

**January 8, 2018**

**Annual Salary Board Organizational Meeting**

The Westmoreland County Salary Board met in annual reorganization in the Commissioners Meeting Room #101, Courthouse Square, Greensburg, PA. The following were present Commissioners Gina Cerilli, Ted Kopas, Charles W. Anderson, Controller Jeffery Balzer and County Solicitor Melissa Giddy. The following business was conducted;

Commissioner Cerilli called the meeting to order at 10:01am

Motion was made by Controller Balzer, seconded by Commissioner Kopas and it was unanimously agreed to approve minutes of the Regular Salary Board Meeting held Thursday, December 18, 2017, as presented.

- (1) By Law, (16 P.S. §1622) the Chairman of the Board of County Commissioners serves as Chairman of the Salary Board; therefore Commissioner Cerilli serves as Chairman of the Salary Board
- (2) Motion was made by Commissioner Kopas to nominate Commissioner Kopas a Vice-Chairman and Controller Balzer as Secretary of the Salary Board, Commissioner Anderson seconds the nominations. There being no further nominations – Commissioner Kopas is elected as Vice-Chairman and Controller Balzer is elected as Secretary.
- (3) Motion was made by Commissioner Kopas, seconded by Commissioner Anderson and it was unanimously agreed to approve adoption of the schedule for Salary Board Meetings in 2018, beginning at 10:00 A.M., on the following dates:

|         |         |            |            |
|---------|---------|------------|------------|
| March 8 | July 12 | October 18 | December 6 |
|---------|---------|------------|------------|

- (4) General Salary Board Business

**BALANCE OF YEAR****ANNUALIZED****COMMENTS**

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Motion was made by Commissioner Kopas, seconded by Commissioner Anderson and it was unanimously agreed to approve the following item for **Human Resources**:

|                  |   |                   |                   |  |
|------------------|---|-------------------|-------------------|--|
| <b>Abolish 1</b> | <b>Human Resources Coordinator (210011001)<br/>XC-1, \$ 47,456.66/yr<br/>Effective 1-8-18</b> | <b>-46,547.53</b> | <b>-47,456.66</b> |  |
| <b>Create 1</b>  | <b>Human Resources Coordinator<br/>XB-1, \$43,107.10/yr<br/>Effective 1-8-18</b>              | <b>+42,281.29</b> | <b>+43,107.10</b> |  |

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Motion was made by Clerk of Courts, Bryan Kline, seconded by Controller Balzer, with Commissioner Cerilli, Commissioner Kopas and Commissioner Anderson voting "NAY", motion fails for the following item for **Clerk of Courts**:

|                 |  |                   |  |   |
|-----------------|--|-------------------|--|---|
| <b>Create 1</b> | <b>Office Clerk Temp<br/>T, \$18.86/hr<br/>Effective 2/26/18</b> | <b>+11,031.05</b> |  | <b>Position will be abolished June 30, 2018</b> |
|-----------------|--|-------------------|--|---|

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Motion was made by Commissioner Kopas, seconded by Commissioner Anderson and it was unanimously agreed to approve the following item for the **Sheriff**:

|                 |  |                |                  |   |
|-----------------|--|----------------|------------------|---|
| <b>Create 1</b> | <b>Deputy Sheriff PT<br/>DS, \$ 18.52/hr,<br/>Effective 1/2/18</b> | <b>+728.78</b> | <b>+4,511.47</b> | <b>*A deputy sheriff position will be abolished upon retirement/resignation within the dept (February 2018)</b> |
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Motion was made by Acting President Judge Marsili, seconded by Controller Balzer and it was unanimously agreed to approve the following items for the **Courts**:

|                  |  |                   |   |
|------------------|--|-------------------|---|
| <b>Abolish 1</b> | <b>Judicial Law Clerk (240021001)<br/>PX2-84, \$55,379.26/yr<br/>Courts/Judge McCormick<br/>Effective 1/8/18</b> | <b>-54,527.27</b> | <b>-55,379.26</b>   |
| <b>Create 1</b>  | <b>Judicial Law Clerk<br/>PX2-84, \$55,379.26/yr<br/>Courts/Judge Silvis<br/>Effective 1/8/18</b>                | <b>+54,527.28</b> | <b>+55,379.26</b>   |
| <b>Create 1</b>  | <b>Court Assistant/PT<br/>PX3-5, \$21,758.23/yr<br/>Courts/Judge Driscoll<br/>Effective 1/8/18</b>               | <b>+21,758.23</b> | <b>*No benefits, 1000 hrs per year<br/>Will leave FT Court Assistant vacant<br/>Will abolish after Judge leaves bench</b> |

There being no further business, motion was made by Commissioner Kopas, seconded by Commissioner Anderson and it was unanimously agreed to adjourn the meeting at 10:09am