

Westmoreland County  
Records Improvement Committee  
January 10, 2022

**Attendance:**

**Douglas W. Chew, Commissioner \*voting member**  
**Jon Wian, COS Commissioner Kertes \*voting member**  
**Megan Loughner, Clerk of Courts \*voting member**  
**Darryl Brown, Deputy Treasurer\*voting member**  
**Sherry Magretti Hamilton, Register of Wills\*voting member**  
**Gina O’Barto, Prothonotary\*voting member**

Melissa Guiddy, County Solicitor  
Meghan McCandless, Director, Financial Admin  
Angela Matson, Financial Admin  
Scott Ross, Director Info Systems  
Jason Greenwald, Director, Records Management  
Vera Spina, Chief Clerk

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Ms. Loughner called the meeting to order at 10:01am

Opportunity for Public Comment  
*No Public Comment*

**Approval of the meeting minutes of November 8, 2021**

Motion was made by Ms. Hamilton, seconded by Mr. Wian and it was unanimously agreed to approve the minutes of the previous meeting, held November 8, 2021

**Election of Officers for 2022**

Mr. Wian makes a motion for Ms. Loughner to serve as Chairman, the motion is seconded by Ms. Hamilton, there are no other nominations, all in favor, motion passes – Ms. Loughner is elected as Chairman of Records Improvement Committee for 2022

Mr. Wian makes a motion for Ms. Hamilton to serve as Vice-Chairman, the motion is seconded by Ms. O’Barto, there are no other nominations, all in favor, motion passes – Ms. Hamilton is elected as Vice-Chairman of the Records Improvement Committee for 2022

**Balance of the Records Improvement Fund Account**

Ms. Loughner reports that the balance of collections is \$2,528,841.03; expenditures total is \$2,285,451.63 – with a net total of \$243,389.40

**New Business:**

No New Business presented.

There being no further business, motion was made by Ms. O’Barto, seconded by Mr. Wian and it was unanimously agreed to adjourn the meeting at 10:03am