

December 16, 2021

Invocation

Rev. Bob Ross of Heritage Baptist Church, Jeannette

Pledge of Allegiance

Salary Board Agenda

Industrial Development Corporation Agenda

General Agenda

Minutes of the Regular Meeting held November 18, 2021, as presented

Notice of Executive Session

November 29, 2021 to discuss personnel matters

December 8, 2021 to discuss legal matters

December 9, 2021 to discuss legal matters

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“. . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting."

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Years of Service

45 Years

Elaine Barner

30 Years

Cathy Bush

Sherry Fletcher

Sheila Poklembo

15 Years

Patti Berarducci

35 Years

Denise Denunzio

20 Years

Jeffrey Monzo

Dean Naser

10 Years

Mary Sleasman

Christine Fiedler

Proclamations

Trafford's Kristopher Cardiff Named Outstanding Council Member of the Year

Sister of Charity Marcella Mary Burgunder Celebrates 100th Birthday

Honoring Francine Ruffo Gibbon Upon Retirement

Cameron Klos World Champion Martial Artist

Westmoreland County Chief County Detective Mike Brajdich Retires from County Service

Westmoreland County's Longest Tenured District Attorney John Peck Honored for Service from 1994-2021

Recognizing Rescue Personnel for Life-Saving Efforts at Arnold Manor Fire

Coroner Ken Bacha Honored for Longtime Service to County

Solicitors Report

(1) Area Agency on Aging

- (A) Amendment to Agreement with **Clean-N-Shine LLC**, approved October 21, 2021 in the amount of **\$27,216.00 additional** (PA Aging Services Block Grant; New Total Agreement \$632,016.00) for “**Aging Services-Personal Care with Ancillary Services,**” for the term December 1, 2021 through June 30, 2024
- (B) Amendment to Agreement with **Clean-N-Shine LLC**, approved October 21, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant; New Total Agreement \$82,764.00) for “**Aging Services-Home Support Services,**” for the term December 1, 2021 through June 30, 2024
- (C) Agreement with **Billboards on Wheels**, for “**Aging Services-Advertising,**” in the amount of **\$19,500.00** (No Cost to Westmoreland County, Aging Block Grant) for the term February 1, 2022 through January 31, 2023
- (D) Amendment to Agreement with **Elizabeth Seton Center, Inc.**, approved June 25, 2020 for “**Aging Services-Ombudsman Services,**” in the amount of **\$6,325.00 additional** (Pennsylvania Department of Aging Block Grant, No Cost to Westmoreland County) for the term July 1, 2020 through June 30, 2023

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

(2) Behavioral Health and Developmental Services

- (A) Letter of Agreement with **Connellsville Counseling and Psychological Services, LLC**, for the term January 1, 2022 through December 31, 2022 to collaborate on efforts which impact mutual client populations to ensure a seamless service delivery system.
- (B) MH/ID program Fiscal Year 2021-2022 Primary Allocation for Community Mental Health Services in the amount of **\$744,030.00** and Lobby Certification Form

Recommended by Sara Stenger

- (C) Amendment to Agreement with **Childhood Enrichment Therapy**, approved June 25, 2020 in the amount of **\$261.00 additional** (DHS \$235.00, County \$26.00; New Total Agreement \$140,027.00) for “**Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction,**” for the term July 1, 2020 through June 30, 2021
- (D) Agreement with **Achieving True Self**, in the amount of **\$30,000.00** (DHS \$28,588.00, County \$1,412.00) for “**Behavioral Health: CS-Outreach,**” for the term July 1, 2021 through June 30, 2022

Recommended by Sara Stenger and the Department of Financial Administration

(3) **Children's Bureau**

- (A) Letter of Agreement with **Connellsville Counseling and Psychological Services, LLC**, for the term January 1, 2022 through December 31, 2022 to collaborate on efforts which impact mutual client populations to ensure a seamless service delivery system.
- (B) Linkage/Collaborative Service Agreement with **Wesley Family Services** to acknowledge shared interest in collaborating and cooperatively working together to provide comprehensive services to children, adolescents, adults and families who receive services from both agencies, effective October 8, 2021 and continue for two years, either party may terminate with 60 days written notice.
- (C) Data Release Agreement with **The Pennsylvania State University**, concerning the use of available child welfare data for the purposes of research and education beginning January 31, 2022 and continue for a period of five years thereafter and may be renewed for an additional five-year term upon mutual written agreement of the parties.

Recommended by Shara Saveikis, Director

- (D) Agreement with **Avanco International, Inc., (Act 148, County)** for “**Child Accounting and Profile Systems Version 17 Upgrade,**” in the amount of **\$16,614.10**, for the term October 1, 2021 through June 30, 2022
- (E) Agreement with **Lifespan Family Services of PA, Inc., (Title IV-E, Act 148, County)** for “**Foster Care: Various Levels,**” as per the fee schedule, for the term July 1, 2020 through June 30, 2021
- (F) Agreements for the term July 1, 2021 through June 30, 2022:
 - (1) **Appalachian Youth Services, (Title IV-E, Act 148, County)**, for “**Residential,**” at the per diem rate of **\$192.95**
 - (2) **Lifespan Family Services of PA, Inc., (Title IV-E, Act 148, County)**, for “**Foster Care: Various Levels,**” as per the fee schedule
 - (3) **Independent Family Services, Inc., (TANF, Act 148, County)**, for “**Transportation,**” at the rate of **\$45.00/hour and \$0.56/mile for mileage**
 - (4) **Pathways Adolescent Center, Inc., (TANF, Act 148, County)** for “**Aftercare Program,**” at the rate of **\$60.00/hour**
 - (5) **Community Specialists Corporation d/b/a The Academy, (Title IV-E, Act 148, County)**, for “**Female Residential, Drug & Alcohol, Shelter,**” at the following per diem rates:
 - \$342.99 for New Outlook Academy-Female Drug & Alcohol**
 - \$267.80 for New Outlook Academy-Female Residential**
 - \$337.00 for New Outlook Academy-Female Shelter**
 - \$350.00 for New Outlook Academy Specialized Services**
 - (6) **UPMC Children's Hospital of Pittsburgh, (TANF, Act 148, County)**, for “**Forensic Interviews,**” at the following rates:
 - \$765.00/event for Forensic Interview (Call-In)**
 - \$153.00/event for Forensic Interview (Emergency/In-Patient)**
 - \$265.00/event for Forensic Interview (No Show)**
 - \$663.00/event for Forensic Interview (Regular)**

- (7) **Adoption Connection, PA, (Title IV-E, Act 148, County),** for “Foster Care,” at the following per diem rates:

\$68.86 for Foster Care (BC)	\$102.83 for Foster Care (PT)
\$79.86 for Foster Care (YF)	\$114.86 for Foster Care (OT)
\$109.87 for Foster Care (YT)	\$84.85 for Foster Care (OF)

- (8) **The Summit School, Inc. d/b/a The Summit Academy (Title IV-E, Act 148, County),** for “Residential Services, Drug & Alcohol, Shelter, Specialized Setting, RTF,” at the following per diem rates:

\$226.00 for Summit Residential	\$318.76 for Drug and Alcohol
\$318.61 for Summit Shelter Program	\$341.96 for Summit Specialized Settings
\$422.00 for Summit Residential Treatment	

Recommended by Shara Saveikis, Director and the Department of Financial Administration

(4) **Court Administration**

- (A) Amendment to Agenda Item previously approved on November 18, 2021 with **Southwest Behavioral Care, Inc., d/b/a SPHS Behavioral Health,** for “**Court Assessment Services,**” for the term January 1, 2022 through December 31, 2022 in an amount not to exceed **\$65,000.00;** to remove On-Site Testing and Confirmation Testing, as they are now included in the Assessment/Evaluation fee of \$87.40/hour and increase Group Services from \$75.00/hour to \$87.40/hour
- (B) Standard Commercial Security Agreement with **Security Systems of America,** for “**Central Station Monitoring-MDJ Court 10-3-02 (Conway),**” in the amount of **\$55.00/month to be billed quarterly** for a three-year term and shall automatically renew month to month thereafter under the same terms and conditions, unless either party gives written notice 30 days prior to the expiration of any term.

Recommended by Amy DeMatt, Court Administrator

- (C) Requests for Proposals for “**Adult Mental Health Evaluations,**” (**Bid 21-43**), were to be opened on November 30, 2021; no proposals were received, it is recommended by Amy DeMatt, Court Administrator to revise specifications and re-advertise

(5) **District Attorney**

- (A) Lease Agreement with **Ferrante Enterprises Inc.,** in the amount of **\$300.00 per month/\$3,600.00 per year** (for one hangar), for a two-year term commencing January 1, 2022 and continuing through December 31, 2023

Recommended by John Peck, District Attorney

(6) **Geographical Information Systems**

- (A) Professional Services Agreement with **Geograph IT, a division of EBA Engineering, Inc.,** to provide “**On-Call Technical GIS Support Services,**” for the term January 1, 2022 through December 31, 2022 in an amount not to exceed **\$9,000.00**

Recommended by Eric Glod, Director

(7) **Human Resources**

(A) Personnel Actions:

New Hires

Raymond Hanis, Juvenile Service Worker Temp, Juvenile Detention
Steven Lawrence, Maint Worker II, Parks
Gerard Eyth, Child Welfare Aide, Children's Bureau
Russell Ament, Maint Worker II, Parks
Maria Yates, Caseworker II, Children's Bureau
Jonathan Corleto, Juvenile Service Worker, Juvenile Detention
Sydney Palenchar, Juvenile Service Worker Temp, Juvenile Detention
Fallon McKlveen, Asst Office Coordination, Prison
Lacy Westover, Self-Schedule CNA, Manor
Sara Amoroso, Self-Schedule LPN, Manor
Gail Mahaman, Self-Schedule CNA, Manor

Rehires

Matthew Rearick, Maint Worker III, Parks
Kayla Vuletich, Self-Schedule CNA, Manor
Holly Bowers, Self-Schedule CNA, Manor
Rachel Heasley, Self-Schedule LPN, Manor

End of Temps

Beverly Gettemy, Clerk Typist Trainee Temp, Human Resources
Kathleen McDonough, TCO Trainee Temp, 911

Terminations

Phong Tran, Sergeant, Prison

Resignations

Ashley Bradford, Certified Training Officer, 911
Matthew Brorichevsky, Clerk Typist, Children's Bureau
Harry Damerow, Juvenile Services Supervisor, Juvenile Detention
Christopher Wadding, Prob/Parole Officer I, Adult Probation
Celena Koza, Dept Clerk, Adult Probation
Nathan Ford, ACM II, AAA
Brittany Waterhouse, Nurse's Aide Temp, Manor
Sommur Hofmann, Nurse's Aide, Manor
Savannah Schrecengost, Nurse's Aide Temp, Manor
Donna Ban, Medical Secretary I, Manor
Madalina Diaz, Nurse's Aide, Manor
Brenden Calabrace, Nurse's Aide, Manor
Brianna Steban, Nurse's Aide, Manor
Bethany Wilttrout, Switchboard Temp, Manor
Amanda Steban, Dietary Supervisor, Manor

Retirements

William Sawdy, Caseworker Supervisor, Children's Bureau
Joyce Chruscial, Fiscal Tech, Children's Bureau
Sherry Fletcher, Legal Secretary II, Juvenile Probation
Sosima Kistler, Laundry Worker, Manor
Dolly Coffman, Custodian, Manor
Sueann Poole, Accredited Records Clerk, Manor
Lyle Haywood, Maintenance Worker II, Manor

- (B) Renewal of an Agreement with **UPMC Health Plan/UPMC Health Benefits** for health care coverage effective January 1, 2022 through December 31, 2024 at the following administrative rates:
- | | |
|------|---------------------------------------|
| 2022 | \$42.84/covered employee/month |
| 2023 | \$44.13/covered employee/month |
| 2024 | \$46.34/covered employee/month |
- (C) Renewal of an Agreement with **Highmark** for health care coverage effective January 1, 2022 through December 31, 2024 at the following administrative rates, which include a loyalty credit of \$54,226.00 for each year of this Agreement
- | | |
|------|---------------------------------------|
| 2022 | \$48.57/covered employee/month |
| 2023 | \$48.57/covered employee/month |
| 2024 | \$48.57/covered employee/month |
- (D) Appointment of **Metropolitan Life Insurance Company, (MetLife)**, as Agent of Insured Federal Insurance Contributions Act (FICA) taxes, with respect to long term disability coverage) selected, effective January 1, 2022
- (E) Renewal of an Agreement with **UPMC Health Benefits, Inc.** to provide stop loss coverage for employees covered under the UPMC and Highmark health plans (medical and pharmacy) effective January 1, 2022 through December 31, 2022, at the composite rate of **\$18.40/covered employee / month**
- (F) Wellness Program Services Agreement with **Westmoreland Regional Hospital d/b/a Excelsa Health Westmoreland Hospital** in the amount of **\$750.00** for the “Just Lose It” Weight Loss Contest

Recommended by Alexis Bevan, Director

(8) Human Services

- (A) Memorandums of Understanding, for the term July 1, 2021 through June 30, 2022 with the following departments:
- (1) **Westmoreland County Drug Overdose Taskforce**, in the amount of **\$158,871.00** (HSDF, No Cost to Westmoreland County) for “**Director of Drug Overdose Taskforce and related operating costs,**” final approval subject to Solicitor review
 - (2) **Westmoreland County Area Agency on Aging**, in the amount of **\$70,002.00** (HSDF, No Cost to Westmoreland County) for “**Adult Guardianship Services,**” final approval subject to Solicitor review
 - (3) **Westmoreland County Adult Probation and Parole Re-entry Services**, in the amount of **\$32,620.00** (HSDF, No Cost to Westmoreland County) for “**Re-entry Coordinator Services**”, final approval subject to Solicitor review
- (B) Agreement with **Westmoreland County Food Bank**, in the amount of **\$99,000.00** (HSDF, No Cost to Westmoreland County) for “**volunteer coordination**”

Recommended by the Department of Financial Administration

(9) **Information Systems**

(A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2022, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:

- Victoria Seewald

(B) Agreement with **IBM Corporation** (through Westmoreland County's Authorized Agent, Link Computer Corporation) for a one-year term, December 4, 2021 through December 3, 2022 for Maintenance and Support on an IBM Power 7 System, for a total cost of **\$18,162.00** (Link has offered a Valued Customer Discount in the amount of \$955.89). Pricing is per Co-Stars Contract 003-040.

Recommended by Scott Ross, Director

(10) **Juvenile Detention/Shelter**

(A) Requests for Proposals for "**Medical Services-Westmoreland County Regional Youth Services Center,**" (Bid 21-47), were opened on November 30, 2021:

Excela Health Works
TrueCare24, Inc.

Recommended by Nicole Kamer, Director to award contract to **Excela Health Works**, in the amount of **\$130.00 per admission physical, medical/other visit or call per month** for one year, term commencing February 1, 2022 through January 31, 2023

(11) **Park Police**

(A) Re-Bids for "**Uniforms for Westmoreland County Park Police,**" (Bid 21-48), for the term January 1, 2022 through December 31, 2022 with option to extend for two additional one-year terms at the same prices upon mutual agreement of both parties, were opened on December 7, 2021:

Kiski Valley Uniforms and Supply \$5,692.00

Recommended by Henry Fontana, Chief to award bid to **Kiski Valley Uniforms and Supply**, being the only bidder and meeting specifications in the amount of **\$5,692.00**

(12) **Planning**

- (A) Subrecipient Agreements, funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	AMOUNT
21-3	Westmoreland Community Action	Permanent Supportive Housing-- Families	\$50,000.00
21-4	Westmoreland Community Action	Permanent Supportive Housing—Mental Health	\$26,000.00

- (B) **Resolution #R-63-2021**, authorizing a substantial amendment to FY 2020 of the County’s Community Development Block Grant (CDBG) program.

- (C) Subrecipient Agreement and Memorandum of Understanding amendments, funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
20-02	Westmoreland County Drug Court	Substance Abuse Services	Budget Decrease -\$52,196.70
20-22	Youngstown Borough	Storm Water Facilities	Budget Increase +\$52,148.91

- (D) Amendment 02 to HOME CHDO Developer Loan Agreement with **Homes Build Hope, Inc.**, extending the term of the Agreement for six (6) months, from December 31, 2021 to June 30, 2022.

- (E) Requests for Proposals for “**Community Development and Housing Consulting Services**,” (**Bid 21-46**), were opened November 30, 2021:

Mullin and Lonergan Associates (M&L)

Award Agreement to **Mullin and Lonergan Associates (M&L)** to provide community development and housing consulting services in support of the County’s Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grants contracts through the U.S. Department of Housing and Urban Development. The agreement is for a 3-year term beginning January 1, 2022 and ending December 31, 2024 with a total not-to-exceed value of **\$337,000.00**. Funding is provided by the Federal Grants and there will be no cost to the County. No other proposals were received.

Each year M&L will provide technical services in the preparation of the County’s Annual Action Plan, Environmental Review Record, Consolidated Annual Performance & Evaluation Report, and additional technical assistance as needed. Yearly cost breakdown is as follows:

- 2022—not to exceed \$134,000.00; also includes the preparation of the HOME-ARP Allocation Plan
- 2023—not to exceed \$84,000.00
- 2024—not to exceed \$119,000.00; also includes the preparation of the Assessment to Fair Housing/Analysis to Impediments of Fair Housing

- (F) Amendment 01 to Subrecipient Agreement PHARE-21A with **Westmoreland Community Action** for the SMART Housing Program Expansion, extending the term of the agreement 12 months, from February 11, 2022 to February 11, 2023.
- (G) Satisfaction of Mortgage between Geraldine Miller and the County, recorded May 5, 2014 in the Office of the Recorder of Deeds of Westmoreland County, Pennsylvania at Instrument Number 201405050013212.
- (H) Satisfaction of Mortgage between Alex Stewart and Nicole Kunkle and the County, recorded November 13, 2017 in the Office of the Recorder of Deeds of Westmoreland County, Pennsylvania at Instrument Number 201711130038963.
- (I) Cooperation Agreement with the **City of Monessen** in an amount not to exceed **\$7,500.00** for planning to provide those services set forth in the Monessen Blight Plan Proposal including the ArcGIS Hub site (website) option.

Recommended by Jason Rigone, Director

(13) Prison

- (A) Fourteenth Amendment to Master Services Agreement with **Global Tel*Link Corporation**, awarded September 7, 2017 for GTL to provide the Covid-19 Free Video Visitation Program from January 1, 2022 through February 28, 2022; with the County's option to terminate the amendment at any time. During this period, each inmate at the Prison will receive one (1) free video visit, per week, for a duration of up to ten (10) minutes per free video visit, with the County agreeing to pay GTL for the free video visitation minutes at the cost of \$0.60 per minute during this time period.

Recommended by Bryan L. Kline, Warden

(14) Public Safety

- (A) Third Amendment to Professional Services Agreement with **Excelsa Health Works**, dated February 7, 2019 to extend services for Hazmat Response Team Member Physicals through December 31, 2022, at the same amount, with all other terms and conditions remaining the same.
- (B) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$13,721.28** for Microsoft SQL Server 2012 ENT Edition RUNTIME-2 core pack for the term February 1, 2022 through January 31, 2023
- (C) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$219,302.28** for the Computer Aided Dispatch (CAD) Software to provide software support to the dispatch equipment and software for the Communications Room for a term of one (1) year, beginning February 1, 2022 through January 31, 2023
- (D) Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$5,819.88** for **"Integrgraph Business Intelligence Director-CAD Bundle,"** for the term March 1, 2022 through February 28, 2023

(E) 9IMS System Maintenance with **Essential Management Solutions, LLC**, in the amount of **\$19,980.00** for a one-year term, January 28, 2022 through January 27, 2023 payable in the amount of \$1,665.00 per month

(F) Maintenance Support and Lifecycle Management Purchase Agreement, Motorola Software License Agreement and Astro 25 Advanced Plus Services Statement of Work, between **Motorola Solutions and the ICORRS Counties (Armstrong County, Butler County, Cambria County, Fayette County, Indiana County, Lawrence County, Mercer County, Somerset County and Westmoreland County)** in the amount of **\$4,072,853.93** to be split evenly between the ICORRS Counties for Network Monitoring, Technical Support, Dispatch, Onsite Support, Preventative Maintenance, Repair and Return, Advance Exchange, Security Monitoring, Security Update Service, Remote SUS, and SUA II

2025	\$244,888.71
2026	\$450,359.38
2027	\$457,926.44
2028	\$465,717.22
2029	\$473,747.33
2030	\$482,020.31
2031	\$490,539.76
2032	\$499,309.42
2033	\$508,345.35
Total	\$4,072,853.93

(G) Amendment to Agenda item 14(B) Public Safety, approved November 18, 2021 to reflect pricing change: Maintenance Support and Lifecycle Management Purchase Agreement, Motorola Software License Agreement and Astro 25 Advanced Plus Services Statement of Work, in the amount of \$5,689,412.65 for Astro 25 Advanced Plus Service Package, Network Monitoring, Technical Support, Dispatch, Onsite Infrastructure, Preventative Maintenance Level 1, Repair and Return, Advance Exchange, Security Monitoring, Security Update Service, Remote SUS, Onsite Reboot Support, SUA II and Paging beginning January 1, 2025 through December 31, 2029 (the current SUA II agreement expires December 31, 2025). Final approval subject to solicitor review.

2025	\$ 866,817.24
2026	\$ 1,164,521.59
2027	\$ 1,191,401.02
2028	\$ 1,219,074.76
2029	\$ 1,247,598.04
Total	\$5,689,412.65

Recommended by Roland Mertz, Director

(15) **Public Works**

- (A) Master SaaS and Services Agreement with **iOFFICE, LP**, for “**Manager Plus**,” an asset management solution in the amount of **\$17,075.00** for a 36-month term beginning December 29, 2021, in the annual amount of \$4,860.00 and a one-time migration and onboarding fee in the amount of \$2,495.00 (the current software is no longer being supported after December 28, 2021)
- (B) Change Order #1 to Agreement with **Sanner Masonry & Excavation, (Bid 21-32)**, approved September 14, 2021 for “**Twin Lakes Park Lower Lake Retaining Wall and Walkways Project**,” in the amount of **\$15,301.00 additional** (New Total Agreement \$408,238.10) to add work and expand items for the contractor and to extend the contract 30 days to allow time for the contractor to finish the added items, the new completion date will be February 6, 2022. This project is funded with 2019 Bond Funds.
- (C) Addendum #2 to a Professional Services Agreement with **Mackin Engineering**, approved February 13, 2020, for a feasibility study of the “Middle Gap” of the Westmoreland Heritage Trail, to extend the completion date an additional 30 days to December 18, 2021,
- (D) Addendum #2 to a Professional Services Agreement with **Mackin Engineering**, approved August 12, 2021, to add work to advance the S.R.006 Tunnel Concept Plan and determine the land needed from parcels to complete the acquisition; in the amount of **\$13,650.00 additional** (New not-to-exceed total is \$43,900.00) Funds for this agreement will be provided by the Westmoreland County Parks and Recreation Citizens Advisory Board.
- (E) Planned Maintenance Agreement with **Penn Power Group LLC d/b/a Penn Power Systems**, to perform regularly scheduled maintenance and inspections of the emergency power generator systems at the Courthouse and Extension buildings beginning on December 1, 2021 through November 30, 2023 in the amount of **\$1,650.00 per year**.
- (F) Change Order #1 to Agreement with **Tresco Paving Corporation, (Bid 21-19)**, approved April 15, 2021 for “**Resurfacing United-Calumet-Kecksburg Roads**,” in the amount of **\$18,947.88 additional** (deduct of \$5,970.00, addition of \$24,917.88; New Total Agreement \$490,437.88), to reflect actual quantities of materials used and an additional 2,000 feel of roadway resurfacing. This project is funded by Title 75
- (G) Maintenance Agreement with **Starr Image Products**, for the OCE TDS320 Engineering Copier for the term January 1, 2022 through December 31, 2022, in the amount of **\$1,507.00**.
- (H) Agreement with **Unique Services & Applications Inc.**, for the demolition and removal of a 120’ Windmill Tower located on the grounds of the Donohoe Center in the amount of **\$7,970.00**, of which, is reimbursable to the County through the Penn State Extension agency.
- (I) Issuance of Purchase Order to **Right Elevator Company** (pursuant to State Contract #4400024245, PA State Parent Contract #4400023882) for “**Monthly Elevator Service**,” in the amount of **\$20,400.00** (\$1,700.00/month for **Westmoreland Manor**), for the term January 1, 2022 through December 31, 2022

- (J) Issuance of Purchase Order to **Right Elevator Company** (pursuant to State Contract #4400024245, PA State Parent Contract #4400023882) for “**Monthly Elevator Service,**” in the amount of **\$25,200.00** (\$2,100.00/month for **Westmoreland County Courthouse**), for the term January 1, 2022 through December 31, 2022
- (K) Issuance of Purchase Order to **Right Elevator Company** (pursuant to State Contract #4400024245, PA State Parent Contract #4400023882) for “**Monthly Elevator Service,**” in the amount of **\$5,400.00** (\$450.00/month for **Westmoreland County Prison**), for the term January 1, 2022 through December 31, 2022
- (L) Issuance of Purchase Order to **Right Elevator Company** (pursuant to State Contract #4400024245, PA State Parent Contract #4400023882) for “**Monthly Elevator Service,**” in the amount of **\$1,800.00** (\$150.00/month for **Westmoreland Juvenile Services Center**), for the term January 1, 2022 through December 31, 2022
- (M) Agreement with **Right Elevator Company** (pursuant to State Contract #4400024245, PA State Parent Contract #4400023882) for “**Emergency Elevator Services,**” “(billable calls not covered by monthly services for weekend and off hours at each location), for the term January 1, 2022 through December 31, 2022, at the following rates:
- \$170.00/hour for Straight Time**
 - \$255.00/hour for Overtime**
 - \$290.00/hour for Team Rate-Straight Time**
 - \$435.00/hour for Team Rate-Overtime**
 - \$290.00/trip charge**
- (N) Issuance of Purchase Order with **CXT Incorporated** in the amount of **\$50,456.00** for “**Updated and Accessible Northmoreland Park Restroom,**” (pursuant to Co-Stars 014-101, funded by CDBG Grant)

Recommended by Greg McCloskey, Director

(16) **Purchasing**

(A) Bids for “**Dual Purpose Paper for Westmoreland County,**” (Bid 21-44), were to be opened on December 7, 2021; no bids were received, it is recommended by Gerald Radebaugh, Director to revise bid specifications and re-advertise

(B) Bids for “**Paper Products,**” (Bid 21-45), were opened on December 7, 2021:

	<i>Group A</i>	<i>Group B</i>	<i>Group C</i>
Interboro Packaging Corporation	no bid	no bid	\$40,326.70
United Sales USA, Corp.	\$21,900.00	\$34,580.00	
Pitt Specialty Supply, Inc.	\$20,784.80	\$35,050.90	\$37,406.36
W.B. Mason Company	\$25,023.10	\$35,545.20	\$74,282.35
Liberty Distributors	Rejected - Insufficient Bid Bond		

Recommended by Gerald Radebaugh, Director to award as follows:

- ***Group A*** to **Pitt Specialty Supply, Inc.**, being the lowest bidder and meeting specifications in the amount of **\$20,784.80**
- ***Group B*** to **United Sales USA, Corp.** being the lowest bidder and meeting specifications in the amount of **\$34,580.00**
- ***Group C*** to **Pitt Specialty Supply, Inc.**, being the lowest bidder and meeting specifications in the amount of **\$37,406.36**

(17) **Tax Office**

(A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
11.16.2021	17-04-10-0-027	City of Lower Burrell	\$632.00
11.18.2021	14-01-11-0-094	City of Jeannette	\$1,200.00
11.29.2021	14-01-16-0-047	City of Jeannette	\$3,100.00
11.29.2021	14-03-04-0-015	City of Jeannette	\$2,200.00
11.29.2021	14-01-08-0-139	City of Jeannette	\$100.00
11.29.2021	14-01-12-0-605	City of Jeannette	\$100.00
11.29.2021	47-07-01-0-011	East Huntingdon Township	\$138.00
11.29.2021	50-22-13-0-068	Hempfield Township	\$116.00
11.29.2021	51-23-04-0-077	Ligonier Township	\$661.00
11.29.2021	51-23-04-0-110	Ligonier Township	\$349.00
11.29.2021	61-18-01-0-053	Unity Township	\$710.00
11.30.2021	37-01-09-0-574	Vandergrift Borough	\$1,800.00
11.30.2021	17-03-15-0-354	City of Lower Burrell	\$3,000.00
11.30.2021	24-03-16-0-282	City of New Kensington	\$3,000.00
12.1.2021	17-04-10-0-058	City of Lower Burrell	\$653.00
12.2.2021	14-01-11-0-191	City of Jeannette	\$1,926.00
12.2.2021	14-01-11-0-256	City of Jeannette	\$2,101.00
12.2.2021	14-01-16-2-060	City of Jeannette	\$3,000.00

Recommended by Linda Kuchar, Acting Director

(18) **Westmoreland County**

- (A) **Ordinance #3-2021**, an Ordinance (i) authorizing the incurring of Lease Rental Debt and providing for the additional requirements of the Local Government Unit Debt Act, requisite to the County executing and delivering a 2022 Guaranty Agreement with respect to the payment of debt service relating to Westmoreland County Airport Authority, Guaranteed Airport Revenue Bond, Series of 2022; (ii) approving said 2022 Guaranty Agreement and authorizing and directing certain County Officials to execute and deliver the same on behalf of the County; and (iii) authorizing and directing the County Treasurer to pay the amounts if, as and when due and payable by the County under said 2022 Guaranty Agreement, County's covenant to pay said Bond in accordance with the terms of said 2022 Guaranty Agreement.
- (B) Exercise the second of four renewal options of the **Enterprise Fleet Management Agreement, (Bid 19-44)**, approved November 22, 2019; for the term January 1, 2022 through December 31, 2022. All other terms and conditions remain the same.
- (C) Extend Agreement with **Laurel Foodsystems, Inc.**, dated January 28, 2016 for the supply of vending machines at various County facilities, for an additional one-year term, January 28, 2022 through January 27, 2023, at the current rates; the Agreement shall remain in effect until terminated at any time by either party by delivery of sixty (60) days prior written notice to the other party.
- (D) Sponsorship Contract with **Capital Analytics Associates** for **“Invest Pittsburgh Publication,”** in the amount of **\$24,500.00**
- (E) Westmoreland County Human Services Block Grant 2020-2021 Retained Earnings
- (F) Oil and Gas Lease and associated documents with **Olympus Energy LLC** concerning parcel 63-12-00-0-003; final approval subject to solicitor review.
- (G) Payment in the amount of \$27,500.00 in accordance with the Settlement Agreement and Release between Darob Wright v. Westmoreland County, et al., at case 2:20 -cv-00040 in the U.S. District Court for the Western District of Pennsylvania.
- (H) Letter of Intent to enter into Agreement of Sale and Purchase with Delmont Industrial Drive, LLC, for parcels of land lying partially in Salem Township and partially in the Municipality of Murrysville, within Westmoreland County, Pennsylvania, being known and identified as Parcels 1, 2 and 3 in deed of Salem Industrial Drive Corporation to Delmont Industrial Drive, LLC, dated December 17, 2020 and recorded December 22, 2020, in the Recorder's Office in and for Westmoreland County, Pennsylvania at Instrument No. 202012220044420.
- (I) **Master Library Maintenance Agreement** for book materials for the Law Library for a term of three years at the following rates:

January 1, 2022-December 31, 2022: \$4,856.00/month
 January 1, 2023 –December 31, 2023: \$5,099.00/month
 January 1, 2024 – December 31, 2024: \$5,354.00/month

(J) **WestlawNext Patron Access Plan** for access by Patrons in the Law Library for a three-year term, effective January 1, 2022; in the amount of **\$1,710.00 /month** for the first year with a 1% annual escalation rate for years two and three.

(K) **WestlawNext Correctional** plan for access by County Prison inmates for a three-year term, effective January 1, 2022 in the amount of **\$1,665.00/month** for the first year with a 1% annual escalation rate for years two and three.

(L) Master Library Maintenance Agreement for a term of three years for book materials for the Courts, District Attorney, Public Defender, and Domestic Relations, effective January 1, 2022 at the following rates:

January 1, 2022 - December 31, 2022: \$6,976.00/month
 January 1, 2023 - December 31, 2023: \$7,325.00/month
 January 1, 2024 - December 31, 2024: \$7,691.00/month

(M) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Matthew and Sarah Govora in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5728 of 2018 for tax years 2019 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-08-15-0-014

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$500,000.00	16.3%	\$81,500.00
2020	\$525,000.00	14.4%	\$75,600.00
2021	\$550,000.00	13.1%	\$72,050.00
2022	\$585,772.00	12.3%	\$72,050.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

(N) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by 7-Eleven, Inc. in the City of Latrobe, Greater Latrobe School District,

Westmoreland County, No. 5181 of 2018 for tax years 2019 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 15-03-11-0-196

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$400,000.00	16.3%	\$65,200.00
2020	\$425,000.00	14.4%	\$61,200.00
2021	\$450,000.00	13.1%	\$58,590.00
2022	\$476,341.00	12.3%	\$58,590.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (O) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Realty Income Trust 6 in the City of Latrobe, Greater Latrobe School District, Westmoreland County, No. 5191 of 2018 for tax years 2019 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 15-03-09-0-104

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$665,000.00	16.3%	\$108,395.00
2020	\$690,000.00	14.4%	\$99,360.00
2021	\$715,000.00	13.1%	\$93,665.00
2022	\$761,504.00	12.3%	\$93,665.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (P) **Stipulation of Settlement** in the tax assessment appeal of Achieving True Self, Inc., in Irwin Borough, Norwin School District, Westmoreland County, No. 3950 of 2020 for tax years 2021 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 13-02-09-0-072

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$1,000,000.00	13.1%	\$131,000.00
2022	\$1,000,000.00	12.3%	\$123,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (Q) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Patrick Dicesare Properties, Inc. in Unity Township, Greater Latrobe School District, Westmoreland County, No. 3804 of 2020 for tax years 2021 through 2022. The assessed

value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-12-00-0-077

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$1,221,374.00	13.1%	\$160,000.00
2022	\$1,300,813.00	12.3%	\$160,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (R) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Patrick Dicesare Properties, Inc. in Unity Township, Greater Latrobe School District, Westmoreland County, No. 3807 of 2020 for tax years 2021 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-12-00-0-076

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$1,240,000.00	13.1%	\$162,440.00
2022	\$1,320,650.00	12.3%	\$162,440.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (S) Acceptance of Grant Award from the **Community Foundation of Westmoreland County**, in the amount of **\$5,000.00**, for **“Westmoreland County Drug Court”**

- (T) Award of the 2022 Westmoreland County Tourism Grants:

512 Coffee and Ice Cream	\$15,622.00
Bushy Run Battlefield Heritage Society	\$11,717.00

Caddie Shak	\$19,758.00
Casino Theater	\$11,800.00
Champion Lakes Golf Course	\$13,500.00
Christmas in the Mountains	\$5,542.00
Compass Inn Museum/Ligonier Valley Historical Society	\$15,746.00
Delmont Historical Preservation Society	\$1,800.00
DiSalvo's Station	\$18,056.00
Family Festivals Association, Inc.	\$15,000.00
Fort Ligonier	\$14,343.00
Fort Ligonier Days, Inc.	\$25,000.00
4 Fall Festivals Marketing	\$6,000.00
Friends of SummerSounds	\$15,000.00
Geyer Performing Arts Center	\$8,280.00
Great Allegheny Passage Conservancy	\$15,950.00
Greater Latrobe-Laurel Valley Chamber of Commerce	\$15,000.00
Greensburg Civic Theatre	\$20,055.00
Hampton Inn by Hilton, Greensburg	\$9,296.00
Holiday Inn Express, Donegal	\$13,935.00
Jacobs Creek Watershed Association	\$5,649.00
Lamp Theatre Corporation	\$12,500.00
Latrobe Art Center	\$8,000.00
Latshaw Productions	\$25,000.00
Laurelville Retreat Center	\$3,941.00
Ligonier Country Market	\$13,169.00
Ligonier Valley Chamber of Commerce	\$14,141.00
Ligonier Valley Rail Road Association	\$5,604.00
Lincoln Highway Heritage Corridor	\$11,759.00
Living Treasurers Wild Animal Park	\$35,000.00
Mount Pleasant Glass and Ethnic Festival	\$15,000.00
Pleasant Lane Farms Creamery	\$2,175.00
Sand Hill Berries	\$1,871.00
Smithton Public Library	\$4,200.00
Southern Alleghenies Museum of Art, Ligonier	\$5,537.00
SpringHill Suites by Marriott Pittsburgh-Latrobe	\$5,171.00
Stahlstown Flax Scutching Festival	\$8,500.00
Tub Mill Trout Club Unlimited	\$10,000.00
Regional Trail Corporation, West Newton Station	\$15,027.00
Westmoreland Arts and Heritage Festival	\$25,000.00
Westmoreland County Historical Society	\$12,000.00
Westmoreland Cultural Trust-The Palace Theater	\$25,000.00
Westmoreland Fayette Historical Society-West Overton Village and Museum	\$13,952.00
Westmoreland Museum of American Art	\$25,097.00

(19) Westmoreland Manor

- (A) General Inpatient and Respite Care Skilled Nursing Facility Agreement with **In Home Health LLC d/b/a Promedica Hospice Care (Pittsburgh)**, for an initial term of one year beginning the date of the agreement and will automatically renew for additional one-year terms unless terminated
- (B) Extend Agreement with **Diamond Drugs, Inc. d/b/a Diamond Pharmacy Services**, approved December 18, 2017 for **“Westmoreland Manor Pharmacy Services,” (Bid 17-51)**, for an additional one year; March 1, 2022 through February 28, 2023 (this is the second and final of two one-year extensions)

Recommended by Abby Testa, Administrator

- (C) Requests for Proposals for **“Therapy Services – Westmoreland Manor” (Bid 21-39)** were received on April 13, 2021, proposals were received from:

Healthpro Heritage
 Select Rehabilitation
 Genesis Rehab Services
 Premier Therapy
 Functional Pathways
 Allstar Therapies, Inc.
 AdvantageCare Rehabilitation, LLC

Recommended by Abby Testa, Administrator to award a 3-year contract to **Advantage Care Rehabilitation, LLC**, beginning January 1, 2022 and ending December 31, 2024, with option for additional one-year extensions upon mutual agreement of the parties, based on the following pricing:

Medicare Part A / All Other PDPM Payors:

PDPM Partnership % Whole Rate: 9.75 % of the whole PDPM rate incorporating all 6 PDPM components, which include PT, OT, SLP, Nursing, NTA and Non-Case Mix. This % applies to Residents on active caseload for PT, OT and/or ST.

Managed Care Part A:

Managed Care Part A	Minutes Required per Category	Per diem Charge (RUGs products)	Per Minute Charge (Other)
Ultra High	720	\$83.31	\$0.81
Very High	500	\$57.86	\$0.81
High	325	\$37.61	\$0.81
Medium	150	\$17.36	\$0.81
Low	45	\$5.21	\$0.81

Medicare / Managed Care Part B Pricing / All Other Fee for Service Arrangements: 55% of the current prevailing Medicare CPT Based Fee Schedule.

Medicaid: 45% of the current prevailing Medicare CPT Based Fee Schedule

All Other: \$0.81 / minute

All proposed pricing is **ALL-INCLUSIVE, NO ADD ONS** - Final approval is subject to Solicitor review.

(20) Westmoreland County Transit Authority

- (A) Amendment to Agreement with the **Westmoreland County Transit Authority**, for the **Department of Human Services Medical Assistance Transportation Program**, approved June 10, 2021 designating the Authority as Program Administering Agency for Fiscal Year July 1, 2021 to June 30, 2022, to reflect the current fiscal year trip rate of \$31.79.

Recommended by Alan Blahovec, Executive Director and Meghan McCandless, Director of Financial Administration

* * * * *

Miscellaneous Business

- (1) Amendments to the **2021 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Tax Levy and Appropriation Resolution **#R-64-2021** for adoption of the 2022 Budget for Westmoreland County and to fix the rate of taxation on real property taxable for County purposes for 2022 at 21.49 mills, which is unchanged from calendar year 2021
- (3) Adopt Meeting Schedule for 2022
- (4) Reappoint the following individuals to the Westmoreland County Parks and Recreation Citizens Advisory Board, for a three-year term, January 1, 2022 through December 31, 2024:

Ann Nemanic	John Ward	Harriet Ellenberger
Nancy Kukovich	Al Kozusko	Robert Myers
- (5) Appoint Theresa Gay-Rohall, to the Westmoreland County Parks and Recreation Citizens Advisory Board, for a three-year term, January 1, 2022 through December 31, 2024.
- (6) Appoint Linda Morlacci, to the Westmoreland County Parks and Recreation Citizens Advisory Board, effective December 16, 2021 through December 31, 2022, filling an unexpired term.
- (7) Reappoint Linda Boxx to a 2nd three-year term on the Board of the Regional Trail Corporation beginning January 1, 2022 and continuing through December 31, 2024.
- (8) Reappoint Charles Duritsa (Public Director) to the Westmoreland County Conservation District for the term January 1, 2022 through December 31, 2025.
- (9) Reappoint William Doney (Farmer Director) to the Westmoreland County Conservation District for the term January 1, 2022 through December 31, 2025.
- (10) Reappoint Commissioner Douglas W. Chew to the Westmoreland County Conservation District for the term January 1, 2022 through December 31, 2022.

Adjourn