



Chuck Moore Chief Deputy Sheriff Westmoreland County

(724)830-3457 ◊ (800)442-6926 Ext. 3457 ◊ Fax :(724)830-3808

Dear Applicant:

Please complete the attached application and mail to the address listed below. Your application will take approximately 30 working days to process. You may choose a photo license or the original paper license at the state mandated fee of \$25.00.

MAIL TO: **CHUCK MOORE CHIEF DEPUTY SHERIFF**
2 NORTH MAIN STREET
GREENSBURG, PA 15601-2436

Please include a check or money order payable to CHUCK MOORE CHIEF DEPUTY SHERIFF in the amount of:

PLEASE SPECIFY ON THE APPLICATION WHICH LICENSE YOU ARE APPLYING FOR

\$25.00 – Photo License

\$25.00 – Paper License

If you choose a photo license, please enclose a check in the amount of \$25.00 **payable to: Chuck Moore Chief Deputy Sheriff**. You will receive notification by mail of your approval. At that time, you may visit our office between the hours of 8:30 A.M. and 4:00 P.M. to have your photo taken and receive your license.

If you choose a paper license, please enclose a check in the amount of \$25.00 **payable to: Chuck Moore Chief Deputy Sheriff**. Also, include a self addressed stamped envelope. When your application is approved, your permit will be mailed to you.

You may visit the Sheriff's Office at any time Monday through Friday 8:30 A.M. to 4:00 P.M. with your completed application and your permit will be processed while you wait.

All applications must include a copy of your current drivers license/photo I.D. If your address has changed, also include a current change of address card.

Complete the application entirely, paying special attention to the following:

#5 - PA Photo ID/Drivers license number.

#16 - Street Address: Enter the street address of the applicant. If the address is and RD, e.g.: RD1 Box 345, an actual street name shall be required, for example: RD1 Old Jonestown Road, Box 345.

#29 - Place of Birth

#30 - References. Two references are required. No immediate family members may be used as references. Enter the name, full address and home phone number of each reference. Please write legibly.

#38 - Immigration Identification Number for Non Citizen.

#41 - Signature of applicant and date of application.

A \$5.00 processing fee will be charged for any application denied by the Pennsylvania Instant Check System.