

WESTMORELAND COUNTY SALARY BOARD AGENDA

**October 12, 2017**

The meeting was called to order by Commissioner Cerilli. Members present: Commissioner Cerilli, Commissioner Kopas, Commissioner Anderson and Controller Balzer.

Commissioner Kopas made a motion to approve the minutes of July 12, 2017. The motion was seconded by Commissioner Anderson. Unanimous.

Commissioner Kopas made the motion to adopt the position control compliment for 2017-2018, seconded by Commissioner Anderson. Unanimous.

	BALANCE OF YEAR	ANNUALIZED	COMMENTS
<b>COMMUNITY DEVELOPMENT (Correction from April 19, 2017 Salary Board)</b> Motion was made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous.			
<b>(Abolish) 1- Deputy Director</b> XB75-1, \$42,935.36/yr Effective 5-22-17			<b>*Position was vacant. Should have been abolished at base</b>

**HUMAN RESOURCES** - Motion was made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous.

<b>(Abolish) 1- Benefits Specialist</b> X9-12, \$39,520.58/yr Effective 10-16-17	<b>-8,360.12</b>	<b>-39,520.58</b>	<b>* Reorganization of H/R. No cost to the County</b>
<b>(Create) 1- Benefits Coordinator</b> XB-1, \$42,935.36/yr Effective 10-16-17	<b>+9,082.48</b>	<b>+42,935.36</b>	

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	BALANCE OF YEAR	ANNUALIZED	COMMENTS
(Abolish) 1- Human Resource Coordinator XC-1, \$47,267.59/yr Effective 10-16-17	-9,998.91	-47,267.59	
(Create) 1- Human Resource Coordinator XB-1, \$34,348.29/yr (80% of the base of \$42,935.36) Effective 10-16-17	+7,265.98	+34,348.29	October 16, 2018 position will go to 100% of base of XB
(Abolish) 1- Human Resource Assistant X7-1, \$28,423.95/yr Effective 10-16-17	-6,012.76	-28,423.95	
(Create) 1- Human Resource Assistant X7-6, \$29,873.85/yr Effective 10-16-17	+6,319.47	+29,873.85	

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	<b>BALANCE OF YEAR</b>	<b>ANNUALIZED</b>	<b>COMMENTS</b>
<b>JUVENILE DETENTION</b> – motion was made by Commissioner Kopas, Seconded by Commissioner Anderson. Unanimous.			
<b>(Abolish) 1- Director of Juvenile &amp; Shelter XD-1, \$52,065.02/yr Effective 10-16-17</b>	<b>-11,013.75</b>	<b>-52,065.02</b>	
<b>(Create) 1- Director of Juvenile &amp; Shelter XD-16, \$60,445.87/yr Effective 10-16-17</b>	<b>+12,786.63</b>	<b>+60,445.87</b>	<b>Funded 60% Shelter 40% Juvenile</b>
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<b>PARK POLICE</b> – motion was made the Commissioner Anderson, seconded by Commissioner Kopas. Commissioner Cerilli opposed. Motion passes.			
<b>(Abolish) 1- Lieutenant X9-24, \$44,532.78/yr Effective 10-16-17</b>	<b>-9,420.40</b>	<b>-44,532.78</b>	
<b>(Create) 1- Lieutenant X9-31, \$47,745.17/yr Effective 10-16-17</b>	<b>+10,099.94</b>	<b>+47,745.17</b>	<b>Additional duties and responsibilities</b>
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<b>(Abolish) 1- Lieutenant X9-1, \$35,423.23/yr Effective 10-16-17</b>	<b>-7,493.39</b>	<b>-35,423.23</b>	
<b>(Create) 1- Park Police PP, \$18.78/hr Effective 10-16-17</b>	<b>+8,263.20</b>	<b>+39,062.40</b>	

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**BALANCE OF YEAR**

**ANNUALIZED**

**COMMENTS**

**PUBLIC WORKS** – motion was made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous.

<p><b>(Abolish) 1- Facilities Manager</b>  <b>XD-1, \$52,065.02/yr</b></p>	<p><b>TITLE CHANGE ONLY</b></p>
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**(Create) 1- Facility Manager**  
**XD-1, \$52,065.02/yr**

<p><b>(Create) 1- County Engineer</b>  <b>XD-56, \$89,995.66/yr</b>  <b>Effective 10-16-17</b></p>	<p><b>+19,037.54</b></p>	<p><b>+89,995.66</b></p>	<p><b>Current County Engineer position  will be abolished upon retirement</b></p>
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**RECORDER OF DEEDS (and UPI)**– motion was made my Recorder of Deeds Tom Murphy, seconded by Commissioner Anderson. Unanimous

<p><b>(Abolish) 1- Operations Manager</b>  <b>X9-1, \$35,423.23/yr</b>  <b>Effective 10-16-17</b></p>	<p><b>-7,493.38</b></p>	<p><b>-35,423.23</b></p>	
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<p><b>(Create) 1- Second Deputy/Operations Mgr</b>  <b>X9-18, \$41,951.89/yr</b>  <b>Effective 10-16-17</b></p>	<p><b>+8,874.44</b></p>	<p><b>+41,951.89</b></p>	
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	<b>BALANCE OF YEAR</b>	<b>ANNUALIZED</b>	<b>COMMENTS</b>
<b>(Abolish) 1- Second Deputy X7-5, \$29,578.07/yr Effective 10-16-17</b>	<b>-6,256.90</b>	<b>-29,578.07</b>	
<hr style="border-top: 1px dashed black;"/>			
<b>(Abolish) 1- Department Clerk PG 5-1, \$16.80/hr Effective 10-16-17</b>	<b>-6,006.00</b>	<b>-28,392.00</b>	

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**UPI**

<b>(Create) 1- UPI Assistant Coordinator XB-1, \$42,935.36/yr Effective 10-16-17</b>	<b>+9,082.48</b>	<b>+42,935.36</b>	
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**TAX OFFICE** – motion made by Commissioner Anderson, seconded by Commissioner Kopas. Commissioner Cerilli opposed. Motion passes.

<b>(Abolish) 1- Director Tax Office XA-1, \$38,970.52/yr Effective 10-16-17</b>	<b>-8,243.76</b>	<b>-38,970.52</b>	
<b>(Create) 1- Director Tax Office XB-1, \$42,935.36/yr Effective 10-16-17</b>	<b>+9,082.48</b>	<b>+42,935.36</b>	

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**WESTMORELAND COUNTY SALARY BOARD AGENDA**

	<b>BALANCE OF YEAR</b>	<b>ANNUALIZED</b>	<b>COMMENTS</b>
<b>(Abolish) 1- Deputy Director Tax Office X7-8, \$30,474.32/yr Effective 10-16-17</b>	<b>-6,446.49</b>	<b>-30,474.32</b>	
<b>(Create) 1- Deputy Director Tax Office XA-1, \$38,970.52/yr Effective 10-16-17</b>	<b>+8,243.76</b>	<b>+38,970.52</b>	

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**WESTMORELAND MANOR** – motion made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous.

<b>(Abolish) 1- Assistant Director of Nursing XE-1, \$57,333.92/yr Effective 8-18-17</b>	<b>-16,538.63</b>	<b>-57,333.92</b>	
<b>(Create) 1- Assistant Director of Nursing XE-22, \$70,657.86/yr Effective 8-18-17</b>	<b>+20,382.08</b>	<b>+70,657.86</b>	
<b>(Abolish) 1- Medical Secretary II PG 9-1, \$17.23/hr Effective 10-16-17</b>	<b>-6,159.73</b>	<b>-29,118.70</b>	
<b>(Create) 1- Nurse Staffing/Payroll Coordinator STFF/LPN, \$48,936.58/yr Effective 10-16-17</b>	<b>+10,351.97</b>	<b>+48,936.58</b>	

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	BALANCE OF YEAR	ANNUALIZED	COMMENTS
<b>FINANCIAL ADMINISTRATION</b>			
-motion made by Commissioner Cerilli, seconded by Commissioner Anderson. Unanimous			
<b>(Abolish) 1- Budget Admin/Grants Reporting Mgr</b> XB-1, \$42,935.36/yr Effective 10/16/17	<b>-9,082.48</b>	<b>-42,935.36</b>	
<b>(Create) 1- Fiscal Manager</b> XB-1, \$38,641.82/yr (90% of base of \$42,935.36) Effective 10/16/17		<b>+38,641.82</b>	<b>April 30, 2018 position will go to 100% of base of XB</b>
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-motion made by Commissioner Kopas, seconded by Controller Balzer. Commissioner Cerilli opposed. Motion passes.			
<b>(Abolish) 1- Director of Financial Admin</b> XE-8, \$61,469.72/yr Effective 10/16/17	<b>-13,003.21</b>	<b>-61,469.72</b>	
<b>(Create) 1- Director of Financial Admin</b> XE-12, \$63,965.64/yr Effective 10/16/17	<b>+13,531.19</b>	<b>+63,965.64</b>	
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-motion made by Commissioner Kopas, seconded by Commissioner Anderson. Commissioner Cerilli opposed. Motion passes.			
<b>(Abolish) 1- Fiscal Assistant</b> X5-15, \$27,310.86/yr Effective 10-16-17	<b>-5,777.30</b>	<b>-27,310.86</b>	
<b>(Create) 1- Fiscal Assistant</b> X7-2, \$28,708.19/yr Effective 10-16-17	<b>+6,072.89</b>	<b>+28,708.19</b>	

## WESTMORELAND COUNTY SALARY BOARD AGENDA

Motion to adjourn was made by Commissioner Kopas, seconded by Commissioner Anderson. Unanimous.