

May 11, 2023

Invocation

The Rev. Jeff Wylie, pastor, Christ's Church, Greensburg

Pledge of Allegiance

Salary Board Agenda

Industrial Development Corporation Agenda

Notice of Executive Session

May 3, 2023 to discuss pending litigation

General Agenda

Minutes of the Regular Meeting held April 13, 2023

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“. . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting."

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Proclamations

Westmoreland County Drug Treatment Court Month, May 2023

National Police Week, May 14-20, 2023

Law Enforcement Memorial Service, May 18, 2023

Corrections Employee Week, May 7-13, 2023

Armed Forces Day Remembered in Monessen

Community Action Month Proclaimed in Westmoreland County

National Small Business Week Celebrated In Westmoreland County

Saint Vincent College Small Business Development Center Team Recognized

Motorcycle Awareness Month May 2023

Westmoreland County Adult Probation and Parole Officers Go Extra Mile to Assist Offender

Mental Health Awareness Month May 2023

New Kensington Company Receives Pennsylvania Workforce Development Association Honor

EMS Week Designated May 21-27

Certificate of Special Recognition

Robert McDowell, 50 years of active service, Darlington Volunteer Fire Department

Years of Service

35 Years

Twila Guidas
Edward P. Kohl

Robert Hazlett

20 Years

Betty Mansour

Franklin Ruby

Eric D. Hoffman

10 Years

Joshua A. Kudlik

Todd L. Stevenson

30 Years

Anthony Cremonese

15 Years

Eric W. Goughneour

25 Years

Solicitors Report

(1) Adult Probation

- (A) First Amendment to Agreement with **Integrated Systems, Inc.**, in the amount of **\$550.00/year** to monitor the Fire Alarm and Burglar Panel at the Adult Probation office located in Monessen, PA, for the period of June 1, 2023 through May 31, 2024; this is the first of three one-year options to renew.
- (B) Grant Application to **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$344,998.00** for “**2023-2024 Intermediate Punishment Treatment Program Initiative,**” for the term July 1, 2023 through June 30, 2024

Recommended by Eric Leydig, Chief Probation Officer

(2) Area Agency on Aging

- (A) Agreement with **Fotorecord Print Center, Inc.**, (Aging Block Grant) for “**Aging Services-Newsletter Printing & Mailing for Westmoreland County Area Agency on Aging,**” in the amount of **\$25,234.61** for the term July 1, 2023 through June 30, 2024
- (B) **Laurel Legal Services, Inc.**, (Pennsylvania Department of Aging Block Grant) for “**Aging Services-Legal Services,**” in the amount of **\$79,000.00** for the term July 1, 2023 through June 30, 2024
- (C) Renewal of the Charitable Organization Application for the Westmoreland County Area Agency on Aging; Required by the Commonwealth of Pennsylvania due to solicitation of donations, for the fiscal year ending June 30, 2022
- (D) Amendments to the following Agreements, for the term July 1, 2022 through June 30, 2023:
 - (1) **Westmoreland Multi-Service Centers, Inc.**, approved May 12, 2022 in the amount of **\$43,485.17 additional** (PDA Block Grant, New Total Agreement \$375,448.17) for “**Aging Services-Senior Center Services**”
 - (2) **Nutrition, Inc.**, approved May 12, 2022 in the amount of **\$23,386.83 additional** (PDA Block Grant, New Total Agreement \$335,249.83) for “**Aging Services-Senior Center Services-Southern Region**”

- (3) **Nutrition, Inc.**, approved May 12, 2022 in the amount of **\$16,445.00 additional** (PDA Block Grant, New Total Agreement \$346,405.00) for **“Aging Services-Senior Center Services-Central Region”**
 - (4) **Alle-Kiski Senior Center, Inc.**, approved May 12, 2022 in the amount of **\$104,906.31 additional** (PDA Block Grant, New Total Agreement \$475,937.31) for **“Aging Services-Senior Center Services”**
 - (5) **Nutrition, Inc.**, approved May 12, 2022 in the amount of **\$10,702.00 additional** (PDA Block Grant, New Total Agreement \$361,757.00) for **“Aging Senior Center Services-Eastern Region”**
- (E) Agreements for the term July 1, 2023 through June 30, 2024:
- (1) **Information Age Technologies, Inc.**, in the amount of **\$109,098.00** (Aging Services Block Grant, No Cost to Westmoreland County) for **“Aging Services-Professional Consulting Services-Computer Applications”**
 - (2) **Center for Community Resources**, in the amount of **\$128,300.00** (Aging Services Block Grant, No Cost to Westmoreland County) for **“Aging Services-Off-Hours Coordinative Services”**
 - (3) **Alle-Kiski Senior Center, Inc.**, in the amount of **\$371,476.00** (PDA Block Grant, No Cost to Westmoreland County) for **“Aging Services-Senior Center Services”**
 - (4) **Nutrition, Inc.**, in the amount of **\$334,681.00** (PDA Block Grant, No Cost to Westmoreland County) for **“Aging Services-Senior Center Services-Eastern Region”**
 - (5) **Nutrition, Inc.**, in the amount of **\$334,133.00** (PDA Block Grant, No Cost to Westmoreland County) for **“Aging Services-Senior Center Services-Central Region”**
 - (6) **Nutrition, Inc.**, in the amount of **\$313,856.50** (PDA Block Grant, No Cost to Westmoreland County) for **“Aging Services-Senior Center Services-Southern Region”**

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

- (F) Bids for **“Five Sport Utility (SUVs) or Five New Cargo Vans or any combination of new SUVs and new Cargo Vans equivalent to Five total Vehicles,” (22-50)**, were to be opened on November 29, 2022; No Bids were received.
- (G) **Resolution #R-31-2023** approving purchase of four 2023 Chevy Traverse vehicles needed for home meal delivery, in the amount of \$133,245.88 (\$33,311.47 per vehicle) pursuant to Co-Stars 025-E23-578 after no bids being received on multiple occasions.

Recommended by Carrie Nelson, Administrator

- (H) Re-Bids for “**Personal Emergency Response System for the Westmoreland County Area Agency on Aging,**” (Bid 23-28), for the term July 1, 2023 through June 30, 2026, were opened on May 2, 2023:

Bidder	Installation Fee	Land Line Monthly Rate	Cellular Monthly Rate	Mobile (GPS) Monthly Rate	Auto Fall Sensor (add-on) Monthly Rate
Connect America.com LLC	n/a	\$16.00	\$20.00	\$24.00	\$5.00
Lifestation, Inc.	n/a	\$19.25	\$19.25	\$19.25	\$0 - included
Automated Security Alert, Inc d/b/a STAAR Alert	n/a	\$29.50	\$41.50	\$41.50	\$9.50
Valued Relationships, Inc.	\$50.00	\$20.00	\$27.00	\$27.00	\$5.00
EveryFit, Inc. d/b/a Qmedic	\$50.00	\$25.00	\$30.00	\$35.00	\$0 - no added fee, complimentary
ADT LLC	n/a	\$17.50	\$22.50	\$22.50	\$5.00

Recommended by Carrie Nelson, Administrator to award agreements all vendors listed above; allowing eligible recipients under the Area Agency on Aging Options program to choose the program that meets their needs

(3) Behavioral Health & Developmental Services

- (A) Amendment to **BHC Advanced Services, Inc.**, approved July 12, 2022 in the amount of **\$82,016.00 additional** (DHS \$82,016.00; New Total Agreement \$175,834.00) for “**Mental Health: Boundary Spanner Program-Forensic Project,**” for the term July 1, 2022 through June 30, 2023
- (B) Amendment to Agreement with **Mental Health America of Southwestern PA d/b/a Mental Health America of Westmoreland County**, approved May 12, 2022 in the amount of **\$152,141.00 additional** (DHS \$150,892.00, County \$1,249.00; New Total Agreement \$1,207,366.00) for “**Behavioral Health: Rep Payee (Chipps Specialist), Step Up, Community Advocate, Community Service (CST, Outreach), Independent Monitoring Q A & I Survey,**” for the term July 1, 2022 through June 30, 2023
- (C) Amendment to Agreement with **Merakey Pennsylvania**, approved August 18, 2022 in the amount of **\$100,000.00 additional** (DHS \$95,292.00, County \$4,708.00; New Total Agreement \$200,000.00) for “**Behavioral Health: Assertive Community Treatment-Team,**” for the term July 1, 2022 through June 30, 2023

Recommended by Sara Stenger, Administrator and the Department of Financial Administration

(4) **Children’s Bureau**

- (A) Linkage/Collaborative Service Agreement with **Wesley Family Services** acknowledging shared interest in collaborating and cooperatively working together to provide comprehensive services to children, adolescents, adults, and families who receive services from both agencies, effective March 17, 2023 and continue for two years; either party may terminate by 60 days written notice.
- (B) Family and Community Partnership Agreement with **Seton Hill Child Services, Inc.**, to participate in a collaborative partnership to provide support to parents as they identify and meet their own goals, nurture the development of their children in the context of their family and culture and advocate for communities that are supportive of children and families of all cultures; for a one-year term from the date the agreement is signed.
- (C) Letter of Agreement with **Westmoreland Case Management and Supports, Inc.**, to work collaboratively in the interest of shared clientele, for the term July 16, 2023 through July 15, 2025
- (D) HIPPA Business Associate Agreement Addendum with Avanco International, Inc.

Recommended by Shara Saveikis, Administrator

- (E) Agreement with **Avanco International, Inc.** in the amount of **\$15,246.72 quarterly** (Act 148, County) for “**Application Service Provider Agreement,**” for the term July 1, 2023 through June 30, 2024
- (F) Agreement with **Avanco International, Inc.**, (Act 148, County) for “**Child Accounting and Profile System CWIS,**” in the amount of **\$13,732.22**, for the term July 1, 2023 through June 30, 2024
- (G) **Avanco International, Inc.**, (Act 148, County) for “**Consulting Services,**” for the term July 1, 2023 through June 30, 2024, at the following rates:

\$54.50/hour for Research Analyst	\$65.40/hour for Junior Programmer
\$73.00/hour for Junior Programmer Analyst	\$76.20/hour for Programmer Analyst
\$78.70/hour for Senior Programmer Analyst	\$92.50/hour for Developer
\$125.00/hour for Project Director	\$111.20/hour for Senior Developer

Recommended by Shara Saveikis, Administrator and the Department of Financial Administration

(5) **Children’s Bureau and Juvenile Probation**

- (A) Health Services Coordination Agreement with **AmeriHealth Caritas Health Plan**, for AmeriHealth Caritas Pennsylvania, the agreement shall become effective on the later of the effective date set forth or Pennsylvania Department of Human Services approval, and shall continue in effect until December 31, 2025, or until the earliest termination of the HealthChoices MA Agreement.

Recommended by Shara Saveikis, Administrator of Children’s Bureau and Norm Mueller, Director of Juvenile Probation

(6) **Controller**

- (A) Correction to Agenda Item 4(B), from February 16, 2023, Letter of Engagement with Zelenkofske Axelrod LLC correcting the Children & Youth Audit from \$7,744.00 to \$7,745.00

Recommended by Jeff Balzer, Controller

(7) **Court Administration**

- (A) Rescind items 5(B) and 5(C) for the Court Administrator from the April 13, 2023 public meeting.

Recommended by Amy DeMatt, Court Administration

- (B) Acceptance of Quote and Issuance of Purchase Order with **SBM Electronics, Inc.** (pursuant to Co-Stars 006-E23-253) for 16 Liberty Channel Court Recording Packages for 16 MDJ offices in the amount of \$52,720.00 plus 5-year on-site service and support pursuant to Maintenance Agreement with SBM in the amount of \$1,687.50 per MDJ for a total of \$27,000.00.

- (C) Agreement with **Colin Harrer d/b/a C.J's Roofing** to repair roof at District Court 10-3-08 in the amount of **\$12,000.00** (two other quotes were received: Jackson Contracting, LLC – \$14,800.00; Skoloda & Sons, LLC -\$12,825.00)

- (D) Comcast Business Service Order for MDJ Office 10-2-01 for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$222.84 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25; with a standard installation fee of \$69.95, non-recurring charge). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents.

- (E) Comcast Business Service Order for MDJ Office 10-2-09 for Data, SecurityEdge, Voice Package, for a term of 24 months, in the reoccurring amount of \$217.84 per month, (months one through twelve base rate will be \$129.99, months 13-24 base rate will be \$144.99, increasing to regular rate in month 25; with a standard installation fee of \$69.95, non-recurring charge). Any previous Comcast agreements for this site will be terminated and the new agreement will commence on date of installation; subject to Solicitor review of contract documents.

Recommended by Chris Haidze, Special Court Administrator

(8) **District Attorney**

- (A) CODY Systems Proposal Agreement for Licensed Software for CODY Base RMS License with 64 hours of remote implementation & training service and data conversion and migration services in the amount of \$66,400 with three-year term subscription license in the amount of \$16,911 per year effective on the installation date. Final Approval subject to Solicitor review.

Recommended by Nicole Zicarelli, District Attorney

(9) **Human Resources**

- (A) Renewal of coverage with **PCoRP** effective June 1, 2023 through June 1, 2024 with an annual premium of **\$775,523.00** for Liability Coverage (General Liability, Employee Benefits Liability, Law Enforcement Liability, Auto Liability, Public Officials Liability, Privacy and Security Liability) Property Coverage (Property Coverage, Equipment Breakdown, Crime Coverage)
- (B) Renewal and Authorization to execute endorsements including premium changes for Foster Parent Liability and Property Damage Insurance with **Foster Parent Professionals** for one (1) year for the Policy term July 1, 2023 to June 30, 2024 with the premium in the amount of **\$8,100.00** based upon a 12-month premium of \$90.00/family.
- (C) Renewal and Authorization to execute endorsements including premium changes for the Fine Arts Policy with **Traveler's Insurance Company** for (1) one year for the policy term May 9, 2023 to May 9, 2024 with the premium in the amount of **\$3,180.00**
- (D) Personnel Actions:

New Hires

Charles Varriano, Purchasing Clerk, Purchasing
Isabella Fiume, Planner I, Planning
Michael Olenik, Maint Worker, Parks
Linda Carpellotti, QA Manager, County Information Systems
Matthew Sillaman, Maint Worker, Parks
Jillian Caswell, Planner I, Planning
Nathan Clair, Planner I, Planning
Laura Salem, Aging Care Manager, AAA
Pamela Peterman, DHS HR Coordinator, Human Services
Josephine Toth, Environmental Program Aide, Parks
Donald Huff, Seasonal Park Worker, Parks
Brennda Hays, Nursing Supervisor, Manor
Kristin Kramer, Self-Schedule CNA, Manor
Thomas Zelmor, Maintenance Worker II, Manor

Rehires

Kenneth Eutsey, Seasonal Park Worker, Parks
Michael Bialecki, Seasonal Park Worker, Parks
William Heffelfinger, Custodian Trainee Temp, Public Works
Shannon Brown, Environmental Program Aide, Parks
Brenda Bedont, Clerk Typist Trainee Temp, Human Resources
Amy Rigda-Farrier, Self-Schedule RN, Manor

End of Temps

Karen Kempert, Child Welfare Aide Temp, Children's Bureau

Terminations

Kasey Butler, TCO Trainee, 911

Retirements

Stacey Neiderhiser, Fiscal Tech, Children’s Bureau
Richard Indof, Maint Worker, Title 75

Resignations

Amber Koshinsky, Juvenile Service Worker, Juvenile Detention
Jason Dembiczak, Park Police PT, Park Police
Kyra Haile, Park Police PT, Park Police
Melissa Batsa, Custodian Trainee, Public Works
Chelsea Nutter, Clerk Typist, Children’s Bureau
Brittany Communale, Child Welfare Aide, Children’s Bureau
Kristen Pritts, Corrections Officer, Prison
Sara McLean, Corrections Officer, Prison
Margaret McFarland, Corrections Officer, Prison
Andrew Zyvith, Corrections Officer, Prison
Alyssa Campbell, TCO, 911
Roy Kindelberger, Casework Supervisor, Children’s Bureau
Kylie Decesere, County Caseworker, Children’s Bureau
Ryan Bartholomew, County Caseworker, Children’s Bureau
Brandon Lennert, Park Police, Park Police
Evan Peters, Operations Manager, Juvenile Detention
Laura Salem, Aging Care Manager, AAA
Torri Davis, LPN, Manor
Stephanie Pratt, Self-Schedule RN, Manor
Amanda Whatton, Nurses Aide Modified, Manor
Patricia Biller, Nurses Aide, Manor
Trisha Clark, Self-Schedule LPN, Manor
Kirstin Stephens, Self-Schedule CNA, Manor
Natasha Prinkey, Self-Schedule CNA, Manor
Alex Stull, Food Service Worker PT, Manor
Hailey Richter, Nurses Aide, Manor
Melissa Brown, Self-Schedule LPN, Manor

Recommended by Alexis Bevan, Director

(10) Human Services

- (A) Acceptance of Proposal with **Westmoreland County Community College**, in the amount of **\$4,760.00** for the Westmoreland County Human Services Fair and Public Meeting to be held at the College on Thursday, July 13, 2023

Recommended by Rob Hamilton, Director

(11) **Information Systems**

- (A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2024, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:
- Lazere Appraisals
- (B) Acceptance of Quote and Issuance of Purchase Order with **Link Computer Corporation**, in the amount of **\$12,861.52** (pursuant to Co-Stars 003-E22-583) for CS 1000 Support for the term March 25, 2023 through October 31, 2024 at \$6,221.80 and HF40 Support for the term June 15, 2023 through June 14, 2024 at \$6,639.72
- (C) Acceptance of Quote and Issuance of Purchase Order with **CDW-G Computing Solutions**, in the amount of **\$17,498.88** (pursuant to Co-Stars 006-E22-246) for “**Microsoft SQL Server Software Assurance Renewal**” for the term July 1, 2023 through June 30, 2024
- (D) Acceptance of Quote and Issuance of Purchase Order with **Link Computer Corporation**, in the amount of **\$73,053.62** (pursuant to Co-Stars 006-E22-223/003-E22-583) for “**Barracuda Email Protection,**” for a 46-month term through December 8, 2026
- (E) Acceptance of Quote and Issuance of Purchase Order with **Cisco (through Cisco value added reseller Link Computer Corporation)**, in the amount of **\$73,860.90** for Cisco Smartnet (hardware/licensing support for all Cisco hardware within the County) for the term of June 1, 2023 through May 31, 2024. Pricing is pursuant to Co-Stars 003-E22-583 and 006-E22-223.
- (F) Maintenance Agreement with **OvationTech** for maintenance on three county mainline printers, model IBM Infoprint 6500, in the amount of **\$3,524.40** for one year beginning June 1, 2023 thru May 31, 2024.

Recommended by Scott Ross, Director

(12) **Juvenile Detention/Shelter**

- (A) Professional Services Agreement with **Marley Kozar**, in an amount not to exceed **\$8,400.00** (\$30.00/hour, maximum 280 hours) for “**Summer School Instruction-Juvenile Detention,**” for the term June 11, 2023 through August 12, 2023
- (B) Professional Services Agreement with **Rachel Sage**, in an amount not to exceed **\$8,400.00** (\$30.00/hour, maximum 280 hours) for “**Summer School Instruction-Youth Shelter,**” for the term June 11, 2023 through August 12, 2023
- (C) Professional Services Agreement with **Jennifer Glunt**, in an amount not to exceed **\$8,400.00** (\$30.00/hour, maximum 280 hours) for “**Summer School Instruction-Juvenile Detention,**” for the term June 11, 2023 through August 12, 2023

Funding for the Summer School Program instruction is provided through Title I funding coordinated through the Mount Oliver Intermediate Unit. Total program instruction is 100% reimbursed by Mount Oliver Intermediate Unit, at no cost to Westmoreland County

Recommended by Rich Gordon, Director

(13) **Park Police**

- (A) Re-Bids for “**Re-Bid for Maintenance for Security X-Ray & Scanning Equipment for Westmoreland County Facilities,**” (Bid 23-26), were to be opened on April 25, 2023; No Bids were received.
- (B) Informant Elite Edition Upgrade in the amount of **\$10,500.00** (\$17,500.00 with a \$7,000.00 discount) with one-year software maintenance service in the amount of **\$3,300.00**

Recommended by Henry Fontana, Chief

- (C) Grant Application with **US Department of Justice, Office of Justice Programs**, in the amount of **\$7,108.10** for the “**Patrick Leahy Bullet Proof Vest Partnership,**” and further approve **Resolution #R-32-2023**, authorizing the Chairman of the Board of Commissioner to execute on behalf of the County.

Recommended by Henry Fontana, Chief and the Department of Financial Administration

(14) **Planning**

- (A) Full Service Maintenance Agreement with **Docufax Solutions, Inc.**, in the amount of **\$190.00/month** for maintenance on an OCE CW650/TC4 Scanner, for a one-year term beginning May 1, 2023
- (B) **Resolution #R-33-2023**, authorizing a Substantial Amendment to FY 2022 of the County’s Community Development Block Grant (CDBG) program.

- (C) Subrecipient Agreement Amendment; funding is provided by the U.S. Department of Housing and Urban Development through its CDBG program. There are no costs to the County.

Subrecipient	Activity Code	Activity Description	Action Taken	Beginning Budget	Amended Budget
Youngwood Borough	22-17	Street Reconstruction	Budget Increase +\$27,702.00	\$106,096.00	\$133,798.00
Westmoreland County	22-02	Unprogrammed Funds	Budget Decrease -\$27,702.00	\$176,527.00	\$148,825.00

- (D) **Resolution #R-34-2023**, authorizing a minor amendment to FY 2021 of the County’s Emergency Solutions Grant (ESG) program.

- (E) Subrecipient Agreement Amendments;

Subrecipient	Activity Code	Activity Description	Action Taken
Westmoreland County Housing Authority	21-24B	Homeless Prevention	Extend term from 4/30/23 to 7/28/23
Union Mission of Latrobe, Inc.	21-24C	Rapid Rehousing	Extend term from 4/30/23 to 7/28/23

- (F) Agreement under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program.

	TAX MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD: LHCHH FUNDS
L-6-23	45-41-05-0-069	\$17,945.12	\$17,945.12

- (G) Agreement under the 2020 Lead Hazard Control and Healthy Homes Program of Westmoreland County’s Lead Safe Program and CDBG-CV Funds to address lead-based paint hazards.

	TAX MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD: LHCHH FUNDS
L-7-23	51-17-09-0-061	\$19,900.00	\$19,900.00

	TAX MAP ID #	GRANT AMOUNT	TOTAL COST OF LEAD: CDBG-CV FUNDS
L-7-23	51-17-09-0-061	\$26,952.19	\$26,952.19

Recommended by Jason Rigone, Director

(15) Prothonotary

- (A) Acceptance of Proposal for annual increase in the amount of 5% for “**Annual Maintenance**” with **Granicus**, for the term April 16, 2023 through April 15, 2024 in the amount of **\$32,130.77**

Recommended by Gina O’Barto, Prothonotary

(16) Prison

- (A) Agreement with the **Private Industry Council of Westmoreland/Fayette, Inc.**, in the amount of **\$35,758.00** (No cost to Westmoreland County; Inmate Welfare Fund), to provide **Adult Education/GED classes**, for one (1) year commencing July 1, 2023 through June 30, 2024
- (B) Extend Agreement with **Nutrition, Inc.**, approved May 13, 2021 for Management & Consulting Services relating to Prison Food Service for a the term July 1, 2023 through June 30, 2024 at the monthly rate of \$11,321.17 (\$10,360.86 + CPI increase)
- (C) Acceptance of Quote and Issuance of Purchase Order with **Huckestein Mechanical Services**, in the amount of **\$3,900.00** (pursuant to Co-Stars 008-E22-885) for repair of isolation valve at Westmoreland County Prison.
- (D) Acceptance of Quote and Issuance of Purchase Order with **Huckestein Mechanical Services**, in the amount of **\$4,340.00** (pursuant to Co-Stars 008-E22-885) for repair of hot water pump at Westmoreland County Prison.

Recommended by Dr. Bryan L. Kline, Warden

- (E) Bids for **“Uniforms for Westmoreland County Prison,” (Bid 23-24)**, were opened on April 25, 2023:

NorthEastern Uniforms & Equipment	Rejected
Jonah’s Enterprises Inc.	Rejected

Recommended by Dr. Bryan L. Kline, Warden to reject all bids.

(17) **Public Safety**

- (A) Reservoir Use Agreement with the **Municipal Authority of Westmoreland County**, for use of Beaver Run to conduct training for the Hazmat Rescue Team
- (B) Acceptance of Quote and Issuance of Purchase Order with **Witmer Public Safety Group Inc.**, in the amount of **\$20,668.00** (pursuant to Co-Stars 012-E22-281) for two complete GI SCBA unites with 30 min cylinders to outfit on-call vehicles.
- (C) First Amendment to Professional Services Agreement approved March 18, 2021 with **geographIT, a division of EBA Engineering, Inc.**, to provide ArcGIS Design and Deployment for Hexagon OnCall CAD to extend date of Agreement through December 31, 2024.

Recommended by Roland Mertz, Director

- (D) Acknowledgement of Grant Amount with the Pennsylvania Emergency Management Agency in the amount of **\$24,067.00** for “**SFY 2023-2024 HMRF Grant (Hazardous Material Response Grant)**,” for the term July 1, 2023 through June 30, 2024
- (E) Bids for “**Bear Cave Tower Building Re-Roof Project**,” (Bid 23-25), were opened on April 25, 2023:
S&N Industries, LLC \$24,000.00

Recommended by Roland Mertz, Director to award bid to **S&N Industries, LLC**, being the only bidder and meeting specifications in the amount of **\$24,000.00**

(18) **Public Works**

- (A) Change Order #2 with **Sanner Masonry & Excavation, Inc.**, approved August 18, 2022 for “**Northmoreland Park Rehabilitation-Phase 2**,” (Bid 22-34) in the amount of **\$70,235.83 additional** (New total Agreement \$1,948,466.88) for destination playground and soccer complex additional and deductions as well as a thirty-day extension to change the completion date to July 8, 2023; additional amount funded by DCNR Grant
- (B) Grant Application to the Pennsylvania Department of Transportation for “**Automated Red-Light Enforcement (ARLE) Program**,” for Traffic Signal Upgrades at the intersections of Route 119 and S. Grande Boulevard, Route 30 and Marguerite/Village Road, Route 981 and Monastery Drive and Mt. Pleasant Road at Finoli Drive, in the amount of **\$386,400.00**; the grant would be for a 3-year term commencing at the date of the ARLE reimbursement agreement execution, if awarded. Final approval subject to Solicitor review.
- (C) Reimbursement and Release Agreement with **Columbia Gas of Pennsylvania, Inc.** for the shared cost of resurfacing Pike Street and Highland Avenue (Route 6404 Irwin Herminie Road) in Herminie, in the amount of \$34,032.00; gas lines were replaced under County Road Permit #1022. Final approval subject to Solicitor review.

- (D) Rescind approval of Agreement with Derek Woods (Derek Woods Band) (item J (1) for Public Works), approved April 13, 2023 for Mammoth Fest
- (E) Acceptance of Quote and Issuance of Purchase Order with **Huckestein Mechanical Services**, in the amount of **\$6,180.00** for condenser coil.
- (F) Award of Local Arts Grants, which were prepared by the Westmoreland County Local Arts Grant Advisory Committee:
- (1) **Scottdale Borough-Concert in the Park Series-\$1,500.00**
 - (2) **Municipality of Murrysville- “Tuesdays at Townsend” Concert Series-\$1,200.00**
 - (3) **Westmoreland Arts and Heritage Festival-Performing Arts at Festival-\$2,000.00**
 - (4) **Borough of Irwin Civics Association-Summer Concert Series-\$1,000.00**
 - (5) **Greater Latrobe Parks and Recreation-Concert in the Parks Series-\$500.00**
 - (6) **Derry Area School District Foundation-Summer Concert Series-\$860.00**
 - (7) **Penn Township-Bands at Fall Festival-\$2,000.00**
 - (8) **Westmoreland County Federated Library System-Barbershop Quartet Performance at 18 Libraries-\$1,800.00**
 - (9) **Ligonier Valley Chamber of Commerce-Sunday Evening Band Concerts-\$1,000.00**
 - (10) **North Belle Vernon Recreation Commission-Bands at Polka Fest-\$500.00**
 - (11) **Trafford Community Public Library-Magician Steve Haberman-\$100.00**
 - (12) **Regional Trail Corporation: Five Star Trail Chapter-Tunnel Mural along Trail-\$1,500.00**
 - (13) **Export Historical Society-Performing Arts at Ethnic Festival-\$2,000.00**
 - (14) **Hempfield Township Parks and Recreation-Free Summer Concert-\$240.00**
 - (15) **Salem Township Recreation Board-Band at Summer Family Fun Night-\$600.00**
 - (16) **Scottdale Community Civic and Industrial Association-Outdoor Mural at Train Station-\$700.00**
 - (17) **Westmoreland Museum of American Art-Sunday Fun Day: Industrial History and Art, \$500.00**
 - (18) **Westmoreland Performing Arts- “Books Come Alive” performances-\$200.00**

(19) **Lincoln Highway Heritage Corridor-Musicians at Lincoln Highway Supermarkets-**
\$1,300.00

(20) **Derry Railroad Days Committee, Inc.-Bands at Derry Railroad Days-****\$500.00**

These awards total \$20,000. Twenty-five (25) applications were received with requests totaling \$43,879.66; five (5) applicants were not recommended for funding for various reasons, including not meeting the criteria outlined in the application package.

Recommended by Greg McCloskey, Director of County Operations

(G) Bids for “**Resurfacing of County Roads No. 2 - Harrison City - Export Rd, Brick Hill Rd, Irwin Herminie Road (Pike Street / Highland Ave)**” (Bid 23-23), were opened on April 25, 2023:

Tresco Paving	\$ 1,297,779.75
Derry Construction Co. Inc.	\$ 1,475,367.25
A. Liberoni, Inc.	\$ 1,525,235.95

Recommended by Greg McCloskey, Director of County Operations to award bid to **Tresco Paving Corporation**, being the lowest bidder and meeting specifications in the amount of **\$1,297,779.75**. This project is funded by Fee for Local Use (Title 75).

(19) **Purchasing**

(A) Agreement with **Advanced Machine & System Technologies, Inc.**, in the amount of **\$4,392.88** for “**Table-Top Business Card Cutter**” with one-year maintenance in the amount of **\$769.45**

(B) Agreement with **Advanced Machine & System Technologies, Inc.**, for the Xante EnPress Digital Printing Press, at the rate of **\$90.00/per hour with materials at a 5% discount**

Recommended by Kris Cardiff, Director

(20) **Tax Office**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
4.26.2023	20-02-06-0-333	City of Monessen	\$500.00
4.26.2023	20-02-06-0-346	City of Monessen	\$500.00
4.26.2023	20-02-06-0-391	City of Monessen	\$500.00
4.26.2023	20-02-06-0-392	City of Monessen	\$500.00
4.26.2023	20-02-06-0-571	City of Monessen	\$500.00
4.26.2023	20-02-07-0-116	City of Monessen	\$500.00
4.26.2023	20-02-07-0-117	City of Monessen	\$500.00
4.26.2023	20-02-07-0-163	City of Monessen	\$500.00
4.26.2023	20-02-07-0-494	City of Monessen	\$500.00
5.3.2023	20-02-07-0-212	City of Monessen	\$500.00
5.3.2023	20-02-06-0-801	City of Monessen	\$500.00
5.3.2023	20-02-06-0-400	City of Monessen	\$500.00
5.3.2023	20-02-06-0-298	City of Monessen	\$500.00
5.3.2023	20-02-06-0-121	City of Monessen	\$500.00
5.3.2023	20-02-06-0-040	City of Monessen	\$500.00
5.3.2023	14-01-16-0-486	City of Jeannette	\$500.00
5.3.2023	14-01-16-0-099	City of Jeannette	\$500.00
5.3.2023	47-07-02-0-085	East Huntingdon Township	\$500.00
5.3.2023	24-05-03-0-115	City of New Kensington	\$500.00
5.3.2023	24-03-15-0-150	City of New Kensington	\$500.00

Recommended by Denyel D. O'Brien, Director

(21) **Veteran's Affairs**

- (A) First amendment to Agreement with All Quality Memorial Markers dated January 26, 2023 to correct name to All Quality Aluminum Foundry, LLC.

Recommended by Matt Zamosky, Director

(22) **Westmoreland County**

- (A) Extension of Builders Risk Insurance in the coverage amount of \$7,000,000.00, through July 1, 2023 at the additional premium cost of **\$10,000.00** with **Seneca Specialty Insurance Company**
- (B) Exoneration of County taxes, interest, penalties and Tax Claim Bureau Fees on property owned by Rostraver Township, being Tax Map No. 56-13-00-0-249 for the year 2022. Exoneration has been granted by Rostraver Township. Tax exempt status was granted as of July 15, 2022.
- (C) Amendment to Engagement Letter with **The Arbitrage Group, Inc.**, dated September 6, 2022 to add determination of the arbitrage earnings for the period March 14, 2019 through March 1, 2023 in an amount not to exceed **\$1,000.00**

- (D) Agreement between **Westmoreland County Children’s Bureau** and **Westmoreland County Prison**, to provide supervised visits between inmates and their children by counselors of the prison, with the Prison to be reimbursed at the rate of **\$37.13/hour**, for the term July 1, 2022 through June 30, 2023
- (E) Acceptance of Proposal from **Open Systems Pittsburgh**, to provide 2023 Fire Alarm Inspections at the 911 Building (\$840.00/year), Hazmat Building (\$420.00/year) and Voters Warehouse (\$420.00/year)
- (F) Grant Application with **PCorp** in the amount of **\$30,000.00** be used for Shade Structures for Courthouse Plaza for the **“2022-2023 PCorp Loss Prevention Grant Program,”** and designate signature authority to the Chairman of the Board of Commissioners
- (G) Acceptance of Proposal and Service Agreement with **Johnson Controls**, to replace a valve on sprinkler system at the Forensic Center in the amount of **\$1,238.18**
- (H) Acceptance of Exhibit A (Request for Services) (“RFS”)/Proposal with **Guardian Protection Services, Inc.** in the amount of **\$1,194.56 for cellular monitoring communication equipment for Twin Lakes Park Activity Center and \$64.95 for cellular fire system monitoring for Twin Lakes Park Activity Center** for an initial term of 12 months and will automatically renew for successive periods of 12 months unless and until one party notifies the other in writing. The Exhibit A/RFS supplements the Commercial Service Agreement dated August 25, 2022 and approved on September 15, 2022 between Guardian Protection Services, Inc. and Westmoreland County. In addition, this Exhibit A/RFS will replace and terminate the current \$27.00 per month telephone line fire monitoring service at Twin Lakes Park Activity Center per the Standard Fire Alarm Agreement dated August 1, 2021 and approved September 30, 2021.
- (I) Acceptance of Exhibit A (Request for Services) (“RFS”)/Proposal with **Guardian Protection Services, Inc.** in the amount of **\$2,715.31 for replacement of the Fire Alarm Control Panel for Swede Hill Park for an initial term of 12 months** and will automatically renew for successive periods of 12 months unless and until one party notifies the other in writing. The Exhibit A/RFS supplements the Commercial Service Agreement dated August 25, 2022 and approved on September 15, 2022 between Guardian Protection Inc., and Westmoreland County.
- (J) Medical Assistance Transportation Program (MATP) final allocation in the amount of **\$2,495,525.00** for the fiscal year 2021-2022.
- (K) **Resolution #R-35-2023**, authorizing an account with First National Bank to serve as a depository for funds under ARPA funds in an interest-bearing account at a higher rate of return
- (L) **Resolution #R-36-2023** approving revised guidelines for Demolition Fund and removing expiration date set by Resolution #R-45-2017 due to amendment to the Recorder of Deeds Fee Law by Act 149 of 2022 to repeal the 10-year sunset on the recording fee that provides county demolition funds
- (M) **Resolution #R-37-2023**, authoring posting of the notice for sale in the Commissioners Suite Room #101, pursuant to sealed bid for a 1997 Avenger Trailer to be sold as is.

- (N) **Resolution #R-38-2023** authorizing execution of Consumer CFG Beneficial Ownership Attestation to change authorized persons with Citizens Securities, Inc. in order to close account funded by US Treasury STRIPS installment payments and transfer funds in the approximate amount of to the General Fund. This account involved funds transferred by Westinghouse Electric Company, LLC related to the Strategic Development Area designated by the Governor by Executive Order No. 2007-02 located partially within Hempfield Township and partially within Sewickley Township.
- (O) Agreement with **Allegheny Records Destruction** in the amount of **\$5,962.00** for on-site shredding of approximately 1,250 boxes (funded by Records Improvement Committee)
- (P) Authorization of Payment to **CivicPlus** in the amount of **\$44,580.07** for “**Annual Hosting and Support for Westmoreland County Website, Civic Plus Hosting and Security Encryption-Civic Engage and AudioEye Platform,**” for the term March 1, 2023 through February 29, 2024; funded by Records Improvement Committee.
- (Q) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District, of property owned by Delaney Westmoreland, LLC located in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 5660 of 2019 for tax years 2020-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-22-00-0-223

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$1,400,000	14.4%	\$201,600
2021	\$1,400,000	13.1%	\$183,400
2022	\$1,400,000	12.3%	\$172,200
2023	\$1,400,000	11.0%	\$154,000

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (R) **Stipulation of Settlement** in the tax assessment appeal of JSC Holdings, LLC, owner of property located in Salem Township, Greensburg Salem School District, Westmoreland County, No. 1982 of 2022 for tax years 2022-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 57-12-00-0-092

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2022	\$2,950,000	12.3%	\$362,850 (effective 3/1/2022)
2023	\$2,950,000	11.0%	\$324,500

Taxes for the year noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (S) **Stipulation of Settlement** in the tax assessment appeal of First Commonwealth Bank, owner of property located in Unity Township, Greater Latrobe School District, Westmoreland County, No. 4159 of 2020 for tax years 2021-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-12-00-0-177

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$577,500	13.1%	\$75,700
2022	\$577,500	12.3%	\$71,000
2023	\$577,500	11.0%	\$63,500

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (T) **Stipulation of Settlement** in the tax assessment appeal of First Commonwealth Bank, owner of property located in the Municipality of Murrysville, Franklin Regional School District, Westmoreland County, No. 4187 of 2020 for tax years 2021-2023. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 49-14-01-0-012

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2021	\$887,500	13.1%	\$116,300
202	\$887,500	12.3%	\$109,200
2023	\$887,500	11.0%	\$97,600

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (U) **Resolution #R-39-2023** authorizing a virtual County Auction of surplus property and equipment, on May 31, 2023 and further authorizing an Agreement with **Bill Anderson Auctioneers LLC**, for conducting the Auction, including the following compensation and expenses:

- 25% commission on personal property and equipment, plus 10% buyer's premium (paid by buyer)
- Advertising: Actual Cost
- Credit Card Transaction Fee: 2.75 %
- Auction Set Up Fee of \$100.00/day (maximum of two days)

- (V) Agreement with **NKAMP, LLC** in the amount of \$1,000,000.00 to be used towards the new facility at the New Kensington Advanced Manufacturing Park.

- (W) **Resolution #R-40-2023**, authorizing the following expenditures under the United States Department of the Treasury Coronavirus Local Fiscal Recovery Fund:
- **Dell Technologies**, in the amount of **\$6,224.42** for Wall Mount/Interactive Displays for the Public Defender’s Office
 - **CDW-G Computing Solutions**, in the amount of **\$17,498.88** (pursuant to Co-Stars 006-E22-246) for **Microsoft SQL Server Software Assurance Renewal**
 - **Dell Technologies**, in the amount of **\$6,425.93** for Dell Latitude 3520 (7)
 - **Dell Technologies**, in the amount of **\$2,064.51** for Dell Docks and Monitors
 - **Dell Technologies**, in the amount of **\$5,591.16** for Dell Precision 3260 Compact (4)
 - **Link Computer Corporation**, in the amount of **\$73,053.62** for Barracuda Email Protection
 - **Westmoreland County** for 2021 revenue replacement funds in the amount of **\$1,000,000.00**, to be used toward Agreement for NKAMP, LLC for the new facility at the New Kensington Advanced Manufacturing Park
 - **SBM Electronics, Inc.**, in the amount of **\$79,720.00** for Court Reporting Packages at 16 MDJ Offices
 - **Seneca Specialty Insurance Company**, in the amount of **\$10,000.00**, for extension of Builders Risk Insurance Coverage

(23) **Westmoreland Manor**

- (A) Amendment to Ancillary Provider Participation Agreement with UPMC Health Plan Inc., to remove Attachment A and replace with Exhibit I of the UMPC Community Health Choices Nursing Facility Rate Sheet, effective January 1, 2023
- (B) Addendum to Medical Director Agreement with **Dr. Thomas DeGregory, DO**, approved January 13, 2011 per new requirements established by the Pennsylvania Department of Health under §211.2 of the state’s nursing facility regulations.

Recommended by Abby Steele, Administrator

- (C) Bids for “**Contractor/Dumpster Service for Westmoreland Manor**,” (**Bid 23-29**), for the term June 1, 2023 through May 31, 2026, were opened on May 2, 2023:

Greenridge Waste Services, LLC d/b/a Republic Services Scottdale, PA \$112,230.36

Recommended by Abby Steele, Administrator to award bid to **Greenridge Waste Services, LLC d/b/a Republic Services Scottdale, PA** being the only bidder and meeting specifications in the amount of **\$112,230.36**

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Miscellaneous Business

- (1) Amendments to the **2022 Budget** and **2023 Budget** for Westmoreland County, as prepared by the Department of Financial Administration

- (2) Reappoint the following individuals to the Westmoreland County Area Agency on Aging Advisory Council for the term May 1, 2023 through May 1, 2026:

Millicent (Mitzi) Marricco Barbara Woodson William Manus
Gerald Moschetti Donna Green

- (3) Reappoint Alicia Henry to the **Laurel Highlands Visitors Bureau Board of Directors** for a three-year term, July 1, 2023 through June 30, 2026

Adjourn