

WESTMORELAND COUNTY SALARY BOARD MINUTES
APRIL 15, 2021

The meeting was called to order by Commissioner Kertes. Members present: Commissioner Kertes, Commissioner Cerilli, Commissioner Chew, Controller Balzer.

Commissioner Chew made a motion to approve the minutes from the January 28, 2021 Salary Board meeting. Seconded by Commissioner Cerilli. Unanimous.

Commissioner Chew made a motion to increase Seasonal Employees' wage to \$9.50/hr. Seconded by Commissioner Cerilli. Unanimous.

Commissioner Chew made a motion to ratify an Arbitration Award between Westmoreland County and The Westmoreland County Court Related Employees Association (Court Related) and (Court Appointed) effective January 1, 2021 to December 31, 2024. Seconded by Commissioner Cerilli. Unanimous

<u>COURTS</u>	<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
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JUDICIAL SECRETARY – Motion was made by President Judge Hathaway. Seconded by Controller Balzer. Commissioner Chew and Commissioner Kertes voting NAY, President Judge Hathaway, Controller Balzer and Commissioner Cerilli voting AYE; Motion Passes.

ABOLISH 1	Judicial Secretary X9-38; \$52,406.90/yr Effective: 4/19/21	-\$37,289.53	-\$52,406.90	
CREATE 1	Judicial Secretary X9-56; \$62,680.76/yr Effective: 4/19/21	+\$44,428.89	+\$62,680.76	
ABOLISH 1	Pres Judge Judicial Secry XB-15; \$50,522.50/yr Effective: 4/19/21	-\$35,948.70	-\$50,522.50	
CREATE 1	Pres Judge Judicial Secry XB-33; \$60,432.36/yr Effective: 4/19/21	+\$42,835.20	+60,432.36	

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COURTS CONT.

ABOLISH 1	Judicial Secretary X9-23; \$45,136.61/yr Effective: 4/19/21	-\$32,116.43	-\$45,136.61
CREATE 1	Judicial Secretary X9-41; \$53,990.04/yr Effective: 4/19/21	+\$31,993.38	+\$45,136.61
ABOLISH 1	Judicial Secretary X9-16; \$42,099.73/yr Effective: 4/19/21	-\$29,955.58	-\$42,099.73
CREATE 1	Judicial Secretary X9-34; \$50,357.49/yr Effective: 4/19/21	+\$35,694.01	+\$50,357.49
ABOLISH 1	Judicial Secretary X9-5; \$37,734.99/yr Effective: 4/19/21	-\$26,849.90	-\$37,734.99
CREATE 1	Judicial Secretary X9-23; \$45,136.61/yr Effective: 4/19/21	+\$31,993.38	+\$45,136.61
ABOLISH 1	Judicial Secretary X9-4; \$37,361.37/yr Effective: 4/19/21	-\$26,584.05	-\$37,361.37
CREATE 1	Judicial Secretary X9-13; \$40,861.58/yr Effective: 4/19/21	+\$29,963.19	+\$40,861.58
ABOLISH 1	Judicial Secretary X9-5; \$37,734.99/yr Effective: 4/19/21	-\$26,849.90	-\$37,734.99

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COURTS CONT.

CREATE 1	Judicial Secretary X9-14; \$41,270.20/yr Effective: 4/19/21	+\$29,252.82	+\$41,270.20
ABOLISH 1	Judicial Secretary X9-5; \$37,734.99/yr Effective: 4/19/21	-\$26,849.90	-\$37,734.99
CREATE 1	Judicial Secretary X9-14; \$41,270.20/yr Effective: 4/19/21	+\$29,252.82	+\$41,270.20
ABOLISH 1	Judicial Secretary X9-4; \$37,361.37/yr Effective: 4/19/21	-\$26,584.05	-\$37,361.37
CREATE 1	Judicial Secretary X9-9; \$39,267.18/yr Effective: 4/19/21	+\$27,833.06	+\$39,267.18
ABOLISH 1	Judicial Secretary X9-4; \$37,361.37/yr Effective: 4/19/21	-\$26,584.05	-\$37,361.37
CREATE 1	Judicial Secretary X9-9; \$39,267.18/yr Effective: 4/19/21	+\$27,833.06	+\$39,267.18
ABOLISH 1	Judicial Secretary X9-4; \$37,361.37/yr Effective: 4/19/21	-\$26,584.05	-\$37,361.37
CREATE 1	Judicial Secretary X9-9; \$39,267.18/yr Effective: 4/19/21	+\$27,833.06	+\$39,267.18

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<u>COURTS</u>		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
JUDICIAL LAW CLERK – Motion was made by Judge Hathaway. Seconded by Controller Balzer. Unanimous. Motion was made by Commissioner Chew to amend XB to the new base, seconded by President Judge Hathaway. Unanimous				
ABOLISH 1	Judicial Law Clerk XC-3; \$49,360.17/yr Effective: 4/19/21	-\$35,121.66	-\$49,360.17	*XB-13 as new base For Judicial Law Clerks
CREATE 1	Judicial Law Clerk XC-13; \$54,524.34/yr Effective: 4/19/21	+\$38,647.52	+\$54,524.34	
ABOLISH 1	Judicial Law Clerk XC-3; \$49,360.17/yr Effective: 4/19/21	-\$35,121.66	-\$49,360.17	
CREATE 1	Judicial Law Clerk XC-13; \$54,524.34/yr Effective: 4/19/21	+\$38,647.52	+\$54,524.34	
ABOLISH 1	Judicial Law Clerk XB-2; \$44,392.23/yr Effective: 4/19/21	-\$31,586.78	-\$44,392.23	
CREATE 1	Judicial Law Clerk XB-13; \$49,527.00/yr Effective: 4/19/21	+\$35,105.34	+\$49,527.00	
ABOLISH 1	Judicial Law Clerk XC-9; \$52,396.82/yr Effective: 4/19/21	-\$37,282.35	-\$52,396.82	

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COURTS CONT.

CREATE 1	Judicial Law Clerk XC-18; \$57,305.63/yr Effective: 4/19/21	+\$40,618.93	+57,305.63
ABOLISH 1	Judicial Law Clerk XC-5; \$50,352.31/yr Effective: 4/19/21	-\$35,827.61	-\$50,352.31
CREATE 1	Judicial Law Clerk XC-15; \$55,620.28/yr Effective: 4/19/21	+\$39,424.34	+\$55,620.28
ABOLISH 1	Judicial Law Clerk XC-5; \$50,352.31/yr Effective: 4/19/21	-\$35,827.61	-\$50,352.31
CREATE 1	Judicial Law Clerk XC-15; \$55,620.28/yr Effective: 4/19/21	+\$39,424.34	+\$55,620.28
ABOLISH 1	Judicial Law Clerk XC-5; \$50,352.31/yr Effective: 4/19/21	-\$35,827.61	-\$50,352.31
CREATE 1	Judicial Law Clerk XC-15; \$55,620.28/yr Effective: 4/19/21	+\$39,424.34	+\$55,620.28
ABOLISH 1	Judicial Law Clerk XC-5; \$50,352.31/yr Effective: 4/19/21	-\$35,827.61	-\$50,352.31

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COURTS CONT.

CREATE 1	Judicial Law Clerk XC-15; \$55,620.28/yr Effective: 4/19/21	+\$39,424.34	+\$55,620.28	
ABOLISH 1	Judicial Law Clerk XC-39; \$70,622.99/yr Effective: 4/19/21	-\$50,250.97	-\$70,622.99	
CREATE 1	Judicial Law Clerk XC-46; \$75,717.41/yr Effective: 4/19/21	+\$53,669.43	+\$75,717.41	
ABOLISH 1	Judicial Law Clerk XC-28; \$63,301.06/yr Effective: 4/19/21	-\$45,041.14	-\$63,301.06	
CREATE 1	Judicial Law Clerk XC-36; \$68,545.98 Effective: 4/19/21	+\$48,586.23	+\$68,545.98	
ABOLISH 1	Judicial Law Clerk Temp TEMP; \$33.53/hr Effective: 4/19/21	-\$23,857.88	-\$33,530.00	1000 hours max per year
CREATE 1	Judicial Law Clerk Temp TEMP; \$35.70/hr Effective: 4/19/21	+\$25,304.60	+35,700.00	1000 hours max per year

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>DISTRICT JUSTICE</u> – Motion was made by President Judge Hathaway. Seconded by Controller Balzer. Unanimous.				
CREATE 3	MDJ Secretary Temp T16; \$16.12/hr Effective: 4/19/21	+\$11,470 per position +\$34,410 total	+\$16,120 per position +\$48,360 total	1000 hours max per year

		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>CLERK OF COURTS</u> – Motion was made by Clerk of Courts Loughner. Seconded by Controller Balzer. Commissioner Chew voting NAY, Commissioner Kertes, Commissioner Cerilli, Clerk of Courts Loughner and Controller Balzer voting AYE. Motion passes.				

ABOLISH 1	Supervisor I PG10; \$16.97/hr Effective: 4/19/21	-\$22,198.15	-\$31,197.40	
ABOLISH 1	Supervisor I PG10; \$18.46/hr Effective: 4/19/21	-\$20,419.23	-\$28,697.30	
CREATE 1	Criminal/Juvenile Supr PG17-7; \$22.48/hr Effective: 4/19/21	+\$26,367.25	+\$37,199.20	Re-Title/Salary Adjustment. No additional cost to the County

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>TAX OFFICE</u> – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Director Tax Office XB-5; \$45,737.36/yr Effective: 4/19/21	-\$32,543.89	-\$45,737.36	
CREATE 1	Director Tax Office XB-14; \$50,022.27/yr Effective: 4/19/21	+\$35,456.40	+\$50,022.27	
ABOLISH 1	Deputy Director XA-1; \$39,893.91/yr Effective: 4/19/21	-\$28,386.05	-\$39,893.91	
CREATE 1	Deputy Director XA-6; \$41,928.90/yr Effective: 4/19/21	+\$29,719.72	+\$41,928.90	
ABOLISH 1	Legal Services \$20,000/yr Effective: 4/19/21		-\$20,000.00	Contracted position

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>PARKS</u> – Motion was by Commissioner Chew. Seconded by Controller Balzer. Unanimous.				
Park/Public Works				
Total Savings: \$22,306.82				
ABOLISH 1	Communication Coord. XB-5; \$45,731.40/yr Effective: 4/19/21	-\$32,539.65	-\$45,731.40	
CREATE 1	Communication Coord. XB-16; \$51,027.72/yr Effective: 4/19/21	+\$36,169.07	+\$51,027.72	
ABOLISH 1	Program Coord. XA-11; \$44,075.20/yr Effective: 4/19/21	-\$31,361.20	-\$31,361.20	
CREATE 1	Parks Coord. XA-22; \$49,164.93/yr Effective: 4/19/21	+\$34,848.71	+\$49,164.93	
ABOLISH 1	Planning Coord. XA-11; \$44,075.20/yr Effective: 4/19/21	-\$31,361.20	-\$44,075.20	
CREATE 1	Planning Coord. XA-18; \$47,246.53/yr Effective: 4/19/21	+\$33,488.92	+\$47,246.53	
ABOLISH 1	Concession Supervisor X6-8; \$34,756.80/yr Effective: 4/5/21	-\$26,067.60	-\$34,756.80	
ABOLISH 1	Parks Assistant X7-3; \$29,389.10/yr Effective: 4/19/21	-\$20,911.48	-\$29,389.10	

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>PUBLIC WORKS</u> – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Office Coordinator X7-2; \$29,389.10/yr Effective: 4/19/21	-\$20,911.48	-\$29,389.10	
CREATE 1	Program Coordinator XA-1; \$39,893.91/yr Effective: 4/19/21	+\$28,277.29	+\$39,893.91	
ABOLISH 1	Office Coordinator X7-2; \$29,389.10/yr Effective: 4/19/21	-\$20,911.48	-\$29,389.10	
CREATE 1	Office Coordinator X7-20; \$35,152.00/yr Effective: 4/19/21	+\$24,916.17	+\$35,152.00	
ABOLISH 1	Office Coordinator X7-5; \$30,284.80/yr Effective: 4/19/21	-\$21,548.80	-\$30,284.80	
CREATE 1	Office Coordinator X7-15; \$33,446.76/yr Effective: 4/19/21	+\$23,707.47	+\$33,446.76	
CREATE 1	Asst Director XE-4; \$60,470.87/yr Effective: 4/19/21	+\$43,027.35	+\$60,470.87	
ABOLISH 3	Custodian Trainee Temp T2; \$1140/hr Effective: 4/19/21	-\$36,696.60	-\$51,573.60	

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
HUMAN RESOURCES – Motion was made by Commissioner Chew. Seconded by Controller Balzer. Unanimous				
ABOLISH 1	Benefits Coordinator XB-5; \$45,737.36/yr Effective: 4/19/21	-\$32,543.89	-\$45,737.36	
CREATE 1	Benefits Coordinator XB-14; \$50,022.27/yr Effective: 4/19/21	+\$35,456.40	+\$50,022.27	
ABOLISH 1	HR Assistant X7-1; \$29,097.44/yr Effective: 4/19/21	-\$20,703.95	-\$29,097.44	No additional cost to the County. Savings of \$24812.53

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>PLANNING/COMM DEVELOPMENT</u> - Motion made by Commissioner Chew, seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Planning Coordinator X975-4; \$37,361.36/yr Effective: 4/19/21	-\$26,584.04	-\$37,361.36	
CREATE 1	Planner I X975-21; \$44,247.23/yr Effective: 4/19/21	+\$31,362.98	+\$44,247.23	100% Federally funded Contingent on grant funding
ABOLISH 1	Planning Coordinator X975-2; \$36,625.20/yr Effective: 4/19/21	-\$26,060.24	-\$36,625.20	
CREATE 1	Planner I X975-10; \$39,659.84/yr Effective: 4/19/21	+\$28,111.38	+\$39,659.84	100% Federally funded Contingent on grant funding
ABOLISH 1	Local Govn. Coord. XA75-27; \$51,672.85/yr Effective: 4/19/21	-\$36,767.22	-\$51,672.85	
CREATE 1	Grants Coordinator III XA75-32; \$54,308.67/yr Effective: 4/19/21	+\$38,494.65	+\$54,308.67	100% Federally funded Contingent on grant funding
ABOLISH 1	Local Govn Coord. XA75-2; \$40,292.85/yr Effective: 4/19/21			
CREATE 1	Grants Coordinator I XA75-2; \$40,292.85/yr Effective: 4/19/21			TITLE CHANGE ONLY 100% Federally funded Contingent on grant funding

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	<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>ADULT PROBATION</u> – Motion made by Commissioner Chew, seconded by Controller Balzer. Unanimous.			
CREATE 1	Alcohol Safety Instruct Temp TEMP; \$40.00/hr Effective: 4/19/21		Max of 1000 hrs/year

	<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>SHERIFF</u> – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous. Commissioner Chew made a motion to rescind the previous motion, seconded by Controller Balzer, motion passes unanimously to rescind original action. Motion was then made by Sheriff Albert, seconded by Commissioner Chew. Unanimous.			
CREATE 1	Range Master Temp TEMP; \$25.00/hr Effective: 4/19/21	+\$17,788.46	+\$25,000.00
			Max 1000 hours/year

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>GIS</u> – Motion was made by Commissioner Chew, seconded by Commissioner Cerilli. Unanimous.				
ABOLISH 1	SR. GIS Coord. XA-5; \$41,513.76/yr Effective: 4/19/21	-\$29,538.64	-\$41,513.76	
CREATE 1	GIS Director XB-14; \$50,022.50 Effective: 4/19/21	+\$35,456.56	+\$50,022.50	
ABOLISH 1	GIS Coordinator X9-1; \$36,262.58/yr Effective: 4/19/21	-\$25,802.22	-\$36,262.58	
CREATE 1	GIS Coordinator XA-6; \$41,928.90/yr Effective: 4/19/21	+\$29,719.72	+\$41,928.90	XA-6 as new base
CREATE 1	GIS Coordinator-Temp T2; \$11.40/hr Effective: 4/19/21	+\$8,111.54	+\$11,400.00	Max of 1000 hours/yr

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>MANOR</u> – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous.				
ABOLISH 1	HR Coordinator X7-9, \$18.64/hr Effective: 4/19/21	-\$25,863.00	-\$36,348.00	
CREATE 1	HR Coordinator XB-2, \$44,392.23/hr Effective: 4/19/21		+\$44,392.23	Increase to match Pay grade of Courthouse HR Coordinator *Change base to XB-1
ABOLISH 1	LPN LPN, \$22.95/hr Effective: 4/19/21			
CREATE 1	LNAC LPN, \$22.95/hr Effective: 4/19/21			No impact on budget

		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>PURCHASING</u> – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous.				
ABOLISH 1	Asst Director X9-1; \$36,262.58/yr Effective: 4/19/21	-\$25,802.22	-\$36,262.58	
CREATE 1	Asst. Director X9-11; \$40,056.45 Effective: 4/19/21	+\$28,392.50	+\$40,056.45	*X9-11 as new base

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BALANCE OF YEAR **ANNUALIZED** **COMMENTS**

BHDS – Motion was made by Commissioner Chew, seconded by Controller Balzer. Unanimous.

MR/Waiver Coordinator XB-20; \$53,099.65/yr Effective:	*XB-20 as new base Correcting 2018 Salary Board
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MH Prog Specialist XB-20; \$53,099.65/yr Effective:	*XB-20 as new base Correcting 2018 Salary Board
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Co Fiscal Oper Ofcr III XC-16; \$56,176.48/yr Effective:	*XC-16 as new base Correcting 2018 Salary Board
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Fiscal Officer I X9-14; \$41,270.20/yr Effective:	*X9-14 as new base Correcting 2018 Salary Board
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Infor Tech Gen II X7-17; \$34,119.04/yr Effective:	*X7-17 as new base Correcting 2018 Salary Board
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Accountant I X7-17; \$34,119.04/yr Effective:	*X7-17 as new base Correcting 2018 Salary Board
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Motion to adjourn was made by Commissioner Cerilli. Seconded by Commissioner Chew. Unanimous.