

WESTMORELAND COUNTY SALARY BOARD AGENDA
December 16, 2021

Call to order – The meeting was called to order by Commissioner Kertes at 10:12 a.m. Members present: Commissioner Kertes, Commissioner Cerilli Thrasher, Commissioner Chew, and Controller Balzer.

Controller Balzer made a motion to approve the minutes from October 21, 2021 meeting. Commissioner Chew seconded. Unanimous.

Commissioner Chew made a motion to adopt a new wage scale reflecting 5.6% increase for all non-union staff effective January 1, 2022.

Seconded by Controller Balzer. Unanimous.

Commissioner Chew made a motion to table consideration for approval of \$1,500 sign-on bonus to eligible Telecommunication Officer Trainees in the Department of Public Safety/911. The sign-on bonus program effective December 16, 2021 for any eligible Telecommunication Officer hired on or after September 20, 2021. Seconded by Commissioner Cerilli Thrasher. Unanimous.

Commissioner Chew made a motion to extend the sign-on bonus to June 30, 2022 for Westmoreland Manor. Seconded by Controller Balzer. Unanimous.

		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>BH/DS</u> – Motion was made by Commissioner Chew with the amendment to include the salary amounts for the Info Tech Administrator I. Seconded by Commissioner Cerilli Thrasher. Unanimous.				
ABOLISH 1	Accountant I X7-20; \$35,152.88/yr Effective: 12/20/21	-\$1,352.03	-\$35,152.88	
CREATE 1	Accountant I X7-33, \$40,007.25/yr Effective: 12/20/21	+\$1,532.84	+\$40,007.25	X7-33 as new base Increase is 100% Federally funded
ABOLISH 1	Info Tech Generalist II X7-20; \$35,152.88/yr Effective: 12/20/21	-\$1,352.03	-\$35,152.88	
CREATE 1	Info Tech Administrator I X7-34; \$40,407.33/yr Effective: 12/20/21	+\$1,548.17	+\$40,407.33	Increase is 100% Federally funded Move to X7-45 on 1/2/23 2021 rate of \$45,081.18 Move to X7-56 on 1/2/24 2021 rate of \$50,295.64 *establish as new base
ABOLISH 1	Fiscal Officer I X9-17; \$42,520.73/yr Effective: 12/20/21	-\$1,635.41	-\$42,520.73	

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<u>BH/DS CONT.</u>				
CREATE 1	Fiscal Officer I X9-34; \$50,357.49/yr Effective: 12/20/21	+\$1,929.41	+\$50,357.49	X9-34 as new base Increase is 100% Federally funded
ABOLISH 1	Fiscal Officer I X9-14; \$41,270.20/yr Effective: 12/20/21	-\$1,587.32	-\$41,270.20	
CREATE 1	Fiscal Officer I X9-34; \$50,357.49/yr Effective: 12/20/21	+\$1,929.41	+\$50,357.39	Increase is 100% Federally funded
ABOLISH 1	Fiscal Officer I X9-14; \$41,270.20 Effective: 12/20/21	-\$1,587.32	-\$41,270.20	
CREATE 1	Fiscal Officer I X9-34; \$50,357.49/yr Effective: 12/20/21	+\$1,929.41	+\$50,357.49	Increase is 100% Federally funded
<u>SHERIFF</u> – Motion was made by Sheriff Albert. Seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Sheriff Deputy Temp TEMP; \$23.00/hr Effective: 12/20/21	-\$884.58	-\$23,000	Max 1000 hrs/year
ABOLISH 1	Sheriff Deputy PT DS, \$20.52/hr Effective: 12/20/21	-\$789.20	-\$20,520.25	

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<u>SHERIFF CONT.</u>				
ABOLISH 1	Lieutenant XA-14; \$45,402.99/yr Effective: 12/20/21	-\$1,746.27	-\$45,402.99	
CREATE 1	Lieutenant XA-19; \$47,719.00/yr Effective: 12/20/21	+\$1,828.31	+\$47,719.00	XA-19 as new base
ABOLISH 1	Lieutenant XA-25; \$50,654.68/yr Effective: 12/20/21	-\$1,948.26	-\$50,654.08	
CREATE 1	Lieutenant XA-29; \$52,711.46/yr Effective: 12/20/21	+\$2,019.60	+\$52,711.46	XA-19 as new base
ABOLISH 1	Captain XA-3; \$40,695.20/yr Effective: 12/20/21	-\$1,565.20	-\$40,695.20	
CREATE 1	Captain XA-8; \$42,771.67/yr Effective: 12/20/21	+\$1,638.76	+\$42,771.67	XA-8 as new base
ABOLISH 1	Office Manager X7-3; \$29,682.30/yr Effective: 12/20/21	-\$1,141.63	-\$29,682.30	
CREATE 1	Office Manager X7-10; \$31,823.44/yr Effective: 12/20/21	+\$1,219.29	+\$31,823.44	X7-10 as new base

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<u>SHERIFF CONT.</u>				
ABOLISH 1	Asst Office Manager X6-1; \$26,607.24/yr Effective: 12/20/21	-\$1,023.36	-\$26,607.24	
CREATE 1	Asst Office Manager X6-9; \$28,811.83/yr Effective: 12/20/21	+\$1,103.90	+\$28,811.83	X6-9 as new base
ABOLISH 1	Admin Assistant X6-2; \$26,873.31/yr Effective: 12/20/21	-\$1,033.59	-\$26,873.31	
CREATE 1	Admin Assistant X6-8; \$28,562.56/yr Effective: 12/20/21	+\$1,094.35	+\$28,562.56	X6-8 as new base
<u>TAX OFFICE</u> – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Director XB-1; \$43,952.70/yr Effective: 12/20/21	-\$1,690.49	-\$43,952.70	
CREATE 1	Director XC-15; \$55,620.28/yr Effective: 12/20/21	+\$2,131.05	+\$55,620.28	XC-15 as new base
ABOLISH 1	Deputy Director XA-1; \$39,893.91/yr Effective: 12/20/21	-\$1,534.38	-\$39,893.91	
CREATE 1	Deputy Director XA-11; \$44,067.70/yr Effective: 12/20/21	+\$1,688.42	+\$44,067.70	XA-11 as new base

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<u>911 SURCHARGE</u> – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous.				
CREATE 1	CAD Specialist X9-1; \$21.46/hr Effective: 12/20/21	+\$1,609.50	+\$41,847.00	7.5 hour days
CREATE 1	GIS Specialist X9-1; \$21.46/hr Effective: 12/20/21	+\$1,609.50	+\$41,847.00	7.5 hour days
<u>TAX ASSESSMENT</u> – Motion was made by Commissioner Chew. Seconded by Commissioner Cerilli. Unanimous.				
ABOLISH 1	Senior Executive Director/Chief Assessor XE-1; \$58,692.43/yr Effective: 12/20/21			
CREATE 1	Director/Chief Assessor XE-1, \$58,692.43yr Effective: 12/20/21			Title Change Only
<u>MANOR</u> – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Executive Secretary X575-3; \$28,627.87/yr Effective: 12/20/21	-\$1,101.07	-\$28,627.87	
CREATE 1	Executive Secretary X575-13; \$31,622.98/yr Effective: 12/20/21	+\$1,211.61	+\$31,622.98	X575-13 as new base

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<u>MANOR CONT.</u>				
ABOLISH 3	Cook PG8-1; \$15.75/hr Effective: 12/20/21	-\$3,780.00	-\$98,280.00	
CREATE 3	Cook PG8-1; \$15.75/hr Effective: 12/20/21	+\$3,388.97	+\$88,452.00	Move to 12 hour shifts

CONTROLLER – Commissioner Chew requested each position be considered independently, as opposed to a block.

Controller Balzer made a motion regarding the Director of Accounting position. Seconded by Commissioner Kertes. Nay - Commissioner Chew and Commissioner Cerilli Thrasher. Motion fails.

ABOLISH 1	Director of Accounting XD-3; \$54,369.98/yr Effective: 12/20/21	-\$2,091.15	-\$54,396.98	
CREATE 1	Director of Accounting XD-17; \$62,496.89/yr Effective: 12/20/21	+\$2,394.52	+\$62,496.89	* XD-17 as new base *Increase and new base to XD-25 on 4/5/22

Controller Balzer made a motion regarding the General Ledger Supervisor. Seconded by Commissioner Kertes. Nay – Commissioner Chew and Commissioner Cerilli Thrasher. Motion fails.

ABOLISH 1	General Ledger Supervisor XA-3; \$40,695.78/yr Effective: 12/20/21	-\$1,565.22	-\$40,695.78	
CREATE 1	General Ledger Supervisor XA-15; \$45,857.02/yr Effective: 12/20/21	+\$1,756.97	+\$45,857.02	*XA-15 as new base *Increase and new base To XA-25 on 4/5/22

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<u>CONTROLLER CONT.</u>				
Commissioner Chew made a motion for the General Ledger Accountant position. Controller Balzer seconded. Nay – Commissioner Cerilli Thrasher. Motion passes.				
ABOLISH 1	General Ledger Accountant X8-3; \$33,641.96/yr Effective: 12/20/21	-\$1,293.92	-\$33,641.96	
CREATE 1	General Ledger Accountant X8-23; \$41,049.58/yr Effective: 12/20/21	+\$1,572.78	+\$41,049.58	*X8-23 as new base *Increase due to FLSA changes
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Controller Balzer made a motion for the Accounts Payable Supervisor. Commissioner Kertes seconded. Nay – Commissioner Chew and Commissioner Cerilli Thrasher. Motion fails.				
ABOLISH 1	Accounts Payable Supervisor XA-3; \$40,695.78 Effective: 12/20/21	-\$1,565.22	-\$40,695.78	
CREATE 1	Accounts Payable Supervisor XA-15; \$45,857.02/yr Effective: 12/20/21	+\$1,756.97	+\$45,857.02	*XA-15 as new base *Increase and new base To XA-25 on 4/5/22
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Commissioner Chew made a motion for the Compliance Coordinator. Controller Balzer seconded. Nay – Commissioner Cerilli Thrasher. Motion passes.				
ABOLISH 1	Compliance Coordinator X8-5; \$34,318.16/yr Effective: 12/20/21	-\$1,319.93	-\$34,318.16	
CREATE 1	Compliance Coordinator X8-23; \$41,049.58/yr Effective: 12/20/21	+\$1,572.78	+\$41,049.58	X8-23 as new base *Increase due to FLSA changes

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<u>CONTROLLER CONT.</u>				
Commissioner Chew made a motion for the Director of Management Support and Finance Clerk. Commissioner Cerilli Thrasher seconded. Nay – Controller Balzer and Commissioner Kertes. Motion fails.				
ABOLISH 1	Director of Management Support XA-1; \$39,893.91/yr Effective: 12/20/21		-\$1,534.38	-\$39,893.91
ABOLISH 1	Finance Clerk PG9-1; \$17.23/hr Effective: 1/3/22	-\$1,119.95	-\$29,118.70	Abolish upon vacancy On 1/3/22

Commissioner Chew made a motion to amend the motion that failed for the Director of Accounting. Motion withdrawn.

COURT ADMIN – Motion was made by President Judge Hathaway. Seconded by Commissioner Chew. Unanimous.

ABOLISH 1	Custody Hearing Officer XD-12; \$59,463.65/yr Effective: 12/20/21	-\$2,287.06	-\$59,463.65	
CREATE 1	Custody Hearing Officer XD-29; \$70,423.06/yr Effective: 12/20/21	+\$2,698.20	+\$70,423.06	

DOMESTIC RELATIONS – Motion was made by President Judge Hathaway. Seconded by Commissioner Chew. Unanimous.

ABOLISH 1	Hearing Officer/Support XD-8; \$57,143.40/yr Effective: 12/20/21	-\$2,197.82	-\$57,143.40	
CREATE 1	Hearing Officer/Support XD-29; \$70,423.06/yr Effective: 12/20/21	+\$2,698.20	+\$70,423.06	Increase funded by IV-D funding

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<u>PRISON</u> – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Warden XG-12; \$79,451.29/yr Effective: 11/29/21	-\$3,055.82	-\$79,451.29	
CREATE 1	Warden XG-16; \$82,677.34/yr Effective: 11/29/21	+\$3,167.71	+\$82,677.34	Increase based on Performance review

COUNTY INFO SYSTEMS – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous.

CREATE 1	IS Specialist I Temp Temp; \$30.00/hr Effective: 12/20/21	+\$1,153.85	+\$30,000.00	1000 hours/year max
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Commissioner Chew made a motion to adjourn. Seconded by Controller Balzer. Unanimous. Meeting adjourned at 10:29 a.m.