

WESTMORELAND COUNTY SALARY BOARD AGENDA
October 20, 2022

Call to order

Approval of minutes from September 15, 2022 meeting.

Area Agency on Aging—Consider approval of the Memorandum of Agreement for SEIU union regarding stand-by pay, and protective service Unit. 90% State Funded.

Coroner—Consider approval of a Tier Program for Deputy Coroners based on experience, length of employment and continuing education.

Park Police—Correction to July 15, 2021 Salary Board Meeting establishing X9-37 as the new base for Lieutenant.

BHDS—Consider approval to abolish two vacant positions and change all non-union staff to ½ hour lunch break to make the work day 7 hours.
(No additional cost to the County)

		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>ADULT PROBATION</u>				
CREATE 4	Alcohol Safety Instructor Temp Temp; \$48.00/hr Effective: 10/24/22	NO INCREASE TO BUDGET. ADDITIONAL INSTRUCTORS DOES NOT CREATE ADDITIONAL CLASSES OR COSTS		1000 hours/year max
<u>BHDS</u>				
ABOLISH 1	Fiscal Technician X7-1; \$17.83/hr Effective: 11/7/22	-\$5,349.00	-\$34,768.50	
CREATE 1	Fiscal Technician X7-10; \$19.51/hr Effective: 11/7/22	+\$5,853.00	+\$38,044.50	Remain at 7.5 hour days
<u>CORONER</u>				
CREATE 4	Deputy Coroner Temp Temp; \$20.40/hr Effective: 10/24/22	+\$15,504.00	+\$81,600.00	1000 hours/year max
CREATE 1	Office Manager X7-22; \$21.98/hr Effective: 10/24/22	+\$8,792.00	+\$45,718.40	8 hour days X7-1 as base

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>DISTRICT ATTORNEY</u>				
ABOLISH 1	Public Information Officer XA-21; \$50,430.57/yr Effective: 10/24/22	-\$9,698.19	-\$50,430.57	
CREATE 1	Public Information Officer XA-61; \$75,084.24/yr Effective: 10/24/22	+\$14,439.28	+\$75,084.24	Position to serve other Approved county departments
CREATE 1	Paralegal X9-1; \$37,568.03/yr Effective: 10/24/22	+\$7,224.62	+\$37,568.03	
<u>DOMESTIC RELATIONS</u>				
ABOLISH 1	Deputy Director/ Establishment XD-1; \$55,217.43/yr Effective: 10/24/22	-\$10,618.74	-\$55,217.43	
CREATE 1	Deputy Director/Establishment XD-11; \$60,994.40/hr Effective: 10/24/22	+\$11,729.69	+\$60,994.40	100% Title IV-D funded
<u>HUMAN SERVICES</u>				
ABOLISH 1	Chief Fiscal Office/Disaster Recovery XC-1; \$50,129.53/yr Effective: 10/24/22			

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		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
<u>HUMAN SERVICES</u>				
CREATE 1	Admin Asst/Fiscal Coord XC-1; \$50,129.53/yr Effective: 10/24/22			Title Change Only
<u>MANOR</u>				
CREATE 1	Finance Coordinator XA-1; \$41,330.09/yr Effective: 10/24/22	+\$7,948.09	+\$41,330.09	Re-Evaluate after new CFO is hired
ABOLISH 1	Chief Finance Officer Temp T37; \$47.94/hr Effective 10/24/22	-\$9,108.60	-\$47,940.00	
CREATE 1	Chief Finance Officer Temp TEMP; \$50.00/hr Effective: 10/24/22	+\$9,500.00	+\$50,000.00	
<u>PLANNING</u>				
CREATE 1	Planner I X975-10; \$41,087.59/yr Effective: 10/24/22	+\$8,428.00	+\$41,087.59	
<u>TREASURER</u>				
ABOLISH 1	Cashier PG9; \$18.58/hr Effective: 10/24/22	-\$6,038.50	-\$31,400.20	
CREATE 1	Senior Cashier PG13-4; \$19.91/hr Effective: 10/24/22	+\$6,470.75	-\$33,647.90	Re-classify Senior Cashier to a Paygrade 13

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<u>TREASURER Cont.</u>		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
ABOLISH 1	Cashier PG9; \$19.38/hr Effective: 10/24/22	-\$6,298.50	-\$32,752.20	
CREATE 1	Senior Cashier PG13-6; \$20.71/hr Effective: 10/24/22	+\$6,730.75	+\$34,999.90	

FINANCIAL ADMINISTRATION

Effective October 24, 2022, the work day for the following positions will be modified by adding an additional 0.5 hour and decreasing 2 step on the non-union scale. The result will be a 7-hour work day. (Except Fiscal Officer III, increase 7 steps and 0.5-hour increase)

<u>FINANCIAL ADMINISTRATION</u>		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
ABOLISH 1	Director Financial Admin XE-31; \$48.48/hr Effective: 10/24/22	-\$15,756.00	-\$81,931.20	
CREATE 1	Director Financial Admin XE-29; \$47.54/hr Effective: 10/24/22	+\$16,638.79	+\$86,521.71	2 step decrease 0.5 hour increase
ABOLISH 1	Asst. Director Financial Admin XD-4; \$33.65/hr Effective: 10/24/22	-\$10,936.25	-\$56,868.50	

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<u>FINANCIAL ADMINISTRATION</u>		<u>BALANCE OF YEAR</u>	<u>ANNUALIZED</u>	<u>COMMENTS</u>
CREATE 1	Asst. Director Financial Admin XD-2; \$33.00/hr Effective: 10/24/22	+\$11,549.92	+\$60,059.64	2 step decrease 0.5 hour increase
ABOLISH 1	Investment Officer XC-6, \$31.16/hr Effective: 10/24/22	-\$10,127.00	-\$52,660.40	
CREATE 1	Investment Officer XC-4; \$30.56/hr Effective: 10/24/22	+\$10,696.44	+\$55,621.38	2 step decrease 0.5 hour increase
ABOLISH 1	Fiscal Officer/Disaster Recovery XA-12; \$27.28/hr Effective: 10/24/22	-\$8,866.00	-\$46,103.20	
CREATE 1	Fiscal Officer/Disaster Recovery XA-10; \$26.75/hr Effective: 10/24/22	+\$9,362.50	+\$48,679.18	2 step decrease 0.5 hour increase
ABOLISH 1	Fiscal Officer III XB-1; \$26.93/hr Effective: 10/24/22	-\$8,752.25	-\$45,511.70	
CREATE 1	Fiscal Officer III XB-6; \$28.31/hr Effective: 10/24/22	+\$9,908.50	+\$51,524.20	5 step increase 0.5 hour increase

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<u>FINANCIAL ADMINISTRATION</u>				
ABOLISH 1	Fiscal Manager XB-1; \$26.94/hr Effective: 10/24/22	-\$8,755.50	-\$45,535.00	

Adjorn