

September 28, 2022

Pledge of Allegiance

General Agenda

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“. . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting."

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Solicitors Report

(1) Court Administration

- (A) Therapy Dog/Handler Agreement with Karen Glatt for Westmoreland County court proceedings, approval of the Agreement is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas; final approval subject to Solicitor review
- (B) Professional Services Agreement with **Martone Forensic and General Psychiatric Services, P.C.**, for "**Court Ordered Forensic Evaluations,**" in the amount of **\$275.00/hour** for reviewing documents, travel, conference, interviews, preparing reports, as well as testimony/deposition time, **\$300.00/hour** for criminal responsibility evaluations, **\$150.00/hour** for no show, for the term October 1, 2022 through September 30, 2023

Recommended by Amy DeMatt, Court Administrator

(2) Human Resources

- (A) Workers Compensation and Employers Liability Insurance with Housing and Redevelopment Insurance Exchange in the amount of \$1,081,636.00 for a one-year period effective October 1, 2022 through October 1, 2023, with a deductible amount of \$25,000.00 for each compensable claim.
- (B) Second Amendment to Professional Service Agreement with **John Rock Inc. Defensive Driving Specialists**, dated July 12, 2018 for training as needed for Coroner Drivers at the rate of **\$2,400.00 for 4 hour classroom and 4 hour hands on for Existing Employee Training/New Employee Training**

Recommended by Alexis Bevan, Director

(3) **Human Services**

- (A) Contract with **Westmoreland County Community College** for use of Event Center Conference Room, on Wednesday, October 12, 2022 for the Westmoreland County Human Services Department in the amount of **\$300.00**
- (B) Contract with **Westmoreland County Community College** for use of Science Hall, on Friday, October 21, 2022 for the Westmoreland County Human Services Departments Training in the amount of **\$3,270.00**
- (C) Acceptance of Training Proposal with **Jeff Hancher**, in the amount of **\$1,200.00** for The State of Readiness Presentation for the Westmoreland County Human Services Departments Training

Recommended by Robert Hamilton, Director

(4) **Information Systems**

- (A) Correction to item 6(E), approved July 14, 2022 for **Link Computer Corporation**, (pursuant to Co-Stars 003-040 and **updating** Co-Stars 006-186 to 006-E22-223) in the in the amounts of **\$43,904.36** (Cisco BE7M-M5 Server) and **\$220,394.30** (Blades, Meraki APs, Voice Router, Livescan Routers and Firewalls) replacing hardware that is marked as “end-of-support” by the provided vendor

Recommended by Scott Ross, Director

(5) **Planning**

- (A) **Resolution #R-59-2022** designating the Chairman of the Board of Commissioners as the Authorized Representative in order to access the online application and online financial reporting and compliance system through the USDA Reconnect Grant Online Application Portal.

Recommended by Jason Rigone, Director

(6) **Public Works**

- (A) Acceptance of Quote and Issuance of Purchase Order with **Jeffrey Associates** in the amount of **\$17,134.00** (pursuant to Co-Stars 14-027) for upgraded playground swings at Cedar Creek Park; this project is funded by 2022 Hotel Tax.

Other Quotes Received:
Sports & Rec Associates \$18,600.00
Game Time \$18,344.55

Recommended by Greg McCloskey, Director

(7) **Sheriff**

- (A) Application for the “**NRA Foundation Teach Freedom Grant,**” in the amount of **\$5,000.00**, for the term January 1, 2023 through December 31, 2023, to provide education in the safe handling of firearms to individual who recently applied for and received concealed carry permit from the Westmoreland County Sheriff’s Office.

Recommended by James Albert, Sheriff

(8) **Westmoreland County**

- (A) Extension of Builders Risk Insurance in the coverage amount of \$7,000,000.00 for a six-month period, through May 2, 2023 at the premium cost of **\$17,150.00** with **Seneca Specialty Insurance Company**
- (B) Professional Service Maintenance Agreement with **eDocs Technologies**, for maintenance on the OnBase Software for one year from September 21, 2022 through September 20, 2023, in the amount of **\$29,295.16** for the following departments at the following rates:

Records Management	
Named User Client Maintenance (2)	\$224.32
Production Document Imaging Maintenance (8)	\$4,680.00
OnBase Multi-User service License Maintenance (1)	\$1,560.00
OnBase CD Authoring Maintenance (1)	\$195.00
OnBase Web Server Maintenance (1)	\$1,950.00
Public Sector Constituency Web Access Maintenance	\$790.00
OnBase Document Import Processor Maintenance	\$975.00
Clerk of Courts	
Named User Client Maintenance (2)	\$224.32
Production Document Imaging Maintenance (9)	\$5,265.00
OnBase Concurrent License Maintenance (3)	\$671.28
OnBase Application Enabler Maintenance (1)	\$3,900.00
Controller	
OnBase Concurrent License Maintenance (1)	\$223.76
Production Document Imaging Maintenance (1)	\$585.00
Sheriff	
Production Document Imaging Maintenance (3)	\$1,755.00
Information Systems	
Production Document Imaging Maintenance (1)	\$585.00
OnBase Concurrent License Maintenance (23)	\$5,146.48
Jury Commission	
Ando Full Processing Station (1)	\$565.00
Grand Total	\$29,295.16

Adjourn