

WESTMORELAND COUNTY SALARY BOARD AGENDA  
OCTOBER 21, 2021

Call to order – The meeting was called to order by Commissioner Kertes. Members present: Commissioner Kertes, Commissioner Cerilli Thrasher, Commissioner Chew, and Controller Balzer.

Controller Balzer made a motion to approve the minutes from July 15, 2021 Salary Board meeting with the following corrections to BHDS: Complex Case Program Specialist—100% funded by Health Choice, Admin Asst II—Establish X8-22 as new base, Fiscal Officer III—Establish XC-27 as new base, MH Director—Establish XB-31 as new base, and MR Director—Establish XB-31 as new base. Commissioner Chew seconded. Unanimous.

Commissioner Chew made a motion to approve the Self-Scheduling Program and the Retention Plan for Existing Staff at Westmoreland Manor. The Self-Scheduling Program will align with current goals of job seekers who are looking to obtain positions with high pay rates and more flexible scheduling; while waving the traditional health insurance, paid sick time vacations and pension eligibility. The Retention Plan for Existing Staff will balance out the sign on bonus for new employees with funds obtained through the American Rescue Plan Act and Provider Relief Fund. The Retention Plan for Existing Staff will be at no cost to the County. Commissioner Cerilli Thrasher seconded. Unanimous.

Commissioner Chew made a motion to approve the On-Call/Delegate Reimbursement Rate increase for BH/DS as follows: Weekdays--\$25 to \$50, Weekends--\$40 to \$80, Holidays--\$60 to \$120. The projected increase for this proposal is \$32,855 with a projected total cost of proposed on call is \$65,710, with no additional County dollars being utilized. Seconded by Commissioner Cerilli Thrasher. Unanimous.

		<b><u>BALANCE OF YEAR</u></b>	<b><u>ANNUALIZED</u></b>	<b><u>COMMENTS</u></b>
<b><u>ADULT PROBATION</u></b> – Motion was made by President Judge Hathaway, seconded by Commissioner Chew. Unanimous.				
ABOLISH 1	Deputy Director XD-24; \$67,005.13/yr Effective: 11/2/21	-\$11,187.90	-\$66,110.33	
CREATE 1	Deputy Director XD-48; \$85,078.73/yr Effective: 11/2/21	+\$14,342.77	+\$85,078.73	XD-48 as new base
<b><u>COURTS</u></b> – Motion was made by President Judge Hathaway, seconded by Commissioner Chew. Unanimous.				
CREATE 1	Court Assistant—Temp TEMP; \$25.86/hr Effective: 11/1/21	+\$4,475.82	+\$25,860.31	1000 hrs/yr max Abolish once vacant or in lieu of F/T position

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<b><u>DOMESTIC RELATIONS</u></b> – Motion was made by President Judge Hathaway, seconded by Commissioner Cerilli Thrasher. Unanimous.				
ABOLISH 1	Customer Service Rep PG7-4; \$18.27/hr Effective: 10/25/21	-\$5,937.75	-\$30,876.30	
CREATE 1	Customer Service Rep PG7-5; \$18.91/hr Effective: 10/25/21	+\$6,122.20	+\$31,957.90	Job Analysis Questionnaire completed for 1 step increase 66% federally funded
ABOLISH 1	Program Training Coord X7-14; \$33,115.60/yr Effective: 10/25/21	-\$6,368.38	-\$33,115.60	
CREATE 1	Program Training Coord X7-27; \$37,688.64/yr Effective: 10/25/21	+\$7,220.05	+\$37,688.64	X7-27 as new base increase covered by 4D funding
<b><u>ELECTION BUREAU/ COUNTY INFO SYSTEMS</u></b> – Motion was made by Commissioner Chew, seconded by Commissioner Cerilli Thrasher. Unanimous.				
ABOLISH 1	Quality Assurance Mgr XE-4; \$60,470.87/yr Effective: 10/4/21	-\$15,117.72	-\$60,470.87	
CREATE 1	Quality Assurance Mgr XE-33; \$80,698.61/yr Effective: 10/4/21	+\$20,097.35	+\$80,698.61	Move position to Cty Info Systems Dept.

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<b><u>FINANCIAL ADMINISTRATION</u></b> – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous.				
CREATE 1	Fiscal Officer III XB-3; \$44,835.70/yr Effective: 10/25/21	+\$8,622.25	+\$44,835.70	XB-3 as new base
<b><u>WESTMORELAND MANOR</u></b> – Motion was made by Commissioner Chew, seconded by Commissioner Cerilli Thrasher. Unanimous.				
ABOLISH 9	Restorative Prog Aide CNA; \$17.00/hr Effective: 10/25/21	-\$61,200.00	-\$318,240.00	
		-\$6,800.00/per position	-\$35,360.00/per position	
ABOLISH 6	Unit Asst Trainee Temp T2, \$11.40/hr Effective: 10/25/21	-\$13,154.00	-\$68,400.82	
		-\$2,192.34/per position	-\$11,400.14/per position	
ABOLISH 1	Director of Case Mgmt XD-29; \$70,423.06/yr Effective: 10/25/21	-\$13,542.90	-\$70,423.06	
CREATE 1	Director of Case Mgmt NS80-20; \$79,264.98/yr Effective: 10/25/21	+\$15,184.86	+\$79,264.98	Move to 8 hour days NS80-20 as new base

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<b><u>PRISON</u></b> – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous.				
CREATE 1	Asst. Office Coord X6-1; \$26,607.24/yr Effective: 10/25/21	+\$5,116.78	+\$26,607.24	
CREATE 1	CO/Front Desk NCO; \$23.75/hr Effective: 10/25/21	+\$9,500.00	+\$49,400.00	

Motion to adjourn was made by Controller Balzer. Seconded by Commissioner Chew. Unanimous.