

April 15, 2021

Pledge of Allegiance

Salary Board Agenda

Industrial Development Corporation Agenda

General Agenda

Minutes of Regular Meeting held March 18, 2021, with the following corrections:

- Item 20(G) for Westmoreland County, for Purchase Orders in the amount of \$840.00 for 911 Public Safety and \$840.00 for Hazmat/Voter's Warehouse totaling the previous approved amount of \$1,680.00
- Item 18(A) for Sheriff, to correct vendor name to Central Square Technologies (Tritech Software Systems)

Minutes of the Special Meeting held March 29, 2021, with the following correction:

- Item 3(A) for Children's Bureau with Alepix Behavioral Clinic to correct the term to July 1, 2020 through June 30, 2021

Notice of Executive Session

March 24, 2021 to discuss personnel matters

March 26, 2021 to discuss personnel matters

April 7, 2021 to discuss personnel/litigation matters

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Years of Service

30 Years

Kelly Drennen
Terrence Barnot

25 Years

Shawn Orr
Caroline Soflak
Brian Stepinsky
Lori Hnatko

20 Years

Bruce Tobin
Janel Clark
Darcy King
Tamara Anderson
Casey Miller

15 Years

Kenneth Fennell

10 Years

Wendy Reed
Jason Schmidt
John Misner
Denise Stock
Patricia Muzika

Proclamations

National Child Abuse Prevention Month April 2021

Recognizing Elizabeth Tokarcik for Opening Her Home to Voters

'Counties Matter' Theme of National County Government Month, April 2021

National 9-1-1 Education Month, April 2021

National Public Safety Telecommunicators Week, April 11-17, 2021

412Thrive Day Celebrated In Westmoreland County

National Prevention Week May 9-15, 2021

Motorcycle Awareness Month, May 2021

Solicitors Report

(1) Adult Probation

- (A) Grant Application to the **Pennsylvania Commission on Crime and Delinquency** in the amount of **\$513,190.00** for "**County Adult Probation Grant-In-Aid (State GIA)**," for the term July 1, 2020 through June 30, 2021
- (B) Grant Application to the **Pennsylvania Commission on Crime and Delinquency** in the amount of **\$344,970.00** for "**2021-2022 Intermediate Punishment Treatment Program**," for the term July 1, 2021 through June 30, 2022

Recommended by Sharon Bold, Chief Probation Officer and the Department of Financial Administration

- (C) Agreement with **Coverall North America, Inc.**, for a two year period, June 25, 2021 through June 25, 2023, for general cleaning services at the Monessen Sub-Office in the amount of **\$175.00/month**

Recommended by Sharon Bold, Chief Probation Officer

(2) Area Agency on Aging

- (A) Amendment to Agreement with **Westmoreland County Community College (RSVP)**, dated April 23, 2020 in the amount of **\$11,057.00 additional** (No Cost to Westmoreland County, Aging Services Block Grant; New Total Agreement \$59,635.00) for "**Aging Services-Apprise State Health Insurance Counseling and Telecenter**," for the term July 1, 2020 through June 30, 2021
- (B) Amendment to Agreement with **Westmoreland Community Action**, dated May 14, 2020 in the amount of **\$11,390.00 additional** (No Cost to Westmoreland County; 50% State, 50% Federal; New Total Agreement \$200,539.00) for "**Aging Services-Link to Aging and Disability Resources**," for the term July 1, 2020 through June 30, 2021.
- (C) Memorandum of Understanding with **Pennsylvania Association of Area Agency on Aging** for the "**ECHO (Elder Cottage Housing Opportunity) Program**"
- (D) Agreement with **Zelenkofske Axelrod, LLC**, in the amount of **\$45,850.00** (Aging Block Grant, No Cost to Westmoreland County) for "**Audit-Year Ending June 30, 2020**," to be completed no later than April 30, 2021

- (E) Statement of Work with **EDocs Technologies** in the amount of **\$12,375.00** (No Cost to Westmoreland County, MA Assessment Revenue) for **“OnBase Design and Implementation,”** not to exceed 75 hours; for the term April 15, 2021 through June 30, 2022
- (F) Agreement with **Westmoreland Transit Authority**, in the amount of **\$80,000.00** (No Cost to Westmoreland County, Aging Services Block Grant) for **“Aging Services-Priority Transportation,”** for the term July 1, 2021 through June 30, 2022
- (G) Cooperative Grant Agreement with the **Pennsylvania Department of Aging** in the amount of **\$33,933,620.00** for the term July 1, 2021 through June 30, 2025 (\$8,483,405.00 per fiscal year)

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

- (H) Bids for **“Three New Ford Transit Connect XL Cargo Vans SWB,” (Bid 21-17),** were opened on April 6, 2021:

Tri Star Ford Blairsville	\$72,994.00*exceptions noted
Whitmoyer Ford, Inc.	\$72,900.00*exceptions on delivery time noted
John Meegan Ford, Inc.	\$71,745.72

Recommended by Carrie Nelson, Administrator to award bid to **John Meegan Ford, Inc.,** being the lowest bidder and meeting specifications in the amount of **\$71,745.72**

- (I) Proposals for **“Home Support Services (Food Shopping, Errands, Laundry Assistance and Light Housekeeping) for Area Agency on Aging,” (21-16),** for the term July 1, 2021 through June 30, 2024, were opened on April 6, 2021:

PRAC Holdings, Inc. d/b/a Arcadia Home Care & Staffing	\$22.00/hour
Excelsa Health Home Care and Hospice	\$26.45/hour
Twin Oaks Home Care Inc.	\$28.00/hour

Recommended by Carrie Nelson to award contracts to each agency to allow for consumer choice within the county and within this service provision

- (J) Proposals for **“Personal Care with Ancillary Services (Food Shopping, Errands, Laundry Assistance and Light Housekeeping) for Area Agency on Aging,” (21-15),** for the term July 1, 2021 through June 30, 2024, were opened on April 6, 2021:

PRAC Holdings, Inc. d/b/a Arcadia Home Care & Staffing	\$24.00/hour
Excelsa Health Home Care and Hospice	\$26.45/hour
Twin Oaks Home Care, Inc.	\$27.00/hour

Recommended by Carrie Nelson to award contracts to each agency to allow for consumer choice within the county and within this service provision

- (K) **Assignment and Assumption Agreement** between the County, Alle-Kiski Caregivers, LLC and Dedicated Nursing Associates, Inc., consenting to the assignment of the **“Agreement for “Personal Care with Ancillary Services for Area Agency on Aging,”** dated April 12, 2018, to Dedicated Nursing Associates, Inc. effective April 30, 2021.

Recommended by Carrie Nelson, Administrator

(3) **Behavioral Health & Developmental Services**

(A) Amendments to Agreements for the term July 1, 2020 through June 30, 2021:

- (1) **Care Center, Inc.**, dated December 17, 2020 in the amount of **\$20,000.00 additional** (DHS \$19,059.00, County \$941.00; New Total Agreement \$35,000.00) for **“Behavioral Health: Long Term Structured Residential”**
- (2) **Pathways of Southwestern Pennsylvania, Inc.**, dated October 8, 2020 in the amount of **\$60,604.00 additional** (DHS \$57,752.00, County \$2,852.00; New Total Agreement \$108,056.00) for **“Intellectual Disabilities: Admin Fee, Companion Services, In-Home & Community Supports, Transportation (Mile), Public Transportation, Rec/Leisure Activities, ISO Agency with Choice, Respite”**
- (3) **Childhood Enrichment Therapy**, dated June 25, 2020 in the amount of **\$11,000.00 additional** (DHS \$9,900.00, County \$1,100.00; New Total Agreement \$105,776.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction”**

Recommended by Sara Stenger, Administrator

(4) **Children’s Bureau**

(A) Agreements for the term July 1, 2020 through June 30, 2021:

- (1) **Westmoreland County Youth Shelter, (Act 148, Title IV-E, County)**, for **“Shelter,”** at the per diem rate of **\$418.00**
- (2) **Merakey Pennsylvania, (MA, Title IV-E, Act 148, County)**, for **“Foster Care Plus, Therapeutic Foster Care, Respite Care,”** as per the fee schedule

(B) Agreements for the term July 1, 2021 through June 30, 2022:

- (1) **Center for Hearing and Deaf Services, Inc., (Act 148, TANF, County)**, for **“Sign Language and Foreign Language Interpretation,”** as per the fee schedule
- (2) **CSI Corporate Security and Investigations, LLC, (TANF, Act 148, County)** for **“Missing Child or Family Investigations,”** at the rate of **\$100.00/hour/investigator and mileage at the rate of \$0.56/mile**

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

(5) **Controller**

- (A) Letter of Engagement with **Zelenkofske Axelrod LLC**, for external audit services for the year ended December 31, 2020, in an amount not to exceed \$16,230.00, including expenses for the County of Westmoreland Employees' Retirement Fund
- (B) Letter of Engagement with **Zelenkofske Axelrod LLC**, for external audit services for the year ended December 31, 2020, in an amount not to exceed \$185,815.00 including expenses for the annual County Audit and \$7,595.00 including expenses for the Children & Youth Audit

Recommended by Jeffrey Balzer, Controller

(6) **Court Administration**

- (A) Professional Services Agreement with **Dennis J. Gounley, Esq.**, for services as a “**Mental Health Review Officer,**” for a three year term commencing July 1, 2021 through June 30, 2024, at the rate of **\$75.00 per hearing conducted**, plus automobile mileage at the County employee reimbursement rate, tolls and parking expenses and **\$45.00 hour for professional services during appeals or other legal proceedings regarding the hearing officer's orders.**
- (B) Professional Services Agreement with **John A. Mika, Esq.**, for services as a “**Mental Health Review Officer,**” for a three year term commencing July 1, 2021 through June 30, 2024, at the rate of **\$75.00 per hearing conducted**, plus automobile mileage at the County employee reimbursement rate, tolls and parking expenses and **\$45.00 hour for professional services during appeals or other legal proceedings regarding the hearing officer's orders.**
- (C) Professional Services Agreement with **George Miller, Esq.**, for services as a “**Mental Health Review Officer,**” for a three year term commencing July 1, 2021 through June 30, 2024, at the rate of **\$75.00 per hearing conducted**, plus automobile mileage at the County employee reimbursement rate, tolls and parking expenses and **\$45.00 hour for professional services during appeals or other legal proceedings regarding the hearing officer's orders.**

Recommended by Amy DeMatt, Court Administrator

(7) **Election Bureau**

- (A) Terminate Central Office Monitoring Agreement with **Jesnic Inc. t/d/b/a Rampart Security Systems of Westmoreland County**, as approved May 30, 2019
- (B) Central Office Monitoring Agreement with **Jesnic Inc. t/d/b/a Rampart Security Systems of Westmoreland County**, in the amount of **\$39.00/month**, for a term of three years, beginning March 1, 2021; final approval subject to Solicitor review
- (C) Commercial Security System Sale and Installation Agreement with **Mytkin Ent. Inc. t/d/b/a Rampart Security Systems of Westmoreland County** in the amount of \$199.00 for a GSM Communicator upgrade; final approval subject to Solicitor review
- (D) First Amendment to Agreement with William Penn Printing Company dated March 18, 2021 for **“Printing/Furnishing of Candidates Specimen Ballots, Official Ballots/Election Supplies for the Municipal Primary of 2021,” (Bid 21-13)**, to replace the use of green paper for provisional ballots with white paper with a green stripe, at an increased cost of \$.04 per provisional ballot.
- (E) First Amendment to Agreement with Ryan Moving, LLC dated February 11, 2021 for **“Transporting Voting Equipment,” (Bid 21-05)**, for Ryan Moving to deliver the Plexiglass shields from each precinct to the Election Warehouse at the rate of \$10.00 per precinct; for the Municipal Primary with the County having the option to extend for the Municipal Election
- (F) Election Services Agreement with **Election Systems & Software, LLC** in the amount of **\$123,250.00**, for **“Project Management Day Support, Logic and Accuracy, Site Support-Election Day, Ancillary Training and Post-Election Support for the Municipal Primary of 2021.”**

Recommended by Joann Sebastiani, Director

(8) **Human Resources**

- (A) Personnel Actions:

New Hires

Linda Sullenberger, Juvenile Service Worker-Temp, Juvenile Detention
Zachary Fletcher, Juvenile Service Worker-Temp, Juvenile Detention
Danielle Morton-Klingensmith, Juvenile Service Worker-Temp, Juvenile Detention
Robert Upholster, Seasonal Parks Worker, Parks
Jessica Doitzen, Correction Officer PT, Prison
Charles Schachte, Correction Officer PT, Prison
Shane Thomas, Correction Officer PT, Prison
Chase Logan, Correction Officer PT, Prison
Tara Clark, Legal Secretary Trainee, Public Defender
Anna Wicks, Nurse’s Aide Trainee-Temp, Manor
Janelle Crosby, Nurse’s Aide Trainee-Temp, Manor
Sarah Huffman, LPN, Manor
Stephanie Slonecki, Custodian, Manor

Rehires

Gary Miscovich, Clerk Typist Trainee-Temp, Human Resources
Kenneth Eutsey, Seasonal Parks Worker, Parks
Richard Lash, Seasonal Parks Worker, Parks
Michael Bialecki, Seasonal Parks Worker, Parks
James Sonafelt, Seasonal Parks Worker, Parks
Ty Gaffney, Correction Officer PT, Prison
Mindy Linsenbigler, Casual RN, Manor

End of Temps

Deborah Lawry, Clerk Typist Trainee-Temp, Human Resources
Haley Nickelson, Casual LPN, Manor
Sydney Hirst, Unit Assistant Temp, Manor
Katharine Dini, LPN Temp, Manor

Terminations

Kimberly Gamble, TCO Trainee Temp, 911
Emma Hupfeld, TCO, 911
Tammy Ullery, Nursing Supervisor, Manor

Resignations

Morgan Sperber, Clerk Typist Trainee Temp, Human Resources
Oran Eberhart, Caseworker I, Children's Bureau
Samantha Kindelberger, MH Prog Spec I, BHDS
David Shick, Custodian PT, Public Works
Robert McClintock, Maint Worker III, Public Works
Myrna McCloskey, Clerk Typist Trainee-Temp, Human Resources
Sarah Jennings, Department Clerk, Juvenile Probation
Madisyn Kush, Telecom Officer Trainee-Temp, 911
Tina Lunn, Department Clerk, Tax Assessment
Jenna Philips, Nurse's Aide, Manor

Retirements

Sandra Walker, Custodian, Public Works
Cynthia Stannard, Legal Secretary II, Adult Probation
Linda Mikosky, Aging Care Manager II, AAA
Karen Fridley, RN Temp, Manor

- (B) Addendum to Emergency Paid Sick Leave Policy, to extend through April 30, 2021, to provide for 40 hours of leave for qualifying reasons related to COVID-19.
- (C) Ratification of Agreement with **Westmoreland County Court Related Employees Association**, for the term January 1, 2021 through December 31, 2024

Recommended by Alexis Bevan, Director

(9) **Planning**

(A) **Resolution #R-23-2021**, adopting and authorizing the submission of Westmoreland County’s FY 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD). All programs are funded through HUD and consist of the following grants:

- a) Community Development Block Grant Program \$3,870,800.00
- b) HOME Investment Partnerships Program \$1,016,553.00
- c) Emergency Solutions Grant Program \$333,133.00

(B) **Resolution #R-24-2021**, authorizing a substantial amendment to FYs 2018, 2019, and 2020 of the County’s Community Development Block Grant (CDBG) program.

(C) Subrecipient Agreement amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
18-20B	Municipality of Murrysville	Demolition	Activity Cancelled -\$56,000.00
19-25F	Southwest Greensburg Borough	Street Reconstruction	Budget Decrease -\$10,633.25
20-06	Redevelopment Authority of the County of Westmoreland	County Wide Demolition	Budget Increase +\$43,550.00

(D) Rescind Subrecipient Agreement PHARE-17B in the amount of \$37,500 with the City of Jeannette Community Development Department. Funding was to be used for a Homebuyer Assistance Program, however the program never commenced and the agreement expired without signature of Jeannette Community Development Department

(E) Amendment 02 to Subrecipient Agreement PHARE-18A with the Westmoreland County Housing Authority. This amendment increases funding by \$40,000 to a total of \$117,000 and will be used to support the rehabilitation of twelve (12) public housing units at the Shaner Heights Housing Development in Sewickley Township.

(F) Amendment 01 to Act 137 Grant Agreement with the Westmoreland County Housing Authority. This amendment reduces the amount of funding by \$40,000 to a total of \$156,950 and will be used to support the rehabilitation of sixteen (16) public housing units at the Shaner Heights Housing Development in Sewickley Township.

Recommended by Jason Rigone, Director

(10) **Prison**

- (A) Agreement with the **Private Industry Council of Westmoreland/Fayette, Inc.**, in the amount of **\$29,793.00** (No cost to Westmoreland County; Inmate Welfare Fund), to provide **Adult Education/GED classes**, for one (1) year commencing July 1, 2021 through June 30, 2022
- (B) Tenth Amendment to Master Services Agreement with **Global Tel*Link Corporation**, awarded September 7, 2017 for GTL to provide the Covid-19 Free Video Visitation Program from May 1, 2021 through July 31, 2021; with the County's option to terminate the amendment at any time. During this period, each inmate at the Prison will receive one (1) free video visit, per week, for a duration of up to ten (10) minutes per free video visit, with the County agreeing to pay GTL for the free video visitation minutes at the cost of \$0.60 per minute during this time period

Recommended by Bryan L. Kline, Warden

(11) **Public Safety**

- (A) Service Agreements with **BearCom** (pursuant to CoStars 012-197) for maintenance on portable/mobile radios, for the departments listed below, for the term May 1, 2021 through April 30, 2024, to be billed quarterly in the amount of **\$11,551.50/quarter**

Department	Quarterly Cost
Westmoreland Manor	\$135.00
Park Police	\$1,032.00
Parks Maintenance	\$520.50
Prison	\$1,581.00
Coroner	\$262.50
Information Systems	\$60.00
Children's Bureau	\$24.00
Sheriff's Department	\$1,779.00
County Roads	\$489.00
County Detectives	\$780.00
Emergency Management	\$4,314.00
County Hazmat	\$319.50
Juvenile Probation	\$48.00
County Maintenance	\$207.00

- (B) **Resolution #R-25-2021** ratifying previous approval of Intergovernmental Agreement with **Unity Township**, for use of shelter space at the Bear Cave Tower Site (633 Fire Tower Road, Derry, PA) for Unity Township to store, maintain and operate emergency communications equipment for their jurisdiction.
- (C) Acceptance of UPS Service Quotation from **Gen-Mark, Gemco-Renmark Sales, LLC**, in the amount of **\$14,207.40**, for Uninterrupted Power Supply, for the term June 3, 2021 through June 2, 2022.

Other Quotes Received:
Schneider Electric IT USA, Inc. \$16,104.54
R.M. Stooft & Associates, Inc. \$15,786.00

Recommended by Roland Mertz, Director

(12) **Public Works**

- (A) License Agreement with the **Mount Pleasant Recreational Soccer League**, for the use of soccer and practice fields at Bridgeport Dam County Park, for a five year term beginning January 1, 2021 through December 31, 2025, at a rental rate of **\$750.00/yr.**
- (B) Termination of the Agreement with **Canabait Live Bait Company**, as approved on August 6, 2020 for **“Fishing Bait for Westmoreland County Park Concessions – Twin Lakes,”** effective April 1, 2021.
- (C) Termination of the Agreement with **Three Rivers Express LLC.**, as approved on August 6, 2020 for **“Ice Cream for Westmoreland County Parks Concession – Twin Lakes Boathouse,”** effective April 1, 2021.
- (D) Amendment #2 to Agreement with **Kiski Valley Baseball Softball Association**, approved April 4, 2019, to include monthly reimbursement to the County for actual electric usage, the use of a county owned 10’x 8’ storage shed and the installation of a League owned 10’ x 10’ storage shed. All other terms and conditions of the contract remain the same.
- (E) Amendment to Agreement with **Custom Contracting**, for **“Mammoth Park Rehabilitation Phase I Project” (Bid 19-16)**, approved May 30, 2019 in the **reduced amount of \$23,064.02.** (New Total Agreement \$871,427.62); the reduction reflects the project close-out
- (F) First Amendment to Agreement with Pepsi Beverage Company dated May 14, 2020 for **“Soda, Soft Drinks & Related Supplies,” (Bid 20-21),** to remove the vending machines at Twin Lakes Park, Mammoth Park, Cedar Creek Park and Northmoreland Park and the equipment for the Twin Lakes Concession from the scope of the Agreement.
- (G) Full Service Vending Agreement with **Bottling Group, LLC d/b/a The Pepsi Beverages Company** to provide beverage vending services to Westmoreland County Parks at a rate of 25% commission on all sales to be paid to the County
- (H) Professional Service Agreement with **Dawood Engineering, Inc.**, to provide non-exclusive professional services including, but not limited to Concept, Preliminary & Final Design, Geotechnical, Structural, CAD/Civil 3D, Subdivision and Land Development, Stormwater Design, Construction Management, GIS mapping, Bid Specifications and Public Funding Strategies at the rates included in the attachment titled Civil Engineering Service Rates 2021.
- (I) ECMS Project Specific Agreement L00421 with **The Gibson-Thomas Engineering Company, Inc.**, in the amount of \$309,909.38 to perform Preliminary Design for the Westmoreland County Local Bridge Preservation project for bridges located in Unity, Derry and Ligonier Townships and the City of Latrobe. Also authorize Mr. Gregory P. McCloskey, Director of Public Works, to electronically execute this agreement in the PA DOT ECMS System. The County previously entered into a Reimbursement Agreement with PA DOT for the project authorizing \$300,000 in design costs (PA DOT Agreement No. R20120003, Westmoreland County Resolution R-24-2020). The project is funded 80% Federal, 15% State and 5% Act 13.

- (J) Amendment #2 to Agreement with **Tresco Paving Corporation**, dated July 16, 2020 for **“Resurfacing & Guide Rail Replacement for Slickville-Saltsburg Road & Story Road,” (Bid 20-31)**, to extend the agreement until June 18, 2021, an extension of 35 days, in order to work in suitable weather

Recommended by Greg McCloskey, Director

- (K) Bids for **“Resurfacing United-Calumet-Kecksburg Roads,” (Bid 21-19)** were opened on April 6, 2021:

New Enterprise Stone & Lime Company, Inc.	\$726,424.50
Derry Construction Company, Inc.	\$503,378.00
El Grande Industries, Inc.	\$810,150.00
Tresco Paving Corporation	\$471,340.00
A. Folino Construction	\$685,685.00
A. Liberoni, Inc.	\$695,925.00
Mele & Mele & Sons Inc.	\$748,810.00 *upon further review, this bidder did not use the bid sheet revised by addendum

Recommended by Greg McCloskey, Director to award bid to **Tresco Paving Corporation** being the lowest bidder and meeting specifications in the amount of **\$471,340.00**

- (L) Bids for “**Bituminous Plant Mix Material and Stone Aggregate,**” (Bid 21-18), for the term May 1, 2021 through April 30, 2022, were opened on April 6, 2021:

Hanson Aggregates Pennsylvania LLC		
	Picked-Up	Delivered
Stone Aggregate (North)	\$7,425.00	\$12,729.00
Stone Aggregate (West-Central)	\$7,425.00	\$12,110.00
Stone Aggregate (East-Central)	\$7,425.00	\$11,515.00
Stone Aggregate (South)	\$7,425.00	\$12,135.00
Bituminous Plant Mix (North)	\$8,000.00	-
Bituminous Plant Mix (West-Central)	\$8,000.00	-
Bituminous Plant Mix (East-Central)	\$8,000.00	-
Bituminous Plant Mix (South)	\$8,000.00	-
<i>subtotal</i>	<i>\$61,700.00</i>	<i>\$48,489.00</i>
Grand Total		\$110,189.00

New Enterprise Stone & Lime Co., Inc.

	Picked-Up	Delivered
Stone Aggregate (North)	\$7,057.50	\$14,435.00
Stone Aggregate (West-Central)	\$7,057.50	\$14,215.50 (math error, corrected calculation \$14,210.00)
Stone Aggregate (East-Central)	\$7,057.50	\$12,235.00
Stone Aggregate (South)	\$7,057.50	\$11,932.50
Bituminous Plant Mix (North)	\$7,846.50	-
Bituminous Plant Mix (West-Central)	\$7,846.50	-
Bituminous Plant Mix (East-Central)	\$7,846.50	-
Bituminous Plant Mix (South)	\$7,846.50	-
<i>subtotal</i>	<i>\$59,616.00</i>	<i>\$84,240.00 (math error, corrected calculation \$52,812.50)</i>
Grand Total		\$143,820.00 (math error, corrected calculation \$112,428.50)

Tresco Paving Corporation

	Picked-Up	Delivered
Bituminous Plant Mix (North)	\$9,300.00	-
Bituminous Plant Mix (West-Central)	\$8,400.00	-
Bituminous Plant Mix (East-Central)	\$8,400.00	-
Bituminous Plant Mix (South)	\$8,400.00	-
<i>subtotal</i>	<i>\$34,500.00</i>	
Grand Total		\$34,500.00

Recommended by Greg McCloskey, Director to award bid as follows:

- **Hanson Aggregates BMC Inc.**, being the lowest bidder and meeting specifications for the items listed below, in the total amount of **\$36,354.00**

Hanson Aggregates Pennsylvania LLC	
	Delivered
Stone Aggregate (North)	\$12,729.00
Stone Aggregate (West-Central)	\$12,110.00
Stone Aggregate (East-Central)	\$11,515.00

- **New Enterprise Stone & Lime Co., Inc.** being the lowest bidder and meeting specifications for the items listed below, in the total amount of **\$71,548.50**

New Enterprise Stone & Lime Co., Inc.		
	Picked-Up	Delivered
Stone Aggregate (North)	\$7,057.50	
Stone Aggregate (West-Central)	\$7,057.50	
Stone Aggregate (East-Central)	\$7,057.50	
Stone Aggregate (South)	\$7,057.50	\$11,932.50
Bituminous Plant Mix (North)	\$7,846.50	
Bituminous Plant Mix (West-Central)	\$7,846.50	
Bituminous Plant Mix (East-Central)	\$7,846.50	
Bituminous Plant Mix (South)	\$7,846.50	

(13) **Westmoreland County**

- (A) Cooperation Agreement with the **City of Latrobe**, in the amount of **\$7,000.00** for Planning to provide those services set forth in Phase I and II the Latrobe Blight Inventory and Plan Proposal.
- (B) Agreement between **Westmoreland County Children’s Bureau** and **Westmoreland County Prison**, to provide supervised visits between inmates and their children by counselors of the prison, with the Prison to be reimbursed at the rate of **\$34.88/hour**, for the term July 1, 2021 through June 30, 2022
- (C) Agreement with Excela Health Physician Practices, Inc., a Pennsylvania non-profit corporation D/B/A Excela Health Works Occupational Medicine, commencing April 1, 2021, to perform physicals (pre-employment/post-offer, annual or biennial, various Westmoreland County departments/facilities) at the following rates:
 - A. Physicals (\$73 per exam)
 - B. Onsite services \$60/hr. per MA, and \$200/hr. per provider
 - C. Immunizations
 - 1) Hepatitis A titer (\$42)
 - 2) Hepatitis B titer (\$51)
 - 3) Hepatitis A immunization – series of 2 (\$105 per vaccine)
 - 4) Hepatitis B immunization – series of 3 (\$95 per vaccine)
 - D. IRS mileage fees apply for travel to facility.
- (D) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by Speedway, LLC, located in New Stanton Borough, Hempfield Area School District, Westmoreland County, No. 6158 of 2015 for tax years 2016-2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 64-04-13-0-026

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$248,600.00	19.8%	\$49,220.00
2017	\$248,600.00	17.3%	\$43,010.00
2018	\$248,600.00	16.2%	\$40,280.00
2019	\$248,600.00	16.3%	\$40,520.00
2020	\$248,600.00	14.4%	\$35,800.00
2021	\$248,600.00	13.1%	\$32,570.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by Speedway, LLC, located in New Stanton Borough, Hempfield Area School District, Westmoreland County, No. 6182 of 2015 for tax years 2016-2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 64-04-13-0-027

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$45,200.00	19.8%	\$8,950.00
2017	\$45,200.00	17.3%	\$7,820.00
2018	\$45,200.00	16.2%	\$7,320.00
2019	\$45,200.00	16.3%	\$7,370.00
2020	\$45,200.00	14.4%	\$6,510.00
2021	\$45,200.00	13.1%	\$5,920.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (F) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by Speedway, LLC, located in New Stanton Borough, Hempfield Area School District, Westmoreland County, No. 6147 of 2015 for tax years 2016-2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 64-04-13-0-028

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$271,200.00	19.8%	\$53,700.00
2017	\$271,200.00	17.3%	\$46,920.00
2018	\$271,200.00	16.2%	\$43,930.00
2019	\$271,200.00	16.3%	\$44,210.00
2020	\$271,200.00	14.4%	\$39,050.00
2021	\$271,200.00	13.1%	\$35,530.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (G) **Resolution #R-26-2021**, authorizing the advertisement for sale, pursuant to sealed bid, as one lot, the following assortment of barn beams and other pieces of scrap wood located at Mammoth Park:

- Approximately 18-20 barn beams 32' x 12" x 8";
- Approximately 30 barn beams 12' x 8" x 8"; and
- Approximately 8-10 barn beams 4" x 4" of varying lengths and a number of scrap pieces.

- (H) Ratification of Grant Application to the **Richard King Mellon Foundation** for the **Health & Well-Being Grant Program** for **“Integrating Westmoreland County Human Services,”** in the amount of **\$250,000.00** and further approve **Resolution #R-27-2021**, authorizing the Chairman of the Board of Commissioners to execute the Executive Grant Certification.

- (I) Engagement Letter with **The Arbitrage Group, Inc.**, for determination of the arbitrage earnings for the \$24,020,000 County of Westmoreland, Pennsylvania, General Obligation Bonds, Tax-Exempt Series A of 2019 for the period March 14, 2019 to March 1, 2021 in an amount not to exceed **\$1,000.00**
- (J) **Resolution R#-28-2021**, Business Resolution of Authority with First National Bank of Pennsylvania.
- (K) **Resolution R#-29-2021**, (1) Expressing The Intention Of This County To Incur Debt In Accordance With The Local Government Unit Debt Act For A Certain Project; (2) Appointing An Underwriter In Connection With The Incurrence Of Such Debt; (3) Appointing Bond Counsel In Connection With The Incurrence Of Such Debt; (4) Appointing A Financial Advisor In Connection With The Incurrence Of Such Debt; (5) Authorizing And Requesting The Underwriter, Bond Counsel And Financial Advisor, Among Others, To Undertake Such Activities And To Take Such Actions As Are Necessary And Desirable In Connection With The Incurrence Of Such Debt; (6) Authorizing Proper Officers Of This County To Execute, Attest And Deliver Such Documents As May Be Required In Connection With The Proposed Indebtedness; (7) Approving, Ratifying And Confirming The Prior Actions Of Officers And Administration Of This County With Respect To The Proposed Indebtedness And Related Matters; (8) Providing For The Effective Date Of This Resolution; (9) Providing For Severability Of Provisions; And (10) Providing For Repealer Of Inconsistence Resolutions.
- (L) Underwriting Engagement Letter and Disclosure By Underwriter pursuant to MSRB Rule G-17 dated April 12, 2021 appointing Boenning & Scattergood, to serve as underwriter in connection with the issuance of the Westmoreland County Pension Obligation Bond of 2021, subject to the terms of a mutually acceptable bond purchase agreement
- (M) Underwriting Engagement Letter and Disclosure By Underwriter pursuant to MSRB Rule G-17 dated April 13, 2021 appointing NW Capital Markets, Inc., to serve as underwriter in connection with the issuance of the Westmoreland County Pension Obligation Bond of 2021, subject to the terms of a mutually acceptable bond purchase agreement.
- (N) Underwriting Engagement Letter and Disclosure By Underwriter pursuant to MSRB Rule G-17 dated April 14, 2021 appointing Piper Sandler & Co., to serve as underwriter in connection with the issuance of the Westmoreland County Pension Obligation Bond of 2021, subject to the terms of a mutually acceptable bond purchase agreement.
- (O) Letter of Agreement with Eckert Seamans Cherin & Mellott, LLC, in an amount not to exceed \$25,000.00 plus additional expenses for legal advertisements and filing fees, for services as Bond Counsel to assist in preparation of the 2021 bond issue; the fee is contingent on the bond closing
- (P) Agreement with Susquehanna Group Advisors, Inc., for services as financial advisor to assist in preparation of the 2021 bond issue in the amount not to exceed \$50,000.00 and contingent on the bond closing

- (Q) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Full Potential Project, being Tax Map No. 20-02-03-0-133 for the year 2011. Exonerations have been granted by the City of Monessen and the School District of the City of Monessen. This property was granted exemption from January 15, 2012 to July 15, 2020.
- (R) Requests for Proposals for “**Insurance Broker/Agent of Record,**” (21-07), were opened February 2, 2021:

Engle-Hambright & Davies, Inc.
 Seubert & Associates, Inc.
 Century Insurance Consultants, Ltd.

Designate Seubert & Associates, Inc. as Insurance Broker/Agent of Record for the Commercial Insurance Policies covering Westmoreland County with the exception of *Westmoreland Manor and Workers Compensation & Employers Liability Insurance* for a one year term, May 1, 2021 through April 30, 2022, with the option of renewal for up to 2 additional one-year terms on a year-to-year basis at the mutual agreement of both parties

(14) Westmoreland Manor

- (A) Issuance of Purchase Order with **LW Consulting, Inc.**, for Pennsylvania Medicaid Cost Report Software, in the amount of **\$750.00**
- (B) Extend Agreement with **Diamond Drugs, Inc. d/b/a Diamond Pharmacy Services**, approved December 18, 2017 for “**Westmoreland Manor Pharmacy Services,**” (Bid 17-51), for an additional one year; March 1, 2021 through February 28, 2022 (this is the first of two one-year extensions)
- (C) Medical Staffing Agreement Addendum with **Dedicated Nursing Associates, Inc.**, for approved Hazard Bill Rate Schedule, effective April 7, 2021 through April 17, 2021 as follows:

Per-Diem Rates		
	Weekday	Weekend
Non-Certified Aides	\$39.00/Hr.	\$43.50/Hr.
Certified Nursing Assistant	\$46.50/Hr.	\$51.00/Hr.
Licensed Practical Nurse	\$70.50/Hr.	\$75.00/Hr.
Registered Nurse	\$85.50/Hr.	\$90.00/Hr.
Contract Assignment Rates		
Certified Nursing Assistant	\$61.50/Hr.	\$66.00/Hr.
Licensed Practical Nurse	\$85.50/Hr.	\$90.00/Hr.
Registered Nurse	\$100.50/Hr.	\$105.00/Hr.

Recommended by Abby Testa, Administrator

(15) Westmoreland County Transit Authority

- (A) Medical Assistance Transportation Program (MATP) final allocation in the amount of **\$2,935,769.00** for the fiscal year 2019-2020

Recommended by Alan Blahovec, Executive Director and the Department of Financial Administration

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Miscellaneous Business

- (1) Amendments to the **2020 and 2021 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

Adjourn