

**March 18, 2021**

**Pledge of Allegiance**

**Industrial Development Corporation Agenda**

**General Agenda**

**Special Presentation to the Reese Family**

Minutes of Regular Meeting held February 11, 2021  
Minutes of the Special Meeting held February 25, 2021  
Minutes of the Special Meeting held March 5, 2021

**Notice of Executive Session**

February 22, 2021, to discuss personnel matters  
March 3, 2021, to discuss litigation matters and to discuss personnel matters  
March 12, 2021, to discuss personnel matters

**Opportunity for Public Comment**

**Under Section 10.1(a) of the Sunshine Act:**

**“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”**

**[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]**

**Years of Service**

**40 Years**

John W. Peck II

**30 Years**

Laurie Bolkovac

**25 Years**

Robert Mullen  
Stacy Barbour

**20 Years**

Nancy Murtland  
Carole Eicher  
Vicki Herman

**15 Years**

Lanette Cicio

**10 Years**

Michele Ferrari  
Gretchen Smith  
Robert Johns  
Marian Wolf  
Maria Garcia  
Amy Francis

**Proclamations**

*Pennsylvania 811 Safe Digging Month in Westmoreland County*  
*Connor Rylan Watson, Eagle Scout Recipient*  
*Samuel Joseph Celebrates 100<sup>th</sup> Birthday*  
*Intellectual and Developmental Disabilities Month, March 2021*

## Solicitors Report

### (1) Adult Probation

- (A) Acceptance of Funds from the 2021 Westmoreland County Community Development Block Grant Program, in the amount of **\$350,000.00**, for Westmoreland County Public Services-Drug Court

Recommended by Sharon Bold, Director and Eric Leydig, Drug Court Coordinator

### (2) Area Agency on Aging

- (A) Renewal of the Charitable Organization Application for the Westmoreland County Area Agency on Aging; Required by the Commonwealth of Pennsylvania due to solicitation of donations, for the fiscal year ending June 30, 2020

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

### (3) Behavioral Health & Developmental Services

- (A) Amendments to Agreements for the term July 1, 2020 through June 30, 2021:
- (1) **Western Pennsylvania School for the Deaf**, dated December 17, 2020 in the amount of **\$3,500.00 additional** (DHS \$3,150.00, County \$350.00; New Total Agreement \$6,618.00) for “**Early Intervention: Special Instruction-Hearing**”
  - (2) **Therapeutic Early Intervention Services LP**, dated June 25, 2020 in the amount of **\$45,000.00 additional** (DHS \$40,500.00, County \$4,500.00; New Total Agreement \$105,347.00) for “**Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, Special Instruction-Vision, Nutrition Support**”
- (B) Rescind Agreement with **Horner, Wible, and Terek, PC**, dated September 17, 2020
- (C) Agreement with **Horner, Wible, and Terek, PC**, in the amount of **\$20,575.00** (DHS \$19,600.00, County \$975.00) for “**Mental Health, Intellectual Disabilities and Early Intervention Programs Audit,**” for the term July 1, 2020 through June 30, 2021
- (D) Agreement with **Horner, Wible, and Terek, PC**, in the amount of **\$4,035.00** (DHS, No Cost to Westmoreland County) for “**Healthchoices Program Audit,**” for the term January 1, 2021 through December 31, 2021

Recommended by Sara Stenger, Administrator

(4) **Children's Bureau**

(A) Agreements for the term July 1, 2020 through June 30, 2021:

- (1) **The Bair Foundation of Pennsylvania, (Title IV-E, Act 148, County)** for “Foster Care,” as per the fee schedule
- (2) **Adelphoi Village, Inc., (Title IV-E, Act 148, County, MA)** for “Residential, IL, Foster Care, Secure,” as per the fee schedule
- (3) **Cornell Abraxas Group, (Title IV-E, Act 148, County)** for “Residential, Secure, Shelter,” as per the fee schedule
- (4) **A Child's Place, PA, (TANF, Act 148, County)** for “Forensic Interviews, Comprehensive Physical Examinations,” in the amount of **\$5,416.67/month; not to exceed \$65,000.00/year**

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

(5) **Controller**

(A) Termination of Equipment Rental Agreement with Advanced Office Systems, approved November 20, 2014 as financed through Wells Fargo Financial Leasing, Inc.

Recommended by Jeffrey Balzer, Controller

(6) **Court Administrator**

(A) Amendment to Agreement with **Alternative Community Engagement Solutions, LLC**, approved August 6, 2020 for “Sex Offender Assessment,” to add the following:

**\$40.00/hour for Sex Offender Specific Peer Support Services**  
**\$50.00/hour for Case Management**

Recommended by Amy DeMatt, Court Administrator

(7) **District Attorney**

(A) Amendment to Lease Agreement with **Anthony Ferrante and Bernice Ferrante Lewis, known as Ferrante Enterprises**, for “Hangar Rental,” dated October 31, 2019 to increase the monthly payment to \$300.00 per month commencing March 1, 2021 through December 31, 2021

Recommended by John W. Peck, District Attorney

(8) **District Attorney-Victim/Witness**

(A) Acceptance of Grant Funds from the **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$528,588.00** for “Victim Witness Project-Juvenile Offenders and Rights and Services Act,” for the term January 1, 2021 through December 31, 2022

Recommended by John W. Peck, District Attorney, Amy Garris, Victim/Witness Coordinator and the Department of Financial Administration

(9) **Election Bureau**

- (A) Requests for Proposals for “Vote by Mail Packets,” (Bid 21-04), were opened on February 2, 2021:

MER  
K& H Integrated Print Solutions  
NPC, Inc.,  
Election IQ, LLC  
Fort Orange Press, Inc.  
Curtis 1000, Inc.  
RBM Consulting, LLC/Midwest Direct, Inc.

Recommended by JoAnn Sebastiani, Director to award to **NPC, Inc.** at the rate of \$1.13 (black)/\$1.15 (color) per ballot below 50,000 or \$1.11 (black)/\$1.13 (color) per ballot above 50,000, plus postage; additional two-sided ballot sheet \$0.25/ballot sheet; contract language subject to Solicitor review

- (B) Bids for “**Printing/Furnishing of Candidates Specimen Ballots, Official Ballots/Election Supplies for the Municipal Primary of 2021,**” (Bid 21-13), were opened on March 9, 2021:

William Penn Printing  
Group I  
\$58,372.06 – with performance bond  
\$57,972.06 – without performance bond  
Group II  
\$26,339.20 – with performance bond  
\$25,939.20 – without performance bond

NPC, Inc.  
Group II  
\$24,963.69 – with performance bond  
\$24,814.80 – without performance bond

Fort Orange Press  
Rejected – Insufficient Bid Bond

ElectionIQ  
Group II  
\$29,979.08 – with performance bond  
\$28,929.20 – without performance bond

Recommended by JoAnn Sebastiani, Director to award bid to **William Penn Printing**, being the only bidder and meeting specifications for **Group I** in the amount of **\$57,972.06**; it is recommended that the performance bond not be required for this contact based on past satisfactory experience with this vendor.

(10) **Human Resources**

(A) Personnel Actions:

**New Hires**

Corey Fogle, Park Police PT, Park Police  
Jack Packe, Part Police PT, Park Police  
Brandon Lennert, Park Police PT, Park Police  
John Ryan, Park Police PT, Park Police  
Amber Hauser, Park Police PT, Park Police  
Michael Friend, Park Police PT, Park Police  
Courtney Rosborough, TCO Trainee Temp, 911  
John Uskuraitis, TCO Trainee Temp, 911  
Ethan Heintz, TCO Trainee Temp, 911  
Kimberly Gamble, TCO Trainee Temp, 911  
Katherine Couchenour, TCO Trainee Temp, 911  
Felicia Farrell, TCO Trainee Temp, 911  
Rhiannon Radacosky, TCO Trainee Temp, 911  
Kali Norrick, TCO Trainee Temp, 911  
Dominic Hood, Juvenile Service Worker, Juvenile Detention  
John Zanarini, Custodian PT, AAA  
Kelly Hines, Complex Case Prog Spec, BHDS  
Londe Dandar, Intake Clerk, Community Development  
Vincent Ribar, Prob/Parole Officer I, Adult Probation  
Sara Elder, LPN, Manor  
Leann Baache, Fast Track Nurse Aide, Manor  
Shari Herrholtz, Food Service Worker Temp, Manor  
Charles Thompson III, Environmental Services Assistant, Manor  
Anabelle Hice, Fast Track Nurse Aide, Manor  
Elliot Young, Fast Track Nurse, Manor  
Neva Schandel, RNAC, Manor

**Rehires**

Jacqueline Damato, Fast Track Nurse Aide, Manor

**End of Temps**

Darlene Roberts, Clerk Typist Trainee Temp, HR  
Gregory Roberts, Clerk Typist Trainee Temp, HR  
Morgan Stairs, Clerk Typist Trainee Temp, HR  
Romano Sebastiani, Clerk Typist Trainee Temp, HR  
Vicki Kristoff, Clerk Typist Trainee Temp, HR  
Darla Zeffe, RN Temp, Manor  
Kelly Kemerer, LPN Temp, Manor  
Nicolette Krowchak, RN Temp, Manor

**Terminations**

Beth Brady, Corrections Officer PT, Prison  
Michael Friend, Park Police PT, Park Police  
William Lindsey, LPN, Manor

**Resignations**

Jason Paha, Asst Director, Purchasing  
Anthony Pettinato, Corrections Officer PT, Prison  
Christina Hayden, Caseworker I, Children’s Bureau  
Jonathan Carfang, Maint Worker II, Parks  
Samantha Kwaczala, Juvenile Service Worker, Juvenile Detention  
Nicole Seese, Prob/Parole Officer II, Juvenile Probation  
Wilhelm Custodio, Nurse’s Aide, Manor  
Joanne Hamrock, Nursing Supervisor Temp, Manor  
Leann Baacke, Fast Track Nurse Aide, Manor  
Sherita Jones, LPN Temp, Manor  
Madison Pape, Graduate Practical Nurse, Manor  
Carrie Burnworth, LPN Temp, Manor

**Retirements**

Wynn Hamm, PO I, Adult Probation  
Lloyd Ohler, Concessions Supervisor, Parks  
Mary Miller, Cook, Manor

Recommended by Alexis Bevan, Director

**(11) Human Services**

- (A) Agreement with **Sage’s Army, Inc.**, (Human Service Block Grant, No Cost to Westmoreland County) for “**Certified Recovery Specialist Services**,” in the amount of **\$54,851.00**, for the term July 1, 2020 through June 30, 2021
- (B) Agreement with **CASA of Westmoreland**, (HSDF, No Cost to Westmoreland County) for “**support for helping abused/neglected children**,” in the amount of **\$10,000.00**, for the term July 1, 2020 through June 30, 2021
- (C) Memorandums of Understanding, for the term July 1, 2020 through June 30, 2021 with the following departments:
  - (1) **Westmoreland County Adult Probation**, in the amount of **\$48,787.00** (HSDF, No Cost to Westmoreland County) for “**Re-Entry Program**”
  - (2) **Westmoreland County Veterans Affairs**, in the amount of **\$31,197.00** (HSDF, No Cost to Westmoreland County) for “**Veterans Representatives Services**”

Recommended by Dante DeCario, Fiscal Officer

(12) **Information Systems**

- (A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2021, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:
- Charles Green
  - Totum Realty Advisors
  - Ron Kachman
- (B) Renewal Maintenance Agreement with **DecisionOne Corporation** for maintenance on three county mainline printers, model IBM Infoprint 6500, in the amount of **\$3,456.00** for one year beginning March 1, 2021 thru February 28, 2022 with the County's sole option to renew for an additional year.

Recommended by Scott Ross, Director

(13) **Planning**

- (A) **Resolution (#R-13-2021)**, authorizing an amendment to FY 2020 of the County's Community Development Block Grant (CDBG) program. The amendment will decrease the County's FY 2020 CDBG allocation by \$431.00 to \$3,905,616. This decrease is due to an error in the Federal formula calculation provided to the County by the U.S. Department of Housing and Urban Development. The funds will be taken from the CDBG general administration line item budget.
- (B) **Resolution (#R-14-2021)**, authorizing an amendment to FY 2020 of the County's HOME Investment Partnerships (HOME) program. The amendment will decrease the County's FY 2020 HOME allocation by \$225.00 to \$1,074,979. This decrease is due to an error in the Federal formula calculation provided to the County by the U.S. Department of Housing and Urban Development. The funds will be taken from the HOME general administration line item budget.
- (C) **Resolution (#R-15-2021)**, authorizing an amendment to FY 2020 of the County's Community Development Block Grant (CDBG) program. The amendment will increase the County's FY 2020 CDBG Program Income budget by \$3,912.61 to \$147,006.61.
- (D) **Resolution (#R-16-2021)**, authorizing an amendment to FY 2020 of the County's HOME Investment Partnerships (HOME) program. The amendment will increase the County's FY 2020 HOME Program Income budget by \$39,848.51 to \$127,954.51.
- (E) **Resolution (#R-17-2021)** authorizing an amendment to FY 2019 of the County's Community Development Block Grant (CDBG) program.

- (F) Subrecipient Agreement amendments, funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program; No Cost to Westmoreland County.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
19-25A	Avonmore Borough	Street Reconstruction	Budget Increase +\$5,623.50 + 6 month term extension

- (G) Amendment 01 to Subrecipient Agreement PHARE-18A with Westmoreland County Housing Authority for the Shaner Heights Rental Rehabilitation project, to extend the term for an additional 12 months, from February 13, 2021 to February 13, 2022.
- (H) **Resolution (#R-18-2021)**, authorizing the execution of a Cooperation Agreement with the Westmoreland County Industrial Development Corporation (WCIDC) and The RIDC Regional Growth Fund concerning the application for a grant under the Office of the Budget Redevelopment Assistance Capital Program (RACP) for financing of various infrastructure improvements for the RIDC-Westmoreland Phase IV Project. The County authorizes the submission of a \$1,000,000 grant application to the Commonwealth of Pennsylvania Office of the Budget RACP. The County designates the WCIDC to act as an Agent for the County and as Grant Administrator. The grant will be distributed to RIDC (sub-grantee) who will be the Project Administrator and Developer. There will be no cost to the County.
- (I) **Resolution (#R-19-2021)**, authorizing the execution of a Cooperation Agreement with the Westmoreland County Industrial Development Corporation (WCIDC) and Adelphoi USA, Inc. concerning the application for a grant under the Office of the Budget Redevelopment Assistance Capital Program (RACP) for financing of various costs for the Enhanced Supervision Facility Project. The County authorizes the submission of a \$700,000 grant application to the Commonwealth of Pennsylvania Office of the Budget RACP. The County designates the WCIDC to act as an Agent for the County and as Grant Administrator. The grant will be distributed to Adelphoi USA, Inc. (sub-grantee) who will be the Project Administrator and Developer. There will be no cost to the County.

Recommended by Jason Rigone, Director

**(14) Prison**

- (A) Rescind approval of Item 12 (A), for Prison, Change Order #4, as approved on January 14, 2021
- (B) Rescind approval of Item 14 (A), for Prison, correction of change order number, as approved on February 11, 2021
- (C) Change Order #3 to Agreement with **Wexford Contracting, LLC**, approved April 2, 2020 for **“Westmoreland County Prison Kitchen Floor Replacement,” (Bid 20-13)** in the amount of **\$1,798.00 additional** (New Total Agreement \$276,368.15) for three sided metal enclosure to protect the PVC piping from floor to ceiling
- (D) Change Order #4 to Agreement with **Wexford Contracting, LLC**, approved April 2, 2020 for **“Westmoreland County Prison Kitchen Floor Replacement,” (Bid 20-13)** in the **reduced amount of \$1,540.62** (New Total Agreement \$274,827.53) to cover the repair of dishwasher damage during the move

Recommended by Bryan L. Kline, Warden



(15) **Public Safety**

- (A) Full Service Maintenance Agreement with **Document Solutions, Inc.**, for maintenance on one HP T3500 (an EMA plotter/printer located in the Command Post) in the amount of **\$1,471.00** for the term March 5, 2021 through March 4, 2022
- (B) Rescind Statement of Work with **Intergraph Corporation d/b/a Hexagon Safety & Infrastructure**, in the amount of \$873,668.55, for CAD upgrades, approved November 22, 2019
- (C) Rescind Item 8(B) (Public Safety) from November 24, 2020 quote with **ESRI** in the amount of **\$75,047.76** for licenses and training and Professional Services Agreement with **EBA Engineering, Inc.**, in the amount of **\$39,500.00** for GIS Implementation Services.
- (D) Acceptance of Statement of Work with **Intergraph Corporation d/b/a Hexagon Safety & Infrastructure**, for HxGN OnCall Dispatch On-Premise CAD (Computer-Aided Dispatch) and Mobile Application Implementation in the amount of **\$1,118,701.33**, for Software, Services and Total Maintenance with an estimated Go-Live date of twelve months from the execution of the SOW; this project is funded by the 2019 Bond Construction
- (E) Professional Services Agreement with **geographIT, a division of EBA Engineering, Inc.**, to provide ArcGIS Design and Deployment for Hexagon OnCall CAD (Computer-Aided Dispatch) in an amount not to exceed **\$131,100.00**, at the hourly rates set forth in the agreement (pursuant to CoSTARS 4400015674), beginning execution date through December 31, 2021; this project is funded by the 2019 Bond Construction
- (F) Hosted Solution Service with **RagnaSoft Inc.**, for “**PlanIt Dispatch**,” a scheduling service for Westmoreland County Department of Public Safety, in the amount of **\$2,900.00**, for the first year subscription and an estimated amount of **\$2,900.00** for year two (to be evaluated thirty days prior to end of first term)
- (G) Rescind Professional Services Agreement with **Mission Critical Partners**, approved February 11, 2021
- (H) Amendment to Professional Services Agreement with **Mission Critical Partners**, dated May 2, 2019 in the amount of **\$100,000.00** (New Total Agreement \$400,000.00) to include the Consulting Services set forth in the proposal prepared January 12, 2021

Recommended by Roland Mertz, Director

- (I) Grant Agreement with **Pennsylvania Emergency Management Agency (PEMA)** for “**Hazardous Materials Emergency Preparedness (HMEP) Planning/Training Grant**,” in the amount of **\$8,512.00** (\$6,810.00 Federal Share, \$1,702.00 County) for the term October 1, 2020 through September 30, 2021
- (J) Grant Application to the **Department of Justice** for “**The Kevin and Avonte Program: Reducing Injury and Death Developmental Disabilities of Missing Individuals with Dementia and Developmental Disabilities – Project Lifesaver Westmoreland County**,” in the amount of **\$150,000.00**; (No Cost to Westmoreland County) for the term October 1, 2021 through September 30, 2024

Recommended by Roland Mertz, Director and the Department of Financial Administration

(16) **Public Works**

- (A) Rescind Application to Encumber Liquid Fuels Tax Funds, as approved November 24, 2020 to account for the cost of the Agreement with Tresco Paving Corporation, for the **“Resurfacing & Guide Rail Replacement for Slickville-Saltsburg Road & Story Road,” (Bid 20-31)**, for the Liquid Fuels funds budgeted for the project in 2020 to be spent in 2021.
- (B) Change Order #2 with **Western Mountain, Inc.**, approved September 17, 2020 for the **“Cedar Creek Park Sanitary Sewer Construction - Phase 3 and 5,” (Bid 20-40)** in the amount of **\$6,720.00 additional** (New Total Agreement \$154,290.08) for additions to restroom B and further to extend the completion date an additional 30 days to April 2, 2021. This project is funded with 2019 Bond Funds.
- (C) **Resolution (#R-20-2021)** permitting a grant application to be filed with the PA DCNR in the current application period for funds to support the Five Star Trail Relocation Project. Total grant request is for \$250,000.00 and will cover 50% of the total project budget. The required matching funds will come from the Westmoreland County Parks and Recreation Citizens Advisory Board.
- (D) **Resolution (#R-21-2021)** permitting a grant application to be filed with the PA DCNR in the current application period for funds to support the Westmoreland Heritage Trail Acquisition East of 66 project. Total grant request is for \$150,000.00 and will cover 50% of the total project budget. The required matching funds will come from the Westmoreland County Parks and Recreation Citizens Advisory Board.
- (E) Schedule modification and revised completion date for the PennDOT Agreement L00141 with Markosky Engineering for the Westmoreland County Bridge #29 Brewery Bridge (Ligonier Street, Latrobe), for Part 2 Final Design. The previous completion date for Preliminary Design was March 8, 2021; the revised completion at this time is December 31, 2021. The extension is justified due to unforeseen delays with the project letting for construction. The time extension is to December 31, 2021. This project is funded through federal bridge funds and Act 13.
- (E) Amendment to Professional Services Agreement with **A&A Consultants** dated August 15 2019 to revise the fee schedule for services for 2021 and to include additional job titles; funded by Liquid Fuels and/or Title 75
- (F) Amendment to Professional Services Agreement with **Dawood Engineering, Inc.**, dated June 4, 2020 for providing engineering services for Municipal Separate Storm Sewer System (MS4) requirements by the PA Department of Environmental Protection to revise the fee schedule for services for 2021 and to include additional job titles.

Recommended by Greg McCloskey, Director

(G) Bids for “**Line Painting of Westmoreland County Roads,**” (Bid 21-09), were opened on March 9, 2021:

Parking Lot Painting Company	\$118,035.00
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Recommended by Greg McCloskey, Director to award bid to **Parking Lot Painting Company**, being the only bidder and meeting specifications in the amount of **\$118,035.00**

(H) Bids for “**Dumpster Services for Westmoreland County Parks,**” (Bid 21-11), for the term April 1, 2021 through March 31, 2022 (April 1, 2021 through October 31, 2021 is Summer Season, November 1, 2021 through March 31, 2022 is Winter Season); the parties may extend the term for two additional one year periods at the same price upon mutual written consent, were opened on March 9, 2021:

Waste Management of Pennsylvania, Inc.	\$36,597.38
Republic Services of Scottsdale, PA	\$26,562.72
Big’s Sanitation, Inc.	\$37,780.00

Recommended by Greg McCloskey, Director to award bid to **Republic Services of Scottsdale, PA**, being the lowest bidder and meeting specifications in the amount of **\$26,562.72**

(I) Proposals for “**RFP-Twin Lakes Boathouse-Food Service/Boat Rental Concession Building,**” (21-14), were opened on March 16, 2021:

Royal Pizza House, Inc.	\$500.00 per month plus 50% of boat rental and live bait sales
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No other proposals were received

Recommended by Greg McCloskey, Director to accept proposal from **Royal Pizza House, Inc.** in the amount of \$500.00 per month plus 50% of boat rental and live bait sales and enter into concessionaire agreement; for a one year term, April 1, 2021 through March 31, 2022

(17) **Records Management**

(A) Acceptance of Service Contract Quote from **Kodak Alaris Inc.,** for “**KDS Doc Archive Writer,**” in the amount of **\$7,753.00**, for the term July 1, 2021 through June 30, 2022

Recommended by Jason Greenwald, Director

(18) **Sheriff**

(A) Renewal Order with **Central Square,** in the amount of **\$5,576.55** for VisualALERT License and VBP Visual ALERT Base Package, for the term April 25, 2021 through April 24, 2022

Recommended by James Albert, Sheriff

(19) **Tax Office**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
2.11.2021	36-03-03-0-162	Trafford Borough	\$1,140.06
2.18.2021	02-02-08-0-273	City of Arnold	\$695.00
2.18.2021	02-02-07-0-180	City of Arnold	\$2,400.00
2.18.2021	02-02-07-0-308	City of Arnold	\$1,600.00

Recommended by Deborah T. Chiado, Director

(20) **Westmoreland County**

- (A) Renewal of the Efficient Energy Solutions Limited Power of Attorney contract to broker the Westmoreland County's Peoples Natural Gas accounts for an additional 2-year term. The current contract expires in October 2022 and the provisions of this Limited Power of Attorney shall expire, automatically, and become null October 31, 2024. Efficient Energy Solutions, LLC LPOA will then execute a 3-year contract for the County with Snyder Brothers for basic natural gas at the rate of NYMEX minus \$0.24.
- (B) Agreement with **SGRisk, LLC.**, for "**Actuarial Reserve Report,**" for the County's self-insured worker's compensation claims between 1981 and April 1, 2017 as of December 31, 2020 in the amount of \$5,000.00
- (C) Letter of Agreement with **Zelenkofshe Axelrod, LLC** to provide assistance in relation to the expenditures of the various COVID -19 Pandemic related federal and state grant funding programs, on an as needed basis, at the following hourly rates:
- |                              |                               |
|------------------------------|-------------------------------|
| Partner/Director - \$250.00  | Manager/Consultant - \$185.00 |
| Senior Accountant - \$125.00 | Staff Accountant - \$100.00   |
- (D) **Resolution (#R-22-2021)** declaring Westmoreland County a Second Amendment County
- (E) Memorandum of Understanding concerning Westmoreland County Drug Treatment Court between the Westmoreland County Court of Common Pleas, the Westmoreland County Board of Commissioners, the Westmoreland County District Attorney's Office, the Westmoreland County Public Defender's Office, Southwestern Pennsylvania Human Services, Inc., the Westmoreland County Adult Probation Office and the Westmoreland County Prison.
- (F) Purchase Order in the amount of **\$4,013.14** to **Johnson Controls Inc.** for testing additional fire alarm system devices in the Courthouse Annex and Extension Buildings as well as testing the Fire Pump in the Extension Building. The term of the Purchase Order is from March 18, 2021 through December 31, 2021.
- (G) Purchase Order in the amount of **\$1,680.00** to **Open Systems Pittsburgh** for Annual Fire Alarm System Inspections at 911 Public Safety, Hazmat and Voter's Warehouse buildings. The term of the Purchase Order is from March 18, 2021 through December 31, 2021.

- (H) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by Colton Enterprises, Inc. located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 5188 of 2018 for tax years 2019, 2020 and 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 50-22-00-0-282**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2019	\$1,500,000.00	16.3%	\$244,500
2020	\$1,500,000.00	14.4%	\$216,500
2021	\$1,500,000.00	13.1%	\$196,500

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (I) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by 806 East Pgh St., LLC located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 5100 of 2017 for tax years 2018-2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 50-22-00-0-341**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$2,000,000.00	16.2%	\$324,000
2019	\$2,000,000.00	16.3%	\$326,000
2020	\$2,000,000.00	14.4%	\$288,000
2021	\$2,000,000.00	13.1%	\$262,000

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (J) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by BOAS Family, LP located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 5102 of 2017 for tax years 2018-2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 50-22-00-0-276**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2018	\$1,500,000.00	16.2%	\$243,000
2019	\$1,650,000.00	16.3%	\$268,950
2020	\$1,800,000.00	14.4%	\$259,200
2021	\$1,800,000.00	13.1%	\$235,800

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (K) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by ADESA Pennsylvania, LLC located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 6179 of 2015 for tax years 2016-2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 50-36-00-0-042**

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$1,210,960.00	19.8%	\$239,770
2017	\$1,385,954.00	17.3%	\$239,770
2018	\$2,400,000.00	16.2%	\$388,800
2019	\$2,400,000.00	16.3%	\$391,200
2020	\$2,400,000.00	14.4%	\$345,600
2021	\$2,400,000.00	13.1%	\$314,400

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

(21) **Westmoreland Manor**

- (A) Ratification of Project ECHO Covid-19 Skilled Nursing Facility Training Program Participation Agreement with the Regents of the University of New Mexico, for the Health Sciences Center with a fee to be paid to Westmoreland County in the amount of \$6,000.00 for participation
- (B) Schedule of Exception to Master Subscription Agreement concerning Amendment to Agreement with **PointClickCare.Com**, (previously Wescom Solutions, Inc.) approved January 14, 2021 to add **Document Manager**.
- (C) Acknowledgement of name change from Allscripts Healthcare to CarePort
- (D) Medical Staffing Service Agreement with **Capital Healthcare Solutions**, for a term of one year and shall automatically renew on an annual basis if not terminated by either party following thirty days written notice, at the following rates:

	Weekday	Weekend
Non-Certified Nursing Assistant/Sitter	\$26.00/hr	\$28.00/hr
Certified Nursing Assistant	\$31.00/hr	\$33.00/hr
Licensed Practical Nurse	\$50.00/hr	\$54.00/hr
Registered Nurse	\$60.00/hr	\$64.00/hr
Charge Nurse	\$64.00/hr	\$68.00/hr

- (E) Addendum to Medical Staffing Service Agreement with **Capital Healthcare Solutions**, to increase standard bill rates by \$7.00 per hour for Red Unit and increase standard bill rates by \$5.00 per hour for Yellow Unit

- (F) Medical Staffing Agreement Addendum with **Dedicated Nursing Associates, Inc.**, for approved Hazard Bill Rate Schedule, effective March 4, 2021 through March 20, 2021 as follows:

Per-Diem Rates		
	Weekday	Weekend
Non-Certified Aides	\$39.00/Hr.	\$43.50/Hr.
Certified Nursing Assistant	\$46.50/Hr.	\$51.00/Hr.
Licensed Practical Nurse	\$70.50/Hr.	\$75.00/Hr.
Registered Nurse	\$85.50/Hr.	\$90.00/Hr.
Contract Assignment Rates		
Certified Nursing Assistant	\$61.50/Hr.	\$66.00/Hr.
Licensed Practical Nurse	\$85.50/Hr.	\$90.00/Hr.
Registered Nurse	\$100.50/Hr.	\$105.00/Hr.

Recommended by Abby Testa, Administrator

\* \* \* \* \*

**Miscellaneous Business**

- (1) Amendments to the **2020 and 2021 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Appointment of Sara Stenger to replace Dirk Matson as the Mental Health Representative on the Southwest Behavioral Health Management Inc. Board of Directors as of February 1, 2021

**Adjourn**