

## February 22, 2018

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:09am on Thursday, February 22, 2018 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

Pastor Bob Ross of Heritage Baptist Church, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

### Industrial Development Corporation Agenda

#### General Agenda

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held, Thursday, January 25, 2018 and the special meeting held February 6, 2018 as presented

#### Opportunity for Public Comment

*Diana Faulk, Norwin Public Library – she extended thanks to the Board of Commissioners for the support to the libraries; this year the libraries have already had over 100,000 visitors and have had 34,000 people using the computers. This time of year, they are helping people to print tax forms, she adds that the public is continuing to use the library system in Westmoreland County.*

#### Solicitors Report

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Sharon Bold, Chief Probation Officer and Angela Matson, Assistant Director of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Adult Probation:**

- (A) Acceptance of Grant Funds from the **PA Board of Probation and Parole** in the amount of **\$511,631.00** for “**Grant-In-Aid,**” for the term July 1, 2017 through June 30, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Kate Johnson, Administrator and Angela Matson, Assistant Director of Financial Administration (items B & C); motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Area Agency on Aging:**

- (A) Letter of Agreement with **Zelenkofske Axelrod, LLC** to perform audit services for year end June 30, 2017, in an amount not to exceed **\$44,950.00** with report issued no later than March 31, 2018
- (B) Amendment to Agreement with **Information Age Technologies, Inc.,** dated June 22, 2017 in the amount of **\$4,500.00 additional** (Aging Services Block Grant, No Cost to Westmoreland County; New Total Agreement \$114,000.00) for “**Aging Services-Professional Consulting Services (Computer Applications),**” for the term July 1, 2017 through June 30, 2018
- (C) Amendments for Agreements for the term July 1, 2015 through June 30, 2018:
  - (1) **Excelsa Health Home Care & Hospice,** dated June 18, 2015 in the amount of **\$599,982.00 additional** (Aging Block Grant, No Cost to Westmoreland County; New Total Agreement \$3,157,833.00) for “**Aging Services-Personal Care/Home Health/RN/LPN Nursing Services**”

- (2) **Medscope America Corporation**, dated July 9, 2015 in the amount of **\$21,000.00 additional** (Aging Block Grant, No Cost to Westmoreland County; New Total Agreement \$61,500.00) for “**Aging Services-Personal Emergency Response System**”

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Dirk Matson, Administrator and Angela Matson, Assistant Director of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Behavioral Health/Developmental Services**:

- (A) Amendments to Agreements for the term July 1, 2017 through June 30, 2018
- (1) **Pathways of Southwestern Pennsylvania, Inc.**, dated August 17, 2017 in the amount of **\$3,500.00 additional** (DHS \$3,150.00, County \$350.00; New Total Agreement \$11,356.00) for “**Early Intervention: Speech Pathology, Physical Therapy, Special Instruction, Nutrition Support, Occupational Therapy**”
- (2) **Neurological Therapy Specialists, Inc.**, dated December 18, 2017 in the amount of **\$6,500.00 additional** (DHS \$5,850.00, County \$650.00; New Total Agreement \$41,943.00) for “**EI: Speech Pathology, Physical Therapy, Occupations Therapy, Special Instruction**”

Upon review and recommendation of Melissa A. Giddy, County Solicitor, Shara Saveikis, Administrator and Angela Matson, Assistant Director of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Children’s Bureau**:

- (A) Amendment to Agreement with **Justiceworks Youthcare, Inc.**, dated July 12, 2017 to increase the rate for “**Transportation Services,**” to **\$32.00/hour plus mileage**, for the term January 1, 2018 through June 30, 2018, with all other terms and conditions of the Agreement remaining in full force and effect for the balance of the term of the Agreement.
- (B) Agreement with **Auberle, (Title IV-E, Act 148, County)** for “**Foster Care, Residential, Group Home, Shelter,**” for the term July 1, 2016 through June 30, 2017, at the following per diem rates:
- \$56.10 for Family Foster Care**  
**\$162.89 for Residential Hartman Street Site OR Group Home GOAL Hartman Street**  
**\$181.33 for Gate/Bloom**  
**\$197.47for Gate/Bloom Shelter OR Hartman Male Shelter**
- (C) Agreement with **George Junior Republic in Pennsylvania (Title IV-E, Act 148, County)** for “**Residential: Special Needs, General & D&A; Group Home, Diagnostic Shelter, Crisis Intervention, Intensive Supervision,**” for the term July 1, 2017 through June 30, 2018, at the following per diem rates:
- \$240.87 for Special Needs Non-MA**  
**\$292.90 for Intensive Supervision Unit**  
**\$156.05 for Regular Residential Non-MA**  
**\$136.65 for Community Based Group Home**  
**\$212.70 for Diagnostic**  
**\$153.00 for Shelter**  
**\$109.95 for Special Needs MA Eligible Room & Board Rate**  
**\$70.87 for Drug & Alcohol MA Eligible Room & Board Rate**  
**\$186.64 for Crisis Intervention Unit**  
**\$159.67 for Drug & Alcohol**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John W. Peck, District Attorney, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for the **District Attorney:**

- (A) SAVIN Maintenance and Service Agreement with **The Pennsylvania District Attorneys Institute (PDAI)** to implement and maintain the Statewide Automated Victim Information and Notification System (SAVIN) in Westmoreland County to provide information regarding the release from custody or transfer from one facility to another of persons held in custody, for the period of January 1, 2018 through December 31, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Lechman, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for the **Election Bureau:**

- (A) Re-Bids for **“Printing Ballots & Election Supplies for the Primary and General Elections of 2018,” (Bid 18-04)**, were opened on February 6, 2018:

<b>William Penn Printing</b>		
	without bond	with bond
Group I	\$26,762.00	\$27,162.00
Group II	\$30,139.20	\$30,539.20

Award bid to **William Penn Printing**, being the only bidder and meeting specifications in the amount of **\$26,762.00 for Group I** and **\$30,139.20 for Group II**, (Total Award **\$56,901.20**) it is recommended that the Performance Bonds not be required for this contract, based upon satisfactory past experience with this vendor.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Eric Glod, GIS Senior Coordinator, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Geographical Information Systems:**

- (A) Professional Services Agreement with **Geograph IT**, to provide **“On-Call Technical GIS Support Services,”** through December 31, 2018 in an amount not to exceed **\$9,000.00**

Upon review and recommendation Melissa A. Guiddy, County Solicitor and Amanda Bernard, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Human Resources:**

(A) New Hires, Rehires, Resignations, Retirements and Termination:

**New Hires**

Herman Thompson – Nurse Aide Temp  
Kristen Reimert – Nurse Aide Temp  
Maria Diapiazza – Supervisor Food Service  
Denise Bates – Unit Assistant Temp  
Jalesa Sweitzer – Unit Assistant Temp  
Vaughn Neill- Roads & Bridges- County Engineer  
Alaina Sphon- Human Resources- HR Assistant  
Amy McChesney- Clerk of Courts- Office Clerk Trainee  
Lyndsay Wengzyn- Clerk of Courts- Fiscal Operations Manager  
John Mandarino- District Attorney- Asst. Co Detective

**Resignations**

Brian Newmeyer – Juvenile Service Supervisor  
Christina Elsbury – Nurse Aide  
Ashley Duke – Correction Officer  
Robert Johnson – Nursing Supervisor  
Lisa Kolano – Nurse Aide  
Cathy Young – Custodian Temp  
Cameron Cole – Correction Officer  
Michelle Brooks – Nurse Aide  
Susan Simms – Food Service Worker Temp  
Sarah Jackson – Food Service Worker Temp  
Nadia Schindler – Unit Assistant  
Meghan McCandless- Financial Administration- Director of Financial Administration  
James Silvis- Solicitor- Asst. Co. Solicitor 50%  
Mark Cypher- Tax Assessment- Certified Assessor  
Kathryn Meyers - Courts/ Court Admin- Court Reporter  
Amanda Stewart - BHDS- MR Prog Spec I  
Kimberly Horrell- Register of Wills-Second Deputy

**Retirements**

Sherree Zemba- DJ Eckels- District Justice Sec II  
Dorothy Gerhardt- DJ Flanigan 10-2-10 – District Justice Sec II  
Jacqueline Lucchetti - D J Flanigan 10-2-10 – District Justice Sec II  
Judith Confer- AAA – Aging Care Manager II  
Paula Bossart- AAA- Community Health Nurse II  
Steven Kaminski - General Services- Duplicating Machine Operator

**Termination**

Elliott Lowry – Staff Nurse/ LPN

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and David Ridilla, Executive Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Information Systems**:

- (A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2018, with automatic renewal, with the following and authorize the Executive Director of Information Systems to execute contract documents on behalf of the County:

Gary Ciarimboli  
S & T Bank  
William Lewis

- (B) Amendment to Agreement with **DecisionOne Corporation**, dated March 1, 2015 for maintenance on three county mainline printers, model IBM Infoprint 6500, in the amount of **\$6,902.28** for a three year term effective March 1, 2018 with the County's sole option to renew for an additional three year term.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Carlos Alejandre, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Juvenile Detention/Shelter**:

- (A) Agreement with **Teresa Pajak Boris, Licensed Cosmetologist**, for "**Haircut Services at the Westmoreland County Juvenile Detention Center,**" at the rate of **\$15.00 per haircut per resident** for a one year term, February 22, 2018 through February 21, 2019

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Addie Beighley, Director and Angela Matson, Assistant Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Juvenile Probation**:

- (A) Professional Services Agreement with **Adelphoi Village, Inc., (TANF, Act 148, County)** for "**In-Home Services, PTSD, Sex Offender & Juvenile Sex Offender Assessments, Diagnostic, MST, FGDM,**" for the term July 1, 2017 through June 30, 2018, at the following rates:

**\$87.00/day for MST Individual**  
**\$60.00/hour for In Home**  
**\$0.545/mile for mileage**  
**\$400.00/assessment for Sex Offender Assessment**  
**\$1,200.00/assessment for Juvenile Sex Offender Assessment**  
**\$40.55/day for PTSD Aftercare Adelphoi Placement**  
**\$46.55/day for PTSD Aftercare Non AV Placement**  
**\$28.95/day for PTSD Aftercare Sibling Rate**  
**\$2,600.00/evaluation for Diagnostic Evaluation**  
**\$3,000.00/successful conference for Family Group Decision Making**  
**\$1,000.00/successful referral for Family Group Decision Making**  
**\$250.00/unsucessful referral for Family Group Decision Making**

Upon review and recommendation of Melissa A. Guidy, County Solicitor and Jason Rigone, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Planning**:

- (A) **Resolution (#R-5-2018)** authorizing a substantial amendment to FY 2014, 2015, 2016, and 2017 of the County’s Community Development Block Grant (CDBG) program.

**#R-5-2018**

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make substantial amendments to the Federal Fiscal Years 2014, 2015, 2016, and 2017 Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have provided for notification of intent to amend said Community Development Block Grant Program in a newspaper of general circulation in the County and have made the proposed amendment available for public review at the Westmoreland County Department of Planning and Development.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

<i>Program Year 2014</i>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Export Borough	14-25F	Street Reconstruction	Budget Decreased -\$8,541.26	\$160,000.00	\$151,458.74
Westmoreland County	14-02	Administration	+\$8,541.26	\$608,546.09	\$617,087.35
<i>Program Year 2015</i>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Mt. Pleasant Borough	15-28A	Recreational Facilities	Budget Decreased -\$25,968.00	\$47,000.00	\$21,032.00
Redevelopment Authority of County of Westmoreland	15-20A	County Wide Demolition	+\$69,086.00	\$100,000.00	\$169,086.00
Westmoreland County	15-02	Unprogrammed Funds	Budget Decreased -\$43,118.00	\$47,949.29	\$4,831.29

<i>Program Year 2016</i>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Derry Township	16-22A	Waterline Extension	Budget Decreased -\$14,505.36	\$138,000.00	\$123,494.64
South Huntingdon Township	16-225	Waterline Extension	Budget Decreased -\$70,995.80	\$139,000.00	\$68,004.20
Redevelopment Authority of the County of Westmoreland	16-20A	County Wide Demolition	+\$69,086.00	\$200,000.00	\$269,086.00
Union Mission of Latrobe	16-31A	Public Services	New Activity +\$14,000.00	\$0.00	\$14,000.00
Westmoreland County	16-02	Unprogrammed Funds	Budget Increased +\$2,415.16	\$74,974.40	\$77,389.56
<i>Program Year 2017</i>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Westmoreland County—Cedar Creek Park*	17-13A	Removal of Architectural Barriers	Activity Cancelled -\$135,000.00	\$135,000.00	\$0.00
Westmoreland County—Twin Lakes Park*	17-13H	Removal of Architectural Barriers	New Activity +\$136,890.00	\$0.00	\$136,890.00
Westmoreland County	17-02	Unprogrammed Funds	Budget Decreased -\$1,890.00	\$200,604.00	\$198,714.00

*\*No Subrecipient Agreement required*

- (B) **Resolution (#R-6-2018)** authorizing a minor amendment to FY 2015, 2016 and 2017 of the County's Community Development Block Grant (CDBG) program.

**#R-6-2018**

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Years 2015, 2016 and 2017 of the Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

<b>Program Year 2015</b>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Westmoreland County	15-02	Administration	+\$4,831.29	\$404,000.00	\$408,831.29
Westmoreland County	15-02	Unprogrammed Funds	-\$4,831.29	\$4,831.29	\$0.00

<b>Program Year 2016</b>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Trafford Borough	16-13B	Removal of Architectural Barriers	-\$40.00	\$6,980.00	\$6,940.00
Westmoreland County	16-02	Unprogrammed Funds	+\$40.00	\$77,389.56	\$77,429.56

<b>Program Year 2017</b>					
<b>Subrecipient</b>	<b>Activity Code</b>	<b>Activity Description</b>	<b>Action Taken</b>	<b>Beginning Budget</b>	<b>Amended Budget</b>
Sewickley Township	17-13E	Removal of Architectural Barriers	+\$10,000.00	\$115,000.00	\$125,000.00
Westmoreland County	17-02	Unprogrammed Funds	-\$10,000.00	\$198,714.00	\$188,714.00



- (C) The following Subrecipient Agreement and Subrecipient Agreement Amendments. Funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Export Borough	14-25F	Street Reconstruction	-\$8,541.26
Mt. Pleasant Borough	15-28A	Recreational Facilities	-\$25,968.00
Redevelopment Authority of County of Westmoreland	15-20A	County Wide Demolition	+\$69,086.00
Derry Township	16-22A	Waterline Extension	-\$14,505.36
South Huntingdon Township	16-22B	Waterline Extension	-\$70,995.80
Trafford Borough	16-13B	Removal of Architectural Barriers	-\$40.00
Redevelopment Authority of the County of Westmoreland	16-20A	County Wide Demolition	+\$69,086.00
Union Mission of Latrobe	16-31A	Public Services	New Activity +\$14,000.00
Westmoreland County— Cedar Creek Park	17-13A	Removal of Architectural Barriers	Activity Cancelled -\$135,000.00
Westmoreland County— Twin Lakes Park	17-13H	Removal of Architectural Barriers	New Activity +\$136,890.00
Sewickley Township	17-13E	Removal of Architectural Barriers	+\$10,000.00

- (D) **Resolution (#R-7-2018)** amending FY 2017 of the County’s HOME Investment Partnerships Program.

**#R-7-2018**

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make substantial amendments to the Federal Fiscal Year 2017 Westmoreland County HOME Investment Partnerships Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have provided for notification of intent to amend said HOME Investment Partnerships Program in a newspaper of general circulation in the County and have made the proposed amendment available for public review at the Westmoreland County Department of Planning and Development.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

Program Year 2017					
Subrecipient	Activity Code	Activity Description	Action Taken	Beginning Budget	Amended Budget
Westmoreland County Housing Authority	17-76	Tenant Based Rental Assistance	Budget Increased \$122,885.21	\$50,000.00	\$172,885.21

- (E) Tenant Based Rental Assistance Agreement with Westmoreland County Housing Authority. The Agreement is funded by \$122,885.21 in HOME Program Income funds and \$50,000 in FY 2017 HOME Program funds. There are no costs to the county.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Greg McCloskey, Director, Vaughn Neill, County Engineer (items C & D) and Malcolm Sias, Parks & Recreation (items E through J) motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Public Works**:

- (A) Agreement with **Terminix International Co, LP** for “**Pest Control for Westmoreland County,**” in the amount of **\$8,624.80** for the term March 1, 2018 through February 28, 2019, with option to extend for one additional one year term at the same prices upon mutual written consent of both parties. Other quotes were received from:

Pestco \$8,727.80  
D-Bug \$17,552.00

- (B) Addendum to Agreement with **UniFirst Corporation**, dated October 26, 2017 to add Insulated Coveralls to the list of uniform options at the rate of \$0.75/each/week
- (C) Professional Services Contract Agreement with **Traffic Systems and Services**, to provide “**Preventative and/or Response Maintenance,**” for six traffic signal installations permitted to, owned and operated by Westmoreland County and two flashing warning devices permitted to Westmoreland County, but owned and operated by the Regional Trail Corporation, for the term March 1, 2018 through February 29, 2020; this agreement is programmed through the Liquid Fuels Fund Account and the Regional Trail Corporation
- (D) PennDOT form D-30 “Policy and Procedures for Consultant Selection,” required to initiate the process to advertise and select a Municipal Engineer, for future federally funded bridge projects and further authorize **Resolution (#R-8-2018)** designating signature authority to the Chairman of the Board of Commissioner to execute the PennDOT form.

**RESOLUTION #R-8-2018**

**WHEREAS**, Westmoreland County desires to retain a “Municipal Engineer”, as defined by the Commonwealth of Pennsylvania, Department of Transportation, called the Department, for the purposes of providing consulting engineering services for Federally Funded transportation projects; and

**WHEREAS**, Westmoreland County would retain the Municipal Engineer for a period of no more than five (5) years; and

**WHEREAS**, Westmoreland County currently advertises for consulting services for each individual federally funded project; and

**WHEREAS**, to proceed with the advertisement, the Department requires Westmoreland County to sign a standard Department form entitled “Policy and Procedures for Consultant Selection”

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. That the Chairman of the Westmoreland County Board of Commissioners, Gina Cerilli, is hereby authorized to execute the PA Department of Transportation Form D-30, Policy and Procedures for Consultant Selection, in order that Westmoreland County may proceed with the advertisement for the Municipal Engineer

**RESOLVED AND ADOPTED** by the Board of Commissioners of the County of Westmoreland, Pennsylvania this 22nd day of February, 2018.

- (E) Change Order #1 with **Silvis Group, Inc.**, for “**Cedar Creek Park Rehabilitation Phase I – with Dog Park,**” (Bid 17-42) in the amount of **\$3,152.72 additional** (expand items in the amount of \$34,380.72 and to subtract work or reduce items in the amount of \$31,228.00; New Total Contract Amount \$510,335.36). The additional costs will be covered by a PA DCNR grant that is funding the project.
- (F) Addendum to Trail Easement Agreement dated November 3, 2015 between Cleveland Brothers Equipment Co., Inc., the County of Westmoreland and the Turtle Creek Industrial Railroad, Inc., a corporation, by and through Westmoreland County Industrial Development Corporation, that grants Westmoreland County an easement around the rear and sides of the Cleveland Brothers property to construct and operate the Westmoreland Heritage Trail. Final approval is subject to Solicitor review.
- (G) Easement Agreement between the Turtle Creek Industrial Railroad, Inc., a corporation, by and through Westmoreland County Industrial Development Corporation, the County of Westmoreland and Cleveland Brothers Equipment Co., Inc. that grants Cleveland Brothers Equipment Co., Inc. the right to use a portion of the Turtle Creek Industrial Railroad corridor that passes through Cleveland Brothers’ property in exchange for granting the easement for the Westmoreland Heritage Trail contained in the previous item. Final approval is subject to Solicitor review.
- (H) Ground Lease Agreement between the Turtle Creek Industrial Railroad, Inc., a corporation, by and through Westmoreland County Industrial Development Corporation, and the County of Westmoreland, Lessors and The Pound People, LLC, Genzel Co., d/b/a Walkers Pet Hotal, and Samuel S. Rubin, Lessees, to lease a 16-foot-wide by 115-foot-long strip of land next to Lessees’ business in Murrysville for a five year period at a rate of \$200 per year, subject to automatic renewal unless terminated by Lessee or Lessor upon ninety (90) days advance written notice prior to the expiration of the then current term. The County shall have the right to declare the Lease terminated for County purposes by delivery to Lessee of written notice of termination at least one hundred and twenty (120) days in advance of the date of termination. Final approval is subject to solicitor review.
- (I) Agreement for Professional Services with **Environmental Planning and Design, LLC**, to “**complete the design, engineering and permitting for the Mammoth Park Rehabilitation – Phase I project**” in the amount of **\$40,544.00**; the project is funded with a PA DCNR grant and 2016 bond funds.
- (J) Extend Agreement for “**Petroleum Products for Westmoreland County,**”(Bid 17-09) with **Glassmere Fuel Service**, for one (1) additional year, March 1, 2018 through February 28, 2019, with current terms remaining in effect.

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Johnathan Held, Sheriff, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for the **Sheriff:**

- (A) Alert/Care Software Licensing and Service Agreement with **Metro Technology Services, Inc.**, in the amount of **\$4,863.00**, for Alert/Care Services Software Support for “**Visual Alert RMS,**” for the period of April 25, 2018 through April 24, 2019

Upon review and recommendation by Melissa A. Giddy, County Solicitor and Deborah T. Chiado, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for the **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
1.23.18	24-03-12-0-043	City of New Kensington	\$1,245.00
1.23.18	20-02-08-0-410	City of Monessen	\$1,536.00
1.23.18	02-02-08-0-273	City of Arnold	\$1,136.00
1.23.18	02-02-07-0-433	City of Arnold	\$992.00
1.23.18	02-02-07-0-378	City of Arnold	\$1,037.00
2.7.18	20-02-02-0-329	City of Monessen	\$1,108.50
2.7.18	02-02-07-0-380	City of Arnold	\$913.65
2.7.18	02-02-07-0-242	City of Arnold	\$1,000.00
2.16.18	14-01-16-0-394	City of Jeannette	\$884.00

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Matt Zamosky, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Veteran's Affairs:**

- (A) Memorandum of Understanding with Veterans Place of Washington Boulevard concerning assistance provided to homeless veterans to re-enter the labor force by Veterans Place.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmoreland County:**

- (A) Gas Pipeline Easement Grant with **Peoples Natural Gas, LLC** to extend a gas line across the Westmoreland Manor property (Tax Map #50-28-00-0-002), for consideration of \$10.00; the easement will have a 30 ft. width (15 ft. on either side of the pipeline) and a length of approximately 250 ft. (as shown in Exhibit A of the Agreement). This easement will provide additional gas service for Verdant Holdings, LLC.
- (B) Exoneration of 2017 County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by the **City of New Kensington**, being **Tax Map No. 24-03-15-0-117**. Exonerations have been granted by the City of New Kensington for tax year 2017 and the New Kensington-Arnold School District for tax year 2017. This property was granted exemption **effective July 15, 2017**.
- (C) Satisfaction of Mortgage between Lisa M. Lease and the County, recorded in the Recorder of Deeds Office of Westmoreland County, Commonwealth of Pennsylvania, on January 24, 2006 at Instrument Number 200601240003616; being Westmoreland County Tax Parcel No. 10-02-15-0-056.
- (D) Satisfaction of Mortgage between Valerie M. Verheyen and the County, recorded in the Recorder of Deeds Office of Westmoreland County, Commonwealth of Pennsylvania, on January 4, 2006 at Instrument Number 200601040000415; being Westmoreland County Tax Parcel No. 50-18-03-0-167.
- (E) Termination of the vehicle lease agreement with **Forbes Road Volunteer Fire Department**, dated April 28, 2011 for the use of a 1990 Chevrolet, VIN #1GNGV26K5LF162784. The termination is effective January 1, 2018.
- (F) Revisions to the **Westmoreland County Vehicle/Fleet Policy**

- (G) **Resolution (#R-9-2018)**, designating the Westmoreland County Department of Planning and Development as the administrator of the Westmoreland County Demolition Fund

**RESOLUTION #R-9-2018**

**A RESOLUTION OF THE COUNTY OF WESTMORELAND  
DESIGNATING AN ADMINISTRATOR OF THE WESTMORELAND COUNTY DEMOLITION FUND**

**WHEREAS**, pursuant to Resolution # R-45-2017, the County of Westmoreland created a Demolition Fund, authorizing the Recorder of Deeds of Westmoreland County to charge and collect a fee of fifteen (\$15.00) dollars for each deed and mortgage recorded with said fees to be deposited in the County demolition fund; and

**WHEREAS**, it is in the best interest of the County to designate an Administrator of the Westmoreland County Demolition Fund; and

**WHEREAS**, the Westmoreland County Department of Planning and Development has the requisite knowledge and experience to serve as the Administrator of the Westmoreland County Demolition Fund, including implementation of the demolition activities in the County and compliance with all reporting requirements required by Act 152.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Westmoreland County as follows:

1. That the Westmoreland County Department of Planning and Development is hereby designated as the Administrator of the Westmoreland County Demolition Fund, which shall include implementation of the demolition activities in the County and compliance with all reporting requirements required by the Act; and
2. That five (5%) percent of the amount collected may be used by the Westmoreland County Department of Planning and Development for the administrative costs associated with the demolition activities and reporting requirements.

RESOLVED AND ENACTED this 22<sup>nd</sup> day of February 2018, by the Board of Commissioners of the County of Westmoreland at a duly advertised public meeting with a quorum being present.

- (H) Professional Services Agreement with **Campbell, Durrant, Beatty, Palombo & Miller, P.C.**, at the following hourly rates:

Principals	\$190.00 per hour
Senior Associates	\$165.00 per hour
Associates	\$155.00 per hour
Paralegals and Law Clerks	\$115.00 per hour

The County will also make reimbursement of certain out-of-pocket expenses that are necessarily incurred in handling assigned matters.

- (I) Professional Services Agreement with **Thomas, Thomas & Hafer, LLP**, at the following hourly rates:

Principals	\$195.00 per hour
Senior Associates	\$155.00 per hour
Associates	\$145.00 per hour
Paralegals and Law Clerks	\$105.00 per hour

The County will also make reimbursement of certain out-of-pocket expenses, that are necessarily incurred in handling assigned matters.

(J) **Stipulation of Settlement** in tax assessment appeal of **Mt. Pleasant Properties Associates, LLC, owner of property in Mount Pleasant Borough** for the following:

No. 5126 of 2015                      No. 5128 of 2015                      No. 5130 of 2015  
 No. 5133 of 2015                      No. 5134 of 2015

for the tax years 2016, 2017 and 2018; the assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 21-02-02-0-020**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$5,550,000.00	19.8%	\$5,610.00
2017	\$5,550,000.00	17.3%	\$5,610.00
2018	\$5,550,000.00	16.2%	\$5,610.00

**Tax Map No. 21-02-02-0-148**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$5,550,000.00	19.8%	\$9,390.00
2017	\$5,550,000.00	17.3%	\$9,390.00
2018	\$5,550,000.00	16.2%	\$9,390.00

**Tax Map No. 21-02-02-0-160**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$5,550,000.00	19.8%	\$1,066,150.00
2017	\$5,550,000.00	17.3%	\$927,400.00
2018	\$5,550,000.00	16.2%	\$866,350.00

**Tax Map No. 21-02-02-0-161**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$5,550,000.00	19.8%	\$10,700.00
2017	\$5,550,000.00	17.3%	\$10,700.00
2018	\$5,550,000.00	16.2%	\$10,700.00

**Tax Map No. 21-02-02-0-162**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$5,550,000.00	19.8%	\$7,050.00
2017	\$5,550,000.00	17.3%	\$7,050.00
2018	\$5,550,000.00	16.2%	\$7,050.00

The STEB Ratio is applied to the proposed market value for the above listed Tax Map Parcels; the resulting total assessment for the above listed parcels for the tax years is as follows:

<b>2016</b>	<b>\$1,098,900.00</b>
<b>2017</b>	<b>\$ 960,150.00</b>
<b>2018</b>	<b>\$ 899,100.00</b>

Taxes for the years noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Austin, Administrator motion was made by Mr. Anderson seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmoreland Manor**:

- (A) Professional Services Agreement with **KTH Architects** for “**Westmoreland Manor Café and Multipurpose Room Renovations,**” in an amount not to exceed **\$30,000.00 plus reimbursements not to exceed \$6,000.00;** services provided will include survey to existing site, mechanical and electrical engineering and preparation of drawing sand specifications.
- (B) Professional Services Agreement with **KTH Architects** for “**Westmoreland Manor Nurse Call System Replacement,**” in an amount not to exceed **\$30,000.00 plus reimbursements not to exceed \$8,000.00;** services provided will include survey to existing site, electrical engineering and preparation of drawing sand specifications.
- (C) Rescind Agreement with **Westmoreland County Community College, Workforce Development Department,** approved January 11, 2018 for the “**Nurse Aide Training Program**”
- (D) Agreement with **Westmoreland County Community College, Workforce Development Department,** for “**Nurse Aide Training Program,**” in the amount of **\$6,926.00** for eight participants for the term January 23, 2018 through March 17, 2018. The training will be held at the Westmoreland County Community College Youngwood Campus.
- (E) Renewal and Authorization to execute endorsements including premium changes for **Patient Trust Bond** with **Travelers Casualty and Surety Company of America (CCAP Insurance Programs)**for two (2) years from April 1, 2018 through April 1, 2020, with the premium in the amount of **\$9,775.00.**
- (F) Amendment to December 18, 2017 agenda item 17(E) Westmoreland Manor Pharmacy Services, to further provide that pricing will not be billed below the state Medicaid rate or ACC.

