

May 13, 2021

Pledge of Allegiance

RECONVENED Election Board Agenda

Industrial Development Corporation Agenda

General Agenda

Minutes of Regular Meeting held April 15 2021, as presented with correction to item 2(H) for Area Agency on Aging, to correct the amount of the award to John Meegan Ford, Inc. from \$71,745.72 to \$71,745.42

Correction to the minutes of October 29, 2020 for item 9(A) and 9(B) for the Prison to correct the name of vendor from Family Services of Western PA to Wesley Family Services for Parent Education Program for Inmates (item A) and Emotions Management Program (item B)

Notice of Executive Session

April 21, 2021 to discuss personnel matters

April 28, 2021 to discuss personnel matters

May 5, 2021 to discuss personnel matters

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Years of Service

30 Years

Daniel Roberts

25 Years

Bridgett Schickel

20 Years

Michael Vargulish

Richard Yesho

Robert Pomponi

Michele Whiting-Zona

Becky Weimer

15 Years

Jason Monyok

Steve Haley

Nicole Chew

10 Years

Cindy Gongaware

Ryan Walker

Nicole Karcher

Rebecca Ofner

Michael Brown

Lauren Jones

Proclamations:

Westmoreland County Drug Treatment Court Month, May 2021
National Skilled Nursing Home Week, May 9-15, 2021
Latrobe Rotary Celebrates 100th Anniversary
Mt. Calvary Baptist Church, Monessen, Celebrates Centennial
Loyalhanna Watershed Association, Inc., Observes 50th
Recognizing Rainbow for Girls' Steffanie Eleanor Barth
EMS Week, May 16-22, 2021

Certificate of Special Recognition

New Debt-Free Loyalhanna Township Garage Showcased

Solicitors Report

(1) Adult Probation

- (A) Acceptance of Grant Award from **Pennsylvania Commission on Crime and Delinquency** in the amount of **\$513,190.00**, for “**County Adult Probation Grant-In-Aid,**” for the term July 1, 2020 through June 30, 2021

Recommended by Sharon Bold, Chief Probation Officer and the Department of Financial Administration

- (B) Letter of Agreement with **Westmoreland Casemanagements and Supports, Inc.** governing referrals and confidentiality of information for shared cliental for a two year period, of July 16, 2021 through July 15, 2023, subject to termination with thirty days written notice.

Recommended by Sharon Bold, Chief Probation Officer

(2) Area Agency on Aging

- (A) First Amendment to Agreement dated May 14, 2020 with Westmoreland Community Action for Aging Services-Link to Aging & Disability Resources to provide for the County’s consent for the use of a subcontractor as the LINK Coordinator by Westmoreland Community Action.
- (B) Exercise option to extend Senior Community Services Employment Program (SCSEP) Grant Agreement 4100081202 with the Pennsylvania Department of Aging, for the term July 1, 2021 through June 30, 2022.
- (C) Amendment to Agreement with **Elizabeth Seton Centers, Inc.**, approved June 4, 2020 in the amount of **\$1,310.40 additional** (Aging Block Grant, No Cost to Westmoreland County; New Total Agreement \$66,947.40) for “**Aging Services-Adult Day Care,**” for the term July 1, 2020 through June 30, 2021

(D) Agreements for the term July 1, 2021 through June 30, 2022:

- (1) **Karen Harouse-Bell, MS, RDN, LDN, CDE**, in the amount of **\$1,200.00** (Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Registered Dietitian Services**”
- (2) **Alle-Kiski Senior Center, Inc.**, in the amount of **\$318,297.00** (PDA Block Grant, No Cost to Westmoreland County) for “**Aging Services-Senior Center Services-Northern**”
- (3) **Laurel Valley Senior Citizens, Inc.**, in the amount of **\$279,227.00** (Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Senior Center Services-Eastern**”
- (4) **Nutrition, Inc.**, in the amount of **\$291,249.00** (PDA Block Grant, No Cost to Westmoreland County) for “**Aging Services-Senior Center Services-Central**”
- (5) **Nutrition, Inc.**, in the amount of **\$270,681.00** (PDA Block Grant, No Cost to Westmoreland County) for “**Aging Services-Senior Center Services-Southern**”
- (6) **Nutrition, Inc.**, in the amount of **\$5,200.00** (Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Nutrition Consultation Services**”
- (7) **Westmoreland Multi-Service Centers, Inc.**, in the amount of **\$284,674.00** (PDA Block Grant, No Cost to Westmoreland County) for “**Aging Services-Senior Center Services-Southeast**”
- (8) **Westmoreland Manor**, in the amount of **\$13,111.50** (Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Emergency Admissions Services**”
- (9) **Quality Life Services**, in the amount of **\$4,003.50** (Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Emergency Shelter**”
- (10) **Walnut Ridge A Memory Care Home LLC d/b/a Walnut Ridge Memory Care**, in the amount of **\$3,750.00** (Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Emergency Shelter**”
- (11) **Center for Community Resources**, in the amount of **\$53,114.00** (100% Funded by Aging Services Block Grant, No Cost to Westmoreland County) for “**Aging Services-Off-Hours Coordinative Services**”
- (12) **Information Age Technologies**, in the amount of **\$96,390.00** (Aging Services Block Grant, No Cost to Westmoreland County) for “**Aging Services-Professional Consulting Services (Computer Applications)**”

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

(E) Bids for “**Newsletter Printing & Mailing,**” (Bid 21-22), for the term July 1, 2021 through June 30, 2023 were opened on May 4, 2021:

Trib Total Media	Rejected	
Indiana Printing & Publishing	\$26,340.00	CORRECTED \$26,460.00*
Fotorecord Print Center	\$25,460.40	CORRECTED \$25,234.61*

*Both Indiana Print Center and Fotorecord Print Center had mathematical errors;
Fotorecord remains the lowest bidder*

Recommended by Carrie Nelson, Administrator to award bid to **Fotorecord Print Center**, being the lowest bidder and meeting specifications in the corrected amount of **\$25,234.61**

(3) **Behavioral Health & Developmental Services**

(A) Amendments to Agreements for the term July 1, 2020 through June 30, 2021:

- (1) **Western Pennsylvania School for the Deaf**, approved March 18, 2021 in the amount of **\$5,382.00 additional** (DHS \$4,844.00, County \$538.00; New Total Agreement \$12,000.00) for “**Early Intervention: Special Instruction-Hearing**”
- (2) **Passavant Memorial Homes, Inc.**, approved December 17, 2020 in the amount of **\$253,146.00 additional** (DHS \$241,229.00, County \$11,917.00; New Total Agreement \$1,427,063.00) for “**BH/ID: Companion Services, In-Home & Community Supports, Residential HAB, Long Term Structured Residential**”
- (3) **Paula Teacher & Associates**, approved June 4, 2020 in the amount of **\$30,384.00 additional** (DHS \$28,954.00, County \$1,430.00; New Total Agreement \$1,677,070.00) for “**BH/ID: Community Participation Support, In-Home & Community Supports, Supported Employment-Job Coaching & Support, Community Service (Torrance, Maps), Social Rehab Services (PCHS), Supported Living (ESH), Enhanced Personal Care Home**”

Recommended by Sara Stenger, Administrator

(4) **Children's Bureau**

- (A) Rescind Agreement with **Lifespan Family Services, Inc.**, for the term July 1, 2020 through June 30, 2021, as approved on January 14, 2021
- (B) Family and Community Partnership Agreement with **Seton Hill Child Services, Inc.**, to participate in a collaborative partnership to provide support to parents, nurture the development of children and advocate for communities; effective for one year from the date the agreement is signed

Recommended by Shara Saveikis, Administrator

- (C) Grant Application/Agreement with the **Pennsylvania Department of Human Services, Office of Children, Youth and Families** for "**Plans of Safe Care Support Grant**," in the amount of **\$100,000.00**, (No Cost to Westmoreland County) for the term July 1, 2021 through June 30, 2023
- (D) Agreement with **Blueprints, (Title IV-E, Act 148, MA, County)** for "**Foster Care**," for the term July 1, 2020 through June 30, 2021, at the following per diem rates:

\$59.14 for Conventional Foster Care (AA)
\$59.14 for Specialized/Kinship Foster Care (BB)
\$59.15 for Emergency Foster Care (CC)
\$60.14 for Respite Foster Care (DD)
\$59.15 for Comprehensive Foster Care (EE)
\$79.01 for Adolescent with Child Foster Care (FF)
\$60.14 for Special Needs Foster Care (GG)

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

(5) **Court Administration**

- (A) Agreement with **Principle Court Reporting**, for "**Temporary Court Reporting**," for the term May 1, 2021 through April 30, 2022, at the following rates, not to exceed \$10,000.00, with a 24 hour advance notice for cancellations:

\$130.00/half day (8:30am-1:00pm)
\$210.00/full day (8:30am-5:00pm)
\$15.00/hour for hours after 5:00pm
\$40.00 cancellation fee (waived if cancelled within 24 hours)
Transcript rates:
\$1.90/page for original & one copy
\$.90/page for additional copies
The requestor is responsible for payment of transcript costs

- (B) Agreement with **AKF Litigation Technologies**, for "**Court Reporting Services**," for the term May 1, 2021 through April 30, 2022, at the rate of \$150.00/hour for the first 2 hours and \$30.00/hour for each additional hour, in an amount not to exceed **\$6,000.00**

Recommended by Amy DeMatt, Court Administrator

(6) **Election Bureau**

- (A) Amendment to Agreement with **NPC, Inc.**, dated March 18, 2021 for “**Vote by Mail Packets,**” (Bid 21-04), awarded to **NPC, Inc.**, to include rate of \$0.18/piece for insert for Plain English Statement for ballot questions.
- (B) Acceptance of Quote from **ES & S** for purchase of one model DS200 Precinct Scanner Box with carrying case in the amount of **\$1,381.00**.

Recommended by JoAnn Sebastiani, Director

(7) **Human Resources**

- (A) Renewal and Authorization to execute endorsements including premium changes for Foster Parent Liability and Property Damage Insurance with **Foster Parent Professionals** for one (1) year for the Policy term July 1, 2021 to June 30, 2022 with the premium in the amount of **\$8,370.00** based upon a 12 month premium of \$90.00/family.
- (B) Renewal and Authorization to execute endorsements including premium changes for the Fine Arts Policy with **Traveler’s Insurance Company** for (1) one year for the policy term May 9, 2021 to May 9, 2022 with the premium in the amount of **\$2,835.00**
- (C) Renewal of coverage with **PCoRP** effective June 1, 2021 through June 1, 2022 with an annual premium of **\$575,630.00** for Liability Coverage (General Liability, Employee Benefits Liability, Law Enforcement Liability, Auto Liability, Public Officials Liability, Privacy and Security Liability) Property Coverage (Property Coverage, Equipment Breakdown, Crime Coverage)
- (D) Personnel Actions:

New Hires

Adam Toth, Maint Worker Aide Temp, Parks
Jamie Denzer, Maint Worker Aide, Temp, Parks
Stephen Novotnak, Park Police PT, Park Police

Rehires

Samantha Kwaczala, Juvenile Services Worker Temp, Juvenile Detention
Janice Derco, Clerk Typist Trainee Temp, HR

End of Temps

Jannelle Crosby, Nurse’s Aide Trainee Temp, Manor
Samantha McFarland, Unit Clerk Temp, Manor

Terminations

Robert Patricelli, Corrections Officer PT, Prison
Christopher Delisi, Corrections Officer PT, Prison
Joseph Madden, Correction Officer, Prison
Tyler Nelson, Correction Officer, Prison

Resignations

Patrick Stefanon, Facilities Manager, Public Works
Sherri Link, Elections Supervisor, Election Bureau
Lori Horvat, Registrar, Election Bureau
Cory Miller, Prob/Parole Aide, APO
Emilee Byers, Legal Secretary Trainee, District Attorney
Jacob Hensell, Park Police, Park Police
Zachary Fletcher, Juvenile Service Worker Temp, Juvenile Detention
Connie Califronia, Case Aide Temp, Children’s Bureau
Monica Minyon, Caseworker II, Children’s Bureau
Patrick Elston, Maint Worker II, Parks
Sara Long, Custodian, Manor
Catherine Zukina, Nurse’s Aide, Manor
Sharon Shirey, Clerk-Temp, Manor
Sarah Huffman, LPN, Manor
Keyla Kriete, Casual Nurse’s Aide, Manor
Soncee Milton, Casual LPN, Manor

Retirements

John Kraynak, Sr. Corrections Officer, Prison
Tonuia Smith, Prob/Parole Officer II, APO
Deborah Chiado, Director, Tax Office
Joseph Smith, Custodian, Manor

Recommended by Alexis Bevan, Director

(8) Human Services

- (A) Agreement with **United Way Southwestern Pennsylvania**, in the amount of \$118,046.00 (HSDF, No Cost to Westmoreland County) for “**2-1-1 Helpline Services,**” for the term of July 1, 2020 through June 30, 2021
- (B) Amendment to Memorandum of Understanding with **Westmoreland County Area Agency on Aging**, approved November 24, 2020 in the amount of **\$15,000 additional** (HSDF, No Cost to Westmoreland County; New Total \$85,002.00) for “**Adult Guardianship Services,**” for the term July 1, 2020 through June 30, 2021
- (C) Amendment to Agreement **Westmoreland County Food Bank**, approved November 24, 2020 in the amount of **\$9,815 additional** (HSDF, No Cost to Westmoreland County; New Total \$83,815.00) for “**Volunteer Coordination,**” for the term July 1, 2020 through June 30, 2021

Recommended by Dante DeCario, Fiscal Officer

(9) Juvenile Detention/Shelter

- (A) Letter of Agreement with **Westmoreland Casemanagements and Supports, Inc.** governing referrals and confidentiality of information for shared cliental for a two year period, of July 16, 2021 through July 15, 2023, to termination with thirty days written notice.

Recommended by Nicole Kamer, Director

(10) **Information Systems**

- (A) Memorandum of Agreement for Service with the **Pennsylvania Department of State** for services that combined Netflow and Intrusion Detection 24/7/365 monitoring; all hardware and software that is necessary for the service delivery is at no cost to the County for years one and two; the agreement will commence on the date it is signed.
- (B) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2022, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:
- Christopher Bair
 - Blue Marsh Associates
 - Champagne Appraisal Services

Recommended by Scott Ross, Director

(11) **Planning**

- (A) Amendment 01 to Services Agreement with Redevelopment Authority of the County of Westmoreland to provide project delivery services to the County in its execution of the Westmoreland County Act 152 Demolition Fund (DEMOFUND) program. The amendment will cancel a project previously approved and will add the following seven projects. Additional delivery costs will be funded through the DEMOFUND in an aggregate amount not to exceed \$172,000 plus a 15% project delivery fee of the awarded cost of each project. Final approval subject to Solicitor review
- CANCEL—Youngwood Borough, 20 ½ S. Second Street
 - City of Jeannette, 806 Wylie Avenue
 - City of Jeannette, 909 Scott Avenue
 - City of Monessen, 533 Ontario Street
 - City of Monessen, 500-502 3rd Street
 - City of Monessen, 504-506 3rd Street
 - City of Monessen, 523 6th Street
 - Scottdale Borough, 28 S. Broadway Avenue
- (B) Full Service Maintenance Agreement with **Docufax Solutions, Inc.** in the amount of **\$180.00 per month**; for maintenance of an OCE CW650/TC4 scanner for a one-year term beginning on May 1, 2021
- (C) Memorandum of Understanding between Westmoreland County HUD Entitlement Programs and Westmoreland County Department of Planning for Planning to provide staff and assistance related to the administration and implementation of the HUD programs and funds for a fee not to exceed \$175,000.00 annually.
- (D) Issuance of Purchase Order with Community College of Allegheny County's Workforce Development Division to provide lead abatement training to certify contractors in lead abatement for the Lead Safe Westmoreland, a Lead Based Paint Hazard Control and Healthy Homes Program, at the following rates:
- Lead Abatement Worker Training: \$267.00 per person for up to 10 participants or \$215.00 per person for 11 to 15 participants.
 - Lead Abatement Supervisor Training: \$528.00 per person for up to 10 participants.

Recommended by Jason Rigone, Director

(12) **Prison**

- (A) Second Amendment to Guaranteed Energy Savings with **Reynolds Energy Services, Inc.**, approved October 13, 2020 in the amount of **\$224,395.00 additional** (New Total Agreement \$3,086,715.00) to include a Smoke Purge System Upgrade to the Automated Temperature Control System project at the Westmoreland County Prison; this amendment is funded by 2019 Bond
- (B) Third Amendment to Guaranteed Energy Savings with **Reynolds Energy Services, Inc.**, approved October 13, 2020 in the amount of **\$109,218.00 additional** (New Total Agreement \$3,195,933.00) to add variable frequency drives to the existing hot water pumps, to replace supply air and return air fan motors and to replace cooling tower fill as part of the Automated Temperature Control System project at the Westmoreland County Prison; this amendment is funded by 2019 Bond
- (C) Letter of Agreement with **Westmoreland Casemanagements and Supports, Inc.** governing referrals and confidentiality of information for shared cliental for a two year period, of July 16, 2021 through July 15, 2023, subject to termination with thirty days written notice.
- (D) Agreement with **Nutrition, Inc.**, for **Management & Consulting Services relating to Prison Food Service**, for a term of two years, commencing July 1, 2021 through June 30, 2022, with compensation as follows, **\$10,360.86/month for June 1, 2021 through June 30, 2022; \$10,360.86/month for July 1, 2022 through June 30, 2023; with option for third year at \$10,360.86/month+CPI increase for July 1, 2023 through June 30, 2024**

Recommended by Bryan L. Kline, Warden

(13) **Public Safety**

- (A) Grant Application to the **Federal Emergency Management Agency, Department of Homeland Security-Port Security**, in the amount of **\$55,042.50** (County Match \$18,347.50) for “**FirstNet CRD**,” for the term October 1, 2021 through September 30, 2024

Recommended by Roland Mertz, Director and the Department of Financial Administration

- (B) Letter of Engagement for the Provisioning of NG911 Services with the Commonwealth of Pennsylvania, through the Pennsylvania Emergency Management Agency, to set forth expectations, define interoperability, roles and responsibilities and necessary steps, to review, amend or establish new methods and processes to successfully implement and sustain NG911 statewide through the implementation of the Commonwealth’s NG911 solution in Westmoreland County
- (C) Extension of Maintenance Contract Renewal with **SBM Electronics**, approved June 25, 2020 for voice logging system and software for 911 service on a month to month basis commencing June 1, 2021 until the implementation of the Multi-PSAP Shared Recorder Project in the amount of **\$2,066.00 per month**
- (D) Agreement with **SBM Electronics, Inc.**, for “**Verint Media Recording Solution**,” for Multi-PSAP Shared Recorder Project with the following counties; Armstrong, Fayette, Indiana, Somerset and Westmoreland; in the amount of **\$75,189.40** for the recorder pricing for the Westmoreland County portion (total amount \$385,122.80) and **\$23,500.00** for year one maintenance for Westmoreland County portion (total amount \$92,000.00); (the Shared Recorder Project is pursuant to Co-Stars #006-108); final approval subject to Solicitor review
- (E) Reservoir Use Agreement with **Municipal Authority of Westmoreland County**, to use Beaver Run to conduct training exercises; final approval subject to Solicitor review

Recommended by Roland Mertz, Director

(14) **Public Works**

(A) Issuance of Purchase Order with **Right Elevator**, pursuant to Right Elevator State Contract #4400024245, for “**monthly elevator maintenance service,**” for the term June 1, 2021 through December 31, 2021, at the following monthly flat rates:

- \$450.00 for the Prison
- \$150.00 for the Juvenile Center
- \$1,700.00 for Westmoreland Manor
- \$2,100.00 for the Courthouse Complex

All terms and conditions are set forth in the PA State Parent Contract # 4400015051, final approval subject to Solicitor review.

(B) Agreement with **Tri-County Federation of Musicians, Local 592 AFM, Keith Schwartz, representative**, to provide “**6 Sunday concerts at Cedar Creek Park,**” in the amount of **\$2,500.00**, on the following dates, from 4:00 pm to 6:00 pm;

June 13 & 27
August 22

July 11 & 25
September 12

(C) Music Performance Trust Fund’s Terms and Conditions for the 2021 Summer Concert Series at Cedar Creek Park. The Tri-County Federation of Musicians requires this to be signed so that they can be reimbursed from other sources for the remainder of expenses for the concert series.

(D) Agreements with the following in the amounts specified total **Local Arts Sub-Grants** for 2021; as prepared and recommended by the Westmoreland County Local Arts Advisory Council:

- Derry Area School District Foundation, in the amount of **\$1,300.00**, for “**Summer Concert Series**”
- Borough of South Greensburg, in the amount of **\$1,120.00**, for “**Concert in the Park Series**”
- Scottdale Borough, in the amount of **\$1,500.00**, for “**Concert in the Park Series**”
- Export Borough, in the amount of **\$1,800.00**, for “**Performing Arts at the Export Ethnic Festival**”
- Borough of Irwin Civics Activities, in the amount of **\$1,000.00**, for “**Summer Concert Series**”
- Westmoreland Symphony Orchestra, in the amount of **\$2,000.00**, for “**Summer Sparklers Free Concert**”
- City of Monessen, in the amount of **\$450.00**, for “**Mural Installation**”
- Penn Township, in the amount of **\$2,000.00**, for “**Fall Festival**”
- Latrobe-GLSD Parks and Recreation, in the amount of **\$500.00**, for “**Summer Concert Series**”
- Murrysville Recreation Department, in the amount of **\$990.00**, for “**Tuesdays at Townsend - Concert Series**”

- Adams Memorial Library, in the amount of \$300.00, for “**Books Come Alive! Stage Right Performance**”
- You Are Here, in the amount of \$960.00, for “**Bat County Revisited - Art Festival**”
- Westmoreland County Federated Library System, in the amount of \$1,600.00, for “**Scottish Music, Dance, & Culture at 12 libraries**”
- Lincoln Highway Heritage Corridor, in the amount of \$1,380.00, for “**Musicians at Lincoln Highway Suppermarket**”
- St. Vincent College, in the amount of \$600.00, for “**Latin Poets Series**”
- Westmoreland Cultural Trust, in the amount of \$720.00, for “**Public Art Project**”
- Westmoreland County Historical Society, in the amount of \$480.00, for “**Penn's Woods' Woodworking Program**”
- Ligonier Valley Chamber of Commerce, in the amount of \$1,300.00, for “**Sunday Evening Band Concerts**”

The awards total \$20,000.00 - twenty-five (25) applications were received with requests totaling \$33,199; seven (7) applicants were not recommended for funding for various reasons, including not meeting the criteria outlined in the application package.

- (E) Landowner-Project Manager Agreement, with the **Westmoreland Conservation District** to stabilize 900 feet of streambank along Cedar Creek, starting at the confluence with the Youghiogheny River and moving upstream. The project is carried out as a Pennsylvania Department of Transportation stream mitigation project. No funds are required from Westmoreland County for the implementation of this project. Final approval subject to Solicitor review
- (F) Agreement with **Ray Vasinko, D & R Sound Services**, to provide the “**Provision of a Sound Technician and Equipment Twin Lakes Summer Concerts,**” in the amount of \$3,350.00
- (G) Agreements with the following for Musical Performances at the **2021 Twin Lakes Park Summer Concert Series**:
- **Mike Porembka of Joe Porembka Orchestra Tribute Band**, on June 12, 2021 in the amount of \$600.00
 - **John Stevens of John Stevens Polka Band**, on June 12, 2021 in the amount of \$1,400.00
 - **Dave Stout**, on June 26, 2021 in the amount of \$150.00
 - **Michael C. Palguta of Michael Christopher**, on June 26, 2021 in the amount of \$1,200.00
 - **Theodore Boyko of The Fabulous Booze Brothers**, on July 10, 2021 in the amount of \$1,200.00
 - **Willow Hill**, on July 24, 2021 in the amount of \$1,300.00
 - **Alec Henderson**, on August 7, 2021 in the amount of \$300.00

- **Rocco Guadiano of Pendulum**, on August 7, 2021 in the amount of **\$1,300.00**
- **Adam Seifert of Adam Fitz**, on August 21, 2021 in the amount of **\$150.00**
- **Habitat Family LLC**, on August 21, 2021 in the amount of **\$700.00**
- **Amanda Caughey of Amanda James**, on September 11, 2021 in the amount of **\$600.00**
- **Andy Davis of Andy Davis Band**, on September 11, 2021 in the amount of **\$1,200.00**
- **James Varhola of The Shiners**, on September 25, 2021 in the amount of **\$400.00**
- **William Postle of Doppler Affect**, on September 25, 2021 in the amount of **\$400.00**
- **Robin Leonard of East Coast Turnaround**, on September 25, 2021 in the amount of **\$400.00**

(H) Professional Service Agreement with **Dawood Engineering, Inc.**, to provide professional services including, evaluation of existing conditions, previous plans/studies and development of recommendations for Mammoth Park Lake at the rate of **\$5,500.00**, included in the attachment titled Dawood - Scope of Work – Attachment A.

(I) Price Changes for bait at the Twin Lakes Boathouse due to an increase in pricing from the bait supply vendor.

PRODUCT	CURRENT PRICE	NEW PRICE
Night Crawlers	\$3.00	\$4.00
Meal Worms	\$2.00	\$3.00
Wax Worms	\$2.00	\$3.00
Maggots	\$2.00	\$3.00

(J) Task Order 004 with **Stantec Architecture and Engineering, LLC**, in an amount not to exceed **\$12,000.00** to provide services under existing Professional Services Agreement 2019-00000490. Also authorize Mr. Gregory P. McCloskey, Director of Public Works, to execute Task Order 004 which provides additional investigation to finalize the design from the initial stop sign installation study Task Order. This Task Order 004 is funded by Title 75.

Recommended by Greg McCloskey, Director

(K) Bids for **“Resurfacing Twin Lakes Area Roads and Parking Lots” (Bid 21-24)**, were opened on May 4, 2021:

Tresco Paving	\$486,765.00
Mele and Mele and Sons, Inc.	\$491,584.85
Derry Construction Co. Inc.	\$499,656.50
Morgan Excavating L.P.	\$541,810.65
El Grande Industries	\$565,884.00
Folino Construction	\$592,382.51
C.H. & D. Enterprises, Inc.	\$615,628.60

Recommended by Greg McCloskey, Director to award bid to **Tresco Paving Corporation**, being the lowest bidder and meeting specifications in the amount of \$486,765.00. This project is funded by Liquid Fuels and the General Fund.

(15) **Tax Office**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
5.4.2021	14-02-13-0-142	City of Jeannette	\$600.00
5.4.2021	24-03-15-0-464	City of New Kensington	\$1,056.00
5.6.2021	02-02-07-0-626	City of Arnold	\$5,200.00
5.6.2021	52-09-05-0-105	Loyalhanna Township	\$714.00
5.6.2021	52-09-05-0-312	Loyalhanna Township	\$528.00
5.6.2021	52-09-05-0-314	Loyalhanna Township	\$528.00
5.6.2021	02-02-07-0-180	City of Arnold	\$975.00
5.6.2021	09-01-11-0-011	Borough of Export	\$145.00
5.6.2021	14-01-16-0-357	City of Jeannette	\$771.00
5.6.2021	02-02-07-0-025	City of Arnold	\$1,000.00
5.6.2021	14-02-09-0-178	City of Jeannette	\$200.00
5.6.2021	02-02-07-0-364	City of Arnold	\$2,100.00

Recommended by Linda Kuchar, Acting Director

(16) **Westmoreland County**

- (A) Ratification of Amendment to Agreement with **Subway Real Estate, LLC**, approved March 24, 2016 for “**Manual Food Line/Food Services,**” (15-31), to extend the agreement for an additional one year term commencing August 1, 2021, with all other terms and conditions remaining the same
- (B) Issuance of Purchase Order with **Preferred Fire Protection**, in the amount of **\$1,400.00** for sample testing quick response sprinkler heads as per NFPA 25 Chapter 5.3.1.1.1.3
- (C) **Resolution #R-30-2021**, ratifying submittal of application for the United States Department of the Treasury Emergency Rental Assistance Program (ERA 2) and further authorizing the Chairman of the Board of Commissioners to execute a copy of the award terms.
- (D) COVID-19 Vaccination Agreement with **Christofano Associates, LLC d/b/a Hayden’s Pharmacy** for COVID-19 vaccination clinic for inmates at the Westmoreland County Prison for an initial term of three months commencing May 13, 2021.
- (E) Ratification of COVID-19 Vaccination Agreement with **Christofano Associates, LLC d/b/a Hayden’s Pharmacy** dated April 27, 2021 for COVID-19 vaccination clinic for employees of Westmoreland County, their families and members of the public for an initial term of three months commencing April 27, 2021.
- (F) First Amendment to COVID-19 Vaccination Agreement with **Christofano Associates, LLC d/b/a Hayden’s Pharmacy** dated April 27, 2021 to include COVID-19 vaccinations to employees and residents at Westmoreland Manor.

- (G) **Resolution #R-31-2021**, ratifying submittal of application for the United States Department of the Treasury Coronavirus Local Fiscal Recovery Fund, in the amount of **\$105,319,216.00** and further authorizing the Chairman of the Board of Commissioners to execute a copy of the award terms.
- (H) Affiliation Agreement with **Waynesburg University**, providing terms and conditions for conducting unpaid internships, to allow students to obtain practical experiences outside the traditional classroom setting. The term of the Agreement is for one year commencing May 13, 2021, with automatic renewal for subsequent one year terms, subject to termination by either party upon 90 days notice; final approval is subject to Solicitor review.
- (I) **Resolution #R-32-2021** authorizing a virtual County Auction of surplus property, including vehicles and surplus equipment, on June 28, 2021 and further authorizing an Agreement with **Bill Anderson Auctioneers LLC**, for conducting the Auction, including the following compensation and expenses:
- 25% commission on personal property and equipment, plus 10% buyer's premium
 - 0% commission on vehicle, plus 10% buyer's premium
 - Advertising: Actual Cost
 - Credit Card Transaction Fee: 2.75 %
 - Auction Set Up Fee of \$100.00/day
- (J) **Resolution #R-33-2021**, authorizing the re-advertisement for sale, pursuant to sealed bid, as one lot, the following assortment of barn beams and other pieces of scrap wood located at Mammoth Park:
- Approximately 18-20 barn beams 32' x 12" x 8";
 - Approximately 30 barn beams 12' x 8" x 8"; and
 - Approximately 8-10 barn beams 4" x 4" of varying lengths and a number of scrap pieces.
- No sealed bids were received from previous advertisement.
- (K) Certification of Local Government Approval for NonProfit Organizations Receiving ESG Funds from State Recipients in order for Valley Youth House to be included in an application for ESG funding, through the PA Department of Community and Economic Development (DCED); final approval subject to Solicitor review.
- (L) **Stipulation of Settlement** in the tax assessment appeal of property owner, First Latrobe Company, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 6095 of 2019 for tax years 2020 and 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-14-00-0-026

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$3,000,000.00	14.4%	\$432,000.00
2021	\$3,297,710.00	13.1%	\$432,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (M) **Stipulation of Settlement** in the tax assessment appeal of property owner, Parkway Provision Company, LLC (U.S. Foods), located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 6898 of 2012 for tax years 2013 through 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-21-09-0-001

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2013	\$6,126,711.00	23.81%	\$1,458,770.00
2014	\$6,433,101.00	22.676%	\$1,458,770.00
2015	\$6,812,544.00	21.413%	\$1,458,770.00
2016	\$7,556,436.00	19.305%	\$1,458,770.00
2017	\$7,366,781.00	19.802%	\$1,458,770.00
2018	\$7,000,000.00	16.2%	\$1,134,000.00
2019	\$7,200,000.00	16.3%	\$1,173,600.00
2020	\$7,400,000.00	14.4%	\$1,065,600.00
2021	\$7,600,000.00	13.1%	\$995,600.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (N) **Stipulation of Settlement** in the tax assessment appeal of property owners, Ronald N. Raimando and Lauren E. Raimando, his wife, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5089 of 2018 for tax years 2019, 2020 and 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-19-00-0-053

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$6,400,000.00	16.3%	\$1,043,200.00
2020	\$6,400,000.00	14.4%	\$921,600.00
2021	\$6,400,000.00	13.1%	\$838,400.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (O) **Stipulation of Settlement** in the tax assessment appeal of property owners, Briarwood Associates, LP, located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5314 of 2018 for tax years 2019, 2020 and 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-14-15-0-018

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$2,150,000.00	16.3%	\$350,450.00
2020	\$2,150,000.00	14.4%	\$309,600.00
2021	\$2,150,000.00	13.1%	\$281,650.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (P) **Resolution (#R-34-2021)** accepting the proposal dated April 7, 2021 from **Ford Business Machines, Inc.**, authorizing the execution of a Document Management Agreement with **Ford Business Machines, Inc.**, for financing the acquisition of 24 Lanier IM 430F; 12 Lanier MP 3555ASP; 31 Lanier MP 4055SP; 22 Lanier MP 5055SP; 8 Lanier IM 7000; 20 Lanier IM 8000; 3 Lanier IM C3500; 4 Lanier IM C6000; 1 Lanier IM C6500; 1 Lanier MP C307; 1 Lanier PRO C5300S Production Printer; 1 Lanier SP 8400DN Printer; 1 Lanier SP C840DN Printer; pursuant to State Contract (Co-Stars # 001-032) for a term of 63 months beginning upon delivery and acceptance of the copiers and printers, with a lease payment of **\$26,375.72/month** with a fair market value purchase option at lease end and authorizing the execution and delivery of a Service Agreement and Performance Guarantee with **Ford Business Machines, Inc.**, covering the new equipment and those existing printers and copiers not being replaced.

The Service Agreement and Performance Guarantee covers unlimited black and white impressions/year, parts, labor, image drums and consumable supplies (excluding paper and staples) and \$0.045 per color impression for copiers and \$0.00918 per black and white impression and \$0.095 per color impression for printers.

Ford Business Machines, Inc., will remove the equipment owned by the County at Westmoreland Manor, offer the same to a wholesaler, with the proceeds to be remitted to Westmoreland County.

Ford Business Machines, Inc. will pay off the remaining balance owed by the County on the following leases:

Leasing Company	Contract Number	Department	Contract Origin	Lease Type	Term (mos)	Exp Date	Contract Base Payment	Per Usage Charges
PNC	196473000	Main Copier	3/30/2016	\$1 Out	63	6/30/2021	\$24,000.00	\$ 744.38
US Bank	500-0558825-000	Law Library	10/19/2018	FMV	60	9/30/2023	\$181.58	\$ -
US Bank	500-0568102-000	Childrens Bureau	1/31/2019	\$1 Out	60	1/30/2024	\$83.00	\$ -

Final approval is contingent upon Solicitor review.

(17) **Westmoreland Manor**

(A) Re-Bids for “**Compactor/Dumpster Service for Westmoreland Manor,**” (Bid 21-23), for the term June 1, 2020 through May 31, 2023, were opened on May 4, 2021:

Biggs Sanitation, Inc.	\$83,200.00
Waste Management	\$90,647.44
Greenridge Waste Services, LLC-Republic Services	\$37,749.24

Recommended by Abby Testa, Administrator to award bid to **Greenridge Waste Services, LLC-Republic Services**, being the lowest bidder and meeting specifications in the amount of **\$37,749.24**

(B) Medical Staffing Agreement Addendum with **Dedicated Nursing Associates, Inc.**, for approved Hazard Bill Rate Schedule, effective May 7, 2021 through May 15, 2021 as follows:

Per-Diem Rates		
	Weekday	Weekend
Non-Certified Aides	\$39.00/Hr.	\$43.50/Hr.
Certified Nursing Assistant	\$46.50/Hr.	\$51.00/Hr.
Licensed Practical Nurse	\$70.50/Hr.	\$75.00/Hr.
Registered Nurse	\$85.50/Hr.	\$90.00/Hr.
Contract Assignment Rates		
Certified Nursing Assistant	\$61.50/Hr.	\$66.00/Hr.
Licensed Practical Nurse	\$85.50/Hr.	\$90.00/Hr.
Registered Nurse	\$100.50/Hr.	\$105.00/Hr.

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Miscellaneous Business

(1) Amendments to the **2021 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

(2) Appoint Jay Bell to the Westmoreland Conservation District, as a Farmer Director, to fill the unexpired term of Conrad Donovan, through December 31, 2023

(3) Reappoint the following individuals to the Westmoreland County Area Agency on Aging Advisory Council, for the term May 1, 2021 through May 1, 2024:

Donna Ott Larry Rowe Kirk Fellabom Peggy Powers-Hamilton

(4) Appoint the following individuals to the Local Emergency Planning Committee:

Robert Stafford, Group 2 (Law-Health-Med-Environ-Transportation)
Cassandra Kovatch, Group 4 (Civil Defense and EMA)
Daniel Mertz, Group 2 (Law-Health-Med-Environ-Transportation)

(5) Appoint Anthony Paletta to the Westmoreland County Community College Board of Trustees for a six year term, May 13, 2021 through May 7, 2027

Adjourn