

January 27, 2022

The Westmoreland County Board of Commissioners met in regular session on Thursday, January 27, 2022 at the Westmoreland County Courthouse, Public Meeting Rooms, 2 North Main Street, Greensburg, PA. The following were present: Chairman Sean Kertes, Vice-Chairman Douglas W. Chew, Secretary Gina Cerilli Thrasher, Esq. and County Solicitor Melissa A. Guiddy. The following business was conducted:

Mr. Kertes called the meeting to order at 10:01am

Rev. Frank Podolinski of the Evangelical Lutheran Church of the Good Shepherd, Greensburg delivered the invocation and Commissioner Kertes led the Pledge of Allegiance

Presentation of the following Proclamations:

State Trooper Tony Anthony Rescues Family and Dogs

National Human Trafficking Awareness Day, January 11, 2022

Industrial Development Corporation Agenda

General Agenda

Motion was made by Mrs. Cerilli Thrasher, seconded by Mr. Chew and it was unanimously agreed to approve the following:

- Minutes of the Regular Meeting held December 16, 2021, as presented
- Minutes of the Special Meeting held December 20, 2021, as presented
- Minutes of the Special Meeting held January 18, 2022, as presented

Notice of Executive Session

December 20, 2021 to discuss pending litigation

January 20, 2022 to discuss pending litigation

Opportunity for Public Comment

The following attended the meeting and presented public comment to the Board of Commissioners:

Leonard Santimyer, Scottdale – retired employee, member of SEIU and VOW, thank you for this opportunity, recently was at a funeral home for a 6th old friend has passed away from Covid, thank everyone here that has had their vaccines and are wearing their masks. This was the 6th old friend that died directly of Covid, we need to make sure that health and safety of our residents are protected. I want you to consider that, and also on the ARP funds I want to urge you to distribute those funds the way they were intended particularly to the health and wellness of our residents, and reimbursements to costs they may have occurred fighting this and third wish the county to resist any and all effort to make voting more difficult to the residents of this county.

The following was received by the Chief Clerk prior to the meeting:

Jeri Lewis, Manor Borough – Speak to the Commissioners on American Rescue Plan

Suzanne English, Hempfield Township - Thank you for the opportunity to comment on the use of American Rescue Plan (ARP) funds. I am writing to ask for you to use the ARP funds wisely, and, as they were meant to be used. The top four eligible fund uses are to respond to the public health emergency; respond to negative economic impacts caused by the public health emergency, including support to households, small businesses or nonprofits or impacted industries; replace public sector revenue lost due to the crisis; and provide premium pay for essential workers. The final eligible use, investing in water, sewer and broadband infrastructure, seems to be getting great attention and prospective investment. You did give small businesses assistance - in fact, twice what they had asked for; you have helped the municipalities; you have given county workers extra pay. Do you realize what is missing? It is helping the households and individuals who have been impacted (and many still are). Can we help with direct housing assistance for those still threatened by losing their rental housing or their homes? Can we help with mental health care for those still struggling? (and yes, counselors will understand if these jobs end in 2025 or 2026). Can we provide support for child care for those families who lost their child care and now are trying to make it on a single income? As part of Bethlehem Project, a volunteer organization that helped keep 100 families or individuals in their rental homes during the last fiscal year, I can tell you that need still exists. Please consider the needs of your PEOPLE, not just businesses, in the allocation of these funds, and do the right thing.

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following Certificates of Service, Proclamations and Special Recognition:

Years of Service

35 Years

Jay Polan

30 Years

Deanna Mertz

20 Years

Jennifer Buckley

Jessica Revilla

Lorie Grant

Loretta Booker

15 Years

Terry Onusko

Kelly Ferraro

Jason Slonceski

10 Years

Jeffrey Balzer

Sean Kertes

Jared Squires

Matthew Nichols

Scott Avolio

Sheree Regola

Michael Nestico

Proclamations

Penn-Trafford Football Team and Coach Receive Top Awards

State Trooper Tony Anthony Rescues Family and Dogs

Westmoreland County School Choice Week January 23-29, 2022

Josephine Ferretti 100th Birthday

National Human Trafficking Awareness Day, January 11, 2022

Special Recognition

In memory of Ruth Nicolette Shuster, serving nearly 75 Years on Election Board, Irwin's 7th Ward, Majority Inspector

Solicitors Report

Upon review and recommendation Melissa A. Guiddy, County Solicitor and Eric Leydig, Chief Probation Officer, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for the **Adult Probation:**

- (A) Acceptance of Award from the **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$513,190.00** for “**County Adult Probation Grant-In-Aid,**” for the term July 1, 2021 through June 30, 2022
- (B) Acceptance of Award from the **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$21,595.00** for “**2021 Drug Courts and Pretrial Diversion Initiative,**” for the term January 1, 2022 through September 29, 2022
- (C) Firearms Range Agreement with **Westmoreland County Community College** for the period of January 1, 2022 to June 30, 2022 in the amount of **\$262.50**.

Upon review and recommendation Melissa A. Guiddy, County Solicitor, Carrie Nelson, Administrator, and Department of Financial Administration (items A & B), motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for the **Agency on Aging:**

- (A) **T & T Lovinghands Homecare, LLC**, in the amount of **\$66,671.00** (PA Aging Services Block Grant, No Cost to Westmoreland County) for “**Aging Services-Home Support Services,**” for the term February 1, 2022 through June 30, 2024
- (B) **T & T Lovinghands Homecare, LLC**, in the amount of **\$509,124.00** (PA Aging Services Block Grant, No Cost to Westmoreland County) for “**Aging Services-Personal Care with Ancillary Services,**” for the term February 1, 2022 through June 30, 2024
- (C) Bids for “**Area Agency on Aging Heavy House Cleaning Services,**” (**Bid 22-03**), were to be opened on January 4, 2022; no bids were received.
- (D) Requests for Proposals for “**Optometry Services for Westmoreland County Area Agency,**” (**Bid 22-04**), were to be opened on January 4, 2022; no proposals were received.
- (E) Rescind approval of Agreement with **Diversified Human Services, Inc. d/b/a SPHS Aging Services**, item C (4), as approved June 10, 2021
- (F) Rescind approval of Agreement with **Diversified Human Services, Inc. d/b/a SPHA Aging Services**, item C (9), as approved June 10, 2021

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Sara Stenger, Administrator and the Department of Financial Administration, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Behavioral Health and Developmental Services:**

- (A) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Community Living Care, Inc.**, approved August 12, 2021 in the amount of **\$39,414.00 additional** (DHS \$37,559.00, County \$1,855.00; New Total Agreement \$251,297.00) for **“Intellectual Disabilities: Companion Services, In-Home & Community Supports Community Participation Support, Base Service, Transportation (TRIP), Support Med Environ, Family Aide, Adult Dev Training”**
 - (2) **Therapeutic Early Intervention Services LP**, approved June 10, 2021 in the amount of **\$50,000.00 additional** (DHS \$45,000.00, County \$5,000.00; New Total Agreement \$155,347.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, Special Instruction (Vision), Nutrition Support”**
 - (3) **Childhood Enrichment Therapy**, approved June 10, 2021 in the amount of **\$33,000.00 additional** (DHS \$29,700.00, County \$3,300.00; New Total Agreement \$138,136.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction”**
 - (4) **Positive Steps Therapy, LLC**, approved June 10, 2021 in the amount of **\$16,020.00 additional** (DHS \$14,418.00, County \$1,602.00; New Total Agreement \$73,469.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction”**
 - (5) **Western PA School for Deaf**, approved June 10, 2021 in the amount of **\$6,255.00 additional** (DHS \$5,629.00, County \$626.00; New Total Agreement \$18,255.00) for **“Early Intervention: Special Instruction-Hearing”**
- (B) Agreement with **Innersight, LLC**, in the amount of **\$50,000.00** (DHS \$50,000.00, No cost to Westmoreland County) for **“Transitional and Community Integration,”** for the term July 1, 2021 through June 30, 2022
- (C) Agreement with **Link Computer Corporation**, in the amount of **\$24,215.00** (DHS \$23,306.00, County \$909.00) for **“Behavioral Health/Intellectual Disabilities/Health Choices Consulting,”** for the term July 1, 2021 through June 30, 2022

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, the Department of Financial Administration (items A & B), and Shara Saveikis, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items (A, B, C & E) for **Children’s Bureau:**

- (A) Agreements for the term July 1, 2021 through June 30, 2022:
 - (1) **Dr. Christine Mahady and Associates, (TANF, Act 148, County)** for “**Assessments and Counseling Services,**” as per the fee schedule.
 - (2) **George Junior Republic in Pennsylvania, (Title IV-E, Act 148, County, MA)** for “**Residential: Special Needs, General and D&A, Group Home, Diagnostic, Intensive Supervision,**” at the following per diem rates:
 - \$318.75 for Special Needs Non-MA**
 - \$422.20 for Intensive Supervision Unit**
 - \$274.80 for Regular Residential Non-MA**
 - \$282.00 for Diagnostic**
 - \$128.64 for Special Needs MA Eligible Room & Board Rate**
 - \$82.94 for Drug & Alcohol Ma Eligible Room & Board Rate**
 - \$241.80 for Drug & Alcohol**
 - (3) **Perseus House, Inc., (Title IV-E, Act 148, MA, County)** for “**Residential, Shelter, RTF,**” at the following per diem rates:
 - \$564.60 for Enhanced RTF Male**
 - \$376.25 for Male RTF**
 - \$376.25 for Andromeda House Female RTF**
 - \$376.25 for Brighter Horizons**
 - \$376.25 for Boys Intensive RTF**
 - \$265.71 for Shelter**
 - \$286.01 for Andromeda House Female Intensive Treatment Unit**
- (B) Amendment to Agreement with **Appalachian Youth Services**, approved December 16, 2021 for “**Residential,**” to increase the rate for **Kathy’s House** to **\$366.66 per day for youth that require one on one staff ratio;** the rate is effective December 8, 2021 through June 30, 2022; all other terms, conditions and provisions of the agreement shall remain in full force and effect.
- (C) Bids for “**Children’s Bureau Cubicles and Office Furniture Project,**” (Bid 22-05), were opened on January 4, 2022:

Tri State Office Furniture	\$25,093.00
Delaney & Associates, Inc.	\$92,607.71

Reject all bids.

- (E) Professional Services Agreement with **Moving Forward 15601, LLC**, in an amount not to exceed \$262,750.00, for the period of January 1, 2022 to December 31, 2024, for Moving Forward to become trained in a Functional Family Therapy program, in order to provide the necessary services to the County to implement the Title IV-E Prevention Program under Family First Prevention Services Act; final approval is subject to Solicitor review.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Shara Saveikis, Administration, motion was made by Mrs. Cerilli Thrasher, seconded by Mr. Kertes, with Mr. Chew voting “nay” – motion passes to approve the following:

- (D) Agreement with **Delaney & Associates, Inc.** totaling **\$92,607.71** (\$79,367.97 for AIS office furniture, pursuant to Pa. State Contract 4400018678; \$4,460.00 for 17 mesh back managers chairs and 5 guest chairs, pursuant to Pa. State Contract 4400016574 and \$8,779.74 for installation).

Upon review and recommend by Jeffrey Balzer, Controller and Melissa A. Guiddy, County Solicitor motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following item for the **Controller:**

- (A) Letter of Agreement with **Korn Ferry Hay Group, Inc.** to assist with the 2022 OPEB Valuation of the Postretirement Benefit Plan at a cost of **\$10,000.00** for the GASB Valuation, any cost allocation in excess of 2 will be billed at \$1,000.00 per evaluation

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator (items A through F) and Chris Haidze, Special Court Administration (item G), motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Court Administration:**

- (A) Amendments to the Agreements, approved November 18, 2021 with the following licensed attorneys, for legal services representing persons for whom representation is required under the Public Defender Act, and where conflicts prohibit the Public Defender’s Office from doing so, for a term of twelve months beginning January 1, 2022 through December 31, 2022, to increase the compensation to **\$25,000.00** plus reimbursement of authorized expenses, for handling up to 40 assigned cases:

Timothy Miller	Emily Smarto
Timothy Paul Dawson	Patricia Lynn Elliot-Rentler
Valerie Veltri	Kenneth F. Noga
Brian D. Aston	Adam Gorzelsky
James H. Robinson, Jr.	Jaclyn Shaw

- (B) Agreement with **Alternative Community Engagement Solutions, LLC**, for “**Court Ordered Mental Health Evaluations for Defendants,**” for the term March 1, 2022 through February 28, 2023, at the following rates:

Needs Assessment - \$200.00 per assessment
Diversionary Workbooks - \$80.00 per workbook
Reentry Services - \$50.00/hour
CBT Life Skills - \$75.00/hour
Case Management Services - \$50.00/hour
Peer Support - \$40.00/hour
Report Writing - \$40.00/hour
Consultations - \$40.00/hour
Court Testimony - \$100.00/hour
mileage at the current IRS rate

- (C) Agreement with **Devil Dogs**, for “**Court Ordered Evaluations for Veteran Specific Services,**” for the term March 1, 2022 through February 28, 2023:

Needs Assessment - \$200.00 per assessment
Veteran-Specific Mental Health Assessment - \$500.00 per assessment
Veteran Specific Individual Treatment Sessions - \$70.00/hour
Diversionary Workbooks - \$80.00 per workbook
Veteran Specific Reentry Services - \$50.00/hour
Case Management Services - \$40.00/hour
Veteran “X” – no charge
Reporting Writing - \$40.00/hour
Consultations - \$40.00/hour
Court Testimony - \$100.00/hour
Peer Support - \$40.00/hour
mileage at the current IRS rate

- (D) Therapy Dog/Handler Agreement with James Kistler for Westmoreland County court proceedings, approval of the Agreement is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas; final approval subject to Solicitor review

- (E) Therapy Dog/Handler Agreement with Donna Lohmann for Westmoreland County court proceedings, approval of the Agreement is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas; final approval subject to Solicitor review

- (F) Requests for Proposals for “**Adult Mental Health Evaluations,**” (**Bid 22-06**), were to be opened on January 11, 2022; no proposals were received.

- (G) Lease Agreement with **Marcella Snyder**, for **2,846 square feet of office space for District Court 10-3-09**, effective January 1, 2022 through December 31, 2026 in the amount of **\$2,132.00/month**

Upon review and recommendation of Melissa A. Guiddy and Scott Ross, Director of Information Systems on behalf of Election Bureau, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Election Bureau:**

- (A) Third Amendment to Agreement with **NPC, Inc.**, dated March 18, 2021 for “**Vote by Mail Packets,**” (**Bid 21-04**), awarded to **NPC, Inc.**, to extend term of the Agreement through the 2022 General Primary and General Election
- (B) Agreement with **NPC, Inc.** (pursuant to State Contract #4400016103) to prepare packets for annual ballot request for absentee or mail-in ballots for approximately 53,055 packets, at the cost of \$0.17 per piece for production and \$0.18 per piece for postage.

Upon review and recommendation of Alexis Bevan, Director and Melissa A. Guiddy, County Solicitor (item A) motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Human Resources:**

- (A) Wellness Program Services Agreement with **Westmoreland Regional Hospital d/b/a Excelsa Health Westmoreland Hospital** to provide Lunch and Learn 2022 lecture series at **\$50.00 per 30 minutes.**
- (B) Personnel Actions:

New Hires

Amanda Karas, Caseworker II, Children’s Bureau
Mourad Bouajaja, Caseworker II, Children’s Bureau
Ashley Nicholson, Caseworker II, Children’s Bureau
Jesse Bowman, Tax Assessor, Tax Assessment
Gianna Brant, Legal Secretary, Adult Probation
Shannon Laich, Dept Clerk Trainee, Adult Probation
Abigail Albright, Prob/Parole Officer I, Adult Probation
Brittany Comunale, Child Welfare Aide, Children’s Bureau
Keith Chalmers, Park Police PT, Park Police
Nicco Alessandro, Park Police PT, Park Police
Mattie White, Park Police PT, Park Police
Melanie Pakulski, Self-Schedule RN, Manor
Mary Watson, LPN, Manor
Cameron Zedek, Nurse Aide Trainee Temp, Manor
Theresa Koricich, Dietary Supervisor, Manor
Labrea Jones, Self-Schedule CNA, Manor
Kelly Caldwell, Custodian PT, Manor
Jason Wells, Food Service Worker PT, Manor
Chelsea Roberts, LPN, Manor

Resignations

Stephen Novotnak, Park Police PT, Park Police
Matthew Springer, Superintendent Maintenance, Prison
Thomas Suppers, Seasonal Park Worker, Parks
Matthew Blystone, Youth Worker, Juvenile Detention
Edward Grabb, Park Police, Park Police
Kelcie Cartwright, TCO Trainee Temp, 911
Adam Verbish, Tech Support Manager, County Info Systems
Maria Radebaugh, Dept Clerk, Tax Assessment
Brenna McCready, Casual CNA, Manor
Melissa Nagy, RN, Manor
R. Domer Burk, LPN, Manor
Aliyah Manno, Food Service Worker PT, Manor
Luann Layman, Self-Schedule LPN, Manor
Casey Shuey, Self-Schedule RN, Manor
Terri Pardus, RN Temp, Manor
Travia Hall, Nurse Aide Temp, Manor
Jolene James, Nursing Supervisor, Manor
Melanie Pakulski, Self-Schedule RN, Manor
Madeline Gray, Food Service Worker PT, Manor

Terminations

Sharon Harris, Caseworker II, Children's Bureau
Kody Piper, Corrections Officer, Prison
Joel Dunseath, Corrections Officer, Prison

Retirements

Harold Clawson, Corrections Officer, Prison
William Ferraro, Director Tax Assessment, Tax Assessment
Marcia Leighlighter, Dept Clerk, Domestic Relations
Christine Smoody, Senior IS Specialist, County Information Systems
Teresa Clem, RN, Manor

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Henry Fontana, Chief, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following item for **Park Police**:

- (A) Bids for “**Maintenance for Security X-Ray and Scanning Equipment for Westmoreland County Facilities,**” (Bid 22-07), were to be opened on January 11, 2022; no bids were received, it is recommended to revise specifications and authorize the County Controller to re-advertise.
- (B) Amendment to Agreement with **Autoclear, LLC**, approved February 7, 2019 for “**Maintenance for Security X-Ray & Scanning Equipment for Westmoreland County Facilities,**” (Bid 19-2) to extend the term of the agreement for an additional month, through March 31, 2022.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Planning**:

- (A) **Resolution #R-2-2022**, authorizing a substantial amendment to FYs 2018, 2019, and 2020 of the County’s Community Development Block Grant (CDBG) program.

RESOLUTION #R-2-2022

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make substantial amendments Federal Fiscal Years 2018, 2019, and 2020 of the Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised May, 2020, have provided for notification of intent to amend said Community Development Block Grant Program in a newspaper of general circulation in the County and have made the proposed amendment available for public review at the Westmoreland County Department of Planning and Development.

RESOLVED AND ENACTED this 27th day of January, 2022, by the Board of Commissioners of the County of Westmoreland at a duly advertised public meeting with a quorum being present that the amendment as described on the attached summary are hereby in all respects approved.

- (B) Subrecipient Agreements and Subrecipient Agreement Amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
18-10C	Salvation Army	Public Services	New Activity +\$20,000.00
18-13H	Hunker Borough	Removal of Architectural Barriers	New Activity +\$114,030.00
18-25G	St. Clair Township	Street Reconstruction	New Activity +\$41,555.00
18-13I	West Leechburg Borough	Removal of Architectural Barriers	New Activity +\$53,180.00
19-13A	Westmoreland County Twin Lakes Park	Removal of Architectural Barriers	Budget Decrease -\$110,419.17
19-21A	Westmoreland County Housing Authority	Emergency Rehabilitation	Activity Cancelled -\$100,000.00
19-13E	Youngwood Borough	Removal of Architectural Barriers	Budget Decrease -\$10,021.00
19-25G	Arona Borough	Street Reconstruction	New Activity +\$33,400.00
19-25H	Avonmore Borough	Street Reconstruction	New Activity +\$130,200.00
19-22A	Ligonier Township	Water Line Replacement	New Activity +\$97,400.00
19-25I	Vandergrift Borough	Street Reconstruction	New Activity +\$137,150.00
20-17	Penn Township	Removal of Architectural Barriers	Budget Decrease -\$44,925.00
20-23	Youngwood Borough	Removal of Architectural Barriers	Budget Decrease -\$2,086.80
20-24	Bolivar Borough	Storm Water Facilities	New Activity +\$208,750.00
20-25	Hyde Park Borough	Street Reconstruction	New Activity +\$128,140.00
20-26	Upper Burrell Township	Street Reconstruction	New Activity +\$45,000.00

- (C) 2022 Services Agreement with the **Redevelopment Authority of the County of Westmoreland** to provide project delivery services to the County in its execution of the Westmoreland County Act 152 Demolition Fund (DEMOFUND) program. Delivery costs will be funded through the DEMOFUND in an aggregate amount not to exceed \$414,500 plus a 15% project delivery fee of the awarded cost for each of the following demolition projects. Final approval subject to Solicitor review.
- 1708 Fifth Avenue, City of Arnold
 - 418 Clay Avenue, City of Jeannette
 - 205 Good Street, City of Jeannette
 - 1752 Route 30, Ligonier Township
 - 25 West Main Street, Mount Pleasant Borough
 - 1026 4th Street, City of New Kensington
 - 407 Somers Street, Rostraver Township
 - 368 Zundel Street, Rostraver Township
 - 216 Dos Drive, Unity Township
 - 314 Klondike Drive, Unity Township
 - 109 Washington Avenue, Vandergrift Borough
 - 111 Washington Avenue, Vandergrift Borough
- (D) Agreement with **Horner, Wible and Terek PC**, who will provide accounting consultant services in support of the County's Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, HOME ARP Program, Emergency Solutions Grant (ESG) Program, Lead Paint Hazard Control and Healthy Homes (LEAD) Program, and other various state or local funds; for a one-year term beginning February 1, 2022 and ending January 31, 2023 with a total not-to-exceed of **\$4,750.00**. Funding is provided by Federal Grants and there will be no cost to the County. No other proposals were received.
- (E) First Amendment to Contract for Property Inspection Services dated March 5, 2020 with **CEA Code Enforcement Associates, LLC**, to provide that CEA shall have no further obligation to perform property inspection services for the County subsequent to January 1, 2022

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Bryan L. Kline, Warden, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Prison:**

- (A) Agreement with **ATA Martial Arts** (Grand Master Michael F. Caruso) to provide a 40-hour Threat Pattern Recognition training course at the rate of **\$2,500.00** (\$625.00 per attendee for four attendees).

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Public Safety**:

- (A) Self-Storage Rental Agreement with **Hempfield Mini Storage**, in the amount of **\$3,162.00** for two storage units for emergency response equipment, for a one-year term, beginning February 1, 2022
- (B) **Resolution #R-3-2022**, Designated Agent Resolution for the 2021 Hazard Mitigation Grant

HMGP Hazard Mitigation Planning Grant Attachment 1:

DESIGNATION OF AGENT RESOLUTION

BE IT RESOLVED County Commissioners **OF** Westmoreland County
(Governing Body) (Public Entity)

THAT Christopher Tantlinger, Deputy Emergency Management Coordinator
(Name) (Title)

is hereby authorized to execute for and in behalf of

Westmoreland County for the Westmoreland County Department of Public Safety,

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 27th day of January, 2022 .

- (C) Full Service Maintenance Agreement with **Document Solutions, Inc.**, for maintenance on one HP T3500 (an EMA plotter/printer located in the Command Post) in the amount of **\$1,515.00** for the term March 5, 2022 through March 4, 2023
- (D) Acceptance of Grant Funds from the **Pennsylvania Emergency Management Agency** for **“2020-2022 Hazardous Materials Emergency Preparedness,”** in the amount of \$23,088 (\$18,470.00 Federal; \$4,618.00 County match), for the term October 1, 2021 through September 30, 2022
- (E) Scope of Work with LUMEN in the amount of \$3,000.00 (\$120/per seat for 25 seats), for Lumen to provide remote support, Lumen on-site support and licensing to activate the CDR Output port for interface to PEMA's 911 Logic via the Scannex box. The scope of work is an amendment to the original Agreement between County of Westmoreland and United Telephone Company of Pennsylvania, LLC, dated August 15, 2013, (WestCORE Counties Agreement); the amendment is necessary to move into the state mandated Next Generation 911 environment; all costs will be reimbursed through PEMA's 911 Statewide Interconnectivity Fund.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following item for **Public Works**:

- (A) Change Order #1 to Agreement with **Parking Lot Painting Company** for “**Line Painting of Westmoreland County Roads,**” (Bid 21-09), approved March 18, 2021 in the **reduced amount of \$17,524.47** (addition of \$2,049.00, deduct of \$19,573.47; New Total Agreement \$100,510.53), the changes reflect actual quantities used; this project is funded by Title 75 Funds.
- (B) Change Order #1 to Agreement with **Tresco Paving Corporation** for “**Resurfacing Twin Lakes Area Roads & Parking Lots,**” (Bid 21-24), approved May 13, 2021 in the **reduced amount of \$67,488.70** (addition of \$27,363.30, deduct of \$94,852.00; New Total Agreement \$419,276.30) the changes reflect actual quantities used; this project is funded by Liquid Fuels and General Funds.
- (C) Professional Services Contract Agreement with **Traffic Systems and Services**, to provide preventative and/or response maintenance for six (6) traffic signal installations permitted to, owned and operated by Westmoreland County and two (2) flashing warning devices permitted to Westmoreland County but owned and operated by the Regional Trail Corporation, for the term March 1, 2022 through February 28, 2023. This agreement is programmed through the Liquid Fuels Fund Account and the Regional Trail Corporation. Final approval subject to Solicitor review.
- (D) Second Amendment to Agreement with **Dawood Engineering, Inc.** approved June 4, 2020 to revise the fee schedule for services for 2022 and to include additional job titles; final approval subject to Solicitor review.
- (E) Participate in the Pennsylvania Department of General Services (DGS) Sodium Chloride (Road Salt) Contract 6810-02 for the August 2022- July 2023 season, and authorize the County Engineer to submit an amount for 2,300 tons for a new salt contract participation agreement to DGS CoStars. The enrollment deadline is March 15, 2022.
- (F) Schedule Modification and revised completion date for the Project Specific ECMS Agreement L00541 with **Gibson Thomas Engineering Company, Inc.** for “**Construction Inspection Services for the Westmoreland County Bridge #29 Brewery Bridge (Ligonier Street, Latrobe),**” the new completion date is July 15, 2022, (143-day extension). This project is funded through federal bridge funds and Act 13.
- (G) Extend Agreement with **Republic Services of Scottdale, PA**, approved March 18, 2021 for “**Dumpster Services for Westmoreland County Parks,**” (Bid 21-11) for an additional one-year term, April 1, 2022 through March 31, 2023, at the same price; this is the first of two one-year extensions.
- (H) Extend Agreement with **Glassmere Fuel Services**, approved February 13, 2020 for “**Petroleum Products,**” (Bid 20-6), for an additional one-year term, March 1, 2022 through February 28, 2023; this is the second and final one-year options to extend.
- (I) Rescind item 15 (F), Change Order #1 with Tresco Paving Corporation, as approved on December 16, 2021

- (J) Corrected Change Order #1 with **Tresco Paving Corporation**, for “**Resurfacing United-Calumet-Kecksburg Roads,**” (Bid 21-19), approved April 15, 2021 in the amount of **\$18,947.88 additional** (add-on of \$24,917.88, deduct of \$5,970.00; New Total Agreement \$490,287.88) the change reflects actual materials used.

Upon review and recommendation of James Albert, Sheriff and Melissa A. Guiddy, County Solicitor, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for the **Sheriff:**

- (A) Bids for “**Uniforms for Sheriffs Department,**” (22-02), were opened on January 4, 2022:

Galls, LLC \$39,544.30

Reject the bid received, revise specifications and authorize the County Controller to re-advertise

- (B) Renewal Order with **Central Square**, in the amount of **\$5,855.38** for VisualALERT License and VBP Visual ALERT Base Package, for the term April 25, 2022 through April 24, 2023

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Stabile, Deputy Chief Assessor, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following item for **Tax Assessment:**

- (A) Letter of Agreement with **Tyler Technologies, Inc.**, for “**iasWorld Maintenance,**” in the amount not to exceed of **\$6,150.00** for migration of iasWorld Production and test systems to new servers and Oracle 19c RDBMS; update to iasWorld to 2021.1

Upon review and recommendation of Denyel D. O’Brien, Director, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
12.14.2021	24-05-03-0-111	City of New Kensington	\$500.00
12.14.2021	24-05-03-0-113	City of New Kensington	\$500.00
12.13.2021	20-02-03-0-168	City of Monessen	\$1,600.00
12.23.2021	20-02-03-0-182	City of Monessen	\$200.00
12.23.2021	20-02-10-0-052	City of Monessen	\$1,611.00
12.30.2021	60-05-00-0-016	St. Clair Township	\$586.00

Upon review and recommendation of Melissa A. Guidy, County Solicitor, motion was made Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Westmoreland County:**

- (A) Certification of County Funds for the **Agricultural Land Preservation Program** in the amount of **\$200,000.00** for the program year 2022
- (B) Westmoreland County Purchasing Manual with the following updates for 2022;
 - Sections 2.07, 5.00, 5.01A, 5.01B and 10.05 Thresholds for Mandatory Quotes and Bids: Increase to \$11,800.00 & \$21,900.00

The updates are based on the 2022 annual adjustments to the bid limit thresholds and telephonic quote thresholds under the County Code as published in the December 18, 2021 issue of the Pennsylvania Bulletin.
- (C) County Mileage Reimbursement Rate to the I.R.S. approved maximum rate of **58.5 cents per mile** effective January 1, 2022, for calendar year **2022**, for union and non-union County employees.
- (D) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Westmoreland County, being Tax Map No. 45-41-06-0-154 for the years 2020-2021.
- (E) Acceptance of funds in the amount of \$6,497,091.45 for Emergency Rental Assistance (ERAP-2) from the Commonwealth of Pennsylvania, through the Department of Human Services.
- (F) Second Amendment to Agreement with **Union Mission of Latrobe, Inc.** dated May 5, 2021 for Union Mission to also administer those funds received under the Emergency Rental Assistance Program (ERAP-2) from the Department of Human Services, as part of Westmoreland County's Emergency Rental Assistance Program.
- (G) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District or property owned by James and Kellie Baker, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5192 of 2018 for tax years 2019-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-08-00-0-229

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$900,000.00	16.3%	\$146,700.00
2020	\$975,000.00	14.4%	\$140,400.00
2021	\$975,000.00	13.1%	\$127,725.00
2022	\$1,025,000.00	12.3%	\$126,075.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (H) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District or property owned by Amerco Real Estate Company, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5349 of 2019 for tax years 2020-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-12-00-0-228

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$33,646	14.4%	\$4,845
2021	\$36,985	13.1%	\$4,845
2022	\$39,390	12.3%	\$4,845

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (I) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District or property owned by Amerco Real Estate Company, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5351 of 2019 for tax years 2020-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-12-00-0-135

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$1,089,583.00	14.4%	\$156,900.00
2021	\$1,197,710.00	13.1%	\$156,900.00
2022	\$1,275,610.00	12.3%	\$156,900.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (J) Termination of Agreements with **Intelligent Electronic Systems, LLC** for “**Fire Alarm Testing**,” effective April 1, 2022, for the following locations:

- **Public Works Building** at the rate of **\$567.00/year** (\$1,701.00 for three years)
- **Public Works Vehicle Storage Building** at the rate of **\$195.00/year** (\$585.00 for three years)

- (K) Memorandum of Understanding Concerning Annual Plan for 2022 between Westmoreland County and Laurel Highlands Visitors Bureau, to include reconciliation of 2020 Annual Plan projects completed in 2021 due to COVID.

- (L) Agreement with **SitelogIQ, Inc.** to perform a Facility Needs Assessment of the Westmoreland County Courthouse Complex(at no cost to Westmoreland County).

- (M) Service Agreement Renewal and Issuance of Purchase Order with **Johnson Controls Fire Protection LP**, in the amount of **\$1,596.00** to perform 5-year Pipe Obstruction Inspection on Sprinkler System and 5-year hydrostatic test on fire department connection.

- (N) Issuance of Purchase Order with **Johnson Controls Fire Protection LP**, in the amount of **\$32,617.00** (pursuant to State Contract #4400023962), for Heat and Smoke Detector Upgrade.

(O) **Resolution #R-4-2022**, authorizing the submission of a Project and Expenditure Report, covering the period of March 3, 2021, to December 31, 2021, to the United States Department of Treasury, reflecting those expenditures previously approved by Resolutions #R-37-2021 (Flex Calling), #R-38-2021 (Motorola Radios), #R-49-2021 (IT infrastructure upgrades), #R-50-2021 (Pollworkers/laptop) and the following additional expenditures under the United States Department of the Treasury Coronavirus Local Fiscal Recovery Fund:

2021:

•	Blue Sky Company, LLC	Vaccine Clinic Signage	\$231.00
•	Excela Health	Covid-19 Swab Testing	\$27,543.06
•	ABCO Safety	PPE (Manor & Prison)	\$12,285.31
•	PA Correctional Industries	PPE (Manor & Prison)	\$8,358.00
•	Staples Technology Solutions	PPE (Manor & Prison)	\$1,039.80
•	Fisher Scientific	PPE (Manor & Prison)	\$1,972.09
	<i>(Total Personal Protective Equipment for Manor & Prison</i>		<i>\$23,655.20)</i>
•	Link Computer Corp	WebEx licenses	\$12,231.60
•	Link Computer Equipment	Microsoft Office License	\$4,638.72
•	WCCC	Room Rental Public Hearing	\$300.00
•	Chief Deputies, Senior Executives, Department Heads and Assistant Department Heads (previous Resolution #R-66-2021)	Half Time from 3/18-3/27/20	\$78,371.34
•	Financial Administration	Administrative Expenses (salary/benefits) for SLFRF monitoring	\$7,218.39
•	Zelenkofske Axelrod, LLC	SLFRF funds monitoring	\$18,915.00
•	Tribune Review	Advertising Public Hearing	\$677.00

And further authorizing an additional expenditure to be paid in 2022:

•	Hampton Office Products	Meeting Room Seating	\$30,287.22
•	Amazon.com	Multi-Function Printer	\$530.09
•	SBM Electronics	FTR Recording Suite (Courts)	\$5,695.00

RESOLUTION #R-4-2022

WHEREAS, on March 11, 2021, the American Rescue Plan Act of 2021 was enacted, a portion of which established a \$350 billion Coronavirus State and Local Fiscal Recovery Fund(s) for eligible state, local, territorial and Tribal governments to respond to acute pandemic response needs, to fill revenue shortfalls among those governments, and to support the communities and populations hardest-hit by the COVID-19 crisis; and

WHEREAS, under the Coronavirus State and Local Fiscal Recovery Fund Program, counties, such as Westmoreland County, can use the funds to support public health expenditures, address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers, and invest in water, sewer, and broadband infrastructure; and

WHEREAS, the federal government has made available to the County, as Recipient, funds totaling \$105,319,216.00 under the Coronavirus Local Fiscal Recovery Fund through the United States Department of the Treasury (the "Funds"); and

WHEREAS, a Project and Expenditure Report, covering the period of March 2, 2021 to December 31, 2021 is to be submitted to the United States Department of the Treasury on or before January 31, 2022; and

WHEREAS, the County wishes to authorize expenditures from the Funds.

NOW THEREFORE, at a public meeting duly advertised with a quorum present, IT IS HEREBY RESOLVED that:

The County of Westmoreland, through its Board of Commissioners, do hereby:

- a. authorizes the Director of Financial Administration to submit the Project and Expenditure Report, covering the period of March 3, 2021 to December 31, 2021, to the United States Department of the Treasury; and
- b. approves the following expenditures from the Funds:

2021:

• Blue Sky Company, LLC	Vaccine Clinic Signage	\$231.00
• Excela Health	Covid-19 Swab Testing	\$27,543.06
• ABCO Safety	PPE (Manor & Prison)	\$12,285.31
• PA Correctional Industries	PPE (Manor & Prison)	\$8,358.00
• Staples Technology Solutions	PPE (Manor & Prison)	\$1,039.80
• Fisher Scientific	PPE (Manor & Prison)	\$1,972.09
	<i>(Total Personal Protective Equipment for Manor & Prison \$23,655.20)</i>	
• Link Computer Corp	WebEx licenses	\$12,231.60
• Link Computer Equipment	Microsoft Office License	\$4,638.72
• WCCC	Room Rental Public Hearing	\$300.00
• Chief Deputies, Senior Executives, Department Heads and Assistant Department Heads (previous Resolution #R-66-2021)	Half Time from 3/18-3/27/20	\$78,371.34
• Financial Administration	Administrative Expenses (salary/benefits) for SLFRF monitoring	\$7,218.39
• Zelenkofske Axelrod, LLC	SLFRF funds monitoring	\$18,915.00
• Tribune Review	Advertising Public Hearing	\$677.00

And further authorizing an additional expenditure to be paid in 2022:

• Hampton Office Products	Meeting Room Seating	\$30,287.22
• Amazon.com	Multi-Function Printer	\$530.09
• SBM Electronics	FTR Recording Suite (Courts)	\$5,695.00

RESOLVED and enacted this 27th day of January, 2022, at a duly advertised public meeting with a quorum being present.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Abby Testa, Administrator, motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items for **Westmoreland Manor**:

- (A) Ratification of Second Amendment to Agreement with with **Reliant Staffing LLC**, approved January 25, 2018 to reflect the update to the Rate of Compensation, effective December 22, 2021 as follows:

Per-Diem Rates	Weekday	Weekend
Non-Certified Aides	\$38.00/hour	\$41.00/hour
Certified Nursing Assistant	\$42.00/hour	\$45.00/hour
Licensed Practical Nurse	\$62.00/hour	\$65.00/hour
Registered Nurse	\$75.00/hour	\$78.00/hour
Registered Nurse (Specialty)	\$79.00/hour	\$82.00/hour

Contract Assignment Rates	Weekday	Weekend
Certified Nurse Assistant	\$52.00/hour	\$55.00/hour
Licensed Practical Nurse	\$72.00/hour	\$75.00/hour
Registered Nurse	\$85.00/hour	\$88.00/hour
Registered Nurse (Specialty)	\$89.00/hour	\$92.00/hour

- (B) Staffing Agreement with **Authentic Staffing Solutions, LLC** for “**Supplemental Staffing**,” for a twelve-month term, effective upon execution, at the following rates:

Job Title or Description	Shift Weekend Friday 7p-Monday 7a	Hourly Rate	Hazard pay for Covid Assignments *with approval prior to shift	Premium Holidays: Federal Holidays/Overtime
CNA	+ \$2/hr	Per Diem \$35.00	+ \$3/hr	1.5 x bill rate
LPN	+ \$2/hr	Per Diem \$58	+ \$6/hr	1.5 x bill rate
RN	+ \$2/hr	Per Diem \$70	+ \$6/hr	1.5 x bill rate

- (C) Client Staffing Service Agreement with **ShiftMed, LLC**, for “**Supplemental Staffing**,” effective upon execution, at the following rates:

Job Title	Hourly Rate	Overtime Hourly Rate	Weekend Hourly Bill Rate	Overtime Weekend Hourly Bill Rate
CNA	\$28	\$42	\$30	\$45
LPN	\$48	\$72	\$50	\$75
RN	\$63	\$94.50	\$65	\$97.50
RN Supervisor	\$70	\$105	\$72	\$108

* * * * *

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to approve the following items of Miscellaneous Business:

- (1) Amendments to the **2021 Budget and 2022 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Reappoint the following individuals to the **Westmoreland County Industrial Development Authority** for a term of five years, December 1, 2021 through November 30, 2026:

Thomas Sochacki

Vicki Ridenour

- (3) Appoint John P. Kline to the **Westmoreland-Fayette Workforce Development Board** (Business Sector), for the term January 27, 2022 through January 27, 2025
- (4) Reappoint Sherry Anderson to the **Westmoreland Casemanagement and Supports, Inc (WCSI)**, Board of Directors for the term January 1, 2022 through December 31, 2024
- (5) Reappoint the following individuals to the **Southwestern Pennsylvania Commission**, for the term January 1, 2022 through December 31, 2025

Tom Ceraso

Bob Regola

Motion was made by Mr. Chew, seconded by Mrs. Cerilli Thrasher and it was unanimously agreed to adjourn the meeting at 10:36am

Certified by,

Gina Cerilli Thrasher, Esq.
Secretary