

**Westmoreland County
Prison Board
October 1, 2012
Meeting Minutes**

Members Present: Commissioner Anderson, Commissioner Kopas, Sheriff Jonathan Held, District Attorney John Peck, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Held.

A motion to approve the minutes of the September 10, 2012 was made by Commissioner Courtney, seconded by Commissioner Anderson. Unanimous

The population of the prison today is 609 in-house, 634 total. The average population for September 2012 was 600 in-house and 621 total. This compares to September of 2011 when the average was 529 in-house and 541 total.

Average length of stay for September 2012 is 45.36 days as compared to September 2011 which was 47.79 days.

There were no rentals billed in September 2012. The year to date total is \$17,330.50.

In September, 105 total bench warrants have been performed via video conferencing. 30 were performed by Judge Pezze, 15 by Judge Hathaway, 4 by Judge Bell, and 47 bench warrants were performed by Domestic Relations. In addition, 9 out of county bench warrants were served.

Wexford reported one case of MRSA and no cases of staph infection in the month of September 2012.

Nutrition Incorporated reported that the September 2012 cost per meal was \$.99 compared to \$.99 in September 2011.

The overload switch ordered from Puerto Rico came in and was installed. The repairs for the electric system by Industrial Electric Corporation are now completed.

The parking lot project is completed and a change order of \$ 11,791.00 was done due to uneven pavement. Four additional truck loads of asphalt were needed to complete the project.

An Associate Professor of Spanish from Seton Hill University, Debra-Frazer McMahan has agreed to update the Spanish handbook at no cost to the prison. This is a requirement for the Department of Corrections inspection.

A 14 day supply of medicine for inmates coming from Torrance has been allowed to accompany the inmate. Historically, once released from Torrance and remanded to jail a physician had to be contacted to prescribe

these medications that the inmate was given while in Torrance. This often took 7 – 10 days before the medications were resumed which was a problem for the inmates.

Commissioner Anderson made a motion to go into executive session, to discuss personnel issues, seconded by Commissioner Courtney. Unanimous.

Commissioner Kopas made a motion to reconvene in public session, seconded by Commissioner Courtney. Unanimous.

Commissioner Kopas made a motion to adjourn, seconded by Commissioner Courtney. Unanimous.