

May 12, 2022

**Invocation**

Rabbi Lenny Sarko, Congregation Emanu-El Israel

**Pledge of Allegiance**

**Election Board Agenda**

**Industrial Development Corporation Agenda**

**General Agenda**

Minutes of the Regular Meeting held April 13, 2022, as presented

Minutes of the Special Meeting held April 25, 2022, as presented

**Notice of Executive Session**

May 4, 2022 to discuss legal and personnel matters

May 10, 2022 to discuss pending litigation

**Opportunity for Public Comment**

**Under Section 10.1(a) of the Sunshine Act:**

**“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”**

**[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]**

**Proclamations**

*Westmoreland County Drug Treatment Court Month May 2022*

*National Skilled Nursing Care Week May 8-14, 2022*

*Motorcycle Awareness Month May 2022*

*Mental Health Awareness Month May 2022*

*BH/DS Administrator Sara Stenger Receives Prestigious Award*

*Period Poverty Awareness Week May 23-29, 2022*

*Remembering K9 Diesel*

**Years of Service**

**30 Years**

Scott Ross

Kevin Polinsky

Lorrie Ressler

Brenda Alcorn

**25 Years**

Denyel O'Brien

**20 Years**

Amanda Moore

John Petrush, Jr.

Kathleen Hobaugh

**15 Years**

Frank Bohinc

Mary Peters

April Peltier

**10 Years**

Donald Rairigh

Donna Haley

Scott Dextrateur

## Solicitors Report

### (1) Adult Probation

- (A) Agreement with **Integrated Systems, Inc.**, in the amount of **\$870.00/year** to monitor the Fire Alarm and Burglar Panel at the Adult Probation office located in Monessen, PA, for the period of June 1, 2022 through May 31, 2023, along with cellular commercial sole path dialer, programming of the dialer and testing with one-year warranty, with the option for monitoring and cellular services at the rate of \$550.00 per year for subsequent years.

Recommended by Eric Leydig, Director

### (2) Adult Probation & Juvenile Probation

- (A) Professional Services Agreement with **Behavior Management Consultants**, for “**Psychological Evaluations for Probation Officers**,” at the rate of **\$125.00/evaluation**, not to exceed 20 evaluations, for the term August 1, 2022 through July 31, 2023

Recommended by Eric Leydig, Director, Adult Probation and Norm Mueller, Director, Juvenile Probation

### (3) Area Agency on Aging

- (A) Exercise option to extend Senior Community Services Employment Program (SCSEP) Grant Agreement 4100081202 with the Pennsylvania Department of Aging, for the term July 1, 2022 through June 30, 2023.

Recommended by Carrie Nelson, Administrator

- (B) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:

- (1) **Westmoreland County Community College (RSVP)**, approved June 10, 2021 in the amount of **\$10,256.00 additional** (Aging Services Block Grant, No Cost to Westmoreland County; New Total Agreement \$45,314.00) for “**Aging Services-Apprise State Health Insurance Counseling (PA Medi)**”
- (2) **Westmoreland Human Opportunities d/b/a Westmoreland Community Action**, approved June 10, 2021 in the amount of **\$10,860.00 additional** (50% State, 50% Federal; No Cost to Westmoreland County; New Total Agreement \$151,656.00) for “**Aging Services-Link to Aging and Disability Resources**”

- (C) Agreements for the term July 1, 2022 through June 30, 2023:

- (1) **Laurel Legal Services, Inc.**, in the amount of **\$79,000.00** (Pennsylvania Department of Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Legal Services**”
- (2) **Brenda K. Nicholas**, in the amount of **\$115.00 annually, \$20.00/hour for complaint investigations and \$115.00/annually for training presentation** (Pennsylvania Department of Aging Block Grant, No Cost to Westmoreland County) for “**Aging Services-Ombudsman Services-Professional Services Agreement**”

- (3) **Westmoreland County Transit Authority**, in the amount of **\$80,000.00** (Aging Services Block Grant, No Cost to Westmoreland County) for **“Aging Services-Priority Transportation”**
  - (4) **Westmoreland Human Opportunities, Inc. d/b/a Westmoreland Community Action**, in the amount of **\$91,809.00** (50% State, 50% Federal) for **“Aging Services-Link to Aging and Disability Resources”**
  - (5) **Nutrition, Inc.**, in the amount of **\$290,499.00** (PDA Block Grant) for **“Aging Services-Senior Center Services-Southern Region”**
  - (6) **Nutrition, Inc.**, in the amount of **\$312,894.00** (PDA Block Grant) for **“Aging Services-Senior Center Services-Central Region”**
  - (7) **Alle-Kiski Senior Center, Inc.**, in the amount of **\$334,720.00** (PDA Block Grant) for **“Aging Services-Senior Center Services-Northern Region”**
  - (8) **Westmoreland Multi-Service Centers, Inc.**, in the amount of **\$310,425.00** (PDA Block Grant) for **“Aging Services-Senior Center Services-Southeast Region”**
- (D) Vehicle Leases for the term July 1, 2022 through June 30, 2024:
- (1) **Westmoreland Multi-Service Centers, Inc.**, (No Cost to Westmoreland County) for **“Aging Services-Vehicle Lease (Vans E, T, L & P)-Southeastern Westmoreland County”**
  - (2) **Nutrition, Inc.**, (No Cost to Westmoreland County) for **“Aging Services-Vehicle Lease (Vans O, A & M) – Southern Westmoreland County”**
  - (3) **Nutrition, Inc.**, (No Cost to Westmoreland County) for **“Aging Services-Vehicle Lease (Vans B & N) – Central Westmoreland County”**
  - (4) **Laurel Valley Senior Citizens, Inc.**, (No Cost to Westmoreland County) for **“Aging Services-Vehicle Lease (Vans K & Z)-Eastern Westmoreland County”**
  - (5) **Alle-Kiski Senior Center, Inc.**, (No Cost to Westmoreland County) for **“Aging Services-Vehicle Lease (Vans R & Y) – Northern Westmoreland County”**

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

(4) **Behavioral Health and Developmental Services**

- (A) Amendment to Agreement with **Community Living Care, Inc.**, approved January 27, 2022 in the amount of **\$41,982.00 additional** (DHS \$40,006.00, County \$1,976.00; New Total Agreement \$293,279.00) for **“Intellectual Disabilities: Companion Services, In-Home & Community Supports Community Participation Support, Base Service, Transportation (Trip), Support Med Environ, Family Aide, Adult Dev Training,”** for the term July 1, 2021 through June 30, 2022
- (B) Agreement with **Mental Health America of Southwestern PA d/b/a Mental Health America of Westmoreland County**, in the amount of **\$1,055,255.00** (DHS \$1,020,027.00, County \$35,198.00) for **“Behavioral Health: Rep Payee (CHIPPS Specialist), Step Up, Community Advocate, Community Services (CST, Outreach), Independent Monitoring Q A & I Survey”**

Recommended by Sara Stenger, Administrator and the Department of Financial Administration

(5) **Children’s Bureau**

- (A) HIPPA Business Associated Agreement Addendum with **Avanco International, Inc.**

Recommended by Shara Saveikis, Administrator

- (B) Amendment to Agreement with **Great Lakes Behavioral Research Institute**, approved June 10, 2021, (Act 148, TANF, County) for **“Medical Case Coordinator-Full Time and Part Time,”** to increase Medical Case Manager Coordinator Full Time Rate 2 from \$38.69 per hour to \$39.61 per hour and to increase Medical Case Manager Coordinator Part Time Rate 2 from \$22.31 per hour to \$22.83 per hour, for the term July 1, 2021 through June 30, 2022

- (C) Agreements for the term July 1, 2022 through June 30, 2023:

- (1) **Avanco International, Inc.**, (Act 148, County) for **“Application Service Provider Agreement,”** at the rate of **\$14,947.76 per quarter**
- (2) **Avanco International, Inc.**, (Act 148, County) for **“Child Accounting and Profile System CWIS,”** in the amount of **\$13,732.22**
- (3) **Avanco International, Inc.**, (Act 148, County) for **“Consulting Services,”** at the following rates:

**\$54.50/hour for Research Analyst**  
**\$65.40/hour for Junior Programmer**  
**\$73.00/hour for Junior Programmer Analyst**  
**\$76.20/hour for Programmer Analyst**  
**\$78.70/hour for Senior Programmer Analyst**  
**\$92.50/hour for Developer**  
**\$125.00/hour for Project Director**  
**\$111.20/hour for Senior Developer**

- (D) Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Wesley Family Services**, (Title IV-E, Act 148, County) for **“Foster Care,”** at the following per diem rates:  
  
**\$87.85 for Foster Care AA**  
**\$78.70 for Foster Care BB**  
**\$82.75 for Foster Care CC**  
**\$100.05 for Foster Care DD**  
**\$92.95 for Foster Care EE**  
**\$89.65 for Foster Care FF**
  - (2) **Adelphoi Village, Inc.**, (Title IV-E, Act 148, County, MA) for **“Residential, IL, Foster Care, Secure,”** as per the fee schedule
  - (3) **Ward Home, Inc.**, (Title IV-E, Act 148, County) for **“Independent Living,”** at the following per diem rates:  
  
**\$164.58 for Supervised Independent Living**  
**\$364.14 for Supervised Independent Living-Start Up Cost**
  - (4) **Auberle**, (Title IV-E, Act 148, County) for **“Foster Care,”** at the following per diem rates:  
  
**\$67.64 for Family Foster Care (Class AA)**  
**\$74.30 for Family Foster Care (Class AB)**  
**\$80.79 for Family Foster Care (Class AC)**  
**\$93.38 for Family Foster Care (Class AD)**  
**\$87.62 for Family Foster Care (Class TA)**  
**\$116.38 for Family Foster Care (Class TB)**  
**\$116.38 for Family Foster Care (Class TC)**  
**\$68.69 for Family Foster Care (Class WC)**
  - (5) **Adelphoi Village, Inc.**, (TANF, Act 148, County) for **“Family Preservation, PTSD, Sex Offender and Juvenile Offender Assessments, Diagnostic, MST, FGDM, In Home Prevention Treatment and Aftercare Program,”** as per the fee schedule.

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

(6) **Court Administration**

- (A) Agreement with **Rolling Hills Industries** to perform “**Janitorial Services for MDJ Court 10-2-01 (Youngwood)**,” to be serviced two times a week in the amount of **\$316.70 per month**, for the term March 1, 2022 through February 28, 2023
- (B) Agreement with **Rolling Hills Industries** to perform “**Janitorial Services for MDJ Court 10-3-01 (Greengate Plaza)**,” to be serviced two times a week in the amount of **\$316.70 per month**, for the term March 1, 2022 through February 28, 2023
- (C) Agreement with **Rolling Hills Industries** to perform “**Janitorial Services for MDJ Court 10-2-03 (Harrison City)**,” to be serviced two times a week in the amount of **\$316.70 per month**, for the term March 1, 2022 through February 28, 2023
- (D) Agreement with **Rolling Hills Industries** to perform “**Janitorial Services for MDJ Court 10-2-08 (Latrobe)**,” to be serviced two times a week in the amount of **\$281.75 month**, for the term March 1, 2022 through February 28, 2023
- (E) Agreement with **Rolling Hills Industries** to perform “**Janitorial Services for MDJ Court 10-3-08 (Bradenville)**,” to be serviced two times a week in the amount of **\$281.75 per month**, for the term March 1, 2022 through February 28, 2023

Recommended by Chris Haidze, Special Courts Administrator

(7) **District Attorney**

- (A) CRIMEWATCH Network Deployment with **CRIMEWATCH Technologies, Inc.** in the amount of **\$19,205.95 per year or \$1,600.50 per month** for a twelve-month subscription period commencing the “go live” date, including on-line setup and training as part of the deployment.

Recommended by Nicole Zicarelli, District Attorney

(8) **Human Resources**

(A) Personnel Actions:

**New Hires**

Lucinda Wracher, Caseworker, Children's Bureau  
Sheri Dowden, Caseworker, Children's Bureau  
William Heffelfinger, Custodian Trainee Temp, Public Works  
Christopher Barner, Clerk Typist Trainee Temp, Human Resources  
Abigail Rowe, Caseworker, Children's Bureau  
Michael Smerkar, Seasonal Park Worker, Parks  
Dalton Cogan, Network Administrator, Information Systems  
Debra Shirley, Juvenile Service Worker, Juvenile Detention  
Eileen Hebda, Self-Schedule LPN, Manor  
Eric Roberts, IS Specialist, Manor  
Karen Hartung, CFO, Manor  
Leona Kirkling, Unit Assistant, Manor  
Charlene Geiger, Self-Schedule LPN, Manor  
Brittany Martin, Self-Schedule LPN, Manor  
Melissa Brokaw, Self-Schedule CNA, Manor  
Chaley Marconyak, Food Service Worker PT, Manor  
Michaelene Kirkling, Self-Schedule LPN, Manor

**Rehires**

Robert Upholster, Seasonal Park Worker, Parks  
Thomas Suppers, Seasonal Park Worker, Parks  
Kenneth Eutsey, Seasonal Park Worker, Parks  
Richard Lash, Custodian Trainee Temp, Public Works  
Richard Gordon, Director, Juvenile Detention  
Kelli Hooker, Caseworker, Children's Bureau  
Michael Bialecki, Seasonal Park Worker, Parks  
James Sonafelt, Seasonal Park Worker, Parks  
Ariana Seanor, Self-Schedule LPN, Manor

**End of Temps**

Roseann Cooper, Unit Clerk Temp, Manor  
Glenda Diffenderfer, Nurses Aide Trainee Temp, Manor

**Retirements**

Shirley Smith, Custodian, Public Works  
John Miller, Maint Worker II, Public Works  
Angel Waldron, Custodian, Manor

**Resignations**

Susan Patrick-Harris, Caseworker, Children’s Bureau  
Paul Depalm, Corrections Officer, Prison  
Carl Watson, Registrar, Election Bureau  
Dylan Sullenberger, Caseworker, Children’s Bureau  
Jaylynn Surma, Fiscal Tech, Children’s Bureau  
Karen Horchak, Grants Coordinator II, Community Development  
Melissa Iarussi, Admin Assistant, Planning  
William Hause, Maint Worker II, Parks  
Lucas Sweeney, Caseworker, Children’s Bureau  
Ray Chu, Accountant I, BHDS  
Vanessa Spreisterbach, Fiscal Officer, BHDS  
Angela Matson, Asst Director, Financial Administration  
Janice Perbonish, Reg Charge Nurse Temp, Manor  
Robert Amuso, Food Service Worker, Manor  
Eric Roberts, IS Specialist, Manor  
Leona Kirkling, Unit Assistant, Manor

- (B) Renewal and Authorization to execute endorsements including premium changes for the Fine Arts Policy with **Traveler’s Insurance Company** for (1) one year for the policy term May 9, 2022 to May 9, 2023 with the premium in the amount of **\$3,030.00**
- (C) Renewal and Authorization to execute endorsements including premium changes for Foster Parent Liability and Property Damage Insurance with **Foster Parent Professionals** for one (1) year for the Policy term July 1, 2022 to June 30, 2023 with the premium in the amount of **\$7,920.00** based upon a 12-month premium of \$90.00/family.

Recommended by Alexis Bevan, Director

**(9) Information Systems**

- (A) Acceptance of Quote and Issuance of Purchase Order with **Link Computer Corporation** in the amount of **\$5,962.10** for Nimble HF-40 1-Year Maintenance Renewal (maintenance renewal on data center storage), for the term June 15, 2022 through June 14, 2023
- (B) Acceptance of Quote and Issuance of Purchase Order with **Cisco (through Cisco value added reseller Link Computer Corporation)**, in the amount of **\$94,673.97** for Cisco Smartnet (hardware/licensing support for all Cisco hardware within the County) for the term of June 1, 2022 through May 31, 2023. Pricing is pursuant to Co-Stars 003-040 and 006-186.

Recommended by Scott Ross, Director



(10) **Planning**

- (A) **Resolution #R-21-2022**, authorizing a Substantial Amendment to FY 2019 of the County’s Community Development Block Grant (CDBG) program.
- (B) Amendment 01 to CDBG-CV Subrecipient Agreement with Union Mission of Latrobe, Inc. The Amendment makes the following budget amendments. Funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.
  - Homeless Prevention (Subsistence Payments), budget decrease -\$122,000.00
  - Personal Protective Equipment for Human Services, activity cancelled and budget decrease -\$125,000.00
- (C) Subrecipient Agreement CDBG-CV with Homes Build Hope, Inc. in the amount of \$2,100,000. Funding is provided through the U.S. Department of Housing and Urban Development and will be used to create 12-14 single units for people experiencing homelessness to provide long term shelter for 6-12 months.
- (D) **Resolution #R-22-2022**, authorizing a minor amendment to FYs 2019 & 2021 of the County’s Community Development Block Grant (CDBG) program.
- (E) Subrecipient Agreement Amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Arona Borough	19-25G	Street Reconstruction	Budget Increase +\$8,337.50
Vandergrift Borough	19-25I	Street Reconstruction	Budget Increase +\$9,959.74
North Huntingdon Township	20-19	Sanitary Sewer Facilities	Budget Increase +\$12,000.00
Smithton Borough	21-22	Street Reconstruction/Removal of Architectural Barriers	Budget Increase +\$6,486.00

- (F) Full Service Maintenance Agreement with **Docufax Solutions, Inc.**, in the amount of **\$185.00/month** for maintenance on an OCE CW650/TC4 Scanner, for a one-year term beginning May 1, 2022

Recommended by Jason Rigone, Director

(11) **Prison**

- (A) Agreement with the **Private Industry Council of Westmoreland/Fayette, Inc.**, in the amount of **\$41,720.00** (No cost to Westmoreland County; Inmate Welfare Fund), to provide **Adult Education/GED classes**, for one (1) year commencing July 1, 2022 through June 30, 2023
- (B) Purchase Order to accept proposal from **Patterson Dental Supply, Inc.** for Prognys Preva DC x-ray in the amount of **\$4,569.27**

Recommended by Bryan L. Kline, Warden

- (C) Re-Bids for **“Uniforms for Westmoreland County Prison,” (Bid 22-20)**, for the term May 1, 2022 through December 31, 2022, with option to extend for two additional one-year terms at the same prices upon mutual agreement of both parties, were opened on April 26, 2022:

North Eastern Uniforms & Equipment Inc.	\$127,122.00
Galls, LLC	\$114,233.06

Recommended by Bryan L. Kline, Warden to award bid to **Galls, LLC**, being the lowest bidder and meeting specifications in the amount of **\$114,233.06**

(12) **Public Safety**

- (A) Grant Application with Pennsylvania Emergency Management Agency in the amount of **\$27,306.00** for **“SFY 2022-2023 HMRF Grant (Hazardous Material Response Grant),”** for the term July 1, 2022 through June 30, 2023
- (B) Acceptance of Grant Funds from the **US Department of Justice, Office of Community Policing Services (COPS)** in the amount of **\$528,000.00**
- (C) Application with **Pennsylvania Emergency Management Agency**, in the amount of **\$110,072.50** (County Match \$110,072.50) for **“FFY 2021-2022 Emergency Management Performance Grant (EMPG) Program,”** for the term October 1, 2021 through September 30, 2022

Recommended by Roland Mertz, Director and the Department of Financial Administration

- (D) Acceptance of UPS Service Quotation from **Gen-Mark, Gemco-Renmark Sales, LLC**, in the amount of **\$14,702.40**, for Uninterrupted Power Supply, for the term June 3, 2022 through June 2, 2023

Other Quotes Received:

Schneider Electric IT USA, Inc.	\$18,942.54
R.M. Stoof & Associates, Inc.	\$16,386.00

- (E) 9-1-1 Statewide Interconnectivity Funding Grant Agreement with the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency, in the award amount of \$91,144.97 for WestCORE ESInet Maintenance Project, WestCORE CHE Maintenance Project, ICORRS Master Site Maintenance Project and Westmoreland PSAP NG911 Conformance Project, for the performance period August 1, 2021 through December 31, 2022

Recommended by Roland Mertz, Director

(13) **Public Works**

- (A) Payment Processing Agreement with **CSG Forte Payments, Inc.**, to allow Forte to process all credit and debit card transactions through the County's online reservation system as system owner CivicRec changed its credit card merchant vendor.
- (B) **Resolution #R-23-2022**, authorizing the Chairman of the Board of Commissioners to execute a Time Extension Request Letter to PA DCNR for grant agreement period for the Mammoth Park Rehabilitation – Phase I project requesting a 24-month extension ending June 30, 2024
- (C) PennDOT recommended Change Order No. 2 for ECMS Construction Contract #106405 County No. 2021-96 with **Beech Construction, Inc.**, in the amount of **\$3,288.38** for the Brewery Bridge (County Bridge #29); additional materials required to complete construction; New total Amount \$2,462,906.20.) This project is funded 80% Federal and 20% Local (Act 13).
- (D) Award of Local Arts Grants, which were prepared by the Westmoreland County Local Arts Grant Advisory Committee:
- **Lincoln Highway Heritage Corridor, *Musicians at Lincoln Highway Supper Market*, \$1,000.00**
  - **Export Borough Historical Society, *Performing Arts at the Export Ethnic Festival*, \$1,000.00**
  - **Scottdale Borough, *Concert in the Park Series*, \$1,500.00**
  - **Derry Area School District Foundation, *Summer Concert Series*, \$1,000.00**
  - **Westmoreland Symphony Orchestra, *'Summer Sparklers' Concert*, \$1,000.00**
  - **Westmoreland Arts and Heritage Festival, *Performing Arts at Westmoreland Arts and Heritage Festival*, \$1,500.00**
  - **Penn Township, *Fall Festival*, \$1,500.00**
  - **Westmoreland County Federated Library System, *Sea Shanties Music Program at 13 Libraries*, \$2,000.00**
  - **Murrysville Recreation Department, *Tuesdays at Townsend Concert Series*, \$855.00**
  - **You Are Here, *Professional Artists Services at 'These Faded Walls' Exhibit*, \$600.00**
  - **Latrobe-GLSD Parks and Recreation, *Summer Concert Series*, \$400.00**
  - **Friends of Summer Sounds, *Summer Sounds Concerts at St. Clair Park*, \$1,000.00**
  - **Westmoreland Museum of American Art, *Industrial History Community Day – Hot Metal Happenings*, \$1,000.00**
  - **Latrobe Art Center, *'Lead With Music' Performing Arts Program*, \$1,000.00**
  - **Rostraver Public Library, *Summer Concert Series*, \$945.00**
  - **Ligonier Valley Chamber of Commerce, *Sunday Evening Band Concerts*, \$1,000.00**
  - **Rewind-Reuse Center and Workshop, *'Imagination Days' Artist Workshops*, \$1,200.00**
  - **Westmoreland Cultural Trust, *Public Art Project during Greensburg Music Fest*, \$1,000.00**

*The awards total \$20,000.00. Twenty-six (26) applications were received with requests totaling \$41,785.00; eight (8) applicants were not recommended for funding for various reasons, including not meeting the criteria outlined in the application package.*

- (E) Issuance of Purchase Order with **Motorola Solutions, Inc.**, in the amount of **\$20,778.48** (pursuant to PA State Contract #4400016317) for replacement of handheld radios used by road crews)
- (F) Purchase of EZ Dock Custom Kayak Launch from **Pete Jeffrey & Associates** in the amount of **\$56,272.70** pursuant to Co-Stars 014-027

Recommended by Greg McCloskey, Director

- (G) Bids for **“Resurfacing of Mt. Pleasant Road and Mammoth Park Parking Lots” (Bid 22-21)**, were opened on April 26, 2022:

Derry Construction Co. Inc.	\$633,249.00
Tresco Paving	\$653,000.00
A. Liberoni, Inc.	\$739,290.24
A. Folino Construction	\$763,763.76

Recommended by Greg McCloskey, Director to award of the bid to **Derry Construction Co. Inc.** being the lowest bidder and meeting specifications in the amount of **\$633,249.00**. (Funded by Title 75.)

**(14) Records Management**

- (A) Acceptance of Service Contract Quote from **Kodak Alaris Inc.**, for **“KDS Doc Archive Writer,”** in the amount of **\$7,900.00**, for the term July 1, 2022 through June 30, 2023; funded by Records Improvement Fund

Recommended by Jason Greenwald, Director

**(15) Sheriff**

- (A) Automatic renewal of Agreement with **TransUnion (TLO)**, dated August 15, 2013, in the amount of \$900.00; for an additional one-year term September 1, 2022 through August 31, 2023, with annual automatic renewals

Recommended by James Albert, Sheriff

**(16) Tax Office**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
5.2.2022	54-04-06-0-012	North Huntingdon Township	\$150.00
5.4.2022	39-01-13-0-135	West Newton Borough	\$500.00
5.4.2022	10-04-03-2-027	City of Greensburg	\$500.00
5.7.2022	14-01-16-2-018	City of Jeannette	\$1,211.00

Recommended by Denyel D. O’Brien, Director

(17) **Westmoreland County**

- (A) Agreement with **Penn Power Group, LLC d/b/ a Penn Power Systems** for maintenance on Building Generator for Juvenile Probation, Juvenile Detention and Youth Shelter, in the amount of **\$2,085.00** for a three-year term, September 1, 2021 through August 31, 2024
- (B) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Westmoreland County, being Tax Map No. 49-16-00-0-077 for the year 2021.
- (C) Second Amendment to Agreement with **Subway Real Estate, LLC**, approved March 24, 2016 for **“Manual Food Line/Food Services,” (15-31)**, to extend the agreement for an additional one-year term commencing August 1, 2022, with all other terms and conditions remaining the same.
- (D) Acceptance of funds in the amount of \$576,460.41 for Emergency Rental Assistance (ERAP-2) High Needs payment from the Commonwealth of Pennsylvania, through the Department of Human Services.
- (E) Fourth Amendment to Agreement with **Union Mission of Latrobe, Inc.** dated May 5, 2021 for Union Mission to also administer those funds received under the Emergency Rental Assistance Program (ERAP-2 High Needs payment) set forth in item 17 (D) from the Department of Human Services, as part of Westmoreland County’s Emergency Rental Assistance Program.
- (F) Requests for Proposals for **“Broadband Expansion Services,” (22-18)**, were opened April 5, 2022. Proposals were received from:

Big Bang Broadband, LLC  
Magelilan Advisors  
Michael Baker International, Inc.

Recommended to award a 1-year contract to **Michael Baker International, Inc.** in an amount not to exceed of \$659,170.00, with four (4) additional 1-year options to renew, at the estimated not to exceed amounts of \$368,625 (year 2), \$474,445 (year 3), \$343,334 (year 4) and \$460,000 (year 5). Final approval is subject to Solicitor review.

- (G) **Resolution #R-24-2022**, authorizing the following expenditures under the United States Department of the Treasury Coronavirus Local Fiscal Recovery Fund:
- Wexford Health Sources, Incorporated (COVID-19 lab testing) \$7,245 for March 2022.
  - Michael Baker International, Inc. (Broadband Expansion) of \$659,170.00
- (H) **Resolution #R-25-2022** adopting a Local Economic Tax Revitalization Assistance (LERTA) exemption for certain real property in the City of Jeannette, as designated by the City, and providing for exemption from real property taxes for the assessed value of improvements to the real property (year 1 - 100%; year 2 - 100%; year 3 - 100%); in said deteriorated area for qualifying properties and continuing unless terminated by subsequent Resolution or on May 31, 2025; conditioned upon the Jeannette Area School District and the City of Jeannette enacting similar Resolutions or Ordinances with identical Deteriorated Areas as those designated by the City of Jeannette, no later than May 31, 2022.

- (I) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by MWT Holdings, LLC located in the Borough of New Stanton, Hempfield Area School District, Westmoreland County, No. 6166 of 2015 for tax years 2016-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 64-04-13-0-018**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$193,889	19.8%	\$38,390
2017	\$253,700	17.3%	\$43,890
2018	\$280,000	16.2%	\$45,360
2019	\$280,000	16.3%	\$45,640
2020	\$290,000	14.4%	\$41,760
2021	\$293,053	13.1%	\$38,390
2022	\$312,114	12.3%	\$38,390

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (J) **Stipulation of Settlement** in the tax assessment appeal of C-III Asset Management, LLC, U.S. Bank National Assoc., Trustee, Vivian S. Hyman, et al., Connie Goggio, et al., owner of property located in Lower Burrell Township, Burrell School District, Westmoreland County, No. 5306 of 2019 for tax years 2020-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 17-05-04-0-136-00-000**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$6,440,000	14.4%	\$927,360
2021	\$5,980,000	13.1%	\$783,380
2022	\$5,520,000	12.3%	\$678,960

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (K) **Stipulation of Settlement** in the tax assessment appeal of C-III Asset Management, LLC, U.S. Bank National Assoc., Trustee, Vivian S. Hyman, et al., Connie Goggio, et al., owner of property located in Lower Burrell Township, Burrell School District, Westmoreland County, No. 5306 of 2019 for tax years 2020-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 17-06-01-0-031-00-000**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$210,000	14.4%	\$30,240
2021	\$195,000	13.1%	\$25,545
2022	\$180,000	12.3%	\$22,140

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (L) **Stipulation of Settlement** in the tax assessment appeal of C-III Asset Management, LLC, U.S. Bank National Assoc., Trustee, Vivian S. Hyman, et al., Connie Goggio, et al., owner of property located in Lower Burrell Township, Burrell School District, Westmoreland County, No. 5306 of 2019 for tax years 2020-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 17-05-04-0-136-60-001**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$350,000	14.4%	\$50,400
2021	\$325,000	13.1%	\$42,575
2022	\$300,000	12.3%	\$36,900

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (M) **Stipulation of Settlement** in the tax assessment appeal of Blackthorn Clubhouse, LLC, owner of property located in Penn Township, Penn-Trafford School District, Westmoreland County, No. 4198 of 2020 for tax years 2020-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 55-04-00-0-106**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$1,850,000	14.4%	\$266,400
2021	\$1,850,000	13.1%	\$242,350
2022	\$1,850,000	12.3%	\$227,350

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (N) **Stipulation of Settlement** in the tax assessment appeal of Michael W. Dowling and Victoria R. Dowling, owners of property located in Penn Township, Penn-Trafford School District, Westmoreland County, No. 4277 of 2020 for tax years 2021-2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 55-13-02-0-027**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$600,000	13.1%	\$78,600
2022	\$600,000	12.3%	\$73,800

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (O) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District, of property owned by Kenneth S. and Elizabeth T. Cuttrell located in the Township of Unity, Greater Latrobe School District, Westmoreland County, No. 4407 of 2021 for tax year 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 61-12-03-0-061**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2022	\$532,000	12.3%	\$65,400

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (P) Acknowledgment of Assignment of Master Guaranteed Energy Savings Contract and Energy/Facility Services Agreement with Constellation Energy Projects & Services Group, Inc. (n/k/a Constellation NewEnergy, Inc.) dated January 28, 2011; and Addendum No. 1 with Constellation NewEnergy, Inc. dated September 17, 2020 to Constellation Energy Solutions, LLC effective July 1, 2021.
- (Q) **Resolution #R-26-2022** authorizing the execution of a Cooperation Agreement with the Westmoreland County Industrial Development Corporation (WCIDC) and Three Rivers Marine & Rail Terminals, LLC concerning the application for a grant under the 2022 Port Infrastructure Development Program, United States Department of Transportation for financing of environmental upgrades to the storm water management plan and power upgrades for the Gibsonton Terminal (Rostraver Township and City of Monessen). The County authorizes the submission of a \$2,000,000 grant application to the United States Department of Transportation. The County designates the WCIDC to act as an Agent for the County and as Grant Administrator. The grant will be distributed to Three Rivers Marine & Rail Terminals, LLC (sub-grantee). There will be no cost to the County. Three Rivers Marine & Rail Terminals, LLC will be responsible for any match.
- (R) Grant Application with **PCorp** in the amount of **\$30,000.00** be used for Shade Structures for Courthouse Plaza for the **“2021-2022 PCorp Loss Prevention Grant Program,”** and designate signature authority to the Chairman of the Board of Commissioners

**(18) Westmoreland Manor**

- (A) Acceptance of Proposal from **PointClickCare** for resident scheduling, in the amount of **\$496.82 per month** with a onetime fee of \$1,000.00 for the Resident Event Calendar
- (B) Addendum to Nursing Facility Agreement with **In Home Health LLC d/b/a Promedica Hospice Care (Pittsburgh)**, approved November 18, 2021, to amend section 4.9 concerning medical records.

Recommended by Abby Testa, Administrator



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**Miscellaneous Business**

- (1) Amendments to the **2021 Budget and 2022 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
  
- (2) Reappoint the following individuals to the Westmoreland County Local Arts Advisory Council, through December 31, 2022:  

Mark Jackson	Barbara Ferrier	Linda Morlacci
Linda Bires	Diane Conway	Lauren Jones
  
- (3) Reappoint the following individuals to the Westmoreland County Area Agency on Aging Advisory Council, for the term May 1, 2022 through May 1, 2025:  

Marcia Wagner	Robert Barker	Joanne Devroude	Patty Karbowsky
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- (4) Reappoint Kelly Ber to the Westmoreland County Behavioral Health Developmental Services Advisory Board, for the term January 1, 2022 through December 31, 2024

**Adjourn**