

## Westmoreland County Prison Board Public Meeting

**Date:** Monday, August 30, 2021

**Start Time:** 10:30AM

**Location:** Commissioners' Public Meeting Rooms

### **1. Pledge of Allegiance.**

### **2. Announcement of Executive Sessions.**

August 23, 2021, public safety review

### **3. Opportunity for Public Comment.**

Under Section 10.1(a) of the Sunshine Act:

“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

### **4. Consider approval of minutes from July 19, 2021 Prison Board meeting.**

### **5. Secretary's Report or Public Correspondences.**

### **6. Report from Adult Probation, Deputy Chief Leydig.**

### **7. Report from County Correctional Facility, Warden Kline.**

### **8. Executive session, if required.**

### **9. Meeting business, discussions, motions.**

(A) Consider the hiring of the following new employees for the County Correctional Facility:

Jinia Kelly, to join next class

Andrew Roscoe, to join next class

Blake Roble, started August 9

Scott Pasqualino, started August 9

(B) Consider accepting the resignation of the following employees from the County Correctional Facility:

Jacob Holden, effective July 31, 2021

Mandi Downs, effective August 4, 2021

(C) Consider accepting the requested termination of a professional service agreement with Nicholas Borgfeldt for chaplaincy services effective September 23, 2021. Termination was requested by Mr. Borgfeldt in accordance with the termination language of said agreement.

- (D) Consider the ratification of the 12th Amendment to Master Services Agreement with Global Tel\*Link Corporation, for GTL to provide Free Video Visitation Program from September 1, 2021 through December 31, 2021 in response to the Covid-19 status at the facility. The County retains the option to terminate the amendment at any time. During this period, each inmate at the Prison will receive one (1) free video visit, per week, for a duration of up to ten (10) minutes per free video visit, with the County agreeing to pay GTL for the free video visitation minutes at the cost of \$0.60 per minute during this time period. Funds will come from the Inmate Welfare fund.
- (E) Consider ratification of a recommendation to the Board of Commissioners to prepare and post a Request for Proposals (RFP) to solicit proposals for Chaplain and Religious support services in the County Correctional Facility. Consider recommending an RFP requesting a 1-year agreement, explaining prior experiences, and providing 5 references for review. Additionally recommend minimum experience and training to include: (1) Three years of pastoral experience in an institutional setting; OR (2) One-year formal Chaplaincy training; OR (3) Bachelor's Degree in Biblical Studies, Pastoral Counseling. Recommendations are based on previous RFPs issued by the Board.
- (F) Consider approval of the addition of a matter of agency business to the agenda as may have arisen during the Executive Session. The reasons for the changes to the agenda will be announced at the meeting before any vote is conducted. Subsequently, the board may take official action on the matter added to the agenda.

**10. New business from any board member.**

**11. Adjourn.**