

January 14, 2021

Pledge of Allegiance

Industrial Development Corporation Agenda

General Agenda

Minutes of Regular Meeting held December 17, 2020
Minutes of the Special Meeting held December 22, 2020
Minutes of the Special Meeting held December 28, 2020

Notice of Executive Session

- Wednesday, January 6 to discuss legal and personnel matters

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“ . . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting.”

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Years of Service

35 Years

Anita Vivio
Carol Lichtenfels

25 Years

Larry Burak
Dana Manovich
Daria Schrock

15 Years

Christina O'Brien
Shannon Malinoski
Michele Wentzel

30 Years

Marc Kallenborn
Shannon Fess
Dean Thomas
Laura Bell
Donna Perkins
Richard Auman
Amy Garris

20 Years

John Wilson
Amy Mitcheson
Sandra McLay
Hope Aston
Sherrie Thropp
Sueann Poole

10 Years

Paul Dumnich
Kim Felgar
Matthew Zamosky
Judy Brodmerkel
Casey Shoup

Proclamations

National Human Trafficking Awareness Day, January 11, 2021
School Choice Week 2021

Solicitors Report

(1) Behavioral Health & Developmental Services

- (A) Agreement with **System 1-2-3, LLC**, in the amount of **\$15,000.00** (DHS, No Cost to Westmoreland County), for “**Early Intervention: Training (Tuscarora)**,” for the term July 1, 2020 through June 30, 2021

Recommended by Sara Stenger, Interim Administrator

(2) Children’s Bureau

- (A) Letter to acknowledge formal linkage with **Alepix Behavioral Clinic** to work collaboratively with the Westmoreland County Children’s Bureau in the interest of shared clientele, for the term July 1, 2020 through June 30, 2021

Recommended by Shara Saveikis, Director

- (B) Agreement with **Lifespan Family Services Inc., (Title IV-E, Act 148, County)** for “**Foster Care: Various Levels**,” for the term July 1, 2019 through June 30, 2020, at the following per diem rates:

- \$68.91 for Foster Care (FC)**
- \$87.74 for Behaviorally Challenged Foster Care (BC)**
- \$87.74 for Medically Needy Foster Care (MN)**
- \$95.51 for Emergency Placement (EP)**
- \$95.51 for Respite (RP)**
- \$58.50 for Kinship Foster Care (KN)**
- \$114.06 for Dependent with Child Foster Care (DC)**

- (C) Agreements for the term July 1, 2020 through June 30, 2021:

- (1) **Children’s Aid Society of Mercer County, (Title IV-E, Act 148, County)** for “**Foster Care**,” at the per diem rate of **\$70.00**

- (2) **Lifespan Family Services Inc., (Title IV-E, Act 148, County)** for “**Foster Care: Various Levels**,” at the following per diem rates:

- \$68.91 for Foster Care (FC)**
- \$87.74 for Behaviorally Challenged Foster Care (BC)**
- \$87.74 for Medically Needy Foster Care (MN)**
- \$95.51 for Emergency Placement (EP)**
- \$95.51 for Respite (RP)**
- \$58.50 for Kinship Foster Care (KN)**
- \$114.06 for Dependent with Child Foster Care (DC)**

- (3) **Taylor Diversion Programs, Inc., (Title IV-E, Act 148, County)** for “**Residential: Independent Living**,” at the per diem rate of **\$208.00**

Recommended by Shara Saveikis, Director and the Department of Financial Administration

(3) **Coroner**

- (A) Extend Agreement with **NMS Labs**, approved February 13, 2020 for “**Toxicology Laboratory Services**,” (Bid 20-05) at the same prices, for an additional one year term March 1, 2021 through February 28, 2022; this is the first of two one year options for renewal.

Recommended by Kenneth Bacha, Coroner

(4) **Court Administration**

- (A) Agreement with **Jaclyn Shaw**, for legal services representing persons for whom representation is required under the Public Defender Act, and where conflicts prohibit the Public Defender’s Office from doing so, for a term of twelve months beginning January 1, 2021 through December 31, 2021, with compensation in the amount of **\$22,500.00** plus reimbursement of authorized expenses, for handling up to 40 assigned cases

Recommended by Amy DeMatt, Court Administrator

(5) **District Attorney**

- (A) SAVIN Maintenance and Service Agreement with **The Pennsylvania District Attorneys Institute (PDAI)** to implement and maintain the Statewide Automated Victim Information and Notification System (SAVIN) in Westmoreland County to provide information regarding the release from custody or transfer from one facility to another of persons held in custody, for the period of January 1, 2021 through December 31, 2021

Recommended by John W. Peck, District Attorney

(6) **District Attorney-Victim/Witness**

- (A) Acceptance of Funds from the **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$125,000.00**, for “**Total Response**,” for the term January 1, 2021 through December 31, 2021
- (B) Agreement with **Alle-Kiski Area Hope Center**, in the amount of **\$6,000.00** (PCCD Grant, No Cost to Westmoreland County) for “**Total Response**,” for the term January 1, 2021 through December 31, 2021
- (C) Agreement with **Blackburn Center**, in the amount of **\$44,000.00** (PCCD Grant, No Cost to Westmoreland County) for “**Total Response**,” for the term January 1, 2021 through December 31, 2021

Recommended by John Peck, District Attorney, Amy Garris, Victim/Witness Coordinator and the Department of Financial Administration

(7) **Geographical Information Systems**

- (A) Professional Services Agreement with **Geograph IT, a division of EBA Engineering, Inc.**, to provide **“On-Call Technical GIS Support Services,”** through December 31, 2021 in an amount not to exceed **\$9,000.00**

Recommended by Eric Glod, GIS Senior Coordinator

(8) **Human Resources**

- (A) Agreement with Teamsters 205 of Westmoreland County for the term January 1, 2021 through December 31, 2024

- (B) Emergency Paid Sick Leave Policy, effective January 18, 2021 through March 31, 2021, to provide for 40 hours of leave for qualifying reasons related to COVID-19.

- (C) Personnel Actions:

New Hires

Judith A Williams-Nursing Supervisor
Madison Pape-Graduate Practical Nurse
Shari Herrholtz-FSW Temp

Rehires

Judith A Williams-Nursing Supervisor

Resignations

Barbara Jane Metz-Nursing Supervisor
Jennifer Clark-Nurses Aide
Zachery Kormick-Nurses Aide

Retirements

Felicia Wisener-Medical Secretary I

Recommended by Alexis Bevan, Director

(9) **Juvenile Probation**

- (A) Agreements for term July 1, 2020 through June 30, 2021:

- (1) **Edmund L. Thomas Adolescent Center, (Title IV-E, Act 148, County),** for **“Secure Detention,”** at the per diem rate of **\$250.00**

- (2) **Perseus House, (Title IV-E, Act 148, MA, County),** for **“Residential, Shelter, RTF,”** at the following per diem rates:

\$564.60 for Enhanced RTF Male	\$350.00 for RTF Male
\$350.00 for Andromeda House Female RTF	\$553.00 for Enhanced RTF Female
\$350.00 for Brighter Horizons	\$350.00 for Boys Intensive RTF
\$190.80 for Shelter	\$277.80 for Florence Crittenton
\$224.93 for Andromeda House Female Intensive Treatment Unit	

Recommended by Norm Mueller, Director and the Department of Financial Administration

(10) **Park Police**

- (A) Extend Agreement with **Autoclear, LLC**, dated February 7, 2019 for “**Maintenance for Security X-Ray & Scanning Equipment for Westmoreland County Facilities,**” (Bid 19-2) for an additional one year term, March 1, 2021 through February 28, 2022; this is the second and final renewal.

Recommended by Henry Fontana, Chief

(11) **Planning**

- (A) Subrecipient Agreement; funding is provided by the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant (CDBG) program, no costs to the County

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	AMOUNT
20-06	Redevelopment Authority of the County of Westmoreland	Countywide Demolition	\$250,000.00

- (B) **Resolution #R-1-2021**, authorizing a minor amendment to FY 2019 and 2020 of the County’s Community Development Block Grant (CDBG) program.

- (C) Subrecipient Agreement Amendments; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program, no costs to the County.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Hempfield Township	19-13B	Removal of Architectural Barriers	Budget Increase +\$22,957.50
Vandergrift Borough	20-21	Street Reconstruction	Budget Increase +\$1,092.75

- (D) 2021 Services Agreement with the Redevelopment Authority of the County of Westmoreland to provide project delivery services to the County in its execution of the Westmoreland County Act 152 Demolition Fund (DEMOFUND) program. Delivery costs will be funded through the DEMOFUND in an aggregate amount not to exceed \$115,000 plus a 15% project delivery fee of the awarded cost for each of the following demolition projects.

- Westmoreland County, 809 Forbes Trail Road, Greensburg
- Ligonier Township, 1752 Route 30, Ligonier
- Penn Township, 3530 Route 130, Irwin
- Youngwood Borough, 20 ½ South Second Street, Youngwood

- (E) Second Amendment to Act 152 County Wide Demolition Program Services Agreement with Redevelopment Authority of the County of Westmoreland approved April 4, 2019. The amendment decreases the project delivery costs from \$254,780 to \$214,350. The Authority shall remit the balance of \$40,430 to the County DEMOFUND to be reprogrammed for future projects.

- (F) Second Amendment to Act 152 County Wide Demolition Program Services Agreement with Redevelopment Authority of the County of Westmoreland approved December 19, 2019. The amendment decreases the project delivery costs from \$162,000 to \$91,295. The Authority shall remit the balance of \$70,705 to the County DEMOFUND to be reprogrammed for future projects.

Recommended by Jason Rigone, Director

(12) **Prison**

- (A) Change Order #4 to Agreement with **Wexford Contracting, LLC**, approved April 2, 2020 for “**Westmoreland County Prison Kitchen Floor Replacement,**” (Bid 20-13) in the reduced amount of \$1,540.62 (New Total Agreement \$274,827.53)
- (B) Agreement with **Nicholas R. Borgfledt**, for “**Chaplain Services-Westmoreland County Prison,**” for a one year term, April 1, 2021 through March 31, 2022 in the amount of **\$20,000.00**; funded by Inmate Welfare Fund-No Cost to Westmoreland County; either party may terminate the Agreement with thirty days notice
- (C) Ninth Amendment to Master Services Agreement with **Global Tel*Link Corporation**, awarded September 7, 2017 for GTL to provide the Covid-19 Free Video Visitation Program from February 1, 2021 through April 30, 2021; with the County’s option to terminate the amendment at any time. During this period, each inmate at the Prison will receive one (1) free video visit, per week, for a duration of up to ten (10) minutes per free video visit, with the County agreeing to pay GTL for the free video visitation minutes at the cost of \$0.60 per minute during this time period

Recommended by George Lowther, Acting Warden

(13) **Public Safety**

- (A) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$13,068.48** for Microsoft SQL Server 2012 ENT Edition RUNTIME-2 core pack for the term February 1, 2021 through January 31, 2022
- (B) Software Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$208,857.12** for the Computer Aided Dispatch (CAD) Software to provide software support to the dispatch equipment and software for the Communications Room for a term of one (1) year, beginning February 1, 2021 through January 31, 2022
- (C) Maintenance Agreement with **Hexagon Safety & Infrastructure**, in the amount of **\$5,542.80** for “**Integrgraph Business Intelligence Director-CAD Bundle,**” for the term March 1, 2021 through February 28, 2022
- (D) Amendment to Master Services Agreement with DQE Communications LLC for “**E-Line Services from 911 Public Safety to Derry/Latrobe Tower,**” in the amount of **\$398.00/month** for a term of 36 months, beginning January 24, 2021
- (E) Authorization of Grant Application to the **Pennsylvania Emergency Management Agency** for “**SFY 2021-2022 Hazardous Materials Response Fund (HMRF) Grant,**” for the term July 1, 2021 through June 30, 2022
- (F) 9IMS System Maintenance with **Essential Management Solutions, LLC**, in the amount of **\$19,980.00** for a one year term, January 28, 2021 through January 27, 2022 payable in the amount of \$1,665.00 per month
- (G) Agreement with **Cleveland Brothers Equipment Company, Inc.**, in the amount of **\$1,473.00** to provide maintenance with testing for the generator at Public Safety

- (H) Intergovernmental Agreement with the **Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency**, to store a 40-foot refrigerated shipping container at the Westmoreland County Department of Public works facility located at 194 Donohoe Road, Greensburg, in order to assist in the COVID-19 response. Westmoreland County shall be granted the use of a container for storage of critical goods in relation to emergency response. There will be no charge to PEMA for storage of the container and no charge to Westmoreland County for the use of the container.
- (I) Intergovernmental Agreement with **Unity Township**, for use of shelter space at the Bear Cave Tower Site (633 Fire Tower Road, Derry, PA) for Unity Township to store, maintain and operate emergency communications equipment for their jurisdiction; Either party may terminate this Agreement at any time with thirty days written notice to the other party.
- (J) Community Development Block Grant Subrecipient Agreement between **Union Mission of Latrobe, Inc.** and the County for its Department of Public Safety in the amount of **\$124,905.03** to be used toward public service activities for which the PPE purchase is provided.
- (K) Second Amendment to Professional Services Agreement with **Excelsa Health Works**, dated February 7, 2019 to extend services for Hazmat Response Team Member Physicals through December 31, 2021, at the same amount, with all other terms and conditions remaining the same.

Recommended by Roland Mertz, Director

(14) Public Works

- (A) Extend Agreement with **Glassmere Fuel Services**, approved February 13, 2020 for **“Petroleum Products,” (Bid 20-6)**, for an additional one year term, March 1, 2021 through February 28, 2022; this is the first of two one-year options to extend.
- (B) Supplement #5 for ECMS Agreement L00141 with **The Markosky Engineering Group, Inc.**, in the amount of **\$31,845.48** to perform Services During Construction (Part 5) for the Westmoreland County Bridge #29 Brewery Bridge (Ligonier Street, Latrobe), replacement project. Also authorize Mr. Greg P. McCloskey, Director, Public Works, to electronically execute this agreement in the PA DOT ECMS System. This project is funded 80% Federal and 20% Act 13.
- (C) Issuance of Purchase Order, with **Eastern Elevator**, pursuant to State Contract #4400015233; all terms and conditions are set forth in the PA State Parent Contract # 4400015051, for monthly elevator maintenance service, for the term January 1, 2021 through March 31, 2021, at the following rates:
 - \$480.00/month for Prison**
 - \$180.00/month for Juvenile Center**
 - \$2,175.00 /month for Courthouse Complex**
- (D) Extend Agreement with **Terminix International Co., LP**, to provide **“Pest Control-County Facilities,”** for one (1) additional year at the same rates, for the term March 1, 2021 through February 28, 2022; this is the one and only extension for this agreement

Recommended by Greg McCloskey, Director

(15) **Sheriff**

- (A) Acceptance of Quote from **Ossafac Solutions, Inc.**, for “**AnyDoc Software Maintenance Agreement,**” in the amount of **\$792.00**, for the term February 4, 2021 through February 3, 2022

Recommended by James Albert, Sheriff

(16) **Tax Office**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
12.21.2020	14-01-11-0-231	City of Jeannette	\$4,000.00
1.6.2021	02-02-08-0-299	City of Arnold	\$945.00
1.6.2021	14-02-13-0-039	City of Jeannette	\$1,192.00

Recommended by Deborah T. Chiado, Director

(17) **Veteran Affairs**

- (A) Bids for “**Flags-2021,**” (**Bid 21-01**), with Westmoreland County reserving the right to place additional orders not to exceed 110% of the original order in quantity provided said additional order is made no later than December 31, 2022; the successful bidder by submitting their bid agrees to provide all additional order items at the same unit prices as the original order were opened on January 5, 2021:

US Flag Maker	\$38,413.87
Conserv Flag Company	\$45,407.52
Metro Flag Company	\$37,839.60
Flagzone LLC	\$42,775.20

Recommended by Matt Zamosky, Director to award bid to **Metro Flag Company**, being the lowest bidder and meeting specifications in the amount of **\$37,839.60**

(18) Westmoreland County

- (A) Certification of County Funds for the **Agricultural Land Preservation Program** in the amount of **\$200,000.00** for the program year 2021
- (B) Establish rule that all requests for inclusion of items of business on the public meeting agenda be submitted in writing not later than 12:00 Noon on Wednesday of the week prior to the date of the public meeting. This deadline may be changed with appropriate notice.
- (C) Change Order #2 to Agreement with **Horizon Information Systems** dated August 6, 2020 for **“Sound System Upgrade for Courtrooms,” (Bid 20-34)**, in the amount of **\$11,945.00 additional** (New Total Agreement \$130,181.00) to replace gooseneck microphones in some Courtrooms, to add gooseneck microphones to some Courtrooms, to add wireless microphones to some Courtrooms and speakers to Judge Bilik-DeFazio’s courtroom.
- (D) **Stipulation of Settlement** in the tax assessment appeal of property owner, Rebecca Plischke d/b/a Breeze Hill Garden Apartments, located in the City of Greensburg, Greensburg-Salem School District, Westmoreland County, No. 5068 of 2019 for tax years 2020 and 2021. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 10-02-11-0-457

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$1,000,000.00	14.4%	\$144,000.00
2021	\$1,000,000.00	13.1%	\$131,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) Second County Grant Agreement For GEMS Program Funds with the Commonwealth of Pennsylvania, Department of State, in the amount of **\$204,272.22.**
- (F) **Resolution #R-2-2021**, authorizing agreement for donation of UVC Light Disinfectant Box from Green Mountain Resolve.
- (G) Amendment to Item 13(C) of the August 6, 2020 Agenda to correct the amount of the County Grant Agreement with the Commonwealth of Pennsylvania, Department of State for receipt of financial assistance from the DOS Grants for Election Modernization and Security from **\$3,437,845.80 to \$2,984,659.80.**
- (H) **Resolution #R-3-2021**, ratifying submittal of application for the United States Department of the Treasury Emergency Rental Assistance Program and further authorizing the Chairman of the Board of Commissioners to execute a copy of the award terms.
- (I) Extend Agreement with **Laurel Foodsystems, Inc.**, dated January 28, 2016 for the **supply of vending machines at various County facilities**, for an additional one year term, January 28, 2021 through January 27, 2022, at the current rates; the Agreement shall remain in effect until terminated at any time by either party by delivery of sixty (60) days prior written notice to the other party

- (J) **Resolution #R-4-2021**, authorizing approval of Agreement Between The Pennsylvania Coalition of Affiliated Healthcare & Living Communities (PACAH) and the County Of Westmoreland for The County Nursing Facility Access To Care Payment (Southwest Region of Pennsylvania) Attributable To The Intergovernmental Transfer
- (K) Requests for Proposals for **“Unified Security System,” (20-48)**, were opened on December 6, 2020:
- Dagostino Electronic Services
 - Johnson Controls
 - Intertech
 - Siemens Industry, Inc.

	Base Proposal	Alt #1	Alt #2	Alt #3	Alt# 4	Alt #5	Alt #6	Total
Dagostino Electronic Services	\$2,264,304.00	\$154,974.00	\$389,995.00	\$19,935.00	\$2,394.00	\$2,565.00	\$2,430.00	\$2,836,597.00
Johnson Controls	\$2,422,681.70	\$122,307.45	\$286,830.61	\$36,409.53	\$3,323.27	\$1,251.90	\$1,251.90	\$2,874,056.36
Intertech	\$2,798,150.00	\$277,000.00	\$485,000.00	\$21,793.00	\$1,600.00	\$1,487.00	\$1,423.00	\$3,586,453.00
Siemens Industry, Inc.	\$2,965,885.68	\$31,378.59	\$84,252.27	\$5,217.77	\$1,026.97	\$890.53	\$912.35	\$3,089,564.16

It is recommended that contract be awarded to **Dagostino Electronic Services**, in the amount of **\$2,446,602.00**, at the base amount and alternates listed below:

Base Proposal	\$2,264,304.00
Alt #1	\$154,974.00
Alt #3	\$19,935.00
Alt #4	\$2,394.00
Alt #5	\$2,565.00
Alt #6	\$2,430.00
TOTAL	\$2,446,602.00

This project is funded by the 2019 Bond and has a completion of 18 months from the vendor given the Notice to Proceed from the County.

(19) **Westmoreland Manor**

- (A) Amendment to Agreement with **PointClickCare.Com**, (previously Wescom Solutions, Inc.) dated March 27, 2014 to add **Document Manager** at the fee of **\$1,020.41 per month** and a one-time fee of **\$1,000.00** for single facility implementation
- (B) Medical Staffing Agreement Addendum with **Dedicated Nursing Associates, Inc.**, for approved Hazard Bill Rate Schedule, effective January 9, 2021 through January 30, 2021 as follows:

Per-Diem Rates

	Weekday	Weekend
Non-Certified Aides	\$39.00/Hr.	\$43.50/Hr.
Certified Nursing Assistant	\$46.50/Hr.	\$51.00/Hr.
Licensed Practical Nurse	\$70.50/Hr.	\$75.00/Hr.
Registered Nurse	\$85.50/Hr.	\$90.00/Hr.

Contract Assignment Rates

Certified Nursing Assistant	\$61.50/Hr.	\$66.00/Hr.
Licensed Practical Nurse	\$85.50/Hr.	\$90.00/Hr.
Registered Nurse	\$100.50/Hr.	\$105.00/Hr.

Recommended by Abby Testa, Interim Administrator

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Miscellaneous Business

- (1) Amendments to the **2020 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

Adjourn