

**November 17, 2022**

**Pledge of Allegiance**

**Industrial Development Corporation Agenda**

**General Agenda**

Minutes of the Regular Meeting held October 20, 2022

Minutes of the Special Meeting held November 4, 2022

**Notice of Executive Session**

November 9, 2022 to discuss litigation

**Opportunity for Public Comment**

**Under Section 10.1(a) of the Sunshine Act:**

**“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”**

**[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]**

**Proclamations**

*EGC Posthumously Honors Frank B. Fuhrer, Founder of Frank B. Fuhrer Wholesale Co.*

*EGC Recognizes Kevin Jansma, EGC chairman; Group manager of Commercial Banking & PNC*

**Years of Service**

**35 Years**

Amy Jellison

Margaret Butler

**30 Years**

Kurt Schweitzer

Carrie Morris

**25 Years**

Lori Lewandowski

Deanna Santucci

**15 Years**

Ashley Dehappart

Christine Baker

**10 Years**

Ruth A. Grecco

Bradley Gerbec

Neal Nichols

Richard Kepple

Rachel Paiano

Deborah Grant

Jennifer Carson

**Solicitors Report**

**(1) Adult Probation**

(A) Bids for “**Westmoreland County Adult Probation and Parole & Drug Treatment Court Testing Supplies and Services,**” (Bid 22-47) for the term January 1, 2023 through December 31, 2024; the parties may extend the contract for three additional one-year terms at the same prices upon mutual written consent of both parties; were opened on November 1, 2022:

American Screening	\$84,871.25 (failed to meet bid specifications)
Phamatech	\$95,187.56 (failed to meet bid specifications)
Premier Biotech, Inc.	\$106,799.95

Recommended by Eric Leydig, Chief Probation Officer to award bid to **Premier Biotech, Inc.**, in the amount of **\$106,799.95**

**(2) Area Agency on Aging**

(A) Agreement with **Helping Hands Home Health LLC d/b/a Helping Hands Home Health**, in the amount of **\$335,564.00** (PA Aging Services Block Grant, No Cost to Westmoreland County) for “**Aging Services-Personal Care with Ancillary Services,**” for the term December 1, 2022 through June 30, 2024

(B) Agreement with **Helping Hands Home Health LLC d/b/a Helping Hands Home Health**, in the amount of **\$43,681.00** (PA Aging Services Block Grant, No Cost to Westmoreland County) for “**Aging Services-Home Support Services,**” for the term December 1, 2022 through June 30, 2024

(C) Amendment to Agreement with **Nutrition, Inc.**, in the amount of **\$14,256.00 additional** (PDA Block Grant; No Cost to Westmoreland County; New Total Agreement \$335,115.00) for “**Aging Services-Senior Center Services (Eastern),**” for the term July 1, 2022 through June 30, 2023

(D) First amendment to Agreement with **Zelenkofske Axelrod, LLC**, for “**Aging Services-Auditing Services for Area Agency on Aging,**” approved June 24, 2019, to extend audit services for the fiscal years ending 2022, 2023 and 2024 at an amount not to exceed \$57,930 (2022) \$59,090 (2023) and \$60,275 (2024) (No Cost to Westmoreland County, Aging Block Grant).

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

(3) **Behavioral Health/Developmental Services**

- (A) Ratification of Submission of Grant Application to Pennsylvania Department of Human Services Office of Mental Health and Substance Abuse Services for County Crisis System Planning, Mobile Response Teams and Crisis Walk-in Centers for SFY 22-23 in the amount of \$160,000.00 to hire a consultant to complete a comprehensive review of all crisis services and needs.
- (B) Agreements for the term July 1, 2022 through June 30, 2023:
- (1) **Achieva Support**, in the amount of **\$350,651.00** (DHS \$315,586.00, County \$35,065.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, Special Instruction (Vision), Nutrition Support, LICC”**
  - (2) **Adelphoi Village**, in the amount of **\$175,000.00** (DHS \$166,762.00, County \$8,238.00) for **“Behavioral Health: Multisystem Therapy (Children’s Evidence Based), Community Services-Family Support Advocacy, Partial Hospitalization/Licensed Child)”**
  - (3) **EDocs Technologies**, in the amount of **\$7,863.00** (DHS \$7,475.00, County \$388.00) for **“Intellectual Disabilities Consulting”**
- (C) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Southwest Behavioral Care, Inc.**, approved July 30, 2021 in the amount of **\$330,999.00 additional** (DHS \$316,875.00, County \$14,124.00; New Total Agreement \$4,275,728.00) for **“Behavioral Health: Outpatient (Diagnostic Interview (Children, Adult), Therapy (Individual, Family, Group, Medication Check), Short Term Residential, Site Based Psych Rehab, Blended Case Mgmt, Drop In, Community Service (Psych Nurse), Supportive Housing, Supported Living (208, 210, 215 Henry Street), EPCH, DCORT”**
  - (2) **Westmoreland Regional Hospital**, approved July 12, 2021 in the amount of **\$8,478.00 additional** (DHS \$8,135.00, County \$343.00; New Total Agreement \$399,395.00) for **“Behavioral Health: Outpatient (Individual Therapy, Med Check, Med Mgmt & Education), Partial Hospitalization, Crisis Walk-In, Community Service-Psych Nurse, Emergency Services (Court Prep)”**
  - (3) **JG Early Intervention Specialists, Inc.**, approved July 15, 2021 in the amount of **\$1,252.00 additional** (DHS \$1,127.00, County \$125.00; New Total Agreement

\$58,252.00) for “**Early Intervention: Speech Pathology, Physical Therapy, Special Instruction**”

- (4) **Positive Steps Therapy, LLC**, approved June 10, 2021 in the amount of **\$7,013.00 additional** (DHS \$6,312.00, County \$701.00; New Total Amount \$80,482.00) for “**Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction**”

Recommended by Sara Stenger, Administrator and the Department of Financial Administration

(4) **Children’s Bureau**

(A) Agreements for the term July 1, 2022 through June 30, 2023:

- (1) **Bethesda Children’s Home d/b/a Bethesda Lutheran Services, (Title IV-E, Act 148, County)** for “**Foster Care, Group Homes, Shelter, Transitional Living,**” as per the fee schedule
- (2) **Professional Family Care Services, Inc., (Title IV-E, Act 148, County)** for “**Foster Care,**” at the following per diem rates:
  - \$67.00 for Foster Care (FF)**
  - \$98.51 for Foster Care Minor Parent and Child**
- (3) **Drug and Alcohol Rehabilitation Services, Inc., (Title IV-E, Act 148, County)** for “**Residential, Independent Living,**” at the following per diem rates:
  - \$134.04 for Manos House**
  - \$196.25 for Supervised Independent Living Program**
- (4) **Lifespan Family Services of PA, Inc., (Title IV-E, Act 148, County)** for “**Foster Care,**” at the following per diem rates:
  - \$71.69 for Foster Care (FC)**
  - \$91.29 for Behaviorally Challenged Foster Care (BC)**
  - \$91.29 for Medically Needy Foster Care (MN)**
  - \$99.36 for Emergency Placement (EP)**
  - \$99.36 for Respite (RP)**
  - \$60.86 for Kinship Foster Care (KN)**
  - \$118.66 for Parenting Youth Foster Care (PY)**
  - \$110.21 for Teen Transition Foster Care (TN)**
- (5) **Merakey Pennsylvania, (MA, Title IV-E, Act 148, County)** for “**Foster Care Plus, Therapeutic Foster Care, Respite Care,**” as per the fee schedule
- (6) **Christian Family Management Services, Inc. d/b/a The Bair Foundation of Pennsylvania, (Title IV-E, Act 148, County)** for “**Foster Care, Supervised Visitation,**” as per the fee schedule.

- (7) **Summit School d/b/a The Summit Academy, (Title IV-E, Act 148, County)** for “**Residential, Drug and Alcohol, Shelter, Specialized Setting,**” at the following per diem rates:

**\$241.00 for Summit Residential**  
**\$328.33 for Drug and Alcohol**  
**\$335.50 for Summit Shelter Program**  
**\$365.90 for Summit Specialized Settings**

- (8) **Every Child, Inc., (Act 148, Title IV-E, Act 148)** for “**Foster Care,**” at the following per diem rates:

**\$74.48 for Foster Care Level A**  
**\$79.55 for Foster Care Level B**  
**\$112.32 for Foster Care Level C**  
**\$117.32 for Foster Care Level D**

- (9) **Mon Yough Community Services, Inc. d/b/a UPMC Western Behavioral Health at Mon Yough,** for “**Foster Care,**” at the following per diem rates:

**\$168.82 for Specialized Foster Care (SC)**  
**\$61.08 for Specialized Foster Care Traditional (ages 0-12)**  
**\$66.05 for Specialized Foster Care Traditional (ages 13 & up)**  
**\$118.17 for Specialized Foster Care Therapeutic (ages 0-12)**  
**\$123.17 for Specialized Foster Care Therapeutic (ages 13 & up)**

- (10) **Adoption Connection, PA (Title IV-E, Act 148, County)** for “**Foster Care,**” at the following per diem rates:

**\$73.47 for Foster Care (BC)**  
**\$107.53 for Foster Care (PT)**  
**\$84.47 for Foster Care (YF)**  
**\$119.34 for Foster Care (OT)**  
**\$114.53 for Foster Care (YT)**  
**\$89.47 for Foster Care (OF)**

- (11) **Twin Pines Family Services, LLC (Act 148, Title IV-E, County)** for “**Foster Care,**” at the following per diem rates:

**\$70.00 for Foster Care Class AA/Foster Care Class DD/Foster Care Class EE**

- (B) Amendment to Agreement with **Lora E. Losier LMFT (TANF, Act 148, County)**, approved June 9, 2022 to increase the mileage reimbursement rate to the IRS approve mileage rate of \$0.625 per mile

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

**(5) Court Administrator**

- (A) Comcast Business Service Order for MDJ Office 10-3-05, for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$222.79 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents
- (B) Comcast Business Service Order for MDJ Office 10-3-02, for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$222.79 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents
- (C) Comcast Business Service Order for MDJ Office 10-1-04, for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$227.84 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents
- (D) Comcast Business Service Order for MDJ Office 10-1-05, for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$212.84 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents
- (E) Comcast Business Service Order for MDJ Office 10-3-01, for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$222.79 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents

Recommended by Chris Haidze, Special Courts Administrator

(6) **District Attorney**

- (A) Issuance of Purchase Order with **Visual Sound, Inc.**, in the amount of **\$17,132.00** (pursuant to State Contract #4400020822) for smart boards and stands to be used for courtroom presentations during hearings and trials.

Recommended by Nicole Zicarelli, District Attorney

(7) **Human Resources**

(A) **Personnel Actions:**

**New Hires**

Kelly Henretty, County Caseworker, Children's Bureau  
Kayla Clair, County Caseworker, Children's Bureau  
Julie Kramer, County Caseworker, Children's Bureau  
Katlyn Oliver, County Caseworker, Children's Bureau  
Michael Parry, Law Clerk Temp, Public Defender  
Steven Siko, Park Police PT, Park Police  
Dawn Rossi, Department Clerk, Tax Assessment  
Lorraine Kovacs, Fiscal Officer, AAA  
Emily Adams, County Caseworker, Children's Bureau  
Austin Sperber, Maint Worker II, Parks  
Richard Ament, Maint Worker II, Parks  
Jennifer Brown, Prob/Parole Officer, Adult Probation  
James Lazarra, County Caseworker, Children's Bureau  
Beata Leighton, Juvenile Service Worker Temp, Juvenile Detention  
Brittany Canobbio, Prob/Parole Officer, Adult Probation  
Jamie Tarn-Burger, Admin Assist/Fiscal Coord, Human Services  
Traci Eicher, Food Service Worker PT, Manor  
Jill Oesterlin, RN, Manor  
Mary Ellen Higgins, Unit Assistant, Manor  
Gertrude Copeland, Nurses Aide Temp, Manor

**Rehires**

Jeff Yannacci, Clerk Typist Trainee Temp, Human Resources  
Christopher Wadding, Prob/Parole Officer, Adult Probation  
Traci Grace, AHS Instructor Temp, Adult Probation  
Holly Knepper, Self Schedule RN, Manor

**End of Temps**

Kenneth Eutsey, Seasonal Park Worker, Parks  
Robert Upholster, Seasonal Park Worker, Parks  
Jenny Elliott, Self Schedule LPN, Manor

**Terminations**

Hiago Garcia, Corrections Officer, Prison

**Resignations**

Jaclyn Howell, Aging Care Manager II, AAA  
Erik Brammell, Corrections Officer, Prison  
Sydney Palenchar, Youth Shelter Worker, Youth Shelter  
Jessica Rosensteel, TCO Trainee, 911  
Dane Franklin, Department Clerk, Veteran Affairs  
Emily Sinsley, County Caseworker, Children’s Bureau  
Kelly Shoe, County Caseworker, Children’s Bureau  
James Spriestersbach, Asst. Public Defender, Public Defender  
Michael Parry, Law Clerk Temp, Public Defender  
Sara Davis, TCO, 911  
Holli Stiltenspole, Corrections Officer, Prison  
Josph Medved, Self Schedule CNA, Manor  
Gail Mahaman, Self Schedule CNA, Manor  
Dawn Johnston, Self Schedule CNA, Manor  
Maylee Bates, Laundry Worker PT, Manor  
Leah Gustafson, Nurses Aide, Manor

**Retirements**

Patrick Bauer, TCO, 911  
Carol Triano, Fiscal Tech, BHDS  
Roseanne Ometz, Aging Care Manager II, AAA

Recommended by Alexis Bevan, Director

**(8) Human Services**

- (A) Agreement with **Open Minds LLC** to support Westmoreland County Human Services and coordinate implementation efforts, at the rate of **\$110.00 per hour (not to exceed \$12,000.00)** for the term December 1, 2022 through November 30, 2023.

Recommended by Rob Hamilton, Director

**(9) Information Systems**

- (A) Acceptance of Software License Agreement and Support and Maintenance Agreement with **Electronic Storage Corporation**, in the amount of **\$4,696.00** for data backup licensing and maintenance, for the term of January 1, 2023 through December 31, 2023.



- (D) Rescind Agreement, approved August 18, 2022, under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program. Additional lead hazard remediation work had to be added to the Lead Unit Scope of Work.

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD
L-02-22	14-02-09-0-459	-\$12,210.84	-\$12,210.84

- (E) Agreement under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program.

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD
L-06-22	14-02-09-0-459	\$ 32,554.72	\$32, 554.72

- (F) Agreement under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program.

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD
L-07-22	57-23-10-0-019	\$ 19,968.73	\$19,968.73

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF HEALTHY HOMES
L-07-22	57-23-10-0-019	\$10,156.57	\$10,156.57

- (G) Agreement under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program.

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD
L-08-22	37-01-09-0-563	\$ 4,105.57	\$4,105.57

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF HEALTHY HOMES
L-08-22	37-01-09-0-563	\$4,992.66	\$4,992.66

- (H) Agreement under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program.

	CITY MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD
L-09-22	16-01-16-0-061	\$ 14,661.69	\$14,661.69

- (I) **Resolution #R-74-2022** authorizing the execution of a cooperation agreement with the Westmoreland County Industrial Development Corporation and the RIDC Regional Growth Fund concerning the application for a grant from the Commonwealth of Pennsylvania Budget Office’s Redevelopment Assistance Capital Program for the financing of the construction and development of RIDC Westmoreland Phase V (2841-00 and 2841-01); authorizing the execution and submission of a grant application in the amount of \$1,450,000.00 to the Commonwealth of Pennsylvania Budget Office's Redevelopment Assistance Capital Program; designating the Westmoreland County Industrial Development Corporation to act as agent for the County and as Grant Administrator and further rescinding the Agreement with the County, RIDC Regional Growth Fund and the Westmoreland County Industrial Development Corporation Approved March 17, 2022.

Recommended by Jason Rigone, Director

(13) **Prison**

- (A) **Resolution #R-75-2022**, authorizing an Intergovernmental Agreement with the Commonwealth of Pennsylvania, Department of Corrections to have the DOC review and provide training and recommendations concerning the safety, security and operation of the Westmoreland County Prison; final approval subject to Solicitor review
- (B) Agreement with **Wesley Family Services**, in an amount **not to exceed \$16,080.00 for 2023 and \$16,080.00 for 2024 (No cost to Westmoreland County)**; funding provided through the Inmates Welfare Fund), for a "**Parent Education Program for Inmates**", for the period of January 1, 2023 through December 31, 2024
- (C) Agreement with **Wesley Family Services**, in an amount **not to exceed \$16,080.00 for 2023 and \$16,080.00 for 2024 (No cost to Westmoreland County)**; funding provided through the Inmates Welfare Fund), for an "**Emotions Management Program**", for the period of January 1, 2023 through December 31, 2024

Recommended by Bryan L. Kline, Warden

(14) **Public Safety**

- (A) Self-Storage Rental Agreement with **Hempfield Mini Storage**, in the amount of **\$3,162.00** for two storage units for emergency response equipment, for a one-year term, beginning February 1, 2023
- (B) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$27,786.24** for Microsoft SQL Server 2019 ENT Edition Full Use-2 core pack for the term February 1, 2023 through January 31, 2024
- (C) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$229,894.92** for the Computer Aided Dispatch (CAD) Software to provide software support to the dispatch equipment and software for the Communications Room for a term of one (1) year, beginning February 1, 2023 through January 31, 2024
- (D) Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$6,285.36** for "**Integrgraph Business Intelligence Director-CAD Bundle**," for the term March 1, 2023 through February 28, 2024

- (E) Acceptance of Quote and Master Services Agreement with **Zito Business**, to provide single PRI Trunking voice solution for Public Safety for integration into the 911 VESTA system, in the amount of \$258.50 per month, with a one-time equipment fee of \$2,000.00 for a term of 36 months (pursuant to State Contract #4400024281)
- (F) Issuance of Purchase Order with **Capital Area Communications, Inc.**, in the amount of **\$1,199,210.52** (pursuant to State Contract #4400016314) for replacement of Battery Systems at Tower Sites

Recommended by Roland Mertz, Director

**(15) Public Works**

- (A) Change Order #1 with **Derry Construction Co., Inc.**, for the “**Resurfacing Mt Pleasant Rd and Mammoth Parking Lots,**” (Bid 22-21) in the amount of **\$71,359.83 additional** (New Total Agreement \$706,608.83) for additional quantities of items added, as well as the standard asphalt index price adjustment in accordance with PennDOT guidelines. (Funded by Title 75)
- (B) **Emergency Resolution #R-76-2022**, to approve Lease Agreement with **Blacklick Equipment Sales & Rental, LLC d/b/a Highlands Equipment Sales and Rental** to lease a wheel loader for a maximum 4-month period at the rate of **\$5,000.00/month**, the equipment is needed for winter maintenance due to a mechanical issue with the current equipment requiring repair during the season; final approval subject to Solicitor review
- (C) Schedule Modification and revised completion date for the PennDOT Agreement L00421 with **Gibson Thomas**, to provide Preliminary Design for the Westmoreland County Bridge Preservation project, the revised completion date is June 30, 2023; this time extension is necessary to refine the scope of the preservation work. (Funded through Federal Bridge Funds and Act 13)
- (D) Professional Services Agreement with **Senate Engineering Company**, for engineering services needed to complete the Westmoreland Heritage Trail Resurfacing Project for an estimated fee of **\$25,000.00**; funds for the project are provided through a PA DCNR grant and matching Westmoreland County funding.
- (E) Schedule Modification and revised completion date for the PennDOT Agreement L00043 with **SAI, Inc.**, to provide Preliminary Design for the Westmoreland County Bridge project at North Irwin 4<sup>th</sup> Street to March 31, 2023, an additional 90 days, which is required for PennDOT and FHWA to finalize environmental documents. This project is funded through Federal bridge funds and Act 13.

Recommended by Greg McCloskey, Director of Operations

(16) **Purchasing**

(A) Bids for “**Paper Products,**” (Bid 22-42), for the term January 1, 2023 through December 31, 2023, were opened on November 1, 2022:

	<b>Group A</b>	<b>Group B</b>	<b>Group C</b>	<b>Total</b>
<b>Central Poly-Bag Corp</b>	\$34,496.25	\$58,940.80	\$19,074.00	\$112,511.05
<b>Pitt Specialty Supply Inc.</b>	\$28,742.20	\$47,845.70	\$16,503.00	\$93,090.90
<b>Interboro Packaging Corp</b>	no bid	no bid	\$15,041.80	\$15,041.80
<b>Office Depot</b>	\$82,031.10	\$117,662.69	\$81,196.21	\$280,890.00

Recommended by Kristen Coyne, Assistant Director to award as follows:

- **Group A** to **Pitt Specialty Supply, Inc.**, being the lowest bidder and meeting specifications in the amount **\$28,742.20**
- **Group B** to **Pitt Specialty Supply, Inc.**, being the lowest bidder and meeting specifications in the amount **\$47,845.70**
- **Group C** to **Interboro Packaging Corp**, being the lowest bidder and meeting specifications in the amount of **\$15,041.80**

(B) Bids for “**Dual Purpose Paper for Westmoreland County,**” (Bid 22-41), were to be opened on November 1, 2022; no bids were received; therefore, it is recommended to revise specifications and authorize the County Controller to re-advertise

(C) Bids for “**Casebinders for Year 2023,**” (Bid 22-43), were opened on November 1, 2022:

TAB Products	\$16,446.44
Avail Business Systems, Inc.	\$21,628.93

Recommended by Kristen Coyne, Assistant Director to award bid to **TAB Products**, being the lowest bidder and meeting specifications in the amount of **\$16,446.44**

(17) **Sheriff**

(A) Bids for “**Sheriff Uniforms for Westmoreland County,**” (Bid 22-45), for the term January 1, 2023 through December 31, 2023 with option to extend for one additional one-year term at the same prices upon mutual agreement of both parties, were opened on November 1, 2022:

Galls, LLC	\$62,968.09
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Recommended by James Albert, Sheriff, to award bid to **Galls, LLC**, being the only bidder and meeting specifications in the estimated amount of **\$62,968.09**

(18) **Tax Office**

(A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
10.28.2022	20-02-08-0-207	City of Monessen	\$500.00
11.3.2022	17-01-16-0-055	City of Lower Burrell	\$1,500.00

Recommended by Denyel D. O'Brien, Director

(19) **Veteran's Affairs**

(A) Bids for "**Flags for 2022 & 2023**," (**Bid 22-46**), were opened on November 1, 2022:

Conserv Flag Company	\$90,156.96
Metro Flag Co	\$64,357.20
Flag Zone	No Bid

Recommended by Matt Zamosky, Director to award bid to **Metro Flag Co.**, being the lowest bidder and meeting specifications in the amount of **\$64,357.20**

(20) **Westmoreland County**

- (A) **Resolution #R-77-2022** recognizing the collaborative effort of the County of Westmoreland, the Westmoreland Historical Society, Discover Westmoreland and GO Laurel Highlands as they create initiatives and programs to honor and commemorate the 250th anniversary of the County of Westmoreland in 2023.
- (B) **Resolution #R-78-2022** to comply with Act 57 of 2022 directing the waiver of certain real estate additional charges under certain conditions, for tax years beginning on or after January 1, 2023
- (C) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by the City of Monessen, being Tax Map No. 20-02-03-0-019 for the year 2021.
- (D) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by the City of Monessen, being Tax Map No. 20-02-03-0-018 for the year 2021
- (E) Acceptance of Proposal and Issuance of Purchase Order with **Johnson Controls Fire Protection LP** in the amount of **\$9,051.67** for Fire Inspection Services at the Westmoreland County Regional Youth Services Center, for the term January 1, 2023 through December 31, 2023
- (F) Acceptance of Proposal and Issuance of Purchase Order with **Johnson Controls Fire Protection LP** in the amount of **\$8,100.00** for Fire Inspection Services at the Westmoreland County Road Garage, for the term January 1, 2023 through December 31, 2023
- (G) Acceptance of Proposal and Issuance of Purchase Order with **Johnson Controls Fire Protection LP** in the amount of **\$10,500.00** for Fire Inspection Services at the Westmoreland County Annex Building, for the term January 1, 2023 through December 31, 2023

(H) Acceptance of Proposal (pursuant to State Contract #4400023962) with **Johnson Controls Fire Protection LP**, for Fire Inspection Services at the Westmoreland County Prison, for a three-year term, January 1, 2023 through December 31, 2025 at the following annual rates:

January 1, 2023 through December 31, 2023	\$25,265.00
January 1, 2024 through December 31, 2024	\$26,780.90
January 1, 2025 through December 31, 2025	\$28,387.75

(I) Extend Agreement with **Laurel Foodsystems, Inc.**, dated January 28, 2016 for the supply of vending machines at various County facilities, for an additional one-year term, January 28, 2023 through January 27, 2024, at the current rates; the Agreement shall remain in effect until terminated at any time by either party by delivery of sixty (60) days prior written notice to the other party.

(J) Exercise the third of four renewal options of the **Enterprise Fleet Management Agreement, (Bid 19-44)**, approved November 22, 2019; for the term January 1, 2023 through December 31, 2023. All other terms and conditions remain the same.

(K) Renewal of Agreement approved December 16, 2021 and Issuance of Purchase Orders with **Right Elevator** (pursuant to State Contract #4400024245. All terms and conditions are set forth in the PA State Parent Contract #4400023882) for the term January 1, 2023 through December 21, 2023:

- **Westmoreland County Courthouse** month elevator service at the rate of **\$2,100.00/month**
- **Westmoreland Prison** month elevator service at the rate of **\$450.00/month**
- **Westmoreland Juvenile Services Center** month elevator service at the rate of **\$150.00/month**
- **Westmoreland Manor** month elevator service at the rate of **\$1,700.00/month**

*Additional rates for Emergency Elevator Service and billable calls not covered by the contract for weekends and off hours at each location at the rate of \$170/hour for straight time, \$255/hour for overtime, \$290/hour team rate for straight time, \$435/hour team rate for overtime and \$290/trip. This is the first of four one-year options to renew.*

(L) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District, of property owned by Harry J. & Karen S. Kenney, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 4389 of 2021 for tax years 2022-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 61-20-06-0-162**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2022	\$471,545	12.3%	\$58,000
2023	\$472,727	11%	\$52,000

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

(M) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by Rhymer & Rhymer Realty Co., Inc., located in New Stanton Borough, Hempfield Area School District, Westmoreland County, No. 5737 of 2018 for tax years 2019-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 64-03-00-0-086**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$2,000,000	16.3%	\$326,000

2020	\$1,800,000	14.4%	\$259,200
2021	\$1,800,000	13.1%	\$235,800
2022	\$1,800,000	12.3%	\$221,400

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (N) **Stipulation of Settlement** in the tax assessment appeal of Vrone Investments, current owner of property, located in Mount Pleasant Borough, Mount Pleasant Area School District, Westmoreland County, No. 4094 of 2020 for tax years 2021-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 21-02-03-0-033**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$295,641	13.1%	\$38,730
2022	\$292,821	12.3%	\$36,020
2023	\$287,363	11.0%	\$31,610

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

**Tax Map No. 21-02-03-0-492**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$43,359	13.1%	\$5,680
2022	\$46,179	12.3%	\$5,680
2023	\$51,637	11.0%	\$5,680

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (O) **Stipulation of Settlement** in the tax assessment appeal of Ian Shane Robertson, current owner of property, located in Mount Pleasant Borough, Mount Pleasant Area School District, Westmoreland County, No. 3646 of 2020 for tax years 2021-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 21-02-03-0-054**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$55,000	13.1%	\$7,205
2022	\$55,000	12.3%	\$6,765
2023	\$55,000	11.0%	\$6,050

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (P) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by Alan M. & Tracey Downs., located in Hempfield Township, Hempfield Area

School District, Westmoreland County, No. 5103 of 2017 for tax years 2018-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 50-29-09-0-128**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$370,370	16.2%	\$60,000
2019	\$368,098	16.3%	\$60,000
2020	\$416,667	14.4%	\$60,000
2021	\$458,015	13.1%	\$60,000
2022	\$487,805	12.3%	\$60,000
2023	\$545,455	11.0%	\$60,000

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

**(21) Westmoreland Manor**

- (A) IntelyCare Order Form for Staffing Services with **IntelyCare, Inc.** to provide staffing and related services to Westmoreland Manor, effective October 18, 2022, at the following hourly rates; with final approval subject to Solicitor review:

	Weekday	Saturday	Sunday
CNA	\$31.00/hour	\$32.00/hour	\$33.00/hour
LPN	\$52.00/hour	\$54.00/hour	\$56.00/hour
RN	\$61.00/hour	\$63.00/hour	\$65.00/hour

- (B) Amendment to ANNA Care Transition Management Master Subscription Agreement for Post-Acute Providers, approved August 12, 2021 to add Aetna, to review affiliate health plans member data information

Recommended by Abby Steele, Administrator

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**Miscellaneous Business**

- (1) Amendments to the **2022 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Presentation of **Proposed 2023 Budget** for public inspection, fixing the Commissioners' December 15, 2022 Public Meeting as the date and time for final action on adopting the 2023 Budget, and authorizing publication of public notice thereof.
- (3) Appoint Sydney Bacha, All Hazards Planner, Westmoreland County Department of Public Safety, to the Local Emergency Planning Committee, Group 4, Emergency Management and Homeland Security, effective November 17, 2022
- (4) Appoint John Kline to the Westmoreland Fayette Workforce Development Board (Business Category) for the term November 17, 2022 through December 31, 2024

**Adjourn**