

**Westmoreland County  
Prison Board  
December 3, 2012  
Meeting Minutes**

Members Present: Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, Sheriff Jonathan Held, District Attorney John Peck, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Held.

A motion to approve the minutes of the November 5, 2012 was made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous

The population of the prison today is 536 in-house, 569 total. The average population for November 2012 was 549 in-house and 570 total. This compares to November of 2011 when the average was 515 in-house and 530 total.

Average length of stay for November 2012 is 47.06 days as compared to November 2011 which was 49.29 days. There were no rentals billed in November 2012. The year to date total is \$17,330.50.

In November, 104 total bench warrants have been performed via video conferencing. 24 were performed by Judge Pezze, 21 by Judge Hathaway, 2 by Judge Bell, and 53 bench warrants were performed by Domestic Relations. In addition, 11 out of county bench warrants were served.

Wexford reported five cases of MRSA and one case of staph infection in the month of November 2012.

Nutrition Incorporated reported that the November 2012 cost per meal was \$1.25 compared to \$1.00 in November 2011. This was due in part to elevator problems which necessitated usage of Styrofoam meal delivery versus the food carts.

The Warden reported that the increase in psychiatrist hours to an additional four (4) hours per week is beginning. This was approved at the Commissioner's meeting on November 15, 2012.

The Warden reported that President Judge Caruso approved the deduction of court costs, fines and restitution from inmate personal accounts. This should begin in January of 2013.

The yearly inspection was held for compliance with Department of Corrections. The Warden stated that total compliance was met. A Memorandum was given to Board members regarding the Warden's analysis of whether the prison should seek accreditation under the Core Jail Standards of the ACA.

The Prison Board meetings will be held on the second Monday of every month starting in January 2013. This is to facilitate delivery of reports to the board members prior to the regular meetings.

Commissioner Courtney made a motion to adjourn, seconded by District Attorney Peck. Unanimous.