

February 17, 2022

The Westmoreland County Board of Commissioners met in regular session on Thursday, February 17, 2022 at the Westmoreland County Courthouse, Meeting Room #101, 2 North Main Street, Greensburg, PA. The following were present: Chairman Sean Kertes, Vice-Chairman Douglas W. Chew, Secretary Gina Cerilli Thrasher, Esq. and County Solicitor Melissa A. Guiddy. The following business was conducted:

Mr. Kertes called the meeting to order at 10:00am and led the Pledge of Allegiance.

Industrial Development Corporation Agenda

General Agenda

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following:

Minutes of the Regular Meeting held January 27, 2022, as presented.

Correction to the Minutes of November 18, 2021, item 18(D) for Westmoreland Manor, correcting the name to Complete Healthcare Resources-Eastern, Inc. and effective date to March 1, 2022.

Notice of Executive Session

Wednesday, February 9, 2022

Opportunity for Public Comment

The following was received by the Chief Clerk prior to the meeting:

Joshua Shaffer, City of Greensburg - Hi my name is Joshua Shaffer and I live in the City of Greensburg. I'm calling on the Commissioners to DO THE RIGHT THING when it comes to the American Rescue Plan funds and use this once in a generation opportunity to create a more equitable Westmoreland County. This is important to me because our mental health system is broken, and we deserve a reliable mental health system. Its a revolving door, people go in and then comes out 72 hours later with nothing done. When calling crisis, they usually don't answer. THis needs to be fixed. There are so many important issues - but the two that have stood out to me and our community are improving public housing conditions and establishing a 24/7 crisis center for people experiencing hardships with mental health. Can you commit to dedicating a portion of the \$105 million to these two critical issues?

Charmaine Strong, City of Greensburg - Dear Commissioners: My name is Charmaine Strong and I live in Greensburg, PA. First, thank you for all you are doing for the residents of the county. However, today, I'm asking you to DO THE RIGHT THING when it comes to the American Rescue Plan funds. It is critical that this once in a generation opportunity to create a more equitable Westmoreland County be fully utilized. This is important to me because, as a result of texting with the Voice of Westmoreland, I have heard stories that are heartbreaking and also alarming - inefficient heat, rodents, bugs, unsafe stairways, etc. There are so many important issues but improving public housing conditions in our county is critical I believe. Can you commit to dedicating a portion of the \$105 million to these this critical issue? Again, thank you for your efforts on behalf of Westmoreland County - there are many positive things. With the ARP funds, you have an opportunity to directly impact the residents who need help most! Thank you for this opportunity

Sarah Skidmore, City of Greensburg - The needs of Westmoreland County residents are extensive. Meanwhile, you sit on the first half, 52 million dollars, while people go without basic services in the areas of housing, mental health care, and healthcare assistance. You don't have to re-invent the wheel. Simply FUND things we know work - like a mental health crisis center. Westmoreland County had an excellent stabilization and de-escalation unit. Bring that back!!! Covid has caused a mental health emergency and you were elected to meet the needs of your community. Check out the Resolve program in Allegheny County. You will save lives. There have been too many suicides in the news. We have safety net providers in the county. Give them what they need - fully fund these programs. It is shocking and a complete moral failure that we have less than 70 shelter beds in the WHOLE county. It is unconscionable that there is money in the bank and people are left in the cold. Let's do our very best for Westmoreland. I think it is worth it.

Kat Emery, Loyalhanna Township - The ARPA money still has not been used. Affordable safe, clean, and dignified housing is extremely sub-par. Section eight housing is deplorable and the high rise buildings that are Westmoreland County Public Housing Authority owned. There is NO EXCUSE that a woman is terrified of sleeping in her bedroom because she's afraid her outer wall falling because there is a foundational issue. The "maintenance" men are caulking the wall. Its a disgrace. Who ever is responsible for the Housing Authority needs to DO THE RIGHT THING and fix these issues. We should not have to live in roach, mouse, bed bug infestation. Thank you

Eileen Krynock, Washington Township - I'm calling on the Commissioners to do the right thing when it comes to the American Rescue Plan funds and use this once in a generation opportunity to create a more equitable Westmoreland County. This is important to me because there are many people who have been affected by the pandemic. People are experiencing problems with their physical health and mental health. There are so many important issues - but the two that have stood out to me and our community are improving public housing conditions and establishing a 24/7 crisis center for people experiencing hardships with mental health. We have had a crisis center in the past (Pathways) and I have heard from friends who say that it was a very valuable resource that actually improved lives, lowered police involvement in domestic situations, and provided a safe space for people in need. Can you commit to dedicating a portion of the \$105 million to these two critical issues? Thank you

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following Proclamation and Certificates of Service:

Proclamation

Congenital Heart Defect Awareness Week February 7-14, 2022

Years of Service

35 Years

Timothy Cawoski

30 Years

John Sweeney

20 Years

S K True

Gerald Stofko II

Greta Regitz

15 Years

Derek Enciso

Darla Hullenbaugh

Francis DiCriscio

Jeffrey Leeper

Robert Wood

Heather Sargent

Jason Rahuba

10 Years

Mary Shugarts

Susan Simcoviak

Michael Caggese

Solicitors Report

Upon review and recommendation Melissa A. Guiddy, County Solicitor, Eric Leydig, Chief Probation Officer and the Department of Financial Administration, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for the **Adult Probation:**

- (A) Grant Application to **Administrative Office of Pennsylvania Courts** in the amount of **\$10,000.00** for “**AOPC Discretionary Funding FY 2021-2022 – Westmoreland County Drug Treatment Court Program**” for the term April 1, 2022 through March 31, 2023
- (B) Grant Application to **Administrative Office of Pennsylvania Courts** in the amount of **\$9,981.94** for “**AOPC Discretionary Funding FY 2021-2022 – Westmoreland County Veterans Court Program**” for the term April 1, 2022 through March 31, 2023

Upon review and recommendation Melissa A. Guiddy, County Solicitor, Carrie Nelson, Administrator, and Department of Financial Administration, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for the **Agency on Aging:**

- (A) Agreement with **Zelenkofske Axelrod, LLC**, in the amount of **\$47,700.00** for “**Audit-Year Ending June 30, 2021**”
- (B) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:
 - (1) **Alle-Kiski Senior Center, Inc.**, approved May 13, 2021 in the amount of **\$22,256.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$340,637.00) for “**Aging Services-Senior Center Services**”
 - (2) **Laurel Valley Senior Citizens, Inc.**, approved May 13, 2021 in the amount of **\$14,256.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$300,091.00) for “**Aging Services-Senior Center Services**”
 - (3) **Nutrition, Inc.**, approved May 13, 2021 in the amount of **\$18,256.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$316,025.00) for “**Aging Services-Senior Center Services-Central Region**”
 - (4) **Westmoreland Multi-Service Centers, Inc.**, approved May 13, 2021 in the amount of **\$10,504.00 additional** (PDA Block Grant, No Cost to Westmoreland County, New Total Agreement \$301,365.00) for “**Aging Services-Senior Center Services**”
 - (5) **Nutrition, Inc.**, approved May 13, 2021 in the amount of **\$9,504.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$285,142.00) for “**Aging Services-Senior Center Services-Southern Region**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Sara Stenger, Administrator and the Department of Financial Administration, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Behavioral Health and Developmental Services:**

- (A) Letter of Agreement with **Keystone Applied Behavior Analysis, LLC** to work collaboratively to facilitate referrals, coordinate services and engage in ongoing collaboration for the benefit of clients and families requiring behavioral health services, beginning January 28, 2022 and continuing for five years.
- (B) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:
 - (1) **Accessabilities, Inc.**, approved June 10, 2021 in the amount of **\$14,344.00 additional** (DHS\$13,669.00, County \$675.00; New Total Agreement \$30,600.00) for **“Intellectual Disabilities, Companion Services, In-Home & Community Supports”**
 - (2) **PA Association for the Blind d/b/a Westmoreland County Blind Association**, approved July 15, 2021 in the amount of **\$16,240.00 additional** (DHS \$15,476.00, County \$764.00; New Total Agreement \$88,057.00) for **“Intellectual Disabilities: Community Participation Support, In-Home & Community Supports, Transportation (Trip)”**
 - (3) Amendment to Agreement with **Positive Steps Therapy LLC**, approved June 25, 2020 in the amount of **\$6,840.00 additional** (DHS \$6,156.00, County \$684.00; New Total Agreement \$65,379.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction,”** for the term July 1, 2020 through June 30, 2021

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to **TABLE** the following items for **Behavioral Health and Developmental Services:**

- (4) **Westmoreland Casemanagement & Supports, Inc.**, approved July 15, 2021 in the amount of **\$17,197.00** (DHS \$16,388.00, County \$809.00; New Total Agreement \$17,197.00) for **“Behavioral Health/Intellectual Disabilities: Peer Supports (Phone), Supports, Coordination (ID Case Mgmt), Blended Case Mgmt (FFP, Non FFP), Community Services (SEP, DCort/On Call Services), Admin Support (Children, Adult), Interpreter, ID (TSM Admin)”**
- (5) **Regional Integrated Human Services, Inc.**, approved August 12, 2021 in the amount of **\$128,692.00** (DHS \$122,636.00, County \$6,056.00; New Total Agreement \$678,109.00) for **“Intellectual Disabilities: Purchased Delegated ID Services”**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, the Department of Financial Administration (item C), and Shara Saveikis, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Children’s Bureau:**

- (A) Memorandum of Understanding with **CASA of Westmoreland, Inc.**, to facilitate the continued assistance provided by CASA to abused and neglected children, Westmoreland County Children’s Bureau will provide CASA with \$75,000.00 of its ACT 148 funds which will be invoiced by CASA on a quarterly basis; for the term beginning July 1, 2021 through June 30, 2022 and will renew automatically for an additional one-year term
- (B) Formal Linkage with **Alepix Behavioral Clinic** to work collaboratively in the interest of shared clientele, for a term of two year and may be terminated upon written request by either party with a thirty-day notification
- (C) Agreements for the term July 1, 2021 through June 30, 2022:
 - (1) **Outside In School of Experiential Education, Inc., (Title IV-E, Act 148, Count, MA)** for “**Pathway to Recovery, Voyagers, Sanction,**” at the following rates:
 - \$290.00/per day for Pathway to Recovery Residential Level 3.5**
 - \$290.00/per day for Pathway to Recovery Residential Level 3.5 Non-MA**
 - \$257.25/per day for Voyagers Residential**
 - \$290.00/per night for Sanction Program**
 - \$0.585/per mile for mileage**
 - (2) **Blueprints, (Title IV-E, Act 148, MA, County)** for “**Foster Care,**” at the following per diem rates:
 - \$59.95 for Conventional Foster Care**
 - \$60.04 for Specialized/Kinship Foster Care**
 - \$59.90 for Emergency Foster Care**
 - \$60.94 for Respite Foster Care**
 - \$60.00 for Comprehensive Foster Care**
 - \$79.30 for Adolescent with Child Foster Care**
 - \$60.95 for Special Needs Foster Care**
 - \$65.91 for Conventional Youth Foster Care**
 - \$65.85 for Specialized/Kinship Youth Foster Care**
 - \$65.82 for Comprehensive Youth Foster Care**
 - \$67.02 for Special Needs Youth Foster Care**
 - (3) **Pressley Ridge (Title IV-E, Act 148, County, MA)** for “**Treatment Foster Care, CRR,**” at the following per diem rates:
 - \$203.10 for CRR Host Home**
 - \$107.20 for Treatment Foster Care**
 - (4) **Merakey Pennsylvania (MA, Title IV-E, Act 148, County)** for “**Foster Care Plus, Therapeutic Foster Care, Respite Care,**” as per the fee schedule

- (5) **Cornell Abraxas Group, Inc., (Title IV-E, Act 148, County)** for “**Residential, Secure, Shelter,**” as per the fee schedule
- (6) **Harborcreek Youth Services, Inc. (Title IV-E, Act 148, County)** for “**Residential Service,**” at the per diem rate of **\$275.00 for Residential Services Liberty House**
- (7) **City Mission-Living Stones, Inc., (Act 148, Title IV-E, County),** for “**Independent Living,**” at the following per diem rates:
 - \$185.00 for Promise House**
 - \$325.00 for ASPIRE**
- (8) **Families United Network, Inc., (Title IV-E, Act 148, County)** for “**Foster Care: Various Levels, Transitional Living Programs,**” at the following per diem rates:
 - \$71.99 for Specialized Level I Medical**
 - \$71.95 for Specialized Level II Medical**
 - \$54.03 for Specialized Level III Medical**
 - \$41.29 for Specialized Level IV Medical**
 - \$117.60 for Outcome Focused Foster Care Mother/Child**
 - \$67.59 for Outcome Focused Foster Care-Child**
 - \$101.70 for Outcome Focused Foster Care Intensive**
 - \$181.99 for Arborvale Life Readiness**
 - \$205.26 for Ashler Manor Level 1**
 - \$214.31 for Ashler Manor Level 2**
 - \$187.81 for Ashler Manor Emergency Shelter Care**
 - \$137.31 for Outcome Focused Foster Care Transitional**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Court Administration:**

- (A) Agreement with **Principle Court Reporting**, for “**Temporary Court Reporting**,” for the term May 1, 2022 through April 30, 2023, at the following rates, not to exceed \$10,000.00, with a 24-hour advance notice for cancellations:

\$140.00/half day (8:30am-1:00pm)
\$220.00/full day (8:30am-5:00pm)
\$20.00/hour for hours after 5:00pm
\$50.00 cancellation fee (waived if cancelled within 24 hours)
Transcript rates:
\$2.10/page for original & one copy
\$1.00/page for additional copies
The requestor is responsible for payment of transcript costs

- (B) Maintenance Agreement with **SBM Electronics, Inc.**, to provide annual FTR maintenance service for eleven courtrooms, which includes all software patches, unlimited remote support, unlimited on-site support and unlimited user training, in the amount of **\$4,125.00**, for the term March 1, 2022 through February 28, 2023

- (C) Agreement with **Menta Psychological, LLC** for “**Mental Health Evaluations**,” for the term March 1, 2022 through February 28, 2023, at the following rates:

\$200.00/hour – New Patient Evaluation/Mental Health Evaluation
\$150.00/hour – Therapy
\$100.00/ 45 minutes – Therapy
\$200.00/hour – Psychological Testing
\$200.00/hour – Bonding Assessment
\$200.00/hour – Parental Capacity Evaluation
\$200.00/hour – Mental Injury Evaluation
\$4,000.00-\$5,000.00 – Child Custody Evaluation (typically 20-30 hours)
\$1,000.00/per half day for Court Appearance
\$500.00 telephone testimony

Upon review and recommendation of Nicole Zicarelli, District Attorney, Melissa A. Guiddy, County Solicitor, Amy Garris, Victim/Witness Coordinator and the Department of Financial Administration motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **District Attorney-Victim/Witness:**

- (A) Acceptance of Grant Funds from the **Pennsylvania Commission on Crime & Delinquency** in the amount of **\$375,000.00** for “**Total Response,**” for the term January 1, 2022 through December 31, 2024
- (B) Agreement with **Alle-Kiski Area Hope Center,** in the amount of **\$6,000.00** (PCCD Grant, No Cost to Westmoreland County) for “**Total Response,**” for the term January 1, 2022 through December 31, 2022
- (C) Agreement with **Blackburn Center,** in the amount of **\$44,000.00** (PCCD Grant, No Cost to Westmoreland County) for “**Total Response,**” for the term January 1, 2022 through December 31, 2022

Upon review and recommendation of Melissa A. Guiddy and Scott Ross, Director of Information Systems on behalf of Election Bureau, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Election Bureau:**

- (A) Amendment to Subscription Agreement dated March 14, 2019 with **SOE Software Corporation d/b/a SCYTL** for “**Scytl Election Night Reporting,**” to extend the term of the Agreement for a term of three (3) years from the effective date of March 14, 2022 thru March 13, 2025 in the amount of **\$8,000.00 for 2022, \$8,400.00 for 2023 and \$8,400.00 for 2024.**

Upon review and recommendation of Alexis Bevan, Director and Melissa A. Guiddy, County Solicitor (items A, B & C) motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Human Resources:**

- (A) Professional Services Agreement with **Don Goughler** in amount of **\$6,000.00** to assist in conducting the search for the Human Services Director.
- (B) License Agreement with **CBL/Westmoreland, LP** in the amount of **\$750.00** to hold job fair at Westmoreland Mall on March 4, 2022.
- (C) Advertising Agreement with **CBL/Westmoreland, LP** in the amount of **\$280.00** in connection with job fair at Westmoreland Mall on March 4, 2022.
- (D) Personnel Actions:

New Hires

Skyler Craven, Park Police PT, Park Police
Garrett Woodmancy, Clerk Typist II, Children’s Bureau
Cholenna Spallone, TCO Trainee Temp, 911
Kyle Pleins, TCO, Trainee Temp, 911
Alyssa Campbell, TCO Trainee Temp, 911
Aleeah Sheedy, Child Welfare Aide, Children’s Bureau
Vanessa Priestersbach, Fiscal Officer, BHDS
Kyle Wood, Corrections Officer, Prison
Raven Roland, Caseworker, Children’s Bureau

Rehires

James Gregg, Park Police PT, Park Police
Tiffanie Genard, Clerk Typist, Children’s Bureau

End of Temps

Lenora Loring, Self-Schedule CNA, Manor
Mona Miller, Nursing Supervisor Temp, Manor
Catherine Kalich, Nursing Supervisor Temp, Manor
Labrea Jones, Nursing Supervisor Temp, Manor
Mykea Robinson, Nurses Aide Trainee Temp, Manor

Terminations

Amanda Toth, Domestic Relations Officer, Domestic Relations
Jodi King, Custodian PT, Juvenile Probation

Resignations

Jes Bowman, Tax Assessor, Tax Assessment
Rachel Giannangeli, Caseworker, Children’s Bureau
Samantha Clark, Caseworker, Children’s Bureau
Matthew Conley, Caseworker, Children’s Bureau
Michelle Cox, Recreation Aide, Manor
Edward Poponick, IS Specialist, Manor
Kayla Vuletich, Self-Schedule CNA, Manor
Audum Bianco, LPN, Manor
Rhonda Rosenberry, Laundry Worker PT, Manor

Retirements

Debra Fergsuon, Registered Charge Nurse, Manor
Mary Ann Brown, LPN, Manor

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Scott Ross, Direction, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Information Systems**:

- (A) Issuance of Purchase Order with **Link Computer Corporation**, pursuant to Co-Stars #003-040, for support on the county’s existing Email Archival System, in the amount of **\$12,100.00**, for the term March 6, 2022 through March 5, 2025
- (B) Issuance of Purchase Order with **Link Computer Corporation**, pursuant to Co-Stars #003-040 and 006-186, for the County’s data backup storage, in the amount of **\$11,302.00**, for the term March 24, 2022 through March 23,2023
- (C) Ascent Data Order Form and Master Services Agreement for SDWAN configuration assistance for the Westmoreland County Magisterial District Courts with **Ascent Data**, in the amount of **\$1,600.00**
- (D) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2022, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:
 - Urban Terrain LLC

(10) Planning

- (A) **Resolution #R-5-2022**, authorizing an amendment to FY 2021 of the County’s Community Development Block Grant (CDBG) program.

RESOLUTION #R-5-2022

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Year 2021 of the Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised May, 2020, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

RESOLVED AND ENACTED this 17th Day of February, by the Board of Commissioners of the County of Westmoreland at a duly advertised public meeting with a quorum being present that the amendment as described on the attached summary are hereby in all respects approved.

- (B) Subrecipient Agreement amendment, funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
21-25	Vandergrift Borough	Street Reconstruction	Budget Decrease -\$2,172.43

- (C) Satisfaction of Mortgage between Vanessa L. DiCianna and the County, recorded April 6, 2016 in the Office of the Recorder of Deeds of Westmoreland County, Pennsylvania at Instrument Number 201604060010471.

- (D) Subrecipient Agreement Amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Bolivar Borough	20-08	Storm Water Facilities Improvements	+ 6-month term extension
Export Borough	20-09	Street Reconstruction	+ 6-month term extension
City of Greensburg	20-10	Recreational Facilities Improvements	+ 6-month term extension
Hempfield Township	20-12	Removal of Architectural Barriers	+ 6-month term extension
Ligonier Township	20-14	Water Line Replacement	+ 6-month term extension
South Greensburg Brough	20-18	Street Reconstruction	+ 6-month term extension
Youngstown Borough	20-22	Storm Water Facilities Improvements	+ 6-month term extension
Youngwood Borough	20-23	Removal of Architectural Barriers	+ 6-month term extension
Redevelopment Authority of County of Westmoreland	20-06	Countywide Demolition	+ 6-month term extension

- (E) Requests for Qualifications (RFQs) for “**Lead Hazard Control Services for the Lead-Based Paint Hazard Control and Healthy Homes Program of Westmoreland County,**” were received on January 18, 2022. RFQ’s were received from those listed and it is recommended to enter into Non-Exclusive Agreements effective March 1, 2022 through the end of the grant term, unless earlier terminated. Final approval subject to solicitor review.
- Disaster Restoration Services of Greater Pittsburgh
 - Howland Company, LLC
 - Broderick’s Complete Contracting, LLC
 - Equity Preservation Services, LLC
 - Low Country Building Solutions, LLC
- (F) Agreement with the **Redevelopment Authority of the County of Westmoreland** to provide project delivery services to the County in its execution of the Westmoreland County Act 152 Demolition Fund (DEMOFUND) program. Delivery costs will be funded through the DEMOFUND in an amount not to exceed \$75,000.00 plus a 15% project delivery fee of the awarded cost for the following demolition project.
- 500 Donner Avenue, City of Monessen

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Bryan L. Kline, Warden, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Prison:**

- (A) Reissue for Requests for Proposals for “**Chaplain Services for the Westmoreland County Prison,**” (Bid 22-01), were opened on January 4, 2022:
- Kim Allen Rock
- Award contract to **Kim Allen Rock**, being the sole proposal, for a one-year term, beginning March 1, 2022 in the amount of **\$1,800.00 per month**
- (B) Fourth Amendment to Guaranteed Energy Savings Agreement with **Reynolds Energy Services, Inc., d/b/a Sitelogiq Energy Services Inc.,** approved October 13, 2020 in the amount of **\$191,573.00 additional** (New Total Agreement \$3,387,506.00) to include repair of fan powered boxes with programming, start-up, commissioning and field verification at the Westmoreland County Prison; this amendment is funded by 2019 Bond
- (C) Issuance of Purchase Order to **Reveal Media USA, Inc.** for body cameras in the amount of **\$8,244.00**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Public Safety:**

- (A) Authorization of Grant Application to the **Pennsylvania Emergency Management Agency** for “**SFY 2021-2022 Hazardous Materials Response Fund (HMRF) Grant,**” for the term July 1, 2022 through June 30, 2023
- (B) Ratification of Purchase Order with **John Meegan Ford Inc.,** in the amount of **\$68,885.00** (pursuant to Co-Stars 025-203) for “**2022 Ford F650**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following item for **Public Works**:

- (A) First Amendment to Agreement with Royal Pizza House, Inc. dated March 18, 2021 for **“RFP-Twin Lakes Boathouse-Food Service/Boat Rental Concession Building,” (21-14)**, to exercise option to extend Agreement for a one-year term, April 1, 2022 through March 31, 2023.
- (B) Agreement with **Dennis Miller**, to sell fish tackle, live bait and snacks, in vending style machines for Westmoreland County Parks, serving Mammoth Park, Northmoreland Park, and Cedar Creek Park, for a period of three (3) years, commencing April 1, 2022 and continuing in effect until March 31, 2025. The agreement can be extended for one (1) additional three (3) year period, upon mutual consent,
- (C) Change Order #2 with **Sanner Masonry & Excavation**, approved September 14, 2021 for **“Twin Lakes Park Lower Lake Retaining Wall and Walkways Project,” (Bid 21-32)** in the amount of **\$17,685.40 additional** (New Total Agreement \$408,238.10) to add work and expand items for the contractor and to extend the contract 45 days to allow time for the contractor to finish the added items, with a new completion date of March 23, 2022. This project is funded by the 2019 Bond.
- (D) Issuance of Purchase Order and Acceptance of Proposal with **Johnson Controls Fire Protection LP**, in the amount of **\$47,580.59** (pursuant to PA State Contract #4400015469) for **“Installation of New Fire Pump and Fire Pump Controller-Courthouse Annex”**
- (E) Amendment to Agreement with **Penn Line Service, Inc.**, approved August 12, 2021 to revise the completion date to June 20, 2022 (120-day time extension due to winter weather). This project is funded through Title 75 Fee for Local Use.
- (F) Amendment to Agreement with **A & A Consultants, Inc.**, approved August 15, 2019 to revise the fee schedule for services for 2022 and to include additional job titles.
- (G) Issuance of Purchase Order with **Stephenson Equipment Incorporated**, in the amount of **\$139,482.67** for Tiger Wildkat Boom Mower with Hydraulic Boom/PTO Driven Side Shift Rear Flail (pursuant to PA State Contract #4400020106); funded by Liquid Fuels
- (H) Issuance of Purchase Order with **Turik's Electric** in the amount of **\$8,050.00** for street light replacement on Route 981 Bridge in Smithton Borough, Rostraver Township, and South Huntingdon Township. (pursuant to Co-Stars 008-187)

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, motion was made Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Westmoreland County**:

- (A) Letter of Engagement with **Korn Ferry**, in the amount of **\$5,000.00** for Valuation Report without Bond Proceeds as of January 1, 2022 for the term January 1, 2022 through December 31, 2022
- (B) Acceptance of Proposal from **Johnson Controls**, to install a new **Dry Type Horizontal Sidewall Sprinkler Head** in the generator room to prevent freezing in the amount of **\$2,819.03**

(C) **Resolution #R-6-2022**, authorizing the posting of the notice for sale on the County website and in the Commissioners Suite Room #101, pursuant to sealed bid, as two lots, the following historical county bridge dedication plaques:

- 1931 Ligonier Street, Brewery Bridge dedication plaque
- 1974 Ligonier Street, Brewery Bridge dedication plaque

RESOLUTION #R-#-2022

WHEREAS, the County of Westmoreland, has the following historical county bridge dedication plaques available for sale:

1. 1931 Ligonier Street, Brewery Bridge dedication plaque
2. 1974 Ligonier Street, Brewery Bridge dedication plaque;

and

WHEREAS, the Commissioners estimate the value of the foregoing items to be two thousand dollars (\$2,000.00) or less; and

WHEREAS, Section 1805 of the County Code, 16 P.S. Section 1805, provides that “no personal property and no surplus farm products of the county shall be disposed of by sale or otherwise, except upon resolution of the commissioners. When the commissioners approve a sale of such property or farm products, they shall estimate the sale value of the entire lot to be disposed of, and, if the estimate be less than two thousand dollars (\$2,000), they shall require notice of the proposed sale to be posted, for at least ten days, in a prominent place in the court house, describing and itemizing the property to be sold, and directing that bids may be made thereon at the office of the chief clerk of the commissioners. Thereafter, the commissioners may sell such property in whole or in part for the best price or prices obtainable.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, that the Commissioners authorize the posting of the notice for sale on the County website and in the Commissioners Suite Room 101, pursuant to sealed bid, as two lots, the following historical county bridge dedication plaques:

- 1931 Ligonier Street, Brewery Bridge dedication plaque
- 1974 Ligonier Street, Brewery Bridge dedication plaque.

RESOLVED AND ADOPTED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, this 17th day of February, 2022.

- (D) Termination of a vehicle lease agreement dated January 22, 2009 with **Penn Borough**, for use of a 2004 Chevy Impala (VIN #2G1WF55K749380426), effective February 17, 2022.
- (E) **Resolution #R-7-2022** authorizing an exception to the County Residency Policy for Thomas Kmetz, as a Records Clerk, at Westmoreland County Prison

RESOLUTION #R-7-2022

WHEREAS, the Board of Commissioners of the County of Westmoreland, by Resolution No. 29-1990 dated August 23, 1990, enacted an employment policy requiring that Westmoreland County employees establish and/or maintain legal residency in Westmoreland County during the period of their employment with the County; and

WHEREAS, the Board of Commissioners has been informed by the Director of Human Resources and the Warden of the Prison that the position of Records Clerk at the Prison has been vacant for a number of months, with few qualified applicants applying for the position; and

WHEREAS, since the COVID-19 pandemic there has been a staffing shortage throughout the Country, including Westmoreland County; and

WHEREAS, the Board of Commissioners has been informed by the Director of Human Resources and the Warden that Thomas Kmetz has met the expectations of a qualified applicant for the Records Clerk position due to increased typing speed and past experience with the County; and

WHEREAS, the Board of Commissioners has been informed by the Director of Human Resources and the Warden of a need to obtain a waiver from the residency requirement for Thomas Kmetz to be hired as the Records Clerk at the Prison.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, that good cause has been shown that it is in the best interest of the County to grant a waiver for the residency requirement for Thomas Kmetz to be hired as the Records Clerk at the Prison; and

IT IS FURTHER RESOLVED, thatif Thomas Kmetz is terminated from service as a County employee, and subsequently becomes re-employed by the County, he will be subject to the requirements of any residency policy then in effect for County employment.

RESOLVED AND ENACTED this 17th day of February, 2022.

- (F) Payment in the amount of \$150,000.00 in accordance with the Release and Settlement Agreement between James Mapp v. Westmoreland County et al., at case 2:20-cv-00978 in the U.S. District Court for the Western District of Pennsylvania.
- (G) Acceptance of Proposal from **Horizon Information Systems** in the amount of **\$26,960.00** for **“Public Meeting Room Audio,”** pursuant to Co-Stars 034-025.
- (H) **Stipulation of Settlement** in the tax assessment appeal of Yough School District for property owned by Tenaska, Pennsylvania Partners, LLC, located in South Huntingdon Township, Yough School District, Westmoreland County, No. 3445 of 2019 for tax years 2019-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 59-11-00-096

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$19,000,000	16.3%	\$3,097,000
2020	\$18,750,000	14.4%	\$2,700,000
2021	\$18,725,000	13.1%	\$2,452,975
2022	\$18,725,000	12.3%	\$2,303,175

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (I) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Chad L. and Chelsea S. Mikolajcik, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5193 of 2018 for tax years 2019-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61—8-15-0-012

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$480,000	16.3%	\$78,420
2020	\$630,000	14.4%	\$90,720
2021	\$630,000	13.1%	\$82,530
2022	\$670,976	12.3%	\$82,530

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (J) **Stipulation of Settlement** in the tax assessment appeal of Burrell School District of property owned by Siemens Corporation, located in Upper Burrell Township, Burrell School District, Westmoreland County, No. 4225 of 2020 for tax years 2021-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 62-09-00-0-058

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$7,850,000	13.1%	\$1,028,350
2022	\$8,008,130	12.3%	\$985,000

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (K) **Stipulation of Settlement** in the tax assessment appeal of Burrell School District of property owned by Siemens Corporation, located in Upper Burrell Township, Burrell School District, Westmoreland County, No. 4226 of 2020 for tax years 2021-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 62-09-00-0-071

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$3,000,000	13.1%	\$393,000
2022	\$3,088,618	12.3%	\$379,900

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (L) **Stipulation of Settlement** in the tax assessment appeal of Seritage KMT Finance, LLC, (current owner Crossroads Towne Center, LLC) located in East Huntingdon Township, Southmoreland School District, Westmoreland County, No. 6220 of 2018 for tax years 2019-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 47-14-00-0-154

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$5,397,500	16.3%	\$879,790
2020	\$5,397,500	14.4%	\$777,240
2021	\$5,397,500	13.1%	\$707,070
2022	\$5,397,500	12.3%	\$663,890

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (M) **Stipulation of Settlement** in the tax assessment appeal of Seritage KMT Finance, LLC, (current owner Crossroads Towne Center, LLC) located in East Huntingdon Township, Southmoreland School District, Westmoreland County, No. 6221 of 2018 for tax years 2019-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 47-14-00-0-160

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$952,500	16.3%	\$155,260
2020	\$952,500	14.4%	\$137,160
2021	\$952,500	13.1%	\$124,780
2022	\$952,500	12.3%	\$117,160

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Abby Testa, Administrator, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Westmoreland Manor**:

- (A) Nursing Facility Agreement with **Advantage Home Health & Hospice, Western**, for a term of one-year with automatic renewals for additional one-year terms unless terminated pursuant to Section 12 of the Agreement

- (B) Assignment and Assumption Agreement between the County, Complete Healthcare Resources-Eastern, Inc. and CHR Consulting Services, Inc., consenting to the assignment of the **“Agreement for Management Firm to Manage or Consult In the Operation of Westmoreland Manor,” (Bid 21-20)**, approved November 18, 2021, to CHR Consulting Services, Inc. effective March 1, 2022.

* * * * *

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items of **Miscellaneous Business**:

- (1) Amendments to the **2021 Budget and 2022 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

Motion was made by Mrs. Cerilli Thrasher, seconded by Mr. Chew and it was unanimously agreed to include the emailed public comment into the minutes of the meeting of February 17, 2022

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to adjourn the meeting at 10:19am

Certified by,

Gina Cerilli Thrasher, Esq.
Secretary