

**September 30, 2021**

**Invocation**

Rev. Jeff Wylie, pastor, Christ's Church, Greensburg

**Pledge of Allegiance**

**Industrial Development Corporation Agenda**

**General Agenda**

Minutes of the Regular Meeting held August 12, 2021, as presented with correction to item 15(M) for Westmoreland County reflecting Issuance of Purchase Order with Johnson Controls Fire Protection LP, updating State Contract to #4400023962

Minutes of the Special Meeting held August 26, 2021, as presented

Minutes of the Special Meeting held September 14, 2021, as presented

**Notice of Executive Session**

**Opportunity for Public Comment**

**Under Section 10.1(a) of the Sunshine Act:**

**“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”**

**[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]**

**Certificates of Service**

**40 Years**

Stephanie King

**20 Years**

Christina Grossman

**10 Years**

Alan Manderino

**35 Years**

Vicki Ali

Lee Ann Hoke

Eric Glod

Kerri Hugus

Robert Jack III

**25 Years**

Dana Mazurik

**15 Years**

Marijo Orait

Gerald Hurley

Wendy Rock

Jeanine Woolverton

Brian Matson

**Certificates of Special Recognition**

Jerry Lucia Sr., 45 Years of Dedication to Mt. Pleasant Volunteer Fire Department

Mark Kraisinger, 45 Years of Dedication to Mt. Pleasant Volunteer Fire Department

Bruce Gearhart, 45 Years of Dedication to Mt. Pleasant Volunteer Fire Department

## **Proclamations**

*Recovery is for Everyone: Every Person, Every Family, Every Community, 2021 National Recovery Month*

*Three Westmoreland County National Guardsmen Best Marksmen*

*Big Brothers Big Sisters' Laurel Region Branch, Greensburg Named National Agency of the Year*

*National Diaper Need Awareness Week, September 27-October 3, 2021*

*Recognizing Devoted WCCC Board of Trustees Member Gene P. Ciafre*

*Eagle Scout Recipient Zach Ruby*

*Ellen Keefe of Westmoreland Cleanways and Recycling Retiring as Executive Director*

*National Manufacturing Day 2021*

*McKenna Center for Active Adults Observes 40*

*Honoring Chad Amond*

*Greater Latrobe-Laurel Valley Chamber of Commerce Honorees (2020):*

- o *Small Business of the Year: Rose Style Shoppe and Ronda Goetz, owner*
- o *Volunteer of the Year: Tawnya Rockwell, chief production manager, GOAL Magazine*
- o *Nonprofit of the Year: Latrobe Parks and Recreation*
- o *Community Service: Dean Miller, business leader and civic contributions*

*Greater Latrobe-Laurel Valley Chamber of Commerce Honorees (2021):*

- o *Small Business of the Year: The Medicine Shoppe*
- o *Volunteer of the Year: Jodee Harris, personal financial advisor, First Commonwealth Advisors*
- o *Nonprofit of the Year: The Rotary Club of Latrobe*
- o *Fred Rogers Good Neighbor Award: Ed Kubicek*
- o *Community Service Award: James R. Okonak*

## **Solicitors Report**

### **(1) Adult Probation**

- (A) Termination of Agreement with **Coverall North America, Inc.**, approved April 15, 2021 for general cleaning services at the Monessen Sub-Office effective July 31, 2021
- (B) Resubmission of Grant Application to the **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$21,595.00** (No Cost to Westmoreland County) for **“2021 Drug Courts and Pretrial Diversion Initiative,”** for the new term of January 1, 2022 through September 29, 2022.

Recommended by Eric Leydig, Deputy Chief Probation Officer

### **(2) Area Agency on Aging**

- (A) Amendment to Agreement with **Westmoreland County Transit Authority**, approved April 15, 2021 for **“Aging Services-Priority Transportation,”** to amend the portion of the agreement regarding staff training, with all other terms and conditions of the original contract remaining in full force.
- (B) Notice of Termination of Agreement with **Quality Services Incorporated**, approved April 23, 2020 for **“Area Agency on Aging Heavy House Cleaning Services,” (Bid 20-18)**, effective October 22, 2021

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

(3) **Behavioral Health & Developmental Services**

- (A) Continuity of Care Agreement with Torrance State Hospital for consumers of publicly provided mental health services, for the term July 1, 2021 through June 30, 2022
- (B) Amendments to Agreements for the term July 1, 2020 through June 30, 2021:
- (1) **PA Association for the Blind d/b/a Westmoreland County Blind Association**, approved June 4, 2020 in the amount of **\$72,923.00 additional** (DHS \$69,809.00, County \$3,114.00; New Total Agreement \$113,833.00) for **“Intellectual Disabilities: Community Participation Support, In-Home & Community Supports, Transportation (Trip)”**
  - (2) **EDocs Technologies, LLC**, approved September 17, 2020 in the amount of **\$23,276.00 additional** (DHS \$22,179.00, County \$1,097.00; New Total Agreement \$29,748.00) for **“Intellectual Disabilities: Consulting”**
  - (3) **Threshold, Inc.**, approved July 15, 2021 in the amount of **\$45,213.00 additional** (DHS \$43,085.00, County \$2,128.00; New Total Agreement \$1,557,814.00) for **“Behavioral Health: Short Term Residential (Partial Care), Long Term Care Residential (Full Care), Supportive Housing, Supported Living (CHIPPS)”**
  - (4) **JG Early Intervention Specialists, Inc.**, approved August 27, 2020 in the amount of **\$4,068.00 additional** (DHS \$3,661.00, County \$407.00; New Total Agreement \$14,068.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Special Instruction”**
  - (5) **Unity Family Services**, approved July 16, 2020 in the amount of **\$18,372.00 additional** (DHS \$17,507.00, County \$865.00; New Total Agreement \$83,372.00) for **“Behavioral Health: Family Based (Individual Delivered, Team Delivered)”**
- (C) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Southwest Behavioral Care, Inc.**, approved June 10, 2021 in the amount of **\$814,040.00 additional** (DHS \$779,302.00, County \$34,738.00; New Total Agreement \$3,896,241.00) for **“Behavioral Health: Outpatient (Diagnostic Interview (Children, Adult), Therapy (Individual, Family, Group, Medication Check), Short Term Residential, Site Based Psych Rehab, Blended Case Mgmt, Drop In, Community Service (Psych Nurse), Supportive Housing, Support Living (208,210,215 Henry Street), EPCH, DCort”**
  - (2) **JG Early Intervention Specialists, Inc.**, approved July 15, 2021 in the amount of **\$30,000.00 additional** (DHS \$27,000.00, County \$3,000.00; New Total Agreement \$40,000.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Special Instruction”**
- (D) Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Life’s Work of Western PA**, in the amount of **\$27,155.00** (DHS \$25,878.00, County \$1,277.00) for **“Intellectual Disabilities: Community Participation Support”**
  - (2) **Centerville Clinics, Inc.**, in the amount of **\$15,000.00** (DHS \$14,294.00, County \$706.00) for **“Behavioral Health: Partial Hospitalization/Licensed Child”**

Recommended by Sara Stenger, Administrator and the Department of Financial Administration

(4) **Children’s Bureau**

- (A) Westmoreland County Children’s Bureau Fiscal Year 2022-2023 Needs Based Plan & Budget for Pennsylvania Department of Human Services
- (B) Letter of Agreement with **Westmoreland Casemanagement and Supports, Inc.**, to maintain formal linkages with other service providers and identify how to work collaboratively in the interest of shared clientele, for the term July 16, 2021 through July 15, 2023
- (C) Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Neil D. Rosenblum, PH.D., (TANF, Act 148, County)**, for **“Psychological Evaluations, Interactionals, Court Testimony,”** at the following rates:  
  
**\$450.00/evaluation for Psychological Evaluation**  
**\$250.00/hearing for Court Testimony by Phone**  
**\$500.00/hearing for Court Testimony in Person**  
**\$450.00/interactional for Interactionals**
  - (2) **Twin Pines Family Services, LLC, (Title IV-E, Act 148, County)** for **“Foster Care,”** at the per diem rate of **\$70.00**
  - (3) **Professional Family Care Services, Inc., (Title IV-E, Act 148, County)** for **“Foster Care,”** at the following per diem rates:  
  
**\$67.00 for Foster Care**                      **\$98.51 for Foster Care Minor Parent with Child**
  - (4) **Auberle, (Title IV-E, Act 148, County)** for **“Foster Care, Group Home,”** at the following per diem rates:  
  
**\$64.30 for Family Foster Care**                      **\$209.27 for Gate/Bloom**
  - (5) **Preventative After Care, Inc., (TANF, Act 148, County)** for **“Family Preservation, Reintegration Services, Truancy Prevention,”** at the following daily rates:  
  
**\$47.96 for Family Preservation**  
**\$24.69 for Reintegration Program with Placement**  
**\$30.26 for Reintegration Program Non-Placement**  
**\$47.96 for Truancy Prevention Services**
  - (6) **Robert A. Lowenstein, MD, (Act 148, TANF, County)** for **“Psychiatric Evaluations, Medication Mgmt,”** at the following rates:  
  
**\$350.00/evaluation for Psychiatric Evaluations**  
**\$118.00/office visit/15 minutes for Medication Management**  
**\$131.00/office visit/25 minutes for Medication Management**  
**\$55.00/per 15 minutes for Court Testimony (by phone)**  
**\$75.00/per 15 minutes for Court Testimony (in person)**  
**\$125.00/hour for Court Preparation**  
**\$55.00/per 15 minutes for Case Consultation**

- (7) **Ward Home, Inc., (Title IV-E, Act 148, County)** for **“Independent Living,”** at the following per diem rates:  
**\$161.28 for Supervised Independent Living**  
**\$364.14 for Supervised Independent Living-Startup Cost**
- (8) **Wesley Family Services, (TANF, Act 148, County)** for **“Outpatient MH Services, Family Support Services, PCIT Aggression Replacement Training,”** as per the fee schedule
- (9) **Appalachian Youth Services, (Title IV-E, Act 148, County)** for **“Residential,”** at the following rates:  
**\$183.94 per diem for Kathy’s House**  
**\$28.14/hour for Extraordinary Transportation**
- (10) **Kathy’s Care Adult Home, LLC, (Act 148, Title IV-E, County)** for **“Transitional Living,”** at the per diem rate of **\$220.00**
- (11) **The Children’s Institute of Pittsburgh, (Title IV-E, Act 148, County)** for **“Foster Care,”** at the following per diem rates:  
**\$69.48 for Class AA**                      **\$88.37 for Class BB**  
**\$102.87 for Class CC**                      **\$176.96 for Class DD**
- (12) **Mon Yough Community Services, Inc., d/b/a UPMC Western Behavioral Health at Mon Valley, (Title IV-E, Act 148, County)** for **“Foster Care,”** at the following per diem rates:  
**\$175.28 for Specialized Foster Care**  
**\$62.62 for Specialized Foster Care Standard Care**  
**\$66.59 for Specialized Foster Care Traditional (age 0-12)**  
**\$71.59 for Specialized Foster Care Traditional (age 13 and up)**  
**\$129.24 for Specialized Foster Care Therapeutic (age 0-12)**  
**\$134.24 for Specialized Foster Care Therapeutic (age 13 and up)**
- (13) **Alternative Living Solutions, (Act 148, Title IV-E, County),** for **“Supervised Independent Living, Transitional Living,”** at the following per diem rates:  
**\$226.44 for Supervised Independent Living**  
**\$226.44 for Transitional Living**
- (14) **Pathways Adolescent Center, Inc., (Title IV-E, Act 148, County)** for **“Residential, Shelter, Transitional Living,”** at the following per diem rates:  
**\$145.00 for Boys Residential Community Based and Shelter**  
**\$150.00 for Girls Residential Community Based and Shelter**  
**\$140.00 for Boys Supervised Transitional Living**  
**\$185.00 for Girls Supervised Transitional Living**
- (15) **Westmoreland County Youth Shelter, (Act 148, Title IV-E, County)** for **“Shelter,”** at the per diem rate of **\$418.00**
- (16) **Avanco International, Inc., (Act 148, County)** for **“AFCARS Final Rule 2020,”** in the amount of **\$5,689.06**

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

(5) **Court Administration**

- (A) Acceptance of Quote from **Armortex** in the amount of **\$20,294.00** for 46 Ballistic Panels plus delivery for transaction counter for all MDJ offices except 10-2-10; three quotes were received.

Recommended by Amy DeMatt, Court Administrator

(6) **District Attorney-Victim/Witness**

- (A) Grant Application to the **Pennsylvania Commission on Crime & Delinquency** in the amount of **\$375,000.00** for the term January 1, 2022 through December 31, 2024 for “**Total Response**,” (for Blackburn Center Against Domestic & Sexual Violence and the Alle-Kiski HOPE Center)

Recommended by John W. Peck, District Attorney, Amy Garris, Victim/Witness Coordinator and the Department of Financial Administration

(7) **Domestic Relations**

- (A) Intergovernmental Agreement for the period October 1, 2020 through September 30, 2025 between the **Westmoreland County Commissioners** and the **Westmoreland County Sheriff's Department** and the **Court of Common Pleas of Westmoreland County, Domestic Relations Section**, outlining duties that the Sheriff's Department shall perform on behalf of the Domestic Relations Section and the terms by which those duties shall be performed.

Recommended by Terence O'Halloran, Director

(8) **Geographic Information Systems**

- (A) Maintenance Agreement with **Document Solutions, Inc. (Docufax Solutions, Inc)** for maintenance of the OCE TDS320 Copier/Scanner in the G.I.S. office, in the amount of **\$248.00/month** for a period of one-year effective October 1, 2021 through October 1, 2022
- (B) Agreement with **ESRI (Environmental Systems Research Institute, Inc.)** for “**ArcGIS Maintenance**,” for the term October 7, 2021 through October 6, 2022 in the amount of **\$41,800.00**

Recommended by Eric Glod, Director

(9) **Human Resources**

(A) Personnel Actions:

**New Hires**

Gavin Pasqualino, Correction Officer, Prison  
Blake Roble, Correction Officer, Prison  
Rachel Howard, Dept Clerk, Tax Assessment  
Nicholas Carpellotti, Custodian PT, Public Works  
Courtney Stape, TCO Trainee Temp, 911  
Joseph Marsh, TCO Trainee Temp, 911  
Megan Fritz, TCO Trainee Temp, 911  
Robert Frayvolt, TCO Trainee Temp, 911  
Robert Swenson, TCO Trainee Temp, 911  
Kelcie Cartwright, TCO Trainee Temp, 911  
Kristi Mitchell, Planner II, Planning  
Erin Pleins, TCO Trainee Temp, 911  
Eric Christner, TCO Trainee Temp, 911  
Jessica Gamble, Operations Manager, Juvenile Detention  
Evan Peters, Operations Manager, Juvenile Detention  
Amber Shondelmyer, TCO Trainee Temp, 911  
Kathleen Wilkins, TCO Trainee Temp, 911  
Chris Ploski, TCO Trainee Temp, 911  
George Onusko, Switchboard Operator PT, County Info Systems  
Lisa VanDyke, Custodian PT, Public Works  
William McClelland, TCO Trainee Temp, 911  
Leslie Johnson, Custodian PT, Juvenile Probation  
Holly Cortlessa, Caseworker I, Children's Bureau  
Louis Amendola, Operations Manager, Juvenile Detention  
Sarah Schmidt, Caseworker I, Children's Bureau  
Travis Hall, CNA, Manor  
Kimberly Meisch, RN Supervisor Temp, Manor  
Robert Scales, LPN, Manor  
Mallory Trainer, Recreation Aide, Manor  
Donna Ban, Medical Secretary, Manor

**Rehires**

Yvonne Le, Custodian PT, Public Works  
Jill Serge, PO I, Adult Probation  
Brian Shoe, Caseworker II, Children's Bureau  
Kyle Bair, Graduate Practical Nurse, Manor  
Stephanie Ressler, Nurse's Aide Temp, Manor

**End of Temps**

Katherine Shemak, Fiscal Assistant Temp, Manor

**Terminations**

Dominic Hood, Prob/Parole Officer I, Adult Probation  
Nicholas Carpellotti, Custodian PT, Public Works  
Rebecca Walker, Caseworker II, Children's Bureau  
Theresa DeLong, Registered Charge Nurse, Manor

**Resignations**

Jacob Holden, Corrections Officer, Prison  
Beanna Luft, TCO, 911  
Mandi Downs, Corrections Officer, Prison  
Victoria Kuhns, Child Welfare Aide, Children's Bureau  
Jamie Denzer, Maint Aide Temp, Parks  
Abigail Osche, Environmental Program Aide Temp, Parks  
Richard Lash, Seasonal Park Worker, Parks  
James Sonafelt, Seasonal Park Worker, Parks  
Jewel Brown, Clerk Typist Trainee Temp, Human Resources  
Priscilla Shine, Nurse's Aide Trainee, Manor  
Anna Wicks, Nurse's Aide Trainee, Manor  
Bethany Slezak, Graduate Practical Nurse, Manor  
Charles Bollinger, LPN, Manor  
Jennifer Friend, LPN, Manor  
Samantha Platt, Director of Case Management, Manor  
Brittany Bair, Food Service Worker PT, Manor  
Lori Arthur, Food Service Worker PT, Manor  
Ashley Karasek, Custodian, Manor  
Nicole Baker, Nurse's Aide, Manor  
Jaynee Cardiff, Registered Charge Nurse, Manor  
Bernadette Opperud, Nurse's Aide Trainee, Manor  
Sara Elder, LPN, Manor  
Robert Scales, LPN, Manor  
Leanne Silvis, Dietary Aide, Manor  
Krista Collier, Nurse's Aide, Manor

**Retirements**

Lee Ann Hoak, Prob/Parole Aide, Adult Probation  
Sharon Konwinski, Caseworker II, Children's Bureau  
Robert Brumfield, CO Maint, Prison

- (B) Workers Compensation and Employers Liability Insurance with Housing and Redevelopment Insurance Exchange in the amount of \$995,899.00 for a one-year period effective October 1, 2020 through October 1, 2021, with a deductible amount of \$25,000.00 for each compensable claim.
- (C) Agreement with SABO HR Consulting/Suzanne Sarson to provide recruitment assistance to Human Resources at the rate of \$50.00 per hour for a period of one-year commencing October 1, 2021.

Recommended by Alexis Bevan, Director

(10) **Juvenile Detention and Shelter**

- (A) Purchase of Service Agreements with the following counties to provide **Secure Detention**, at the per diem rate of **\$199.00**, for the term July 1, 2021 through June 30, 2022:

Armstrong County	Butler County
Fayette County	Greene County
Indiana County	Washington County

- (B) Purchase of Service Agreements with the following counties to provide **Youth Shelter Services**, at the per diem rate of **\$190.00**, for the term July 1, 2021 through June 30, 2022:

Armstrong County	Butler County
Fayette County	Greene County
Indiana County	Washington County

- (C) **Emergency Resolution #R- -2021** to authorize an emergency contract with **Huckestein Mechanical**, in the amount of **\$38,995.00** for Upgrade to Andover Continuum Control Systems; this project is funded by 2019 Bond

Recommended by Nicole Kamer, Director

(11) **Juvenile Probation**

- (A) Acceptance of and Grant Agreement with the **Commonwealth of Pennsylvania, Juvenile Court Judges Commission**, in the amount of **\$260,046.00** for “**Juvenile Probation Grant in Aid**,” for the term July 1, 2021 through June 30, 2022

Recommended by Norm Mueller, Director and the Department of Financial Administration

(12) **Planning**

- (A) Memorandum of Understanding (MOU) with the Westmoreland County Drug Treatment Court, in the amount of **\$350,000.00**; to define the terms and conditions under which FY 2021 CDBG funding will be used for the overall administration of the Drug Treatment Court program. This program provides intensive judicial oversight, court supervision, and case management for persons involved in the criminal justice system that demonstrate a need for drug and alcohol and mental health treatment.
- (B) **Resolution #R- -2021**, authorizing a minor amendment to FYs 2018 and 2020 of the County's Community Development Block Grant (CDBG) program.
- (C) Subrecipient Agreement amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
18-13E	City of Lower Burrell	Removal of Architectural Barriers	+6-month term extension
20-23	Youngwood Borough	Removal of Architectural Barriers	Budget Increase +\$11,226.80.

- (D) Amendment #1 to HOME CHDO Developer Loan Agreement with **Homes Build Hope, Inc.**, to allow for the reconfiguration of two affordable rental triplex buildings being constructed on Mary Street in Latrobe. The unit configuration of each building will change from a 1-bedroom, 2-bedroom, 3-bedroom to a 2-bedroom, 2-bedroom, 3- bedroom triplex to better address the market demand. There are no costs to the County.
- (E) First Amendment to Agreement with **Susan Hockenberry Coaching and Consulting (SGHOCK, LLC.)** dated May 2, 2019 to add facilitation services towards the development of a sub-county regional plan for Planning District 5, as identified in *Reimagining Our Westmoreland* in an amount not to exceed **\$22,500.00**
- (F) Ratification of Funding Approval/Agreement and execution of the same by the Chairman of the Board of Commissioners for Additional CDBG-CV Allocation, as set forth in the Substantial Amendment to FY 2019 Annual Action Plan For Cares Act Funds CDBG-CV approved By Resolution R#-51-2021.

Recommended by Jason Rigone, Director

(13) **Prison**

- (A) Requests for Proposals for “**Chaplain Services for Westmoreland County Prison,**” (Bid 21-35), were opened on September 14, 2021; no proposals were received; therefore, it is recommended to revise specifications and authorize the County Controller to re-advertise.
- (B) Agreement with **Chaplain James Badamo**, to provide religious services to the inmate population at the Westmoreland County Prison, in the amount of **\$1,700.00 per month** from the **Inmate Welfare Fund-No Cost to Westmoreland County**, on a month-to-month basis commencing October 1, 2021.

Recommended by Bryan L. Kline, Warden

(14) **Public Safety**

- (A) Ratification of Purchase Order with **John Meegan Ford Inc.**, in the amount of **\$39,043.35** (pursuant to Co-Stars 025-203) for “**2021 Ford Transit T350 Van**”
- (B) Ratification of Purchase Order with **Polaris Sales Inc.**, in the amount of **\$29,093.69** (pursuant to GSA Contract GS-30F-0017W) for “**2021 Ranger XP 1000 EPS Premium**”
- (C) Service Agreement with **BearCom** (pursuant to CoStars 012-197) for maintenance on portable/mobile radios, for Westmoreland County 911, for the term May 1, 2021 through April 30, 2024, to be billed quarterly in the amount of **\$585.00**
- (D) Service Agreement with **BearCom** (pursuant to CoStars 012-197) for maintenance on portable/mobile radios, for Westmoreland County Adult Probation, for the term May 1, 2021 through April 30, 2024, to be billed quarterly in the amount of **\$225.00**

*Service Agreements with BearCom were previously approved for additional locations on April 15, 2021; with these additional locations the total amount to be billed quarterly is \$12,361.50*

- (E) Fourth Amendment to Professional Services Agreement with **Mission Critical Partners**, dated May 2, 2019 in the amount of **\$125,000.00** (New Total Agreement \$895,000.00) to include the Consulting Services set forth in the proposal dated September 23, 2021 for feasibility of a public safety facility and master plan.

Recommended by Roland Mertz, Director

(15) **Public Works**

- (A) Schedule Modification and Revised Completion Date for the PennDOT Agreement L00043 with **SAI, Inc.**, to provide Preliminary Design for the Westmoreland County Bridge project at North Irwin 4th Street. The revised completion date is April 30, 2022, an additional 181 days; which is necessary to perform additional coordination with Norfolk Southern Railway Company. This project is funded through Federal bridge funds and Act 13.
- (B) Authorization to purchase Sodium Chloride (Road Salt) for Road Department from **Compass Minerals America, Inc.**, for an estimated 2300 tons at the price of \$67.27 per ton pursuant to CoSTARS 4600016540 for the August 2021 – July 2022 Season. The costs of Road Salt are funded from Liquid Fuels.
- (C) Agreements for the **2021 You’ve Got a Friend Day at Twin Lakes Park on October 6, 2021:**
- **Barnyard Petting Zoo, Jan Marchezak**, to provide a **petting zoo**, in the amount of **\$2,000.00**
  - **Lost Creek Railroad, Bill Ludwig**, to provide **kiddie train rides**, in the amount of **\$400.00**
  - **Peacock Peak, Joshua Ament**, to provide **inflatable rides and entertainment**, in the amount of **\$2,100.00**
  - **D&R Sound Services, Daniel Vasinko**, to provide **DJ services**, in the amount of **\$400.00**
- (D) Agreement with **Jesnic Inc. d/b/a Rampart Security Systems** for Fire and Security monitoring at Cedar Creek Park Maintenance Building and Activity Center, Mammoth Park Maintenance Building, Northmoreland Park Maintenance Building and Activity Center and Twin Lakes Park Activity Center and Boathouse for three (3) years at a monthly fee of **\$234.00**.
- (E) Issuance of Purchase Order in the amount of **\$12,467.00** pursuant to quote submitted by **Good’s Plumbing, Heating and Cooling**, to perform water pit upgrade at Northmoreland Park, including booster pump, wiring, piping and shut off valves; additional quotes were obtained.

Recommended by Greg McCloskey, Director

(16) **Purchasing**

- (A) Bids for “**Casebinders for Year 2022,**” were opened on September 8, 2021:

Tab Products	Rejected
Avail Business	\$17,528.76

Recommended by Gerald Radebaugh, Director to award bid to **Avail Business**, being the lowest bidder and meeting specifications in the amount of **\$17,528.76**

(17) **Recorder of Deeds**

- (A) Amendment to Item 15(A) under Register of Wills, approved June 10, 2021, to correct amount Purchase Order with **Identiphoto Co, Ltd.** for “**Identiphoto Badging Solution,**” (creation of Veteran ID cards at no cost to the Veteran) to \$4,110.91 for configuration of Identiphoto Badging Solution with maintenance totaling \$675.00 for three years for a total of \$4,785.91.

Recommended by Frank Schiefer, Recorder of Deeds

(18) **Tax Assessment**

- (A) Maintenance Renewal with **Tyler Technologies**, for “**iasWorld Maintenance**,” in the amount of **\$144,040.00** (iasWorld Support \$140,780.00 and Oracle Technical Support \$3,260.00) for the term November 1, 2021 through October 31, 2022

Recommended by Bill Ferraro, Chief Assessor

(19) **Westmoreland County**

- (A) Change Order #1 to Agreement with **Dagostino Electronic Services**, approved January 14, 2021 for “**Unified Security System**,” (Bid 20-48) in the amount of **\$68,011.61 additional** (additions in the amount of \$68,720.11, deducts in the amount of \$708.20; New Total Agreement \$2,514,612.61) for additional server at the prison, additional equipment at the courthouse complex and additional installation of cabling and equipment and demo of existing cable and equipment; the project is funded by 2019 Bond
- (B) Amendment to Engagement Letter with **The Arbitrage Group, Inc.**, dated February 7, 2019 to add determination of the arbitrage earnings for the period June 18, 2020 through June 18, 2021 in an amount not to exceed **\$1,000.00**
- (C) **Ordinance #2-2021**, Amendment to the Ordinance of The Board of Commissioners of The County of Westmoreland, Commonwealth of Pennsylvania Entitled Westmoreland County Uniform Parcel Identifier Ordinance, Amending Section 7; and providing when this amendment shall become effective.
- (D) **Stipulation of Settlement** in the tax assessment appeal of Scalzitti Properties, LLC, the owner of property located in North Huntingdon Township, Norwin School District, Westmoreland County, No. 4192 of 2020 for tax years 2021 and 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 54-06-00-0-038**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$1,200,000.00	13.1%	\$157,200.00
2022	\$1,219,512.00	12.3%	\$150,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) **Stipulation of Settlement** in the tax assessment appeal of Farnham & Pfile, Inc., the owner of property located in the City of Monessen, Monessen School District, Westmoreland County, No. 4144 of 2020 for tax years 2021 and 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 20-02-02-0-392**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$2,069,390.00	13.1%	\$271,090.00
2022	\$2,069,390.00	12.3%	\$254,530.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (F) **Stipulation of Settlement** in the tax assessment appeal of Farnham & Pfile, Inc., the owner of property located in the City of Monessen, Monessen School District, Westmoreland County, No. 4143 of 2020 for tax years 2021 and 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 20-02-02-0-391**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$130,610.00	13.1%	\$17,110.00
2022	\$130,610.00	12.3%	\$16,060.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement

- (G) **Stipulation of Settlement** in the tax assessment appeal of Citizens Service Corporation, the owner of property located in Penn Township, Penn Trafford School District, Westmoreland County, No. 4364 of 2020 for tax year 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 55-02-15-0-176**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$395,000.00	13.1%	\$51,745.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (H) **Stipulation of Settlement** in the tax assessment appeal of Arconic Technologies LLC, owner of property located in Upper Burrell Township, Burrell School District, Westmoreland County, No. 4366 of 2020 for tax year 2021 and 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 62-06-00-0-048**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$20,000,000.00	13.1%	\$2,620,000.00
2022	\$20,000,000.00	13.1%	\$2,620,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (I) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by David and Jennifer Kratzenberg, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5041 of 2017 for tax years 2018-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 61-12-00-0-278**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$1,010,000.00	16.2%	\$163,620.00
2019	\$1,010,000.00	16.3%	\$164,630.00
2020	\$1,010,000.00	14.4%	\$145,440.00
2021	\$1,010,000.00	13.1%	\$132,310.00
2022	\$1,075,691.00	12.3%	\$132,310.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (J) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Maybrook-C Latrobe Propco, LLC, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5042 of 2017 for tax years 2018-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 61-14-16-0-117**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$1,959,543.00	16.2%	\$317,450.00
2019	\$2,086,767.00	16.3%	\$340,140.00
2020	\$2,508,458.00	14.4%	\$361,220.00
2021	\$3,000,000.00	13.1%	\$393,000.00
2022	\$3,195,122.00	12.3%	\$393,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (K) **Stipulation of Settlement** in the tax assessment appeal of Joel Haluck, owner of property located in the City of Jeannette, Jeannette City School District, Westmoreland County, No. 3910 of 2020 for tax years 2021-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 14-02-09-0-572**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$140,000.00	13.1%	\$18,340.00
2022	\$140,000.00	12.3%	\$17,220.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (L) **Stipulation of Settlement** in the tax assessment appeal of Niles D. Slavin and Carol J. Slavin, Trustees Pursuant to the Niles D. Slavin and Carol J. Slavin Living Trust Dated November 17, 2008, owner of property located in the City of Jeannette, Jeannette City School District, Westmoreland County, No. 4026 of 2020 for tax years 2021-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 14-02-09-0-730**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$220,000.00	13.1%	\$28,820.00
2022	\$220,000.00	12.3%	\$27,060.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (M) **Resolution #R- -2021** approving Westmoreland County C-Pace Program Guidelines
- (N) Mutual Termination of Agreement with Financial S&Lutions dated January 31, 2019.
- (O) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Beverly A. Novak, being Tax Map No. 20-02-06-0-215 for years 2015-2020. Exonerations have been granted by the City of Monessen and the School District of the City of Monessen and the Developer has entered into a Developer Agreement with the City of Monessen for the property.
- (P) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Sydney Rooney and Devyn McCall, being Tax Map No. 20-02-03-0-367 for years 2014-2020. Exonerations have been granted by the City of Monessen and the School District of the City of Monessen and the Developer has entered into a Developer Agreement with the City of Monessen for the property.
- (Q) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Jenna L. Sivak, being Tax Map No. 20-02-03-0-343 for years 2017-2020. Exonerations have been granted by the City of Monessen and the School District of the City of Monessen and the Developer Agreement has been entered into a Development Agreement with the City of Monessen for the property.
- (R) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by L.H. Electric Machine Company, being Tax Map No. 20-02-03-0-023 for years 2012-2020. Exonerations have been granted by the City of Monessen and the School District of the City of Monessen and the Developer has entered into a Development Agreement with the City of Monessen for the property.
- (S) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Misty Rhoades, being Tax Map No. 15-03-15-0-178-99-002 for the years 2016-2020. Exonerations have been granted by City of Latrobe and Greater Latrobe School District.
- (T) Contract with **Westmoreland County Community College** for use of Science Hall, on Thursday, October 28, 2021 for the Westmoreland County Public Hearing for the ARPA funds in the amount of **\$300.00**

(19) **Westmoreland Manor**

- (A) Facility Agreement with **The Compliance Store**, for healthcare regulatory, compliance and support documents and related information as well as access to current policies that meet regulatory standards, for the term of three years, effective August 16, 2021, in the amount of **\$3,600.00 per year**
- (B) Increase in the Private Pay Rate for Westmoreland Manor from \$280.00 per day to \$320.00 per day, effective December 1, 2021
- (C) Increase in the Room Reservation Fee for Westmoreland Manor from \$95.00 per day to \$110.00 per day, effective December 1, 2021
- (D) Attending Physician Service Agreement with **Mouhanad Al-Fakih, MD**, to provide services and care to the residents of Westmoreland Manor, effective October 1, 2021
- (E) Attending Physician Service Agreement with **Ken Gibson, MD**, to provide services and care to the residents of Westmoreland Manor, effective October 1, 2021
- (F) Medical Staffing Agreement with **Dedicated Nursing Associates., (DNA)**, for **“Supplemental Staffing,”** to be used for temporary assistance when vacancies occur in the Westmoreland Manor Nursing Department, at the rates listed below; for the term October 1, 2021 through September 30, 2022, and will automatically renew on an annual basis if not renewed by agreement of each party or terminated.

<b>Per Diem Rates</b>		
	<b>Weekday</b>	<b>Weekend</b>
Non-Certified Aides	\$38.00/hour	\$41.00/hour
Certified Nursing Assistant	\$42.00/hour	\$45.00/hour
Licensed Practical Nurse	\$62.00/hour	\$65.00/hour
Registered Nurse	\$75.00/hour	\$78.00/hour
Registered Nurse (Specialty)	\$79.00/hour	\$82.00/hour
<b>Contract Assignment Rates</b>		
	<b>Weekday</b>	<b>Weekend</b>
Certified Nursing Assistant	\$52.00/hour	\$55.00/hour
Licensed Practical Nurse	\$72.00/hour	\$75.00/hour
Registered Nurse	\$85.00/hour	\$88.00/hour
Registered Nurse (Specialty)	\$89.00/hour	\$92.00/hour

- (G) Affiliation Agreement with Westmoreland County Community College for the Manor to provide clinical experience for students in the nurse aide training program at WCCC; final approval subject to Solicitor review

Recommended by Abby Testa, Administrator

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**Miscellaneous Business**

- (1) Amendments to the **2021 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Appoint the following individuals to the **Laurel Highlands Visitors Bureau Grant Review Committee:**  
 Mary Lou Hugus                      Larry Schultz                      Carol Wentzel
- (3) Reappoint the following individuals to the **Westmoreland County Children’s Bureau Advisory Board**, for a three-year term, from December 31, 2020 through December 31, 2023:  
 Kris Feliciani                      Carol Zera
- (4) Appoint Judy Rutter to the **Westmoreland County Children’s Bureau Advisory Board**, through December 31, 2023.
- (5) Reappoint John Dalrymple to the **Westmoreland-Fayette Development Board**, for a four-year term, September 12, 2021 through September 12, 2025
- (6) Appoint Robert C. Kahl to the **Westmoreland-Fayette Development Board**, for a four-year term, September 30, 2021 through September 30, 2025
- (7) Appoint Susann Tschupp to the **Westmoreland County Area Agency on Aging Advisory Council**, through May 1, 2024
- (8) Appoint Dan DeBone, to the **Westmoreland County Transit Authority**, through January 5, 2026
- (9) Reappoint the following individuals to the **Southwestern Pennsylvania Commission (SPC) Public Participation Panel**, through December 31, 2022:  
 Betsy Aiken                      Alan Blahovec                      Terry Carcella                      Alyssa Cholodofsky  
 Charlie Frederickson                      Scott Harshman                      Alejandra Smyntek                      Ren Steele  
 John Turack
- (10) Appoint the following individuals to the **Southwestern Pennsylvania Commission (SPC) Public Participation Panel**, through December 31, 2022:  
 Terri Bassi-Cook                      Dan DeBone                      Patrick Karnash                      McCrae Martino  
 Jeff Raykes                      Jon Wian                      Mandy Zalich                      Maureen Zang                      John  
 Lorenzo

- (11) Consider approval to reappoint Mark Gera to the Westmoreland County Airport Authority, for the term January 3, 2021 through January 3, 2026
- (12) Consider approval to appoint Paul Whittaker to the Westmoreland County Airport Authority, through January 1, 2026
- (13) Consider approval to appoint Rich Pologruto to the Westmoreland County Airport Authority, through January 1, 2025

**Adjourn**