrator and **Highmark, Inc.**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Addie Beighley, Director and the Department of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Juvenile Probation:**

- (A) Grant Application with **PA Commission On Crime & Delinquency**, in the amount of **\$65,128.00** for **“Juvenile Court Victim Liaison,”** for the term January 1, 2019 through December 31, 2020.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following for items for **Planning**:

- (A) Subrecipient Agreements. Funding is provided by the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant (CDBG) Program. There will be no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
18-10A	Westmoreland Community Action	Permanent Supportive Housing-- Families	\$50,000.00
18-10B	Westmoreland Community Action	Permanent Supportive Housing-- Mental Health	\$26,000.00
18-21A	Westmoreland County Housing Authority	Emergency Rehabilitation	\$100,000.00
18-20A	Redevelopment Authority	County Wide Demolition	\$250,000.00
18-13A	Westmoreland County-- Northmoreland Park	Removal of Architectural Barriers	\$148,950.00
18-25G	Avonmore Borough	Street Reconstruction	\$105,466.00
18-13B	Derry Borough	Removal of Architectural Barriers	\$55,000.00
18-13C	Hempfield Township	Removal of Architectural Barriers	\$75,000.00
18-13D	Irwin Borough	Removal of Architectural Barriers	\$80,000.00
18-13E	City of Lower Burrell	Removal of Architectural Barriers	\$162,500.00
18-28A	Mt. Pleasant Borough	Recreational Facilities	\$65,025.00
18-20B	Municipality of Murrysville	Demolition	\$56,000.00
18-24A	New Florence Borough	Storm Water Facilities	\$172,700.00
18-25A	North Belle Vernon Borough	Street Reconstruction	\$54,861.00
18-13F	North Irwin Borough	Removal of Architectural Barriers	\$40,000.00
18-25B	St. Clair Township	Street Reconstruction	\$75,700.00
18-25C	Seward Borough	Street Reconstruction	\$22,942.00
18-24B	Sewickley Township	Storm Water Facilities	\$278,925.00
18-25D	Southwest Greensburg Borough	Street Reconstruction	\$110,693.00
18-14A	Union Mission of Latrobe/Homes Build Hope, Inc.	Public Facilities Reconstruction	\$300,000.00
18-31A	Union Mission of Latrobe	Public Services	\$14,000.00
18-25E	Upper Burrell	Street Reconstruction	\$46,000.00
18-25F	Vandergrift Borough	Street Reconstruction	\$197,500.00
18-24C	West Leechburg	Storm Water Facilities	\$43,680.00

- (B) Grant Agreements between Westmoreland County and the following Sub-Grantees for the provision of services under the County's Emergency Solutions Grants Program (ESG) for Fiscal Year 2018. The purpose of the grants is to provide certain homeless assistance activities to persons living in the County. The following is a list of the Sub-Grantees and the amount of ESG funds to be awarded:

Alle-Kiski Area Hope Center	\$15,000.00	The Blackburn Center	\$35,000.00
Connect, Inc.	\$75,868.00	Union Mission of Latrobe	\$30,000.00
Westmoreland County Housing Authority	\$60,000.00		
Westmoreland County Housing Authority	\$44,729.00		

Upon review and recommendation of Melissa A. Guidy, County Solicitor and Greg McCloskey, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Public Works**:

- (A) Grant Award and Cooperative Agreement with **US Department of Agriculture, Natural Resources Conservation Service (NRCS)** in the amount of **\$20,000.00**, for the term September 30, 2018 through September 30, 2019 to provide watershed planning, engineering, contracting, technical services, and related oversight services to the county for the Watershed Rehabilitation Assessments for Pine Run PA-117 Northmoreland Dam; and further approve **Resolution #R-38-2018** designating signature authority authorizing the Chairman of the Board of Commissioners to execute the federal forms.

R-38-2018

RESOLUTION

WHEREAS, Westmoreland County desires to work with the Natural Resources Conservation Service (NRCS) for them to provide watershed planning, engineering, contracting, technical services, and related programmatic oversight services to the County of Westmoreland for the Watershed Rehabilitation Assessments for Pine Run PA-117 Northmoreland Dam

WHEREAS, the NRCS has indicated to Westmoreland County that funding for the assessment for Pine Run PA-117 Northmoreland Dam is available

WHEREAS, the NRCS requires the completion of Federal Grant Forms to begin the process, which will culminate in the development of a Reimbursable Agreement

WHEREAS, the signed Federal Grant Forms will be submitted along with the request for funding and the draft Cooperative Project Agreement

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to sign the following Federal Forms in pursuit of the project:
 - Grant Award and Cooperative Agreement with US Department of Agriculture, Natural Resources Conservation Service (NRCS)

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania this 27th day of September, 2018.

- (B) Central Office Monitoring Contract with **Jesnic Inc. t/d/b/ Rampart Security Systems** for security system monitoring at the Mammoth Park Maintenance Building at a rate of **\$42.00/month** for a term of three years, commencing October 1, 2018 through September 30, 2021.
- (C) SELECT Program Agreement with **Bentley Systems, Incorporated** for “**OpenRoads Designer Perpetual License**” in the amount of **\$11,048.00** and subscription to OpenRoads Designer SELECT for a one year term of October 5, 2018 through October 4, 2019 in the amount of **\$2,210.00**.
- (D) Re-Bids for “**Trail Improvements at Ann Rudd Saxman Nature Park,**” (Bid 18-27) were opened on September 11, 2018:

Lutterman Excavating LLC	\$33,535.00
Silvis Group Inc.	\$34,121.40
Swede Construction Corp	\$52,380.00
KGD Contracting	\$97,428.50

Award bid to **Lutterman Excavating LLC**, being the lowest bidder and meeting specifications in the amount of **\$33,535.00**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Bill Ferraro, Chief Assessor motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Tax Assessment:**

- (A) Letter of Agreement with **Tyler Technologies, Inc.**, for “**iasWorld Maintenance,**” in the amount not to exceed of **\$5,700.00** for migration of iasWorld Production and test systems to new servers and Oracle 12c RDBMS.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmoreland County:**

- (A) Agreement between **Westmoreland County Children’s Bureau** and **Westmoreland County Prison**, to provide supervised visits between inmates and their children by counselors of the prison, with the Prison to be reimbursed at the rate of **\$32.63/hour**, for the term July 1, 2018 through June 30, 2019.
- (B) Termination of a vehicle lease agreement dated July 12, 2012, with Salem Township Volunteer Fire Department Company #1, for the use of a 2002 Ford Explorer, VIN #1FMZU73E52ZA46445, for the sum of **\$1.00/year**.
- (C) Vehicle Lease Agreement with Salem Township Volunteer Fire Department Company No. 1 for the use of a 2014 Ford Excursion, VIN # 1FMNU41S55EB36745 , for the sum of **\$1.00/year**.
- (D) **Stipulation of Settlement** in the tax assessment appeal of **George T. and Ronalyn C. Apodiakos** of property located in the City of Monessen, Monessen School District, Westmoreland County, No. 5572 of 2017 for the tax years 2018 and 2019. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 20-02-04-0-088

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$255,000	16.2%	\$41,310.00
2019	\$255,000	16.3%	\$41,565.00

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) Payment in the amount of \$85,000.00 in accordance with the General Release and Settlement Agreement between Simeon C. McClain and Westmoreland County, the Sheriff of Westmoreland County and Jonathan Held, Sheriff of Westmoreland County in his individual capacity at case 2:18-cv-00353 in the U.S. District Court for the Western District of Pennsylvania.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Austin, Administrator motion was made by Mr. Kopas seconded by Mr. Anderson and unanimously agreed to approve the following items for **Westmoreland Manor:**

- (A) Independent Contractor Agreement with **Mutual Aid Ambulance Service**, at the rate of **\$35.00/bed plus rates according to Schedule B** to provide ambulance transport for Westmoreland Manor residents, with an initial term of six months commencing October 1, 2018 through March 31, 2019.

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Upon review and recommendation of Melissa A. Guidy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items of **Miscellaneous Business:**

(1) Amendments to the **2018 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

(2) **Proclamations**

*National Fallen Firefighters Memorial Week October 1-7, 2018
Westmoreland Symphony Orchestra Celebrates 50th Anniversary
October Declared 1918 Influenza Pandemic Remembrance Month
Pennsylvania Juvenile Justice Week October 7-October 13, 2018
Life is Your Journey, Travel Drug Free Theme of 2018 Red Ribbon Week
Dani Jo Womack Receives Heart of the Arts Award, 2018*

(3) **Certificate of Special Recognition**

Kathy Nesta of Trafford, 75th Birthday

(4) **Years of Service**

35 Years

Kimberly Stephens

30 Years

Cynthia Busija
Colleen Zimmerman

25 Years

Gregg Higgins
Michelle Bianco

20 Years

Julia Christopher
Robert Miller

15 Years

Susan Giannattasio

10 Years

Brandon Plotner
Joy Chicolis

Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to adjourn the meeting at 10:40am.

Certified by,

Charles W. Anderson
Secretary