

WESTMORELAND COUNTY SALARY BOARD AGENDA  
OCTOBER 21, 2021

Call to order

Approval of minutes from July 15, 2021 meeting with the corrections to BHDS:

- Complex Case Program Specialist—100% funded by Health Choice
- Admin Asst II—Establish X8-22 as new base
- Fiscal Officer III—Establish XC-27 as new base
- MH Director—Establish XB-31 as new base
- MR Director—Establish XB-31 as new base

Westmoreland Manor—**Consider Approval of Self-Scheduling Program**

This program will align with current goals of job seekers who are looking to obtain positions with high pay rates and more flexible scheduling; while waving the traditional health insurance, paid sick time vacations and pension eligibility.

**Consider Retention Plan for Existing Staff**

This will balance out the sign on bonus for new employees.

The funds to support this plan will be obtained through the Manor’s American Rescue Plan Act and Provider Relief Fund.

The main use of Provider Relief Funds is to support staff who have worked through the pandemic.

No cost to County

BH/DS

**Consider Approval of On-Call/Delegate Reimbursement Rate Increase**

Weekdays--\$25 to \$50

Weekends--\$40 to \$80

Holidays--\$60 to \$120

Projected increase for this proposal-- \$32,855

Projected total cost of proposed on call (current + proposed)-- \$65,710

No additional County dollars will be used

		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<b><u>ADULT PROBATION</u></b>				
ABOLISH 1	Deputy Director XD-24; \$67,005.13/yr Effective: 11/2/21	-\$11,187.90	-\$66,110.33	
CREATE 1	Deputy Director XD-48; \$85,078.73/yr Effective: 11/2/21	+\$14,342.77	+\$85,078.73	XD-48 as new base

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<b><u>COURTS</u></b>				
CREATE 1	Court Assistant—Temp TEMP; \$25.86/hr Effective: 11/1/21	+\$4,475.82	+\$25,860.31	1000 hrs/yr max Abolish once vacant or in lieu of F/T position
<b><u>DOMESTIC RELATIONS</u></b>				
ABOLISH 1	Customer Service Rep PG7-4, \$18.27/hr Effective: 10/25/21	-\$5,937.75	-\$30,876.30	
CREATE 1	Customer Service Rep PG7-5; \$18.91/hr Effective: 10/25/21	+\$6,122.20	+\$31,957.90	Job Analysis Questionnaire completed for 1 step increase 66% federally funded
ABOLISH 1	Program Training Coord X7-14; \$33,115.60/yr Effective: 10/25/21	-\$6,368.38	-\$33,115.60	
CREATE 1	Program Training Coord X7-27; \$37,688.64/yr Effective: 10/25/21	+\$7,220.05	+\$37,688.64	X7-27 as new base increase covered by 4D funding
<b><u>ELECTION BUREAU/ COUNTY INFO SYSTEMS</u></b>				
ABOLISH 1	Quality Assurance Mgr XE-4; \$60,470.87/yr Effective: 10/4/21	-\$15,117.72	-\$60,470.87	
CREATE 1	Quality Assurance Mgr XE-33; \$80,698.61/yr Effective: 10/4/21	+\$20,097.35	+\$80,698.61	Move position to Cty Info Systems Dept.

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<b><u>FINANCIAL ADMINISTRATION</u></b>				
CREATE 1	Fiscal Officer III XB-3; \$44,835.70/yr Effective: 10/25/21	+\$8,622.25	+\$44,835.70	XB-3 as new base
<b><u>WESTMORELAND MANOR</u></b>				
ABOLISH 9	Restorative Prog Aide CNA; \$17.00/hr Effective: 10/25/21	-\$61,200.00	-\$318,240.00	
		-\$6,800.00/per position	-\$35,360.00/per position	
ABOLISH 6	Unit Asst Trainee Temp T2, \$11.40/hr Effective: 10/25/21	-\$13,154.00	-\$68,400.82	
		-\$2,192.34/per position	-\$11,400.14/per position	
ABOLISH 1	Director of Case Mgmt XD-29; \$70,423.06/yr Effective: 10/25/21	-\$13,542.90	-\$70,423.06	
CREATE 1	Director of Case Mgmt NS80-20; \$79,264.98/yr Effective: 10/25/21	+\$15,184.86	+\$79,264.98	Move to 8 hour days NS80-20 as new base
<b><u>PRISON</u></b>				
CREATE 1	Asst. Office Coord X6-1; \$26,607.24/yr Effective: 10/25/21	+\$5,116.78	+\$26,607.24	

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<b><u>PRISON CONT.</u></b>				
CREATE 1	CO/Front Desk NCO; \$23.75/hr Effective: 10/25/21	+\$9,500.00	+\$49,400.00	

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**Adjourn**