

**Westmoreland County  
Prison Board  
November 18, 2013  
Meeting Minutes**

Members Present: Sheriff Jonathan Held, Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, District Attorney John Peck, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Jonathan Held.

A motion to approve the minutes of the October 21, 2013 was made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous.

The population of the prison today is 609 in-house, 630 total. The average population for October 2013 was 605 in-house and 627 total. This compares to October of 2012 when the average was 579 in-house and 600 total.

Average length of stay for October 2013 is 44.46 days as compared to October 2012 which was 46.42 days. In October 2013 there were 389 commitments and 372 releases, compared to 348 commitments and 416 releases in October 2012. There were 3642 commitments from January 1, 2013 to October 31, 2013 compared to 3374 during the same period in 2012. Commitments are up 8 per cent.

There were no rentals billed in October 2013. Fines collected in October for Clerk of Courts was \$8,455.29 bringing the total of monies collected for Clerk of Courts in 2013 to \$ 32,758.48.

In October, 54 total bench warrants have been performed via video conferencing. 8 were performed by Judge Hathaway, and 32 bench warrants were performed by Domestic Relations. In addition, 13 out of county and one US Government bench warrants were served.

Wexford reported four cases of MRSA.

Nutrition Incorporated reported that the October 2013 cost per meal was \$.95 compared to \$ .99 in October 2012.

The Warden has recently met with Wexford concerning suboxone testing. Previously, Wexford was unable to test for suboxone but there are strips available that could be used to test for this.

The prison has received the guaranteed commission of \$250,000.00 from VAC Inc (Value added Communication) and an additional \$ 6,269.67 for actual commissions due.

Correspondence has occurred between Mark Gesalman and "Pay my Jailer" concerning the FCC petition which references State Correctional Institutions not county prisons and therefore Mark doesn't see a need to commit county resources to this company when there are various county departments able to advocate the same position the county is presenting.

Inmate work crews have finished working the final week in preparation for Overly's Country Christmas display at Westmoreland County Fairgrounds. The Warden reported that the inmates will be returning in January and February 2014, 2 to 3 days per week to take down all the lights.

Commissioner Kopas made a motion to go into executive session, seconded by Commissioner Courtney. Unanimous.

Commissioner Anderson made a motion to reconvene in public session, seconded by Commissioner Courtney. Unanimous.

Commissioner Anderson made a motion to adjourn, seconded by Controller Balzer. Unanimous.