

Westmoreland County Prison Board Public Meeting

Date: Monday, October 25, 2021

Start Time: 10:30AM

Location: Commissioners' Public Meeting Room

1. Pledge of Allegiance.

2. Announcement of Executive Sessions.

3. Opportunity for Public Comment.

Under Section 10.1(a) of the Sunshine Act:

" . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting."

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

4. Consider approval of minutes from September 27, 2021 Prison Board meeting.

5. Secretary's Report or Public Correspondences.

6. Report from Adult Probation Office, Deputy Leydig.

7. Report from County Correctional Facility, Warden Kline.

8. Executive session, if required.

9. Meeting business, discussions, motions.

(A) Consider hiring the following employees for the County Correctional Facility:

Andrew Roscoe

Dwayne Smith

(B) Consider accepting the resignation of the following employees from the County Correctional Facility:

Scott Dixon, effective October 21, 2021

Blake Roble, effective October 15, 2021

(C) Consider the termination of the following employees from the County Correctional Facility:

Jessica Donitzen, effective September 27, 2021

Phong Tran, effective October 25, 2021

(D) Discuss and consider potential prison training.

- (E) Discuss and consider a recommendation to Board of Commissioners for Bid 21-35 for Chaplain services.
- (F) Consider a recommendation to the Board of Commissioners to extend the agreement with Global Tel*Link Corporation (GTL) with the following revisions. Revisions to include 1) increasing the tablet: inmate ratio to 1:1 and upgrading the devices and infrastructure; 2) addition of tablet video visitation and secure messaging to mitigate pandemic issues; 3) addition of a part-time onsite technician and a visitation scheduling kiosk in the entry for scheduling of onsite face-to-face visitation; 4) adjusting rates to the new FCC requirements of \$0.21 per minute for domestic calls; 5) modifying the AdvancePay One Call (APOC) to the FCC-compliant \$6.95; 6) modify the commission structure to include commission on all calling traffic at 85% on all domestic call traffic (local/intrastate/interstate); 7) increase minimum annual guarantee (MAG) to \$530,000.00 from \$472,000.00 and add 10% commission on Tablets; and 7) extend agreement by 2 years.
- (G) Consider approval of the addition of a matter of agency business to the agenda as may have arisen during the Executive Session. The reasons for the changes to the agenda will be announced at the meeting before any vote is conducted. Subsequently, the board may take official action on the matter added to the agenda.

10. New business from any board member.

11. Adjourn.