

**Westmoreland County
Prison Board
January 14, 2013
Meeting Minutes**

Members Present: Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, Sheriff Jonathan Held, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Held.

A motion to approve the minutes of the December 3, 2012 was made by Commissioner Anderson, seconded by Commissioner Courtney. Unanimous

The population of the prison today is 530 in-house, 557 total. The average population for December 2012 was 531 in-house and 551 total. This compares to December of 2011 when the average was 518 in-house and 526 total.

Average length of stay for December 2012 is 47.88 days as compared to December 2011 which was 49.89 days. There were no rentals billed in December 2012. The year to date total is \$17,330.50.

In December, 82 total bench warrants have been performed via video conferencing. 17 were performed by Judge Pezze, 11 by Judge Hathaway, 4 by Judge Bell, 2 by Judge Blahovec, and 41 bench warrants were performed by Domestic Relations. In addition, 7 out of county bench warrants were served.

Wexford reported two cases of MRSA and no cases of staph infection in the month of December 2012. During the year of 2012 the prison has a savings of \$13,260.84 because of the times throughout the year that the prison population has not exceeded the 575 inmate cap.

Nutrition Incorporated reported that the December 2012 cost per meal was \$.98 compared to \$1.22 in December 2011.

The Warden reported that Dr. Mollura has been hired by Wexford as the new prison doctor. Dr. Mollura formerly worked at SCI Greensburg. He will begin servicing the county in late February or early March.

The president judge has sent letters to other counties in regard to video conferencing, attempting to increase the use of video conferencing between other counties thereby saving monies in manpower and transportation costs. Six or seven counties have already responded.

Commissioner Kopas made a motion to go into executive session, seconded by Commissioner Courtney. Unanimous.

Commissioner Kopas made a motion to reconvene in public session, seconded by Commissioner Anderson. Unanimous.

Commissioner Kopas made a motion, seconded by Commissioner Anderson to promote full time Corrections Officer, Shawna Ravetto to the position of Sergeant. Unanimous.

Commissioner Kopas made a motion to hire the following part time Corrections Officers, seconded by Commissioner Courtney. Unanimous.

Helen Bowers
Ryan Clark
Zachery Cole

Matthew Cook
Robert Jackson
Tracy Kondisko

Michael Matt
Richard Obney
Benjamin Shaffer

Tim Shinoski
Nicholas Underwood
Lori Waltonbaugh

Commissioner Anderson made a motion to adjourn, seconded by Commissioner Kopas. Unanimous.