

Westmoreland County Prison Board Public Meeting

Date: Monday, January 31, 2022

Start Time: 10:30AM

Location: Commissioners' Public Meeting Room

1. Pledge of Allegiance.

2. Announcement of Executive Sessions.

3. Opportunity for Public Comment.

Under Section 10.1(a) of the Sunshine Act:

“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

4. Reorganization of Prison Board

(A) Current Board:

Chairman, Commissioner Douglas Chew

Vice-Chairman, Commissioner Gina Cerilli Thrasher

Secretary, Controller Jeffrey Balzer

Member, Commissioner Sean Kertes

Member, Sheriff James Albert

Member, DA Nicole Ziccarelli

(B) Nominations and election of Chairman

(C) Nominations and election of Vice-Chairman

(D) Nominations and election of Secretary

5. Consider approval of minutes from December 20, 2021 Prison Board meeting.

6. Secretary's Report or Public Correspondences.

7. Report from Adult Probation Office, Chief Leydig.

8. Report from County Correctional Facility, Warden Kline.

9. Executive session, if required.

10. Meeting business, discussions, motions.

- (A) Consider hiring the following for the Prison.
Thomas Kmetz, effective 02/14/2022 as a Records Clerk.
Kyle Wood, effective 02/07/2022 as Corrections Officer.
- (B) Consider the following promotions at the Prison.
Officer Rhonda Carter to Sergeant, effective 01/02/2022.
- (C) Consider rescinding the hire of the following at the Prison.
Marc Albright, didn't show to training.
- (D) Consider accepting the following retirements from the Prison.
Harold Clawson, effective 12/20/2021
- (E) Consider accepting the following resignations from the Prison.
Matthew Springer, effective 12/31/2021
- (F) OLD Business: Discuss and consider changes to the after-hours bond payment process.
- (G) OLD Business: Status of Inmate Healthcare/Medication Assisted Treatment RFP.
- (H) Responses to Re-RFP (22-01) for Chaplain Services for the Westmoreland County Prison were opened on January 4, 2022. Consider recommending to the Board of Commissioners to negotiate with Kim Allen Rock for a contract for Chaplain Services at the Prison for a one-year term.
- (I) Consider approval of the addition of a matter of agency business to the agenda as may have arisen during the Executive Session. The reasons for the changes to the agenda will be announced at the meeting before any vote is conducted. Subsequently, the board may take official action on the matter added to the agenda.

11. New business from any board member.

12. Adjourn.