

**Westmoreland County
Prison Board
November 5, 2012
Meeting Minutes**

Members Present: Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, Sheriff Jonathan Held, District Attorney John Peck, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Held.

A motion to approve the minutes of the October 10, 2012 was made by District Attorney Peck, seconded by Controller Balzer. Unanimous

The population of the prison today is 563 in-house, 580 total. The average population for October 2012 was 579 in-house and 600 total. This compares to October of 2011 when the average was 521 in-house and 534 total.

Average length of stay for October 2012 is 46.42 days as compared to October 2011 which was 48.62 days. There were no rentals billed in October 2012. The year to date total is \$17,330.50.

In October, 130 total bench warrants have been performed via video conferencing. 43 were performed by Judge Pezze, 19 by Judge Hathaway, 2 by Judge Bell, and 58 bench warrants were performed by Domestic Relations. In addition, 8 out of county bench warrants were served.

Wexford reported three cases of MRSA and one case of staph infection in the month of October 2012.

Nutrition Incorporated reported that the October 2012 cost per meal was \$.99 compared to \$.99 in October 2011.

A change order to the agreement with Industrial Electric Corporation dated July 12, 2012, in the amount of \$2545.00 for repair of the wiring, main breakers, and tie breaker serving the Prison is scheduled for approval at the next Commissioner's meeting on November 15, 2012.

Wexford submitted a letter requesting 8 more Psychiatrist hours to treat inmates with mental health problems. There is currently a lengthy waiting list for inmates to be seen by Psychiatrist. The Warden recommends that to increase the psychiatrist hours to an additional four (4) hours per week. The Warden plans on reviewing this in three months with Wexford to further determine if more hours are still needed. This is scheduled for approval at the next Commissioner's meeting on November 15, 2012.

The warden has received \$ 250,000.00 from Value Added Communication and is expecting an additional \$18,937.23. This is due to the increase in the number of calls made by the inmates.

Bryan Kline, the Clerk of Courts, presented his request for 20 per cent of inmate monies collected to go toward the payment of their fines and restitution. Currently 50 percent of monies collected from inmates go toward room and board at the prison. This proposal would see only 30 percent of inmate monies going toward room and board.

Commissioner Anderson made a motion to go into executive session, to discuss personnel issues, seconded by Commissioner Courtney. Unanimous.

Commissioner Kopas made a motion to reconvene in public session, seconded by Commissioner Courtney. Unanimous.

District Attorney Peck made a motion to accept the retirement of Lieutenant John Hostoffer, seconded by Commissioner Kopas. Unanimous.

District Attorney Peck made a motion to promote Sergeant Floyd Murphy to Lieutenant, seconded by Commissioner Kopas. Sheriff Held and Commissioner Courtney abstained from voting. The motion passed 4-2.

District Attorney Peck made a motion to accept the resignations of part time correction officers David Ingani, Michael Naccarato, and Cory Pratt, seconded by Commissioner Anderson. Unanimous.

Controller Balzer made a motion to accept Bryan Kline's Proposal of changing the amount of monies collected from inmates for room and board from 50 percent to 30 percent to go toward the payment of their fines and restitution, seconded by Commissioner Anderson. Unanimous. This is contingent on the approval of the President Judge.

Commissioner Kopas made a motion to adjourn, seconded by Commissioner Courtney. Unanimous.