

**Westmoreland County
Prison Board
July 8, 2013
Meeting Minutes**

Members Present: Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, Sheriff Jonathan Held, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Held.

A motion to approve the minutes of the June 17, 2013 was made by Commissioner Courtney, seconded by Commissioner Kopas. Unanimous.

Gary Miscovich gave the Adult Probation/Parole Quarterly Report.

The population of the prison today is 601 in-house, 623 total. The average population for June 2013 was 581 in-house and 599 total. This compares to June of 2012 when the average was 518 in-house and 539 total.

Average length of stay for June 2013 is 40.05 days as compared to June 2012 which was 41.93 days. In June 2013 there were 409 commitments and 363 releases, compared to 327 commitments and 300 releases in June 2012. There were no rentals billed in June 2013.

In June, 70 total bench warrants have been performed via video conferencing. 15 were performed by Judge Pezze, 22 by Judge Hathaway, and 29 bench warrants were performed by Domestic Relations. In addition, 4 out of county bench warrants were served.

Wexford reported two cases of MRSA.

Nutrition Incorporated reported that the June 2013 cost per meal was \$.98 compared to \$.99 in June 2012.

Methadone, kept in a locked box at the jail, is now being dispensed to inmates who are taken once a week to the Clinic for counseling and treatment. This alleviates the need for additional manpower from the Sheriff's office.

The meeting between Kristin Malie and Washington County Prison concerning the employment of Westmoreland County prisoners at various non profit state or county agencies has been cancelled and no new date has been scheduled yet.

Mark Gesalman has reviewed the contract with the "Pay my Jailer" (www.paymyjailer.com), and has made recommendations that need to be discussed before implementation.

Commissioner Anderson made a motion to go into executive session, seconded by Commissioner Courtney. Unanimous.

Commissioner Anderson made a motion to reconvene in public session, seconded by Commissioner Courtney. Unanimous.

Casey Mullooley, union representative, expressed dissatisfaction concerning the emergency transportation of inmates. The Board has agreed to work to revise procedures with the sheriff's office minimizing the time corrections officer are needed at the hospital when accompanying prisoners.

Commissioner Anderson made a motion to hire assistant records supervisor, JoAnn Urban effective July 15, 2013, seconded by Commissioner Kopas. Unanimous.

Commissioner Kopas made a motion to adjourn, seconded by Commissioner Courtney. Unanimous.