

JUVENILE DETENTION BOARD MEETING  
May 26, 2015 11:25 a.m.

Board members present: Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, and Controller Balzer.

Controller Jeff Balzer called the meeting to order.

A motion to approve the minutes of the February 23, 2015 meeting was made by Commissioner Kopas, seconded by Commissioner Courtney. Unanimous.

The Juvenile Detention Board met on April 9, 2015 in Executive Session to discuss a personnel matter.

Interim Director James W. Ringdal gave the Director's Report.

Total admissions for January 1, 2015 to March 31, 2014 was 37 residents, 11 of those were out of county. The Juvenile Detention has operated at 56% capacity from January 1, 2015 – March 31, 2015. The average daily population was 6.76 out of 12. There were 4 incident reports.

As of April 1, 2015, overtime costs are 40% over budget expectations. This is due to one staff member being off the entire quarter due to medical leave and staff taking regular vacation and sick time. There also has been state-mandated staff training.

On April 14, 2015 the Salary Board approved the hiring of six Temporary Juvenile Youth Workers to address overtime utilization. Recently six candidates were offered positions, but none have accepted.

Contacts have been made with counties in efforts to enhance out-of-county utilization of available bed space. On May 7, 2015 Purchase-of-Service Agreements were approved at the Commissioner's Meeting for the following counties: Allegheny, Armstrong, Beaver, Butler, Blair, Cambria, Fayette, Greene, Indiana, Lawrence, Somerset, and Washington.

Resumes are being collected by Human Resources for the Director of Detention and Youth Shelter and are beginning to select candidates for interviews.

A meeting was held with the union on May 11, 2015. This was an initial meet-and-greet with the new interim Director. No major issues were presented at this time.

At the May 7, 2015 Commissioner's meeting it was recommended and approved to reject the three recent bids for the Maintenance of Security Monitoring Systems so that bid specifications be can be re-written to better meet the needs of the facility.

Commissioner Kopas made a motion to adjourn the meeting, seconded by Commissioner Anderson. Unanimous.