

January 25, 2018

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:11am on Thursday, January 25, 2018 in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

The Rev. Robert Byrnes, retired priest, Diocese of Greensburg, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

Industrial Development Corporation Agenda

General Agenda

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held, January 11, 2018 as presented

Opportunity for Public Comment

No Public Comment

Solicitors Report

Upon review and re commendation of Melissa A. Guiddy, County Solicitor, Kate Johnson, Administrator and Meghan McCandless, Director of Financial Administration, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Area Agency on Aging:**

- (A) Amendments to the following Agreements for the term July 1, 2015 through June 30, 2018:
 - (1) **Concordia Telecaregivers d/b/a Concordia Private Care**, dated June 18, 2015 in the amount of **\$90,006.84 additional** (Aging Block Grant, New Total Agreement \$1,226,966.84) for **“Aging Services-Personal Care Services”**
 - (2) **Community Care, Inc.**, dated June 18, 2015 in the amount of **\$7,508.00 additional** (Aging Block Grant, New Total Agreement \$444,812.00) for **“Aging Services-Personal Care/Home Health/RN/LPN Nursing Services”**
- (B) Amendment to Agreement with **Elizabeth Seton Center, Inc.**, dated June 22, 2017 in the amount of **\$25,016.00 additional** (Aging Block Grant, New Total Agreement \$62,116.00) for **“Aging Services-Adult Day Care,”** for the term July 1, 2017 through June 30, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson, Administrator and Meghan McCandless, Director of Financial Administration, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Behavioral Health / Developmental Services:**

- (A) Amendment to Agreement with **Westmoreland CaseManagement & Supports**, dated July 14, 2016 in the amount of **\$31,658.00 additional** (DHS \$30,196.00, County \$1,462.00; New Total Agreement \$3,587,292.00) for “**Mental Health/Intellectual Disabilities: Various Services,**” for the term July 1, 2016 through June 30, 2017
- (B) Agreement with **Regional Integrated Human Services, Inc.**, in the amount of **\$131,468.00** (DHS \$125,482.00, County \$5,986.00) for “**Intellectual Disabilities: AO Purchased Delegated ID Services,**” for the term July 1, 2017 through June 30, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and Meghan McCandless, Director of Financial Administration (items B & C), motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Children’s Bureau:**

- (A) Agreement with **DMJ Transportation**, for “**Transportation Services,**” in the amount of **\$150.00/day for each child transported,** for the term July 1, 2017 through June 30, 2018
- (B) Professional Services Agreement with **Connections Counseling of Western PA, (TANF, Act 148, County)**, for “**Assessments, Counseling Services,**” for the term July 1, 2017 through June 30, 2018, at the following rates:

\$100.00/evaluation for Evaluations
\$75.00/hour for Counseling Services
- (C) Acceptance of Funds from the **Commonwealth of Pennsylvania, Department of Public Welfare, Office of Children, Youth and Families**, in the amount of **\$10,830.00** for the term October 1, 2017 through September 30, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Court Administrator:**

- (A) Pass Through Subrecipient Agreement with the **Administrative Office of Pennsylvania Courts** for reimbursement for expenses incurred from Protection from Abuse and Protection from Sexual Violence and Intimidation Hearings, reimbursement is provided to the AOPC from the Pennsylvania Commission on Crime and Delinquency through the federal STOP Violence Against Women funds.
- (B) Agreement with **FTR (For The Record), through SBM Electronics, Inc.** (pursuant to Co-Stars 006-108) for 4 FTR 6.0 software with eight input digital mixer and USB clock, and splitter boxes with installation, training and one year free support and warranty (commencing at the time of installation) for a total cost of **\$28,776.00**. The cost for maintenance after the first year shall be \$4,500.00. Final approval is subject to solicitor review.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor John Peck, District Attorney, Amy Garris, Victim/Witness Coordinator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **District Attorney - Victim/Witness:**

- (A) Acceptance of Grant Funds from the **Pennsylvania Commission On Crime And Delinquency**, in the amount of **\$135,000.00** (No required match for grant but Westmoreland County pays remainder of salary and benefits for an ADA and a County Detective; VAWA), for "Total Response," for the term January 1, 2018 through December 31, 2018.
- (B) Agreement with **Alle-Kiski Area Hope Center**, in the amount of **\$7,807.00** (PCCD Grant, No Cost to Westmoreland County) for "Total Response," for the term January 1, 2018 through December 31, 2018
- (C) Agreement with **Blackburn Center**, in the amount of **\$45,943.00** (PCCD Grant, No Cost to Westmoreland County) for "Total Response," for the term January 1, 2018 through December 31, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Lechman, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for the **Election Bureau:**

- (A) Bids for "Transporting Voting Equipment for 2018," (Bid 18-02) were opened on January 9, 2018:

Central Van & Storage	\$34,342.00
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Award bid to **Central Van & Storage** being the lowest bidder and meeting specifications in the amount of **\$34,342.00**

- (B) **Resolution #R-1-2018** to authorize a contract with **William Penn Printing Company** for **“Printing and Furnishing of Candidates’ Specimen Voting Machines, Official Ballots and Election Supplies for the Special Election on March 13, 2018,”** in the amount of **\$14,145.02**.

RESOLUTION #R-1-2018

WHEREAS, the Westmoreland County Election Bureau is responsible for assuring the presence of a sufficient number of ballots and election supplies for the 2018 Special Election on March 13, 2018; and

WHEREAS, the Westmoreland County Election Bureau caused to be advertised to invite sealed bids for the printing and furnishing of candidates’ specimen voting machine ballots, official ballots and election supplies for the special election on March 13, 2018, Bid Number No. 2017-58; and

WHEREAS, no bids were received, causing the Westmoreland County Election Bureau to re-advertise the bid for the printing and furnishing of candidates’ specimen voting machine ballots, official ballots and election supplies for the special election on March 13, 2018, Bid Number No. 2018-01; and

WHEREAS, the sole bidder failed to submit a bid bond, causing Bid Number 2018-01 to be rejected; and

WHEREAS, the Board of County Commissioners has been informed by Beth Lechman, Election Bureau Director, that there is not sufficient time to prepare written specifications, advertise for sealed written bids in a newspaper of general circulation, review the bids submitted, evaluate the qualifications of the prospective vendors, award a contract to the lowest responsible, responsive bidder, prepare and obtain signed contracts in time for the March 13, 2018 special election; and

WHEREAS, it is anticipated that the price for such will not exceed the bid threshold for awarding contracts without advertising for sealed written bids; and

WHEREAS, the history of the bid documents that there are little to no responsible bidders available to provide the printing and furnishing of candidates’ specimen voting machine ballots, official ballots and election supplies for the special election on March 13, 2018.

NOW, THEREFORE, it is resolved by the Board of Commissioners of the County of Westmoreland, Pennsylvania, that:

1. The Board of Commissioners has determined that it is necessary to provide the printing and furnishing of candidates’ specimen voting machine ballots, official ballots and election supplies for the special election on March 13, 2018.

2. The Board of Commissioners has further determined that it is not possible within the time periods specified by Beth Lechman, to prepare written specifications, advertise for sealed written bids in a newspaper of general circulation, review the bids submitted, evaluate the qualifications of the prospective vendors, award a contract to the lowest responsible and responsive bidder, prepare and obtain signed contracts, when the special election is currently scheduled for March 13, 2018 and sufficient time is needed to print and furnish the candidates’ specimen voting machine ballots, official ballots and election supplies for the special election, especially when the history of the bid documents demonstrates that there are little to no responsible bidders available to provide the services needed for the March 13, 2018 special election..

3. A contract is hereby awarded to William Penn Printing Company in the amount of \$14,145.02 to provide the printing and furnishing of candidates’ specimen voting machine ballots, official ballots and election supplies for the special election on March 13, 2018.

RESOLVED and enacted this 25th day of January 2018.

Upon review and recommendation of Melissa A. Giddy, County Solicitor and James Burgess, Chief Human Resource Officer motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Human Resources:**

- (A) New Hires, Rehires, Resignations and Retirement:

New Hires

Nadia Schindler - Unit Assistant Temp
Kathleen Cochran - Unit Assistant Temp
Chelsie Carfagna - Nurse Aide Temp
Savannah Hawk - Unit Assistant Temp
Kelly Wheeler - RN Assessment Coord.
Stacy Cook - Unit Assistant Temp
Sarah Custodio - Nurse Aide Temp
Isaac Graff- Recorder of Deeds – Dept Clerk
Daniera Lane -Human Resources - Clerk Typist Trainee Temp
Jennifer Manown - Domestic Relations- Dept Clerk Trainee
Rena Dematteo- Courts -Court Assistant
Jamie Morgan- Children’s Bureau- County Caseworker I
Samuel Griffith- Children’s Bureau- County Caseworker II

Rehires

Alexander Phillips - Nurse Aide Temp
Jessica Burnsworth - Nurse Aide Temp
Justin Miney - Juvenile Service Worker Temp
James Bartley Jr. – Prothonotary- Legal Secretary Trainee
Alexis Bevan- Human Resources- HR Coordinator
Salvatore Vivio- Adult Probation- Prob/ Parole Ofcr I
Debra Pfeifer- Courts/ Judge Driscoll- Court Assistant PtT

Resignation

Norma Skillings - Registered Charge Nurse
Max Zahrobsky- 911- Tco Trainee Temp
Kristie Horner- 911- Telecommunications Officer
Debra Jo Maloberti- Prothonotary- Legal Secy I
James Tyler- Adult Probation – Prob/ Parole Ofcr I
Michael Scott- 911 - Telecommunications Ofcr Trainee Temp

Retirement

Vince Izzo- Sheriff- Lieutenant/Sheriff

Upon review and recommendation of Melissa A. Giddy, County Solicitor and Carlos Alejandro, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Juvenile Detention:**

- (A) Purchase of Service Agreement with **Luzerne County**, to provide “**Secure Detention,**” at the per diem rate of **\$199.00** for a term of one year, July 1, 2017 through June 30, 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Planning:**

- (A) Contract with **Seneca Landfill, Inc.** for municipal waste disposal, effective from January 1, 2018 to December 31, 2020 as consistent with the County's Municipal Solid Waste Management Plan.
- (B) Memorandum of Understanding (MOU) with the Westmoreland County Department of Public Works (DPW), to define the terms and conditions under which FY 2017 CDBG grant funding will be provided to the DPW to replace existing non-accessible restroom facilities at Twin Lakes Park in Hempfield Township and Mammoth Park in Mt. Pleasant Township.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following items for **Public Safety:**

- (A) Annual County Report on Hazardous Material Emergency Response Preparedness for reporting year 2017 and Hazardous Material Emergency Response Preparedness plan for year 2018

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Greg McCloskey, Director, and Malcolm Sias, Parks & Recreation motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for **Public Works:**

- (A) **Resolution #R-2-2018** authorizing the Westmoreland Conservation District to apply for a Highway Occupancy Permit from the Commonwealth of Pennsylvania on behalf of the County and to authorize the Chairman of the Westmoreland County Board of Commissioners to execute PA Department of Transportation form M-950AA, Applicant's Authorization for Agent to apply for a Highway Occupancy Permit, for a new driveway entrance at Chestnut Ridge County Park off S.R. 1058, County Line Road.

R-2-2018

WHEREAS, Westmoreland County is required to obtain a highway occupancy permit from the Commonwealth of Pennsylvania, Department of Transportation, called the Department, in order to occupy the State highway; and

WHEREAS, Westmoreland County wishes to authorize the Westmoreland Conservation District (AGENT) to apply for the permit on behalf of Westmoreland County, and

WHEREAS, Westmoreland County has agreed to grant a release to the Department to allow the AGENT to apply for the permit on behalf of Westmoreland County.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to execute the PA Department of Transportation Form M-950AA, Applicant's Authorization for Agent to Apply for Highway Occupancy Permit for a new driveway entrance for Chestnut Ridge County Park off of S.R. 1058, County Line Road.

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania this 25th day of January, 2018.

- (B) **Resolution #R-3-2018** authorizing a grant application to be submitted to the PA Small Water and Sewer Program requesting \$255,000 from the Commonwealth Financing Authority to be used for the Cedar Creek Park Sewage System Construction project; the total project cost is \$300,000, with a 15% match, or \$45,000 coming from the 2016 Bond Fund and a PA DCNR grant which has already been secured for the Cedar Creek Park Rehabilitation – Phase II project. The Resolution also designates Gina Cerilli, Chairman and Ted Kopas, Vice Chairman, to execute all documents and agreements with the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Resolution No. R-3-2018

A RESOLUTION AUTHORIZING A GRANT APPLICATION TO BE SUBMITTED TO THE PA SMALL WATER AND SEWER PROGRAM

Be it RESOLVED, that the County of Westmoreland of Westmoreland County hereby request a PA Small Water and Sewer Program grant of \$255,000.00 from the Commonwealth Financing Authority to be used for Cedar Creek Park Sewage System Construction.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Gina Cerilli, Chairman and Ted Kopas, Vice Chairman as the officials to execute all documents and agreements between the County of Westmoreland and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Charles W. Anderson, duly qualified Secretary of the Westmoreland County Board of Commissioners, Westmoreland County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Commissioners at a regular meeting held January 25, 2018 and said Resolution has been recorded in the Minutes of the Westmoreland County Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the County of Westmoreland, this 25th day of January, 2018.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Tom Murphy, Recorder of Deeds motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Recorder of Deeds:**

- (A) Software Maintenance Agreement with **Document Technology Systems LTD. (DTS)**, in the amount of **\$30,000.00**, for a term of one year, from January 1, 2018 through December 31, 2018, for software for Land Records Management System.

Upon review and recommendation by Melissa A. Guiddy, County Solicitor and Deborah T. Chiado, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following items for the **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S.§5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
1.10.18	10-02-16-0-083	City of Greensburg	\$1,057.00
1.17.18	24-03-12-0-036	City of New Kensington	\$1,230.00
1.17.18	24-05-04-0-043	City of New Kensington	\$1,279.00

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Kopas seconded by Mr. Anderson and unanimously agreed to approve the following items for **Westmoreland County:**

- (A) Receipt for Donated Items from Verdant Holdings, LLC to be used at Westmoreland County Prison
- (B) **Resolution #R-4- 2018** revising policy and standards for the remittance of county real estate taxes by each Westmoreland County Tax Collector, including changing remittance to every fifth business day during the discount period, face period and penalty period.

RESOLUTION #R-4-2018

WHEREAS, the Board of Commissioners of the County of Westmoreland is empowered to determine the frequency with which those persons designated as collectors for the County Real Estate Tax are required to remit tax collection payments to the County and the frequency of submission of statements and reports of taxes collected; and

WHEREAS, the frequent return of county tax collections promotes sound financial management practices by the County since tax revenues are thereby accelerated, and investment balances can be maximized; and

WHEREAS, the timely submission of statements and reports by tax collectors as to taxes collected and remitted promotes sound financial management practices by the County since financial managers and auditors can thereby examine and analyze information regarding current tax revenues; and

WHEREAS, by Resolution #R-37-2001, the County set forth a Resolution outlining the remittance obligations of each collector of Westmoreland County Real Estate Taxes; and

WHEREAS, the County by the within Resolution seeks to revise Resolution #R-37-2001 and implement the remittance obligations of each collector of Westmoreland County Real Estate Taxes, effective March 1, 2018, as set forth herein.

NOW, THEREFORE, it is hereby resolved by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. Commencing on March 1, 2018, and thereafter, each collector of Westmoreland County Real Estate Taxes (hereinafter "Tax Collector") shall remit all taxes and other funds collected for the County no less frequently than every fifth business day during the discount period, face period and penalty period. Each such remittance shall be made by electronic transfer from the Tax Collector's bank account to the County's designated bank account, following the procedures and safeguards specified by the County, and in accordance with the County's banking agreements with its depository bank.

2. Each Tax Collector shall provide to the County Controller on or before the tenth day of each month a true, verified statement in writing on a form approved by the Pennsylvania Department of Community & Economic Development for the County taxes collected during the previous month. The Tax Collector shall set forth therein all information required by 72 P.S. §5511.25 (including the names of taxables, the amount collected from each, along with discounts granted or penalties applied, if any, and the total amount of taxes received, discounts granted and penalties applied) and shall include with each such statement a reconciled Act 169 Tax Collector's Report, reconciled from the tax duplicates to the amount of taxes remaining to be collected. This verified statement is required even when no collections were made during the preceding month.

3. If a Tax Collector does not provide the monthly statement, including the reconciled reports, within the prescribed period, a late filing fee shall be imposed in the amount of twenty dollars for each day or part of a day, excluding Saturdays, Sundays and holidays, for the first six days that a statement with reconciled reports is overdue and ten dollars for each day or part of a day, excluding Saturdays, Sundays and holidays, for each day after such sixth day that a statement with reconciled reports is overdue. The maximum fee payable with respect to a single statement with reconciled reports shall not exceed two hundred fifty dollars. If a Tax Collector demonstrates to the satisfaction of the Board of County Commissioners that there is a reasonable cause for the Tax Collector's failure to timely file any such statement with reconciled reports as required under this Resolution, the County may waive the late filing fees. An overdue statement with reconciled reports will be accepted by the County even if any late filing fee due has not been paid, but the statement with reconciled reports shall not be considered filed until all fees have been paid. No further late filing fees for the statement with reconciled reports shall be incurred after actual receipt thereof by the County, notwithstanding the fact that the statement with reconciled reports is not considered filed. The County shall have the right to offset and withhold from any compensation due and payable to a Tax Collector the full amount of any unpaid late filing fees imposed pursuant to this Resolution.

RESOLVED AND ENACTED this 25th day of January, 2018.

- (C) **Stipulation of Settlement** in tax assessment appeal of **Greensburg Care Center Associates, LLC**, located in Hempfield Township, Westmoreland County, No. 5124 of 2015 for the tax years 2016 through 2018. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-16-00-0-149

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$3,600,000.00	19.8%	\$712,800.00
2017	\$3,600,000.00	17.3%	\$622,800.00
2018	\$3,600,000.00	16.2%	\$583,200.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (D) **Stipulation of Settlement** in the tax assessment appeal of **Hempfield Area School District, of property owned by Black Sapphire CGBG 2014 Inc.**, located in Hempfield Township, Westmoreland County, No. 6173 of 2015 for the tax years 2016 through 2018. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-14-00-0-291

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$8,200,000.00	19.8%	\$1,623,600.00
2017	\$8,200,000.00	17.3%	\$1,418,600.00
2018	\$8,200,000.00	16.2%	\$1,328,400.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) **Stipulation of Settlement** in the tax assessment appeal of **Hempfield Area School District, of property owned by Black Sapphire C GBG 2014 Inc.**, located in Hempfield Township, Westmoreland County, No. 6172 of 2015 for the tax years 2016 through 2018. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-14-00-0-292

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$600,000.00	19.8%	\$118,800.00
2017	\$600,000.00	17.3%	\$103,800.00
2018	\$600,000.00	16.2%	\$97,200.00

Taxes for the year noted above are to be determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Austin, Administrator motion was made by Mr. Anderson seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmoreland Manor**:

- (A) Staffing Agreement with **Reliant Staffing, LLC**, for “**Staffing for Westmoreland Manor**,” for the initial term of one year, commencing on the date of executing, with automatic renewals for successive one year terms on the same terms and conditions; the agreement may be terminated by either party, without cause, by giving the other party thirty days prior written notice; at the following rates:

Registered Nurse RN	\$47.00 weekday/\$48.00 weekend
Licensed Practical Nurse LPN	\$35.00 weekday/\$36.00 weekend
Certified Nurse Aide CAN	\$25.00 weekday/\$26.00 weekend
Non Certified Nurse Aide	\$22.00 weekday/\$23.00 weekend

- (B) TELS Master Services Agreement with **Direct Supply TELS**, for “**Work Order Tracking and Repair Record History**,” in the amount of **\$129.00/month**, for a one year term, effective February 1, 2018 through January 31, 2019 with automatic renewal unless otherwise terminated
- (C) Addendum to Agreement with **Ability Network, Inc.**, dated March 28, 2013 to assist in securing insurance information on resident and applicants and software to enable Medicare claims to be submitted by web browser and a HIPPA Business Associate Agreement. The will be a one-time fee for the additional service and software in the amount of **\$2,053.00**, with a reoccurring monthly fee in the amount of **\$903.00** for the term February 1, 2018 through January 31, 2019

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Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items of **Miscellaneous Business:**

(1) Amendments to the **2017** and **2018 Budgets** for the Department of Financial Administration, as prepared by Meghan McCandless, Director of Financial Administration

(2) **Proclamations**
Fort Allen Volunteer Fire Department 50th Anniversary
Congenital Heart Defect Awareness Week

(3) **Certificates of Service**

30 Years

Lisa Wilkinson
Richard Kranitz

20 Years

Carol Medved
Tracy Cremonese
Carol Marol

15 Years

Darryl Brown
Michael Pacek
Nathan Ashbaugh
Antoinette Dubovsky-Modar
Cindy Service
Matthew Japalucci

10 Years

William Ferraro
Jennifer Dupilka
Nicole Horak
Christian Koury

(4) Award of the 2018 Westmoreland County Tourism Grants:

Recipient	Amount Awarded
Arnold Palmer Regional Airport	\$21,500.00
Bushy Run Battlefield	\$1,737.00
Caddie Shak	\$10,000.00
Christmas in the Mountains	\$4,000.00
Compass Inn Museum	\$4,547.40
Derry Township Agricultural Fair	\$2,500.00
Downtown West Newton, Inc.	\$506.00
Festa Italiana di Vandergrift	\$3,000.00
Fort Ligonier	\$22,500.00
Fort Ligonier Days	\$15,000.00
Great Allegheny Passage	\$11,639.00
Greater Latrobe-Laurel Valley Regional Chamber of Commerce	\$9,000.00
Hampton Inn by Hilton Greensburg	\$2,522.40
Historic Hanna's Town	\$5,257.20
Holiday Inn Express & Suites Donegal	\$5,761.80
Idlewild and SoakZone	\$8,550.00
Latshaw Productions & Marketing Inc.	\$20,000.00
Laurel Highlands Heritage Festivals Marketing Cooperative	\$4,000.00
Lincoln Highway Heritage Corridor	\$13,994.00
Living Treasures Wild Animal Park	\$3,750.00
Performance Kayak, Inc.	\$4,846.20
Ramada Ligonier	\$14,437.00
Saint Vincent College	\$2,836.80
Seton Hill University	\$1,440.00
SpringHill Suites by Marriott Pittsburgh-Latrobe	\$6,795.00
Stage Right!	\$8,505.00
Stahlstown Flax Scutching Festival	\$3,437.40
The Palace Theatre	\$25,000.00
The Westmoreland Museum of American Art	\$16,000.00
West Newton Station	\$8,640.00
Westmoreland Agricultural Fair	\$5,040.00
Westmoreland Arts & Heritage Festival, Inc	\$14,537.27
Westmoreland County Community College	\$3,367.80
Westmoreland Fayette Historical Society	\$5,121.00
Westmoreland Heritage	\$19,291.00

Motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to adjourn the meeting at 10:26am

Certified by,

Charles W. Anderson
Secretary